

**Agenda**  
**Student Center Governing Board Meeting 2024-2025**  
**Tuesday, September 17th, 2024**  
**6:00 PM - Reading Room**

**Voting Members In Attendance** - Taylor Choi, Dario Fucich, Sherey Tan (proxy for Andrew Liu), Bryan Viveros, Ijeoma Okoronkwo, Scott Mcelroy, Michael Mesa (proxy for Felicia Chen), Scott Mcelroy, Emmaly Gutierrez

**Non Voting Members In Attendance** - Adam Burgman, Schuyler Hooke

**Voting Members Absent** - Andrew Liu, Felicia Chen

**Minutes:**

**I. Call to order**

A. Sherey Tan called the meeting to order at 6:12 PM with quorum being present.

**II. Old Business**

A. Past Events

- SOHP/CON/SPH Orientation (August 26th)
- Ice Cream Truck (August 27th)
  - Grove @4:30PM (arrived 10 minutes late)
  - Co-sponsored with MC, UC, Nursing Council, SOHP, Christian Fellowship, SPH
  - 290 people attended
- Graduate School Orientation (August 28th)
- Block Party (September 5th)
  - 446 people attended
  - Future -Clubs are not needed for set-up SCGB/UC/SC Staff can handle it
- Trivia Night (September 10th)
  - 19 teams, over 100 people attended
  - Students liked prizes
- Student Activities Fair (September 12th)
  - Gave out beanies as prizes after following the instagram page
  - Over 400 students attended

- LMSAxCOTAD HHM Kickoff Event (September 16th)
  - Student Center Main Lounge @ 5PM
  - Cosponsored with SCGB and UC
  - Catering provided by Empanada City
  - Dr. Marquez as a guest speaker
  - Over 100 Students attended
- SCGB Constitution Day/Voter Registration (September 17th)
  - 11-2 PM hospital cafeteria; 4-6 PM Atrium
  - Successful at helping individuals register and providing resources
- B. Student Center Art-Work Voting
  - Project delayed until further notice
- C. Annual Fall Open House
  - Thursday September 26th, 2024 from 5:30 - 7:00 PM
  - Still need volunteers!(Taylor and maybe Emmaly)
- D. Recovery Lounge
  - Shift Ernie's Food prep to the unused bookstore space to reopen the recovery lounge for students to use. (Process starts Sept 18,2024)
- E. Add bin specifically for cans/bottles to recycle
  - Bins are being ordered
- F. Thanksgiving Dinner - Nov 19
  - Tickets go on sale October 7th

### **III. New Business**

#### **A. Upcoming September Events**

- Stress Relief Week
  - Coffee House (September 23) - Hispanic themed
    - (1) Snacks: 3x Tres Leche cakes, Guava & Cheese Empanadas, Churros, Mango Empanadas, Orange juice, Hot Chocolate
    - (2) SC Patio at 5PM
  - 305 Fitness (September 24th)
    - (1) Julia Fischer will be hosting the event
    - (2) SC Main Lounge 5:30 PM

- Puppies (September 25)
  - (1) SC Main Lounge at 5PM
- Chocolate Milk & Cookies (27th) - National Chocolate Milk Day
  - (1) SC Lobby at 12PM

**B. Upcoming Events:**

- Karaoke Night October 7th
- Sex in Medicine Month
- Blood Drive October 28th-29th
- Halloween Event - Oct 24
  - Volunteers needed!
  - More details in Advisors Section

**C. Travel Tours Ticket Sales Opened (September 17th)**

- The Gold over America Tour (Simone Biles)
  - Event Date: October 5th (Sat post MS1 exams)
  - Purchased 20 tickets for \$65 each (normally \$90 with fees and taxes)
  - \$40 for students and \$75 for staff/guests
- Hamilton
  - Event Date : October 16th
  - Purchased 35 tickets for \$70 each
  - Student only event, charge students \$50
  - Event has already sold out; 35 people are on the waiting list if additional tickets can be acquired
  - People were lined up at 3:30 PM to order tickets.
  - Hamilton Event Spring
    - (1) Due to high demand for Hamilton tickets; consideration of doing a repeat event in the spring or choosing another musical/play.
- Annie
  - Saturday December 7th, 2024
  - 20 tickets were purchased
  - Tickets were \$30, charging \$20
- Nets Game

