

**Faculty Student Association of DMC-Student Activity Fund**

**School of Health Professions (SOHP)**

**FY 2023 = June 1, 2022 through May 31, 2023**

**As of October 31, 2022 (5 months; 06/01/21 thru 10/31/22)**

This page (first report) shows the Council's current Certified Budget compared to Actual Year to Date amounts, with its respective variance. The following pages (second report) show the actual transactions processed within each account.

| Account  | Description  | Certified<br>Budget 2022 -<br>2023 | Current YTD         | Variance              |
|--|--|------------------------------------|---------------------|-----------------------|
| <b>Income</b>  |  |                                    |                     |                       |
| 40-49001-010-30001   | ACTIVITY FEES INCOME   | 17,234.81                          | \$ -                | \$ (17,234.81)        |
| 40-40001-010-30001   | ROLLOVER INCOME  | 16,472.83                          | 16,472.83           | -                     |
| <b>Total Income</b>  |  | <b>\$ 33,707.64</b>                | <b>\$ 16,472.83</b> | <b>\$ (17,234.81)</b> |
| <b>Program Expenses</b>  |  |                                    |                     |                       |
| Note: In this section, the last column is the variance. On each individual expense row, a positive variance indicates remaining funds available. A negative variance (amount displayed in brackets) means the account is in deficit. |  |                                    |                     |                       |
| 40-70009-010-30001   | ADMINISTRATION FEE   | \$ 276.68                          | \$ -                | \$ 276.68             |
| 40-70280-010-30001   | BROOKLYN FREE CLINIC   | 500.00                             | 1,000.00            | (500.00)              |
| 40-70387-010-30001   | COALITION FOR OCCUPATIONAL THERAPY ADVOCATES FOR DIVERSITY (COTAD) CHAPTER AT SUNY DOWNSTATE | 500.00                             | 215.99              | 284.01                |
| 40-70217-010-30001   | CONFERENCE   | 500.00                             | -                   | 500.00                |
| 40-70234-010-30001   | CONVOCATION  | 3,000.00                           | -                   | 3,000.00              |
| 40-70136-010-30001   | DOWNSTATE MIDWIVES ASSOCIATION   | 200.00                             | -                   | 200.00                |
| 40-70134-010-30001   | MEDICAL INFORMATICS ASSOCIATION  | 500.00                             | -                   | 500.00                |
| 40-70135-010-30001   | MEETINGS   | 2,000.00                           | 20.50               | 1,979.50              |
| 40-70402-010-30001   | ORTHOPEDIC NEUROMUSCULAR JOURNAL CLUB  | 150.00                             | -                   | 150.00                |
| 40-70231-010-30001   | PHYSICAL THERAPY CLUB (P.T.)   | 1,000.00                           | -                   | 1,000.00              |
| 40-70232-010-30001   | PHYSICIAN ASSISTANT CLUB (P.A.)  | 1,000.00                           | -                   | 1,000.00              |
| 40-70173-010-30001   | PROGRAMS AND PROJECTS  | 18,266.89                          | -                   | 18,266.89             |
| 40-70097-010-30001   | SPRING FLING/WINTER BALL   | 1,000.00                           | 1,012.00            | (12.00)               |
| 40-70240-010-30001   | STUDENT OCCUPATIONAL THERAPY ASSN (SOTA)   | 2,364.35                           | 206.16              | 2,158.19              |
| 40-70235-010-30001   | WELCOME RECEPTION  | 1,500.00                           | 1,126.47            | 373.53                |
| <b>Total Program Expense</b>   |  | <b>\$ 32,757.92</b>                | <b>\$ 3,581.12</b>  | <b>\$ 29,176.80</b>   |
| <b>Balance Before Reserves</b>   |  | <b>\$ 949.72</b>                   | <b>\$ 12,891.71</b> | <b>\$ 11,941.99</b>   |
| <b>Reserves:</b>   |  |                                    |                     |                       |
| 40-30008-010-30001   | RESERVE FUND   | \$ 949.72                          | \$ -                | \$ 949.72             |
| <b>Total Reserves</b>  |  | <b>\$ 949.72</b>                   | <b>\$ -</b>         | <b>\$ 949.72</b>      |
| <b>Total Expenses + Reserves</b>   |  | <b>\$ 33,707.64</b>                | <b>\$ 3,581.12</b>  | <b>\$ 30,126.52</b>   |
| <b>Total Net Income less Expenses + Reserves</b>   |  | <b>\$ 0.00</b>                     | <b>\$ 12,891.71</b> | <b>\$ 12,891.71</b>   |
| <b>*SUNY Reserve Guidelines &gt;5% and &lt;100% of prior year actual expenses</b>  |  |                                    |                     |                       |

