

## **Residence Hall Council Meeting**

*Date: Sept 21, 2023 | Time 5:30 | Location: 825 Common Room*

Meeting minutes recorded by: Michel Liu

**Present were:** See attachment 1 Attendance

Welcome by *Thomas Sanford*, introduction of Council and E-board to residents

- President: *Thomas Sanford*
- Vice President: *Samer Mahmoud*
- Treasurer: *Jenelle Cocorpus*
- Secretary: *Michel Liu*
- Sherice Fields - Resident Hall Director
- Shaydayah Dowdy

Dorm Fire Safety Inservice presentation by Office of Environmental Health & Safety

- Fire systems of 811 and 825 are connected. The security guard in 811 can see signals from both buildings and reset a false/resolved alarm
- The alarm tone for fire and carbon monoxide are the same - the security guard will know why the device is set off
- Fire extinguishers are checked and replaced regularly - only attempt to use on small fires
- A fire alarm may only ring for one individual room - the rest of the building will not be alerted. In the event of a fire, leave your room and activate the nearest pull station. For a double room, it is possible for only one room's alarm to be activated. If both alarms are activated, a building-wide alarm will activate

*Old Business:*

- I. Certified RHC 2023-2024 budget
  - a. *Activities fees income*: \$3,000 (\$10 per person per semester fee)
  - b. *Rollover budget*: \$2,887.21
  - c. *Total available budget* (less administration fees and reserve requirements): \$5,533.21
- II. Streaming device obtained and installed on 825 Common Room TV
  - a. This Roku is available to use any time!
- III. Repeat complaint: The exterminator and maintenance workers do not communicate when they enter residential rooms.
  - a. Communication will be better and maintenance will leave a form that describes the work done in the rooms soon, per Sherice Fields
- IV. A proposal was made to provide fans in common spaces
  - a. Fans are coming soon, per Sherice Fields
- V. Laundry carts are not being returned to laundry rooms
  - a. Please do not keep the carts in individual rooms

*New Business:*

- VI. Washers and Dryers are out of order frequently - what can be done?
  - a. An outside agency (not the maintenance system shared with Downstate hospital) is responsible for repairs. They usually arrive and fix machines on the same day, but they have been having trouble with a few machines.
  - b. If a machine is defective, submit a work order as soon as possible, including the machine's number
- VII. The elevators smell bad, especially in 811 - numerous urinal cakes do not help
  - a. Submit work orders
  - b. Request to Sherice Fields to prohibit maintenance from throwing more urinal cakes into the elevators
- VIII. Building water supply
  - a. Recent testing has shown no lead. However, the water supply is shared with the hospital, which has recently reported low amounts of Legionella

- b. Water will be tested soon and new pumps to be installed, per Sherice Fields
- IX. A motion was made to allocate \$337.79 for 9/21 meeting food by Thomas Sanford
  - a. Seconded by Michel Liu
    - Passed unanimously
- X. A motion was made to allocate around \$200 for Game Night/Smash Tournament by Samer Mahmoud
  - a. A night of friendly competition between 811 and 825 over board games and a Smash tournament. Money would fund snacks and prizes (gift cards)
  - b. Inquiries about a trophy - it can be done, but would belong in one of the buildings and shared among all those residents
  - c. Rawlica Sumner seconded the motion
    - Passed unanimously
- XI. A motion was made to allocate up to \$1,200 for free breakfast by Thomas Sanford
  - a. Bagels and possibly coffee will be provided one day per week for the following suggested dates (for a total of three free breakfasts)
    - Week of Oct 2-6 (Unit 1, COM exams)
    - Week of Dec 11-15 (Health Professions, Unit 2 COM)
    - Week of Feb 4-8 (Unit 6, COM)
  - b. The food is served first thing in the morning (around 7 AM) by Cafe 101, available first-come-first-serve
  - c. The food is served in 811 near Sherice's office, so she can monitor the food
  - d. Jenelle Cocorpus seconded the motion
    - Passed unanimously
- XII. Next meeting is on October 12th, similar time

*Open Forum:*

- XIII. What is the status of the broken Hydration Station in 811?
  - a. Ready to be repaired after the new filter arrives, per Sherice Fields

- XIV. From Front Desk staff: pick up your delivered packages right away, they pile up. Also check mailboxes.
- XV. Can the elevator carpets be removed entirely due to smell?
  - a. Carpets are necessary to prevent slips from spills, per Sherice Fields
- XVI. Regarding building temperature in the Fall - in October, a city-wide switch to heating will occur

Motion to Adjourn the meeting: Thomas Sanford

Seconded by: Rawlica Sumner

The meeting was adjourned at: 6:15 PM

Respectfully submitted,

Michel Liu

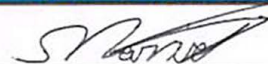
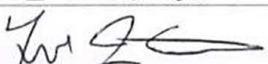

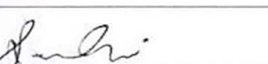
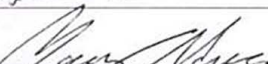
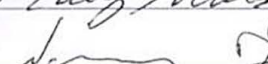

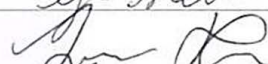
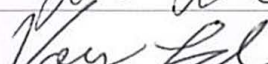
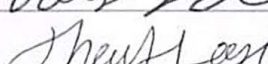
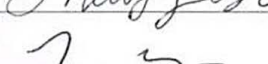


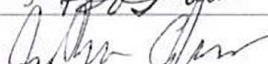
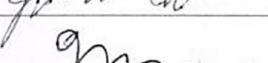
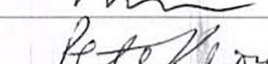
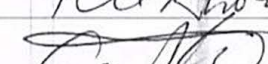
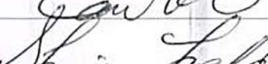
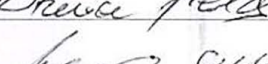


A handwritten signature in black ink that reads "Michel Liu". The signature is written in a cursive, flowing style.

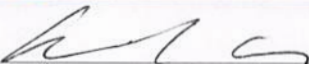
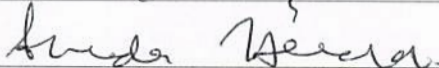

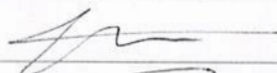
# SUNY Downstate Medical Center

## Residence Hall Council Meeting Attendance including Dorm Fire Safety Inservice

Location: Residence Halls 811 &amp; 825 New York Avenue

Date: 9/21/2023

Name (Print)	Signature
Navid Ashrafi	
Frank Actori	
Mousa Paymkanj	
Samuel Anesi	
Moezz Naveed	
Nancy Jung	
Gabriela Martin	
Joanna Deonario	
Varsha Talanki	
Thaif Laskar	
Jennifer Hong	
Nickie Uwoghien	
Godstime Nwatu Ugwu	
Jonathan Colarusso	
Michelle Markman	
Peter Khouri	
Cameron Klepper	
Sherrice Fields	
Raulica Sumner	
Lena-Marie Evans	
Lauren Ethart	

Name (Print)	Signature
Jonathan Lum	
Amanda Amprasad	
Hawa Ismail	
Lubna Usman	
Evana Halaka	