

Faculty Student Association of DMC-Student Activity Fund

School of Public Health Student Council (SPH)

FY 2018 = June 1, 2017 through May 31, 2018

As of May 31, 2018 (12 months; 06/01/17 thru 05/31/18)

This page (first report) shows the Council's current Certified Budget compared to Actual Year to Date amounts, with its respective variance. The following pages (second report) show the actual transactions processed within each account.

Account	Description	Certified Budget 2017 - 2018	Current YTD	Variance
Income				
40-42092-013-30001	ACTIVITIES FEES INCOME	\$ 5,430.00	\$5,200.00	\$ (230.00)
40-40001-013-30001	ROLLOVER BALANCE	5,419.00	5,419.19	0.19
Total Income		\$ 10,849.00	\$ 10,619.19	\$ (229.81)
Program Expenses	Note: In this section, the last column is the variance. On each individual expense row, a positive variance indicates remaining funds available. A negative variance (amount displayed in brackets) means the account is in deficit.			
40-70009-013-30001	ADMINISTRATION FEE	\$ 54.00	\$ 54.00	\$ -
40-70044-013-30001	CLUBS	940.00	140.00	800.00
40-70055-013-30001	CONFERENCE SUPPORT	1,800.00	600.00	1,200.00
40-70097-013-30001	EVENTS	2,000.00	1,239.99	760.01
40-70135-013-30001	MEETINGS EXPENSES	400.00	200.00	200.00
40-70174-013-30001	PROGRAMS & PROJECTS	5,355.00	4,955.00	400.00
Total Program Expense		\$ 10,549.00	\$ 7,188.99	\$ 3,360.01
Balance Before Reserves		300.00	3,430.20	3,130.20
Reserves:				
40-30008-013-30001	RESERVE FUND	300.00	-	300.00
Total Reserves		\$ 300.00	\$ -	\$ 300.00
Total Expenses + Reserves		\$ 10,849.00	\$ 7,188.99	\$ 3,660.01
Total Net Income less Expenses + Reserves		\$ -	\$ 3,430.20	\$ 3,430.20
*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses				

As of 05/31/18 (12 months; 06/1/17 thru 05/31/18)

4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

Date	Trans.	Journal	Reference		Debit Amount	Credit Amount	Balance
40-42092-013							
Account:	40-42092-013 (ACTIVITY FEE INCOME BALANCE)						
6/1/2017				Account Beginning Balance			\$0.00
10/10/2017	826-40	Cash Receipts	SPH ACTIVITIES FEES -165-1089			\$3,290.00	
				Period 5 subtotals	\$0.00	\$3,290.00	
2/12/2018	971-97	Cash Receipts	Activities Fees Inco-204-1422			\$1,900.00	
				Period 9 subtotals	\$0.00	\$1,900.00	
5/31/2018	1109-9	Journal Entry	ACTIVITIES FEES INCOME - SPH			\$10.00	
				Period 12 subtotals	\$0.00	\$10.00	
				Account Subtotals	\$0.00	\$5,200.00	
5/31/2018				Account Net Change			(\$5,200.00)
5/31/2018				Account Ending Balance			(\$5,200.00)
40-70009-013							
Account:	40-70009-013 (ADMINISTRATION FEE)						
6/1/2017				Account Beginning Balance			\$0.00
3/5/2018	1046-468	Accounts Payable	FSA Operating Accoun-030518		\$54.00		
				Period 10 subtotals	\$54.00	\$0.00	
				Account Subtotals	\$54.00	\$0.00	
5/31/2018				Account Net Change			\$54.00
5/31/2018				Account Ending Balance			\$54.00
40-70044-013							
Account:	40-70044-013 (CLUBS)						

**Faculty Student Association of Downstate Medical Center
School of Public Health**

As of 05/31/18 (12 months; 06/1/17 thru 05/31/18)

Notes regarding this account detailed transaction statement

1. Accounts with zero balances and no activity during period are omitted.

2. The 'debit amount' column represents an expense.

3. The 'credit amount' column represents income.

4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
6/1/2017			Account Beginning Balance			\$0.00
2/28/2018	981-1	Journal Entry	Transfer to Events account (70097-013) per 11/8/18 minutes	\$140.00		
			Period 9 subtotals	\$140.00	\$0.00	
			Account Subtotals	\$140.00	\$0.00	
5/31/2018			Account Net Change			\$140.00
5/31/2018			Account Ending Balance			\$140.00

40-70055-013

Account: 40-70055-013 (CONFERENCE SUPPORT)

6/1/2017			Account Beginning Balance			\$0.00
2/28/2018	981-3	Journal Entry	Transfer to Events(70097-013) per 11/8/18 minutes	\$600.00		
			Period 9 subtotals	\$600.00	\$0.00	
			Account Subtotals	\$600.00	\$0.00	
5/31/2018			Account Net Change			\$600.00
5/31/2018			Account Ending Balance			\$600.00