- 30 total tickets
- \$45 dollar tickets; \$25 dollar tickets for students; \$50 for staff; against raptors
- March 26th, 2025
- Knicks Tickets look to be too expensive, should we do Knicks vs Nets at the Barclay Center?
  - Knicks vs. Nets; 30 or more total tickets
  - Game day: January 21st, 2024
  - Ticket sales to start at 6:00 PM ?

#### **IV. Advisor Updates**

- A. Changes to the meeting structure
  - Added Advisor Updates; Budget Updates; Social Media Updates Sections
- B. Spring Fling Updates
  - Venue search is still ongoing!
- C. Envelope Project Updates
  - Reached out to James Minto President of FM&D
  - Asked to reevaluate what has to be updated/repared
  - Asked to postpone windows changes to only include critical weak points; including rear window, and fire door.
  - Everytime we get leaks NYFD has to come and turn off the fire alarm costing the school money.
- D. Halloween Event Discussion
  - Possible Ideas: Hand wax, Photo Booth, chocolate fountain, haunted house, mini golf, activities are dependent on price quotes
- E. Sex in Medicine Month
  - Funding?
- F. New Equipment
  - Keyboard
    - Donating old keyboard to the Dialysis Center
  - Treadmill purchase on hold until the spring to make one large purchase
  - Elliptical is working
- G. Intramurals are delayed due to schedule conflicts; Start-up is expected week of 9/21/24
- H. SCGB Website Photo Updated to include current members

- More Discussion in Social Media

I. Fall Mini Courses

- Submissions should have been completed and scheduled by 9/13
  - Current/Potential classes:
    - (1) Potential Tennis class (expensive so may not follow through)
    - (2) Yoga Instructor
    - (3) Make-up class in the spring
    - (4) Knitting class

V. **Budget Update - Bryan**

- A. Membership sales income at \$10,000.
- B. Locker sales income at \$1,000
- C. Summer Events budget: \$9500/\$15,000
- D. Special events \$27,000
- E. Food pantry \$900/7000
- F. Block party \$1000 dollars left over
- G. Suggestion:
  - Transfer \$5000 of the summer event leftover budget to service improvements
- H. All other accounts are at status quo

VI. **Social Media/Web Design - Ijeoma and Michael**

- A. September Calendar Post
- B. September Event Reminders
  - Good Job at sharing what is going on during the events including the Block Party and the Student Activities Fair
- C. SCGB Website
  - Upload monthly slideshow of large event
  - Upload IG link; Calendar; Reminders of events
- D. Student Activities Fair Photos
  - Where to put photos?
    - Upload a slideshow to Student Life Website

VII. **Monthly Bulletin Boards for the 2024-2025 Year**

- A. Monthly bulletin boards

- You are responsible of taking a photo and sending it to Dario (VP) to put on google drive
  - Votes via SC staff minus SCGB this year, Instagram next year

**VIII. Roundabout**

**IX. Next Meeting- Tuesday October 8th, 2024**

**X. Motions**

**A. Transfer \$5000 of the Summer event Budget over to Service Repair account**

- Sherey motioned to provide \$5000 to fund Transfer \$5000 of the Summer events budget over to Service Improvement account, seconded unanimously

**XI. Adjournment**

- A. Sherey Tan motioned to adjourn, seconded unanimously. Meeting ended at 7:09 PM.**

Minutes Submitted by:

*Michael Mesa*

Michael Mesa, Student Center Governing Board Secretary