

SUNY Downstate School of Public Health  
Student Council Meeting Minutes  
Monday, March 18, 2019 at 6:00pm  
PHAB 4<sup>th</sup> Floor Library

*Members in Attendance:*

*Alyson Clarke*  
*Rachel Radigan*  
*Priscilla (Pui-See) Fok*  
*Yamina Kezadri (called in)*  
*Uchechukwu Nwokoma*  
*Yamina Kezadri (called in)*  
*Emily Bakaj (called in)*  
*Xhenete Lekperic*  
*Syed Bukhari*

*Members not in Attendance: Maya Lloyd (proxy: Alyson Clarke)*

*Non-voting Members in Attendance: Dr. Megan Hall, Yogita Khalikaprasad*

- I. Call to order:
  - a. Rachel called meeting to order at 6:15
- II. Sign in sheet passed around
- III. Motion to make Alyson new secretary
  - a. Due to Olivia's medical leave of absence, need for new secretary has arisen. Rachel made motion to make Alyson new secretary. Seconded by Maya (proxied by Alyson Clarke). **Motion passes unanimously.**
- IV. Student Survey
  - a. Fill in and analysis
    - i. Rachel asked if everyone was able to complete rounds to classrooms. Rachel planned to resend electronic version of survey to student body. Rachel requested that members take some physical forms and enter them in online. Handed out copies to those physically present to enter into qualtrics.
- V. National Public Health Week Updates
  - a. Rachel sent out flyer for enter week and for first event. Rachel plans to send out individual flyers each day during the week of the 18<sup>th</sup> and the have flyers posted around the PHAB and around campus. Rachel reminded everyone to attend as many events as possible and to make sure that food orders arrive at the event site at least 45 minutes before event start time. Syed volunteered to help anyone with

filling out food requests for Café 101 and Student Center. Rachel also suggested that everyone get thank you cards for panelists/guests. Emily said she had leftover thank you cards that she could give to people if they needed

- b. Dr. Eliasson's Workshop
  - i. Organizer: Emily with Dr. Eliasson.
  - ii. Plan for book raffle. Dr. Eliasson has a health career book that was given to her by APHA. Dr. Eliasson plans to raffle the book off to students that attend. Plan to put students name and contact information into a bowl then choose at the end.
  - iii. Materials needed: Projector, microphone (request already submitted).
- c. Sexual Health Panel
  - i. Organizer: Maya with Dr. Helzner
  - ii. Need moderator. Yamina volunteered, but willing to have more. No one else volunteered.
- d. Planetary Health Panel
  - i. Organizers: Yamina and Priscilla
  - ii. Waiting to confirm more guests. Priscilla said 3 confirmed so far.
- e. Events/Healthy Happy Hour
  - i. Organizers: Alyson and Uche with DINE and Neuroscience Clubs
  - ii. Waiting on final confirmation of room for yoga activity. Neuroscience club and DINE to lead discussions on the health benefits of meditation/yoga, and plant based eating and disease. Guest speaker Dr. Rosenfield. Waiting on clubs to give more details on planned discussion (timing, who is going to speak when, etc.) Also waiting on DINE to finalize food options for evening to match theme.
- f. Alumni Panel
  - i. Organizers: Syed and Xhenete
  - ii. 2 alumni confirmed to speak. Waiting on 2 more to reply. Discussed ideal minimum and maximum members. Concluded that we should have at least 3 alumni on the panel, and a max of 5 as to keep event in time. Syed plans to order refreshments for event.
- g. Rachel suggested the panel based events should meet with panelist members or other faculty to discuss relevant discussion questions.
  - i. Planetary Health: Rachel, Yamina, and Priscilla to meet with professors
  - ii. Alumni panel: Rachel and Syed to meet with Kirklyn to brainstorm questions.

## VI. Community Service: March for Babies

- a. Sign up: <https://www.marchforbabies.org/team/SPHStudentCouncil>

- i. Rachel reminded everyone to sign up for team
- b. T-shirts
  - i. Rachel attempted to go through bookstore for custom shirts, however, book store is understaffed and person who did custom orders no longer available. Cost of shirts too high to pay for out of pocket. Rachel plans to email Adam and Kirklyn to find alternatives to getting the shirts. Backup plan is to buy SPH shirts from bookstore.

VII. Spring Mixer

- a. Rachel said previous council president told her that they spent \$1600 on the spring mixer. Syed updated that amount to 2100. Alyson said all the places that got back to her put the price tag way about 2100. Alyson suggested maybe doing the event at Woodland again or just having the event on campus. Dr. Hall suggested looking into activities based locations in Brooklyn. Suggestions made for World Palms Shuffle Board and Berry Park. Alyson to look into cost of booking these locations.

VIII. People staying on council → need to submit list

- a. Rachel collected names of those who planned to stay on council to submit.

IX. Adjournment

- a. Rachel motioned for meeting to adjourn. Seconded by Priscilla.

Minutes officially submitted by:

Alyson Clarke, SPH Student Council Secretary





**STUDENT COUNCIL MEETING  
ATTENDANCE COVER SHEET**

Student Council Name: School of Public Health Student Council

Date Meeting Was Held: March 18, 2019

Time Meeting was Held: 6:00PM

Place Meeting Was Held: PHAB 4th Floor Library (4-021)

Print Name of Member or Guest (can customize to pre-print voting member names)	Present √	Voting Member (Yes/No)	Signature (if Bylaws permit, when present by proxy, insert name of person holding proxy)
1 Megan Hall	<input checked="" type="checkbox"/>		<i>Megan Hall</i>
2 Usha Govindarajulu	<input type="checkbox"/>		
3 Rachel Radigan	<input checked="" type="checkbox"/>		<i>Rachel Radigan</i>
4 Emily Bakaj	<input checked="" type="checkbox"/>		called in
5 Maya Lloyd proxy: Alyson Clarke	<input checked="" type="checkbox"/>		<i>[Signature]</i>
6 Alyson Clarke	<input checked="" type="checkbox"/>		<i>[Signature]</i>
7 Syed Bukhari	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Syed Bukhari</i>
8 Uchechukwu Nwokoma	<input checked="" type="checkbox"/>		<i>Uche</i>
9 Pui-See Fok	<input checked="" type="checkbox"/>		<i>[Signature]</i>
10 Yamina Kezadri	<input checked="" type="checkbox"/>		called in
11 Xhenete Lekperic	<input checked="" type="checkbox"/>		called in
12 YOGINA KHALIKAPRASAD	<input checked="" type="checkbox"/>		<i>[Signature]</i>
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