

SUNY Downstate School of Public Health
Student Council Meeting Agenda
Tuesday, February 27, 2018 at 5:30pm
Classroom 8C

Intro

Lousette Saint Victor

Kirsten Weisbeck

Nathalie Charles (phone-in)

Justin Tien

Dr. Dill Leconte

Margot Swift

I. Brief Meeting Minutes review (3 minutes)

Kirsten Motion to approve meeting minutes from January 19th, 2018

Lousette Seconded the motion

Motion approved Unanimously.

II. Resume Workshop recap (2 minutes)

Twelve people participated at the resume workshop. Heather Badger allowed the council to share her presentation and notes with the rest of the students who were not in attendance.

III. Career Fair (10 minutes)

Recap of invite process, responses, and related considerations

Invitations were sent to approximately 100 organizations to ask for their participation at the career fair. Unfortunately, Columbia will be having their career fair on the same day and is likely preventing organizations from participating at Downstate's career fair. Only six organization out of 100 confirmed that they would be able to participate. Originally the council agreed on a cutoff point of 15 participating organization before following through with the planning of the career fair. Therefore, Kirsten suggests that we forgo the career fair to optimize our efforts for the remainder of the semester.

Kirsten motion to officially to cancel Career Fair. Justin second the motion. Motion approved unanimously

Event alternatives

Alternatively, it was suggested that we have a career day where faculty members could help students with their resumes, Mock interview, editing for writing samples, head shots.

Notice to orgs

Maggie will send an email out to organizations who previously say yes to participating in the career fair at Downstate. This email will inform organizations of the cancelation of the career fair.

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number of guests to expect for the keynote event. About \$150 will be set aside for gifts for our presenters.

Honorarium, Travel, Hotel (1-night stay), Dinner

Kirsten motion to offer Ericka \$1900 for honorarium, \$800 for flight, cab fare to and from campus, and hotel, and an estimate of \$600 for dinner for a number total of 9 people (SPH Members, President Riley, and Interim Dean LaRosa) from the Events Account (#40-70097-013-30001). Lousette second the motion. Motion approved unanimously.

- **Opioid Epidemic event**

Dr. Dr. Susan Whitley -

She run the methadone clinic, she is the director of chemical dependency services for NYC HHC Kings County. She is willing to talk for the NPHW. Margot volunteered to do a presentation on administering naloxone.

Other-

Vocal, the syringe exchange program, and Bedstuy volunteer EMS service as suggested by Justin would be a good idea to have be a part of the presentation. Dill also mentioned that Dr. Thompson does a presentation around her work with substance abuse. The Date those events listed above are not yet confirmed. Justin and Kirsten will find out a date and time. We are currently considering between 4-4:30PM. Kirsten will check in with Dr. Thompson about potentially moderating the event.

Due to Justin's early leave, the emails contact for those events will include Michelle to help follow up with date and times in Justin's absence.

Podcast Workshop - Keisha 'TK' Dutes

The date is pending for this event.

Kirsten motion to officiate email vote to invite Keisha to NPHW, and to offer \$900 for a 90-minute podcast workshop from the Events Account (#40-70097-013-30001). Margot second the motion. Motion approved unanimously.

Sex/Human Trafficking Workshop - Shuntelle Stephen

The date is pending for this event. We anticipate on hosting this event around 5:00PM or 5:30PM for public health students.

Kirsten will CC Justin an Michelle to those emails so that they may all have access to the dates and time.

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Furthermore, the council should speak to Dr. Kolokotronis regarding the adhoc task force. He is in charge of creating a list of available jobs and internships to share with students on a monthly basis.

IV. Treasurer's Report (5 minutes)

Budget review

The council spent close to \$3000. Reviewed attached budget.. For the career fair we had budgeted from \$650.00 - \$1100.00. Unless we do decide to do a career day event, everything we had budgeted for that could go to NPHW events or conference support.

V. National Public Health Week Lineup (20 minutes)

Ericka Huggins - Keynote (for more background: <https://www.erickahuggins.com/bio>)

Dr. Phillips, the biographer of Ericka Huggins, offered to have Erika have dinner with the SPH council after her speaking event during the national public health week. Erika often centers her talks around incarceration or discrimination, however, Dr. Dill suggested that we send a few suggested 'hot topics' to Ericka for the presentation. The suggested hot topic can be drawn from the survey of students NPHW interests. The date for this event is Thursday April 12, 2018 at 5:30pm.

Dr. Phillips ask if we would be able to offer an Honorarium, travel, and one-night stay for Erika.

Kirsten would like to open this event to the community if feasible. Michelle is looking into what spaces are available at Downstate to host the event. Dr. Dill mention the community engagement team in the community which can help broadcast the event. We should plan and have a clear vision of what we would want to see.

Kirsten will reach out to the community engagement office, diversity office, and deans to help with the process of publicizing the event.

Maggie mentioned that it would be great if professors allow students to attend this event in lieu of the class session for that day. Dr. Dill mentioned the importance of telling the professors in advance, that way they could make a decision and plan accordingly. We can suggest that the students use this event as an extra credit work if they were to miss class.

Kirsten will email professors about the event, will work on the flyer for the event with Maggie, and noted that the newsletter will include a save the date.

In addition to the funds listed below, we plan on setting aside about \$1200 in funds for food for all events, but will decide on an exact amounts closer to the events when we have a better idea of the

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VI. Newsletter (3 minutes)

The newsletter has not gone out yet. NPHW will be mentioned in it. Kirsten will send the information out by next week.

VII. Elections (10 minutes)

Review potential candidates & process

Dr. Dill mentioned that the council should send an email to the four department chairs to ask for any nominee they would recommend for the student council.

For the upcoming election we should ask candidates the reason why they would want to be in council in general in order to simplify the election process.

VIII. Faculty & Admin Meeting Recap (5 minutes)

Kirsten presented about the Student Council initiatives and mentioned the need of institutional support if we're going to host a career fair in the future, and that it may work best if the invitations are sent out from the institution and that the Council focus on rallying students to attend and preparing the event space.

IX. New Business

New dean search update

The search committee will be narrowing the pool to about 4 candidates to visit campus for an on-site interview in March. Ideally the new dean should be selected by the end of spring semester.

Curriculum committee-

Justin is in need of a replacement at in the committee due to his leave. If anyone is available, please replace Justin in the curriculum committee

Kirsten motion to adjourn. Motion approved. Meeting Adjourn 7:00PM

Respectfully submitted by:



Kirsten Weisbeck

on behalf of

Lousette Saint Victor

SPH Council Secretary