

**SUNY Downstate School of Public Health  
Student Council Meeting Agenda  
Thursday September 13, 2018 at 7:00pm  
SPH Lounge**

*Attendance:*

Rachel Radigan  
Priscilla Fok  
Alyson Clarke  
Olivia Haile  
Emily Bakaj  
Syed Bukhari  
Uchechukwu Nwokoma  
Dr. Hall (via phone)  
Maya Lloyd (via phone)

1. Review of July minutes and report progress from previous tasks.
  - a. **Rachel motions to approve previous minutes, seconded by Olivia. The motion is passed unanimously.**
2. We completed the Student Organization Registration Form for this school year. Rachel will deliver the form to the FSA office.
3. Open discussion and vote on a potential textbook drive with FSA approval and future meeting format.
  - a. **Rachel moves to have a textbook drive to start a Public Health student library, where public health students can access if they are there; seconded by Olivia. Motion is passed, and we will ask if this is something we can do.**
  - b. The meetings are already open to public health students, but we want to send an email reminder before meetings to let students know they can stop by with ideas or concerns. **Rachel moves to open the second half of future meetings to all SPH students to voice any concerns or ideas to the council, seconded by Olivia. The motion is passed.**
  - c. Future meetings will take place in the new Public Health building.
4. Discuss potential membership for NYSPHA and/or APHA.
  - a. There are currently 240 students enrolled
    - i. \$500 for 25 students and 1 faculty for SPHA membership, or \$25 per individual
    - ii. APHA has group membership option as well
  - b. We will send an email to gauge membership interest and get an estimate of the number of students that would be interested if membership was available.
5. Rachel emailed Kirklyn Escondo about the student survey sent to SPH so we can gauge interest and needs from students and brainstorm more ideas to support them. Kirklyn sent her the questionnaire, and a brief summary of what students find best and critiques.
  - a. We would like to design our own survey still, but to gather input in person rather than online.
6. We reviewed the Calendar for this semester and tentatively in the spring, Rachel is sending out the calendar following the meeting with the finalized details.
  - a. We finalized planning for the on-campus fall mixer.
    - i. Date: Tentative November 1<sup>st</sup>, 4-6pm
    - ii. Location: 1. multipurpose space in new building 2. Next to library 3. Student Center (Rachel)
    - iii. Food/Beverages: Café 101- including alcohol (Syed)
    - iv. Dietary Restrictions: we will send an invitation to SPH students/staff and ask people to make us aware of any dietary restrictions (Priscilla)
    - v. Invitations/Poster: Alyson
      1. RSVP will include restrictions
    - vi. Supplies: name tag, ice breaker game (Emily)
  - b. Spring mixer in march, details to be discussed later

- c. We discussed two potential community service events to participate in as a group, and invite SPH students/faculty.
    - i. Fall: The **Autism Health Fair** is on October 21, 2018 1pm-5pm. This google Form was provided for people interested: <https://goo.gl/forms/aHYmPQk1p85yVv8h1>.
    - ii. Spring: The March of Dimes **March for Babies** is April 28<sup>th</sup>, 2019 starting at 8:30am. It is 3 miles starting at Lincoln Center Area in Manhattan. This link was provided with the details: [https://www.marchforbabies.org/Why?intnav=MFB\\_PUB\\_HDR\\_WHY](https://www.marchforbabies.org/Why?intnav=MFB_PUB_HDR_WHY).
      - 1. We might try to collaborate with the NPASS student group because they have done this event in the past, but have our own School of Public Health Team.
      - 2. We can advertise during events earlier in the semester and
    - iii. Other service Ideas:
      - 1. Olivia is going to the Brooklyn Free Clinic meeting to take notes and ask about how public health students can get involved.
      - 2. Priscilla getting details on TCS marathon
  - d. We finalized more details for the Career Fair in the Spring Semester, and divided responsibilities for preparation and contacts.
    - i. Date: Tentative Feb. 6, 3-6p
    - ii. Location: new building multipurpose space on 1<sup>st</sup> floor
    - iii. Dr. Hall is going to talk to Dr. LaRosa to ask if administration can send invites to the organizations
    - iv. Materials: name tags, printed signs for the tables, map of organizations tables, extra table cloths, folder with the map,
    - v. Food: light refreshments and water/tea
  - e. Alyson is looking into whether the DOH can do an info session this semester, and if possible during National Public Health Week (Apr 1-7)
7. Will receive doodle poll for next meeting date.

**Rachel motions to adjourn the meeting at 8:35pm. Emily seconds the motion. Motion approved unanimously.**

**Respectfully submitted by:  
Olivia Haile  
SPH Council Secretary**

