

SUNY Downstate Health Sciences University School of Public Health

Student Council Meeting Agenda

Tuesday, August 13th, 2019

PHAB 5-006

Members in Attendance

Alyson Clarke

Mamta Karani (phone)

Prachee Keni (phone)

Serekie Smith

Members in Attendance by proxy

Alexander Barna (proxy: Alyson Clarke)

Suwaskie Smith (proxy: Serekie Smith)

Estefania Gonzales (proxy: Mamta Karani)

Non-voting Members in Attendance

Dr. Megan Hall (phone)

- I. Call to Order
 - a. Alyson called the meeting to order at 5:10 PM
- II. Review of last meeting minutes
 - a. Alyson reviewed the minutes from last meeting. There were no questions or comments regarding minutes. Minutes voted for approval. Approval unanimous
- III. Updates
 - a. Dr. Geer Student survey
 - i. Alyson reminded those that took the survey from Dr. Geer's research student to reach out to them for submission
- IV. Communications
 - a. Alyson suggested that council members use BCC when emailing to the entire student body and to be sure to CC all members of student council and the advisor
- V. Fall Mixer
 - a. Alyson reviewed the set date and location for the mixer.
 - b. Date: September 5th, 2019 4 PM to 7 PM
 - c. Location: Student Life Court Yard
 - d. Food
 - i. Alyson asked Serekie for updated on food. Serekie to check with Ernie what items can be done for the event now that she has a budget and amount of people in mind for the event. Serekie to report back once she has spoken with him.
 - e. Supplies
 - i. Alyson reviewed food supplies that will be needed. Alyson to look into what kind of decorations would be feasible in the courtyard space. Serekie to see if

the decorations from the Med Council barbecue were from Res life or from the Med Council.

- f. Flyer
 - i. Alyson reviewed flyer and invitation email with rest of members. Dr. Hall suggested adding staff to list of invitees. Invitation approved. Alyson to send out invitation the following day.
 - g. Announcements
- VI. Sex in Medicine Week
 - a. Week of October 7th, 2019
 - b. Alyson brought up that Sex in Medicine week was scheduled for October. Concern was raised by Alyson and Dr. Hall that the turn around might be tight if it is just SPH council working on it. Alyson reached out to Students for Choice to create a committee to plan the event, but had not heard back yet. Alyson to reach back out to Adam from Student Center regarding planning.
- VII. Career Fair/Professional Development Workshops
 - a. Alyson brought up that Dr. Eliasson reached out to ask if we were interested in hosting an application session in the Fall Semester. Mamta suggested potentially doing a Speed Networking event with alumni. Alyson suggested potentially doing a mini professional development conference during a week in November, with one day focused on the application process and the other being the networking event. Dr. Hall also suggested potentially recording the workshop. Dr. Hall and Alyson to look into what recording/broadcasting capacity the PHAB facility has. Dr. Hall to reach out to Dr. Kolokotronis. Alyson to ask Kirklyn if there is an alumni listserv to invite alumni to the networking event and to ask Amy about room availability in November.
- VIII. Review of Constitution
 - a. Based on Dr. Hall's suggestion, the Council discussed the current constitution and what changes we would like to make. Dr. Hall suggested making changes to the term of office section to match the reality of how terms occurred in the school of public health. Alyson suggested making the term section match the UC council terms protocol and to also match the election terms. Council to work on making updates to the constitution and review them together before sending to Amy for suggestions.
- IX. Faculty Visits
 - a. Alyson brought up faculty request for the council to introduce themselves. Alyson suggested that a couple of members of the council meet up one day to introduce ourselves to the faculty. Dr. Hall suggested that the Faculty Assembly Meeting might be the best forum to do introductions. Dr. Hall to find out when next meeting for the Fall was and to ask Dr. Helzner if Student Council could attend and report back.
- X. Committees
 - a. Dr. Hall brought up that the suggestion was made that students on student council should be the student representatives for faculty committees that had student positions. Council members agreed. Alyson made suggestion that should the council members not be able to fill all available slots, that any students from the general SPH student body chosen to represent on these committees should be required to report back to SPH council. Dr. Hall suggested potentially adding this to the constitution and

will look into whether that change also needs to be made to committee constitutions as well. Dr. Hall also to send a list of all faculty committees

- XI. Student Surveys
 - a. Alyson brought up that changes were made to the Student Council survey. Since most members called in via phone instead of in person, Alyson to send out electronic survey for the entire council to review. Alyson also reached out regarding Advisement survey but got no response. Alyson to reach out to Rachel to find out more.
- XII. Community Service
 - a. Updates from Estefania
 - i. No updates from Estefania regarding community service
- XIII. Leadership Training
 - a. Wednesday, September 4th, 2019 12 pm or 5:15 pm
 - b. Sign up by Tuesday, August 27th. 2 e-board members minimum
 - c. Alyson reminded council members about training and how to sign up
- XIV. Additional Items
 - a. No additional items
- XV. Adjournment
 - a. Alyson adjourned meeting at 6:05 PM

Official meeting minutes respectfully submitted by

Mamta Karani, SPH Student Council Secretary (2019-2020)





**STUDENT COUNCIL MEETING
ATTENDANCE COVER SHEET**

Student Council Name:

SPH Student Council

Date Meeting Was Held:

08/13/19

Time Meeting was Held:

5:00pm

Place Meeting Was Held:

PHAB 5-006

| Print Name of Member or Guest (can customize to pre-print voting member names) | Present ✓ | Voting Member (Yes/No) | Signature (if Bylaws permit, when present by proxy, insert name of person holding proxy) |
|--|-------------------------------------|---------------------------|--|
| 1 Alyson Clarke | <input checked="" type="checkbox"/> | Yes | |
| 2 Alexander Barna | <input checked="" type="checkbox"/> | Yes | proxy: Alyson Clarke |
| 3 Mamta Karani | <input checked="" type="checkbox"/> | Yes | called in |
| 4 Estefania Gonzales | <input checked="" type="checkbox"/> | Yes | proxy: Mamta Karani |
| 5 Sunwaskie Smith | <input checked="" type="checkbox"/> | Yes | proxy: Serekie Smith |
| 6 Serekie Smith | <input checked="" type="checkbox"/> | Yes | S. Smith |
| 7 Prachee Keni | <input checked="" type="checkbox"/> | Yes | called in |
| 8 Megan Hall | <input checked="" type="checkbox"/> | No | called in |
| 9 | <input type="checkbox"/> | | |
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