



**Minutes**  
**Student Center Governing Board Meeting 2025-2026**  
**Monday, November 17th, 2025**  
**6:00 PM - Reading Room**

**Voting Members in Attendance** - Sherey Tan, Michael Mesa, Bryan Viveros, Emmaly Gutierrez, Ijeoma Okoronkwo, Noah Pulakos, Emmaly Gutierrez, Mohamed Doucoure,

**Non-Voting Members in Attendance** - Adam Burgman, Zainab Akanni, Schuyler Hooke

**Voting Members Absent** – Patrick Paszkowski, Adrian Wu, Syamantak Mukherjee

**Minutes:**

**I. Call to order**

A. Sherey Tan called the meeting to order at 6:11PM with quorum being present.

**II. Club Budget Requests**

**III. Old Business**

A. Past Events

- ☐ Homecoming Day – Oct 22
  - € Fun event with minigames and prizes
- ☐ DOSA Diwali event – Oct 23 5:30pm
  - € Great food, ~150 people turnout
- ☐ Blood drive 10/27-28
  - € Went well
  - € Discussing moving blood drive into new cafeteria space with anticipated opening next month
    - (1) Helps bring Downstate community together (increases hospital staff involvement)
- ☐ 10/29 - Halloween Extravaganza
  - € Only 3 sets of teams used bungee, ~24 students for sumo wrestling, better turnout than expected for cow milking (students from the club running this were great), less than a dozen stuff-a-plush left



- ✧ Feedback: need to have this the week prior to Halloween; too close to exams this year

- ☐ Karaoke Night – Nov 6

- ✧ Went as anticipated, had over 50 people

- ✧ New website: karafun.com; \$10, very well received

**B. Past Travel and Tours**

- ☐ Wicked – October 23

- ✧ Students loved the show

- ✧ Looking into tickets for Jan for those on waitlist (16), will give priority to these students

- ☐ Rockettes – November 15 8pm

- ✧ Great seats, Sold out!!

**IV. New Business**

**A. Upcoming Events:**

- ☐ Thanksgiving Dinner – 11/19

- ✧ Sold out, better ticket sales than last year

- ✧ Will incentivize to bring pantry goods

- (1) for every item listed = 1 raffle ticket OR 2\$= ticket

- ☐ World AIDS Day movie, co-sponsored with PRIDE - 12/1

- ✧ We may display STAR program's survivor quilt on Thursday 12/4

- ☐ 12/2: Yoga class for stress week

- ✧ We have found instructor for this class

- ☐ Coffee House – 12/3 5-7p (Mo)

- ✧ Consider rebranding and change name?

- ✧ Due to current status of SNAP benefits this coffee house can also include sit down dinner (for about 60 students)

- ☐ Gingerbread House Decorating – 12/4 5-7p

- ✧ Consider hot chocolate making station

**B. Dinner Cruise**

- ☐ Received the contract, legal is looking for it over before the FSA signs it



- ☐ Name ideas?

- ∄ (First annual) Downstate Sails into Spring

- ☐ Tickets on sale after MLK day

- ☐ Tickets 60\$ for students, guest \$110

**C. No student faculty show**

- ☐ Spoke to Med Council, they will consider doing student faculty show

- ☐ SCGB board thinks talent show will be too much work to take on

**D. Spring Event – create a big event like Block Party (but not Block party)**

- ☐ Come back in Dec meeting with ideas

- ∄ Cook-out/BBQ?

- ∄ Spring Carnival?

**E. Constitution & Budget Policies**

- ☐ MC, SCGB, UC will be creating a single budget policy to for all organizations

- ∄ First draft will be shared before the December to discuss

- ☐ Constitution revision committee (3)

- ∄ Michael, Ijeoma, Syamantak

- (1) Will schedule meeting

- ∄ Should be updated by March 2026

**F. Travel and Tours**

- ☐ Travel and Tours

- ∄ Rangers – 1/12/26

- (1) 16 tickets \$107 each, includes \$15 food voucher

- (2) Selling tickets for 60\$ each for students and 110\$ for guests

- (3) Will be on sale on Dec 2<sup>nd</sup>

- ∄ Nets vs. Bulls – 2/9/26

- (1) 36 tickets at \$60, section 19 rows 16-19

- (2) Charge \$40 for students \$65 for guests

- (3) Tickets will go on sale after MLK day

- ∄ Discuss March and April T&T events



(1) Need ideas by Dec

(2) Another Broadway show (Harry Potter, Wicked, Stranger Things)

**G. Weight room updates**

- ☐ Mohamed and Adrian working on a list of new additions/replacements of old machines
  - ∄ Meet with Adam between now and Christmas to have proposal for January
  - ∄ Students requesting Hip Thrust machine, 2-plane smith machines, laying down hamstring curl machine or updated seated hamstring curl machine
- ☐ 1 treadmill is broken, will be replaced because it will cost over \$1500 to repair and is the oldest one

