

Title: SOHP Student Council Meeting

Date: Monday, May 8, 2023

Time: 6 PM

Place: On Zoom

Attendance: 16 attendees in person

### Meeting Minutes:

Meeting called to order at 6pm by Nicholas Lazzaro., President and Jane Sato, Secretary seconded the motion to begin the meeting.

1. After discussion with Nicholas Lazzaro, SOHP President and Johnathan Martinez, SOHP Treasurer, the following motion was made by Nicholas Lazzaro and 2<sup>nd</sup> by Johnathan Martinez:
  - a. **Motion:** To approve the SOHP budget for the 2023-2024 Academic Year. Some changes from the current academic year's budget include: adding \$1,500 for convocation to \$3000, \$300 added to midwifery, \$800 added to Medical Informatics, \$200 added to PT, and \$500 added to COTAD for \$1000. See Appendix item A for the budget to be certified by SOHP Council.
  - b. Motion passes 16 YES - 0 NO - 0 Abstaining
2. After discussion, the following motion was made by Nicholas Lazzaro, SOHP President and 2<sup>nd</sup> by Johnathan Martinez, SOHP Treasurer: PT requests additional funds for flowers and food for the PT White Coat Ceremony.
  - a. **Motion:** To approve a transfer of funds from 40-70173-010-30001 (PROGRAMS AND PROJECTS) to 40-70231-010-30001 (PHYSICAL THERAPY CLUB (P.T.)) in the amount of \$350.00 to cover the catering costs for the PT Whitecoat ceremony event that occurred earlier this academic year. PT Club will receive additional funds for White Coat Ceremony, with proof of receipts.
  - a. Motion passes 16 YES - 0 NO - 0 Abstaining
3. After discussion, the following motion was made by Nicholas Lazzaro, President and 2<sup>nd</sup> by Jane Sato, Secretary to vote in the new members of the SOHP Student Council.
  - a. **Motion:** To vote in the following individuals for the following SOHP Council positions: President: Matthew Zaharenios, Secretary: Jusine Soriano, Treasurer: Johnathan Martinez, VP: Marion Dela Pena all voted in without opposition.
  - b. Motion passes 16 YES - 0 NO – 0 Abstaining.
4. It was explained by Nicholas Lazzaro, SOHP President that next year, student organizations should not expect to use FSA funds for the purposes of catering white coat ceremonies. In conversation outside this SOHP Council Meeting, Adam Burgman, Acting Director of the Student Center, explained to Nicholas Lazzaro that white coat ceremonies should be funded by the individual SOHP programs.
5. PA and DMI were not in attendance and did not notify SOHP council.

Motion adjourned by Jane Sato at 6:35pm.



Jane Sato, Secretary Signature

2022-2023 SOHP Student Council

President	Nicholas Lazzaro, SPT
Vice President	Victoria Cagle, OTS
Treasurer	Johnnathan Martinez, SPT
Secretary	Jane Sato, OTS



**STUDENT COUNCIL MEETING  
ATTENDANCE COVER SHEET**

Student Council Name:

Date Meeting Was Held:  Time Meeting was Held:

Place Meeting Was Held:

Print Name of Member or Guest (can customize to pre-print voting member names)	Present √	Voting Member (Yes/No)	Signature (if Bylaws permit, when present by proxy, insert name of person holding proxy)
1 Jane Sato	<input checked="" type="checkbox"/>	Y	
2 Nick Lazzaro	<input checked="" type="checkbox"/>	Y	
3 Johnathan Martinez	<input checked="" type="checkbox"/>	Y	
4 Victoria Cagle	<input checked="" type="checkbox"/>	Y	
5 Matt Zahareinah	<input checked="" type="checkbox"/>	Y	
6 Leia Correa	<input checked="" type="checkbox"/>	Y	
7 Shamir Morrison	<input checked="" type="checkbox"/>	Y	
8 Phillip Bones	<input checked="" type="checkbox"/>	Y	
9 Jusmine Soriano	<input checked="" type="checkbox"/>	Y	
10 Madjena Joseph	<input checked="" type="checkbox"/>	Y	
11 Patricia Sieh	<input checked="" type="checkbox"/>	Y	
12 Sonja Joshi	<input checked="" type="checkbox"/>	Y	
13 Charles Meyers	<input checked="" type="checkbox"/>	Y	
14 Ashley Charles	<input checked="" type="checkbox"/>	Y	
15 Anh- Tuan Tran	<input checked="" type="checkbox"/>	Y	
16 Kerry Thusmond	<input checked="" type="checkbox"/>	Y	
17	<input type="checkbox"/>		
18	<input type="checkbox"/>		
19	<input type="checkbox"/>		
20	<input type="checkbox"/>		
21	<input type="checkbox"/>		
22	<input type="checkbox"/>		
23	<input type="checkbox"/>		
24	<input type="checkbox"/>		
25	<input type="checkbox"/>		

