

**SUNY Downstate School of Public Health
Student Council Meeting Agenda
Wednesday, March 28, 2018
SPH Lounge**

Kirsten Weisbeck
Samantha Lawrence
Dr. Dill Leconte
Maggie Swift
Nathalie Charles

1. Brief Meeting Minutes review (3 minutes)

Kirsten Motion to approve meeting minutes from February 27th, 2018

Natalie Seconded the motion

Motion approved Unanimously.

2. NPHW Updates (30 minutes)

- **Ericka Huggins event**

The event, as of right now, is only open to students at downstate (SUNY Downstate Students, faculty, and administration). Kirsten is awaiting approval of the form from Amy before inviting outside communities.

Programing- Erika will arrive at 5:30PM, there she will meet with all the student council members and downstate leadership. Kirsten suggested inviting other high school students' leaders to welcome her before the event. The event is scheduled to start at 6:00PM, where Erika will lead a dialogue.

The council plan on taking Erika out to dinner. We are currently working on finding vegan places where we can go for that. Dr. LaRosa will tentatively be joining us to dinner. We are awaiting response from Dawn at the communications department to determine if Dr. Riley will be joining us. Given the past experiences of Council members and the precedent set previously, the Council will not pursue sponsorship further.

- **Day-of Point People**

Usher (Entrance)- Maggie, Kirsten, Dr. Dill

Tech person- Kirsten

Mic Person for Q/A Dialogue- Nicki Andrews

Usher (Exit)- Kirsten, Lousette

- **Large format poster printing- they are priced at \$60 per poster.**

Kirsten Motion to approve the funds for up to four posters for printing through Biomedical Communications Department priced at \$240 total for the Erika Huggins events from the Events Account (#40-70097-013-30001)

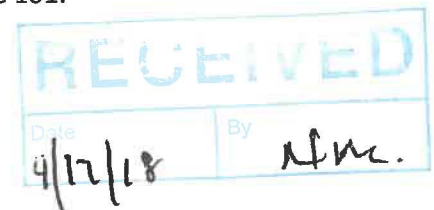
Maggie second the motion

Motion Approved unanimously

- **Centering Wellness**

Food order-For all events Monday-Wednesday, food through café 101.

Volunteers to order the food: Maggie Swift.



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Order will be for roughly 20 – 30 people for each event.

- **Opioid Panel**
Food order- Because there is no eating allowed in this Lecture Hall, we would will supply small take-away snacks for guests and a boxed take-away dinner for panel members and our moderator.
- **Day-of point person/people-** Samantha is available for Monday and Thursday's event. Natalie will be available for Tuesday and Wednesday's event. Kirsten will be available Monday, Tuesday Wednesday and Thursday. Maggie will be available all days except Tuesday. Kirsten knows that Michelle is available on Thursday, but will find out about other days, and will also touch base with Lousette.
- Small thank-you gifts will be determined at our next meeting.

3. Elections (10 minutes)

- Student Council Nominees- We will be submitting names of nominees for the council by the end of the week. It must be seven nominees. We can also solicit students in the summer months when students are coming in.
- SPH Representative to UC Nominees- we also need nominees for the university council

Dr. Dill suggested reaching out to department chairs for possible nominees.

4. Strategic Plan Council Input (5 minutes)

- Student council members will fill out the form and return to Andrew H. by the end of the school year (1-2 sentences), and will send any feedback about his presentation ASAP. Kirsten will post these documents on Slack.

5. Community Service Update (5 minutes)

- Community service project for this year- suggestions could include an end of the year drive. Natalie will be taking the lead and plans will be solidified at the next meeting.

6. Transition Meeting (5 minutes)

- Dr. Lee, the head of the Epidemiology department at Columbia SPH, had a very extensive CV. His focus is to build a research capacity at downstate. He would like to double the amount of faculty in a year and triple in two years.

7. New Business

N/A

Kirsten motion to adjourn. Motion approved. Meeting Adjourn 6:30PM

Respectfully submitted by:

Lousette Saint Victor

SPH Council Secretary



STUDENT COUNCIL/ CLUB MEETING MINUTES ATTENDANCE COVER SHEET

COUNCIL / CLUB NAME: SPH Student Council

Date Meeting Was Held: 03/28/18 Time Meeting Was Held: 5:30 pm

Place Meeting Was Held: SPH Lounge

[illegible]

Use additional sheets if necessary, or continue on reverse side