

SUNY Downstate School of Public Health
Student Council Meeting Agenda
Wednesday June 13, 2018 at 6:00pm
SPH Lounge

Introduction [provided copy of constitution and outline of executive officer roles and responsibilities]

Kirsten Weisbeck
Margot Swift
Dr. LeConté Dill
Rachel Radigan
Maya Lloyd
Emily Bakaj
Olivia Haile
Syed Bukhari
Alyson Clarke
Shabitri Dasgupta
Rivka Franklin
Priscilla Fok
Xhenete Lekperic
Uchechukwu Nwokoma

1. **Introduction:** Name, program, and concentration of each new attendee, why they came to the meeting and what they hope to contribute and gain from the experience.
 1. **Kristen explains Robert's Rules of Order format of meeting, and motions to approve the previous minutes after a brief summary of the previous meeting. The motion is passed unanimously.**
2. **SPH Student Council Overview**
 1. **Background:** Kirsten gave a brief history of the student council, constitution, service commitment of council to downstate and local community, surveying student body for what they want and need, getting student feedback, and collaboration and accountability with other downstate committees and FSA office
 2. **Expected Challenges and Opportunities from previous council:** We discussed basic voting procedure and how to elect executive officer roles, the basics of hosting an event, and how to gauge student interest and event success. We talked about some of the issues the previous council had in regards to career and professional development events, the potential career fair, national Public Health Week in April, and basic event outline that will be included in the reference material emailed to the new board following meeting.
 3. **New Liaison pending:** Dr. Dill will be leaving downstate in July so the new staff liaison role must be filled. Currently the council is in the process of reviewing potential faculty, and the council will be updated as soon as possible via email.
3. **New Council Roles**
 1. **Brief overview of each executive and MAL position:** Kristen described the tentative individual and collaborative effort/time commitments required of the different positions available.
 2. **Statements of interest from each attendee:** Each attendee interested in taking a position stated which they would be interested in, then members of previous board and Dr. Dill discussed the roles.
 1. **Decision:**
President: Rachel Radigan
Co-VP: Emily Bakaj and Maya Lloyd
Treasurer: Syed Bukhari
Secretary: Olivia Haile
MAL: Alyson Clarke (event coordinator), Priscilla Fok, Xhenete Lekperic, Shabitri Dasgupta, Rivka Franklin

4. Open Questions and Suggestions

1. Suggestions for the career fair included reserving the space early in either the gym or potentially the new public health area, making sure it doesn't coincide with other large-scale events, and having the invites sent from administration through sassafras committee. For the mixer events, it was suggested to start planning around 2 months early, assign responsibilities and due dates for each member contributing, and refer back to previous councils files and calendar for a foundation to build and improve upon.
2. Reminder to gather student input including council members, especially in regards to service opportunities as points of contact to local initiatives. Previous board members are also available for reference in this transition period to field questions about roles and responsibilities in more depth.

Kirsten motions to adjourn the meeting at 7:30pm. Maggie second the motion. Motion approved unanimously.

Respectfully submitted by:

Olivia Haile

SPH Council Secretary

A handwritten signature in cursive script that reads "Olivia Haile".