

SUNY Downstate School of Public Health
Student Council Meeting Agenda
Friday, May 4th, 2018
SPH Lounge

Michelle Davis
Kirsten Weisbeck
Natalie Charles
Maggie Swift
Dr. LeConté Dill

I. Brief Meeting Minutes review (3 minutes)

Kirsten Motion to approve meeting minutes from March 28, 2018

Maggie second the motion

Minutes approved unanimously

II. NPHW (20 minutes)

A. Recap of events

The NPHW was really successful, with a number of 10-15 people at each event and approximately 70-80 participants for Erika Huggins event.

Pluses- Staff photographers are available on campus.

Deltas- the little details with planning can accumulate, start early. Assign a point person for the technology maintenance (AV set up), advocate for the things that might be needed. Faculty support is needed. Recruit faculty members to participate in NPHW. Council members who are part of curriculum committee should bring the NPHW early on during the early planning phases of the NPHW

B. Outstanding Gifts

The council would like to have two of the \$50 baskets as gifts for the participants. The baskets will be available on the 14th of May. Other possible gifts were discussed. Maggie agreed to take charge of acquiring gifts for Keisha, Shavaun, Asmara, and Ericka. Kirsten will take charge of acquiring Dr. Dill, Dr. Thompson, Dr. Dreämer, Laura Levine, and Nana's gifts.

Kirsten Motion motioned to set a maximum of \$50 for each gift, and to approve the order of two \$50 gift baskets for Nana and Lora from the event Account #: 40-70287-012-30001

Michelle second the motion

Motion approved unanimously.

III. Brief Budget Update (5 minutes)

Maggie reviewed the remaining funds

IV. Strategic Plan Survey (5 minutes)

This survey is part of the planning for 2020. Kirsten will send out a survey this weekend. This is due on 5/31/2018.

V. SPH Strategic Planning & Transition Planning Meeting (5 minutes)

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- A. Date: 5/31/18. Place suggestions: picante, Peaches,
- B. Budget: no more than \$400

Kirsten motion to approve the strategic planning budget of no more than \$400 from Account #:40-70287-012-30001. Motion seconded

Motion Approved Unanimously.

VI. Community Service Update (5 minutes)

- A. Children of Promise #tenfortech

Kirsten mentioned setting up a PayPal account for the fundraiser. The fundraiser will continue until the end of the month, and Kirsten will send out periodic email reminders.

VII. Summer Transition Meeting (2 minutes)

New council members meeting to pass on lessons learned. Date will be provided once available.

VIII. Faculty Liaison (2 minutes)

Kirsten will send out an email blast to faculty, letting them know of the opportunity of being a faculty Liaison.

IX. New Business?

Furniture is being ordered for the new building and faculty might move in August.

Kirsten motion to adjourn. Motion approved. Meeting Adjourn 7:00PM

Respectfully submitted by:

Lousette Saint Victor

SPH Council Secretary