**Faculty Student Association of Downstate Medical Center  
School of Health Professions**

As of October 31, 2022 (5 months; 06/01/22 thru 10/31/22)

**Notes regarding this account detailed transaction statement**

1. Accounts with zero balances and no activity during period are omitted.
2. The 'debit amount' column represents an expense.
3. The 'credit amount' column represents income.
4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

| <u>Date</u>         | <u>Trans.</u>                                      | <u>Journal</u> | <u>Reference</u>                        | <u>Debit<br/>Amount</u>   | <u>Credit<br/>Amount</u> | <u>Balance</u>                                 |
|---------------------|--|----------------|---|---------------------------|--------------------------|--|
| <b>40-29000-010</b> |  |                |   |                           |                          |  |
| <b>Account:</b>     | <b>40-29000-010 (Funds held in Trust)</b>          |                |   |                           |                          |  |
| 6/1/2022            |  |                |   |                           |                          | <i>Account Beginning Balance</i> (\$17,732.35) |
| 6/1/2022            | 3409-1   | Journal Entry  | RECLASS PY ACTIVITY TO ROLLOVER BALANCE | \$17,732.35               |                          |  |
| 6/1/2022            | 3409-4   | Journal Entry  | RECLASS TO LIABILITY                    |                           | \$16,472.83              |  |
|                     |  |                |   | <i>Period 1 subtotals</i> | \$17,732.35 \$16,472.83  |  |
|                     |  |                |   | <i>Account Subtotals</i>  | \$17,732.35 \$16,472.83  |  |
| 10/31/2022          |  |                |   |                           |                          | <i>Account Net Change</i> \$1,259.52           |
| 10/31/2022          |  |                |   |                           |                          | <i>Account Ending Balance</i> (\$16,472.83)    |
| <b>40-30014-010</b> |  |                |   |                           |                          |  |
| <b>Account:</b>     | <b>40-30014-010 (RETAINED EARNINGS - PRIOR YR)</b> |                |   |                           |                          |  |
| 6/1/2022            |  |                |   |                           |                          | <i>Account Beginning Balance</i> \$1,259.52    |
| 6/1/2022            | 3409-2   | Journal Entry  | RECLASS PY ACTIVITY TO ROLLOVER BALANCE |                           | \$17,732.35              |  |
| 6/1/2022            | 3409-3   | Journal Entry  | RECLASS TO LIABILITY                    | \$16,472.83               |                          |  |
|                     |  |                |   | <i>Period 1 subtotals</i> | \$16,472.83 \$17,732.35  |  |
|                     |  |                |   | <i>Account Subtotals</i>  | \$16,472.83 \$17,732.35  |  |
| 10/31/2022          |  |                |   |                           |                          | <i>Account Net Change</i> (\$1,259.52)         |
| 10/31/2022          |  |                |   |                           |                          | <i>Account Ending Balance</i> \$0.00           |
| <b>40-70097-010</b> |  |                |   |                           |                          |  |
| <b>Account:</b>     | <b>40-70097-010 (EVENTS)</b>                       |                |   |                           |                          |  |
| 6/1/2022            |  |                |   |                           |                          | <i>Account Beginning Balance</i> \$0.00        |

**Faculty Student Association of Downstate Medical Center  
School of Health Professions**

As of October 31, 2022 (5 months; 06/01/22 thru 10/31/22)

**Notes regarding this account detailed transaction statement**

1. Accounts with zero balances and no activity during period are omitted.
2. The 'debit amount' column represents an expense.
3. The 'credit amount' column represents income.
4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