40-70097-013

Account: 40-70097-013 (EVENTS)

6/1/2017			Account Beginning Balance			\$0.00
11/28/2017	889-394	Accounts Payable	Capital One Bank (US-112817	\$2,040.00		
			Period 6 subtotals	\$2,040.00	\$0.00	
2/13/2018	976-7	Journal Entry	Soda 2/13/18 SPH event	\$12.50		
2/28/2018	969-488	Accounts Payable	Cafe 101, Inc.-703073	\$140.00		
2/28/2018	981-2	Journal Entry	Transfer from Student Council CLub acct(70044-013) per 11/8/18 minutes		\$140.00	
2/28/2018	981-4	Journal Entry	Transfer from Conf support (70055-013) per 11/8/18 minutes		\$600.00	
2/28/2018	981-6	Journal Entry	Transfer from Meetings exp (70097-013) per 11/8/18 minutes		\$200.00	

**Faculty Student Association of Downstate Medical Center
School of Public Health**

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<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>		<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
2/28/2018	981-8	Journal Entry	Transfer from P&P(70174-013) Per 11/8/18 Minutes			\$4,601.00	
				<i>Period 9 subtotals</i>	\$152.50	\$5,541.00	
3/5/2018	1046-579	Accounts Payable	Margot Swift-030518		\$76.62		
				<i>Period 10 subtotals</i>	\$76.62	\$0.00	
4/6/2018	1047-27	Accounts Payable	Keisha Dutes-04062018		\$900.00		
4/11/2018	1047-69	Accounts Payable	Ericka Huggins-04112018		\$1,900.00		
4/11/2018	1047-71	Accounts Payable	Ericka Huggins-04112018		\$381.60		
4/30/2018	1047-457	Accounts Payable	Kirsten Weisbeck-04122018		\$318.16		
4/30/2018	1047-499	Accounts Payable	Cafe 101, Inc.-703260		\$220.00		
4/30/2018	1047-503	Accounts Payable	Cafe 101, Inc.-703266		\$160.00		
				<i>Period 11 subtotals</i>	\$3,879.76	\$0.00	
5/7/2018	1067-851	Accounts Payable	SUNY Account 9008280-995841		\$120.00		
5/24/2018	1067-307	Accounts Payable	Cafe 101, Inc.-703273		\$239.00		
5/24/2018	1067-309	Accounts Payable	Daniela Makembe-04112018		\$100.00		
5/24/2018	1067-335	Accounts Payable	Margot Swift-05052018		\$173.11		
				<i>Period 12 subtotals</i>	\$632.11	\$0.00	
				<i>Account Subtotals</i>	\$6,780.99	\$5,541.00	
5/31/2018				<i>Account Net Change</i>			\$1,239.99
5/31/2018				<i>Account Ending Balance</i>			<u>\$1,239.99</u>

40-70135-013

Account: 40-70135-013 (MEETING EXPENSES)

6/1/2017				<i>Account Beginning Balance</i>			\$0.00
2/28/2018	981-5	Journal Entry	Transfer to Events (70097-013) per 11/8/18 minutes		\$200.00		
				<i>Period 9 subtotals</i>	\$200.00	\$0.00	
				<i>Account Subtotals</i>	\$200.00	\$0.00	
5/31/2018				<i>Account Net Change</i>			\$200.00
5/31/2018				<i>Account Ending Balance</i>			<u>\$200.00</u>

40-70174-013

**Faculty Student Association of Downstate Medical Center
School of Public Health**

As of 05/31/18 (12 months; 06/1/17 thru 05/31/18)

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Account: 40-70174-013 (PROGRAM PROJECTS)						
6/1/2017			<i>Account Beginning Balance</i>			\$0.00
10/11/2017	808-9	Journal Entry	Soda SPH 10/11/17 event	\$14.00		
10/18/2017	839-304	Accounts Payable	Cafe 101, Inc.-702575	\$340.00		
			<i>Period 5 subtotals</i>	\$354.00	\$0.00	
2/28/2018	981-7	Journal Entry	Transfer to Events (70097-013) per 11/8/18 minutes	\$4,601.00		
			<i>Period 9 subtotals</i>	\$4,601.00	\$0.00	
			<i>Account Subtotals</i>	\$4,955.00	\$0.00	
5/31/2018			<i>Account Net Change</i>			\$4,955.00
5/31/2018			<i>Account Ending Balance</i>			\$4,955.00
6/1/2017				<i>Grand Total Beginning Balance</i>		(\$5,419.19)
5/31/2018				<i>Grand Total Net Change</i>		\$1,988.99
5/31/2018				<i>Grand Total Ending Balance</i>		(\$3,430.20)