Use additional sheets if necessary, or continue on reverse side

## Appendix Item A

<b>Income</b>						
40-49001-010-30001	ACTIVITIES FEES INCOME	\$ 17,234.81	\$ 8,923.90	\$ 17,234.81		
40-40001-010-30001	ROLLOVER BALANCE	16,472.83	16,472.83		Rollover added to Program and Projects	
<b>Total Income</b>		<b>\$ 33,707.64</b>	<b>\$ 25,396.73</b>	<b>\$ 17,234.81</b>	<b>\$ -</b>	Formula cell (Don't change)
<b>Program Expenses</b> <small>Note: If a Club/Org does its own fundraising, Be sure to mark Column G comments= "Retains Any Prior Year Rollover".</small>						
40-70009-010-30001	ADMINISTRATION FEE	\$ 276.68		\$ 283.00		Formula cell (Don't change)
40-70280-010-30001	BROOKLYN FREE CLINIC	500.00	1,000.00	500.00		
40-70387-010-30001	COALITION FOR OCCUPATIONAL THERAPY ADVOCATES FOR DIVERSITY	500.00	363.51	1,000.00		
40-70217-010-30001	CONFERENCE	500.00	-	500.00		
40-70234-010-30001	CONVOCAATION	3,000.00	-	4,500.00		
40-70136-010-30001	MIDWIFERY	200.00	-	800.00		
40-70134-010-30001	MEDICAL INFORMATICS	500.00	-	800.00		
40-70135-010-30001	MEETINGS	2,000.00	816.50	2,000.00		
40-70402-010-30001	ORTHOPEDIC NEUROMUSCULAR JOURNAL CLUB	150.00	-	100.00		
40-70231-010-30001	PHYSICAL THERAPY CLUB (P.T.)	1,000.00	90.00	1,200.00		
40-70232-010-30001	PHYSICIAN ASSISTANT CLUB (P.A.)	1,000.00	988.00	1,200.00		
40-70173-010-30001	PROGRAMS AND PROJECTS	18,266.89	-	651.81		Rollover goes here
40-70097-010-30001	SPRING FLING/WINTER BALL	1,000.00	1,012.00	500.00		
40-70240-010-30001	STUDENT OCCUPATIONAL THERAPY ASSN (SOTA)	2,364.35	408.83	1,200.00		
40-70235-010-30001	WELCOME RECEPTION	1,500.00	1,126.47	1,500.00		
<b>Total Program Expense</b>		<b>\$ 32,757.92</b>	<b>\$ 5,805.31</b>	<b>\$ 16,734.81</b>	<b>\$ -</b>	Formula cell (Don't change)
<b>Balance Before Reserves</b>		<b>\$ 949.72</b>	<b>\$ 19,591.42</b>	<b>\$ 500.00</b>	<b>\$ 27,994.36</b>	Formula cell (Don't change)
<b>Reserves:</b>						
40-30008-010-30001	RESERVE FUND	\$ 949.72	\$ -	\$ 500.00	\$ 580.53	
<b>Total Reserves</b>		<b>\$ 949.72</b>	<b>\$ -</b>	<b>\$ 500.00</b>	<b>712.00</b>	Formula cell (Don't change)
<b>Total Expenses + Reserves</b>		<b>\$ 33,707.64</b>	<b>\$ 5,805.31</b>	<b>\$ 17,234.81</b>	<b>\$ 712.00</b>	Formula cell (Don't change)