| <u>Date</u>     | <u>Trans.</u>                           | <u>Journal</u>   | <u>Reference</u>                  |                                  | <u>Debit<br/>Amount</u> | <u>Credit<br/>Amount</u> | <u>Balance</u> |
|-----------------|---|------------------|-----------------------------------|----------------------------------|-------------------------|--------------------------|----------------|
| 9/2/2022        | 3372-3                                  | Journal Entry    | Transfer to SCGB(40-70194) 9/2/22 |                                  | \$1,000.00              |                          |                |
| 9/22/2022       | 3413-5                                  | Journal Entry    | Soda 9/22/2022 Club Events        |                                  | \$12.00                 |                          |                |
|                 |   |                  |                                   | <i>Period 4 subtotals</i>        | \$1,012.00              | \$0.00                   |                |
|                 |   |                  |                                   | <i>Account Subtotals</i>         | \$1,012.00              | \$0.00                   |                |
| 10/31/2022      |   |                  |                                   | <i>Account Net Change</i>        |                         |                          | \$1,012.00     |
| 10/31/2022      |   |                  |                                   | <i>Account Ending Balance</i>    |                         |                          | \$1,012.00     |
|                 | <b>40-70135-010</b>                     |                  |                                   |                                  |                         |                          |                |
| <b>Account:</b> | <b>40-70135-010 (MEETING EXPENSES)</b>  |                  |                                   |                                  |                         |                          |                |
| 6/1/2022        |   |                  |                                   | <i>Account Beginning Balance</i> |                         |                          | \$0.00         |
| 10/12/2022      | 3454-5                                  | Journal Entry    | Soda 10/12/22 Club Event          |                                  | \$20.50                 |                          |                |
|                 |   |                  |                                   | <i>Period 5 subtotals</i>        | \$20.50                 | \$0.00                   |                |
|                 |   |                  |                                   | <i>Account Subtotals</i>         | \$20.50                 | \$0.00                   |                |
| 10/31/2022      |   |                  |                                   | <i>Account Net Change</i>        |                         |                          | \$20.50        |
| 10/31/2022      |   |                  |                                   | <i>Account Ending Balance</i>    |                         |                          | \$20.50        |
|                 | <b>40-70235-010</b>                     |                  |                                   |                                  |                         |                          |                |
| <b>Account:</b> | <b>40-70235-010 (WELCOME RECEPTION)</b> |                  |                                   |                                  |                         |                          |                |
| 6/1/2022        |   |                  |                                   | <i>Account Beginning Balance</i> |                         |                          | \$0.00         |
| 10/29/2022      | 3472-379                                | Accounts Payable | Phillip Bones-102422              |                                  | \$126.76                |                          |                |
| 10/29/2022      | 3472-381                                | Accounts Payable | Nicholas Lazzaro-8976             |                                  | \$999.71                |                          |                |
|                 |   |                  |                                   | <i>Period 5 subtotals</i>        | \$1,126.47              | \$0.00                   |                |
|                 |   |                  |                                   | <i>Account Subtotals</i>         | \$1,126.47              | \$0.00                   |                |
| 10/31/2022      |   |                  |                                   | <i>Account Net Change</i>        |                         |                          | \$1,126.47     |

**Faculty Student Association of Downstate Medical Center  
School of Health Professions**

As of October 31, 2022 (5 months; 06/01/22 thru 10/31/22)

**Notes regarding this account detailed transaction statement**

1. Accounts with zero balances and no activity during period are omitted.
2. The 'debit amount' column represents an expense.
3. The 'credit amount' column represents income.
4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