**V. Advisor Updates**

**A. Mini courses**

- ☐ Bollywood Dance, Hip Hop Dance
  - ∄ Last Hip Hop class is this week
- ☐ Next month will start new round of courses

**B. Envelope Project**

- ☐ Received multiple complaints about drilling during COM Exam Week from the Res-Life Students
  - ∄ Adjusted the hours to start at 8am instead of 7am during their Exam Week
  - ∄ RHC will discuss any additional quiet days/hours they may need
    - (1) Going forward we need at least 1-month advanced notice about any schedule change requests
  - ∄ Tennis course delayed until Spring due to complications from patio
  - ∄ Next part of project may be loud as well; they are looking into possibly working on a Saturday instead



- ⊄ While SC is closed for Winter break the workers will still be doing construction so the university police will be staffing the SC

C. Engage

- ☐ Website is live (engage.downstate.edu)
  - ⊄ Finishing up a few details and we will advertise it

D. Basketball Court Repairs – Due to the Storm on July 31st

- ☐ With Contracts Department
  - ⊄ To fix pipe under basketball court, further basketball court repairs
  - ⊄ NYS in negotiations with NYC to fix pipe, will have update by Dec Meeting

E. New Campus Center meetings

- ☐ Met with head of FM&D today, new campus center is needed, and we need to resume meetings
- ☐ No real updates yet
  - ⊄ Will be taking down the garage first

F. Work study funds are running low for active student workers

- ☐ As a whole on campus, work study funds are running low
- ☐ Worried about keeping this building open- have adjusted hours
- ☐ Moving employees to Student Assist is the only option to keep the building open
- ☐ Will be following up with Dr. Putman for updates

G. Pipe Replacement

- ☐ Originally scheduled for Friday, November 14<sup>th</sup> – delayed to Dec 5th
  - ⊄ 30-40 feet of pipe is being replaced
    - (1) The Student Center closed for that day to complete the project
    - (2) The single stall bathroom/gender neutral bathrooms will be re-opened

H. New Idea - SCGB – Events Committee

- ☐ Chance for 3-5 students who are interested in SCGB to get involved



€ Will discuss further and iron out details and discuss again at next meeting.

€ All members in favor

**I. SC adjusted hours**

☐ Closed:

€ Sunday, November 9<sup>th</sup>

€ Tuesday, November 11<sup>th</sup>

€ Thursday & Friday, November 27<sup>th</sup> & 28<sup>th</sup>

€ Sundays between November 30<sup>th</sup> - January 18<sup>th</sup>. First Sunday of 2026 will be January 25<sup>th</sup>

€ Wednesday, December 24<sup>th</sup>

€ Monday to Wednesday December 29<sup>th</sup> to 31<sup>st</sup>

€ Thursday and Friday, December 25<sup>th</sup> & 26<sup>th</sup>

€ Thursday, January 1<sup>st</sup>

€ Friday, January 2<sup>nd</sup>

€ Monday, January 19<sup>th</sup> (MLK Day)

€ Monday, February 16<sup>th</sup> (Presidents' Day)

☐ Closing early

€ Closing at the gym at 3pm (3:30 latest for the building) – Wednesday, November 26<sup>th</sup>

€ Closing the gym at 6pm (6:30pm latest for the building) – Monday and Tuesday, December 22<sup>nd</sup> & 23<sup>rd</sup>

**VI. Budget Update – Bryan**

**A. Budget request from Maimonides club for 500\$ for Hanukkah event**

☐ Event will likely be 2 nights instead of one which may impact budget, we may be able to offer an extra 250\$ (only if necessary), due to these new changes

**B. All clubs submitting forms on time and correctly, but need to emphasize attendance form**



**VII. Social Media/Web Design – Ijeoma**

A. Needs updated photos

**VIII. Monthly Bulletin Boards for the 2025-2026 Year**

**IX. Motions**

A. Bryan Viveros motioned, and Mohammed Doucoure Seconded

☐ Motion on behalf of Maimonides club to grant \$500 in funding for their Hanukkah event

€ Vote

(1) For – 10

(2) Against – 0

(3) Abstain - 0

**X. Roundabout**

**XI. Next Meeting - Tuesday Dec 9th, 2025 6:00 PM**

A. White Elephant next meeting (budget 25\$)

**XII. Adjournment**

A. Sherey Tan motioned to adjourn, seconded unanimously. The meeting ended at 7:20 PM.

Minutes Submitted by:

Emmaly Gutierrez, Student Center Governing Board Secretary