| <u>Date</u>     | <u>Trans.</u>                                    | <u>Journal</u>   | <u>Reference</u>                     |                                  | <u>Debit<br/>Amount</u> | <u>Credit<br/>Amount</u> | <u>Balance</u>           |
|-----------------|--|------------------|--------------------------------------|----------------------------------|-------------------------|--------------------------|--------------------------|
| 10/31/2022      |  |                  |                                      | <i>Account Ending Balance</i>    |                         |                          | <u><u>\$1,126.47</u></u> |
|                 | <b>40-70240-010</b>                              |                  |                                      |                                  |                         |                          |                          |
| <b>Account:</b> | <b>40-70240-010 (OCCUPATIONAL THERAPY)</b>       |                  |                                      |                                  |                         |                          |                          |
| 6/1/2022        |  |                  |                                      | <i>Account Beginning Balance</i> |                         |                          | \$0.00                   |
| 6/14/2022       | 3279-1   | Journal Entry    | Soda 6/14/22 Club Events             |                                  | \$32.50                 |                          |                          |
|                 |  |                  |                                      | <i>Period 1 subtotals</i>        | <u>\$32.50</u>          | <u>\$0.00</u>            |                          |
| 7/18/2022       | 3337-86  | Accounts Payable | Sonja Joshi-09201916-8605913         |                                  | \$173.66                |                          |                          |
|                 |  |                  |                                      | <i>Period 2 subtotals</i>        | <u>\$173.66</u>         | <u>\$0.00</u>            |                          |
|                 |  |                  |                                      | <i>Account Subtotals</i>         | <u>\$206.16</u>         | <u>\$0.00</u>            |                          |
| 10/31/2022      |  |                  |                                      | <i>Account Net Change</i>        |                         |                          | <u><u>\$206.16</u></u>   |
| 10/31/2022      |  |                  |                                      | <i>Account Ending Balance</i>    |                         |                          | <u><u>\$206.16</u></u>   |
|                 | <b>40-70280-010</b>                              |                  |                                      |                                  |                         |                          |                          |
| <b>Account:</b> | <b>40-70280-010 (BROOKLYN FREE CLINIC (BFC))</b> |                  |                                      |                                  |                         |                          |                          |
| 6/1/2022        |  |                  |                                      | <i>Account Beginning Balance</i> |                         |                          | \$0.00                   |
| 6/1/2022        | 3328-1   | Journal Entry    | Transfer from SHP BFC 3/22/22        |                                  | \$500.00                |                          |                          |
|                 |  |                  |                                      | <i>Period 1 subtotals</i>        | <u>\$500.00</u>         | <u>\$0.00</u>            |                          |
| 9/2/2022        | 3372-1   | Journal Entry    | Transfer to MSC BFC(40-70280) 9/2/22 |                                  | \$500.00                |                          |                          |
|                 |  |                  |                                      | <i>Period 4 subtotals</i>        | <u>\$500.00</u>         | <u>\$0.00</u>            |                          |
|                 |  |                  |                                      | <i>Account Subtotals</i>         | <u>\$1,000.00</u>       | <u>\$0.00</u>            |                          |
| 10/31/2022      |  |                  |                                      | <i>Account Net Change</i>        |                         |                          | <u><u>\$1,000.00</u></u> |
| 10/31/2022      |  |                  |                                      | <i>Account Ending Balance</i>    |                         |                          | <u><u>\$1,000.00</u></u> |

**Faculty Student Association of Downstate Medical Center  
School of Health Professions**

As of October 31, 2022 (5 months; 06/01/22 thru 10/31/22)

**Notes regarding this account detailed transaction statement**

1. Accounts with zero balances and no activity during period are omitted.
2. The 'debit amount' column represents an expense.
3. The 'credit amount' column represents income.
4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

| <u>Date</u>         | <u>Trans.</u>  | <u>Journal</u>   | <u>Reference</u>                |                                  | <u>Debit<br/>Amount</u>              | <u>Credit<br/>Amount</u>          | <u>Balance</u>              |
|---------------------|--|------------------|---------------------------------|----------------------------------|--------------------------------------|-----------------------------------|-----------------------------|
| <b>40-70387-010</b> |  |                  |                                 |                                  |                                      |                                   |                             |
| <b>Account:</b>     | <b>40-70387-010 (COALITION FOR OCCUPATIONAL THERAPY ADVOCATES FOR DIVERSITY)</b> |                  |                                 |                                  |                                      |                                   |                             |
| 6/1/2022            |  |                  |                                 | <i>Account Beginning Balance</i> |                                      |                                   | \$0.00                      |
| 7/18/2022           | 3337-84  | Accounts Payable | Sonja Joshi-06222022            |                                  | \$173.66                             |                                   |                             |
|                     |  |                  |                                 | <i>Period 2 subtotals</i>        | \$173.66                             | \$0.00                            |                             |
| 8/2/2022            | 3338-22  | Accounts Payable | Sonja Joshi-114-8547280-7789804 |                                  | \$42.33                              |                                   |                             |
|                     |  |                  |                                 | <i>Period 3 subtotals</i>        | \$42.33                              | \$0.00                            |                             |
|                     |  |                  |                                 | <i>Account Subtotals</i>         | \$215.99                             | \$0.00                            |                             |
| 10/31/2022          |  |                  |                                 | <i>Account Net Change</i>        |                                      |                                   | <u>\$215.99</u>             |
| 10/31/2022          |  |                  |                                 | <i>Account Ending Balance</i>    |                                      |                                   | <u><u>\$215.99</u></u>      |
| 6/1/2022            |  |                  |                                 |                                  | <i>Grand Total Beginning Balance</i> |                                   | (\$16,472.83)               |
| 10/31/2022          |  |                  |                                 |                                  |                                      | <i>Grand Total Net Change</i>     | <u>\$3,581.12</u>           |
| 10/31/2022          |  |                  |                                 |                                  |                                      | <i>Grand Total Ending Balance</i> | <u><u>(\$12,891.71)</u></u> |