

RHC Meeting
Date: March 13th, 2019; Time: 6:00pm
Location: 825 Lounge

Megan Chang
RHC Secretary
3/13/19

Minutes

Minutes recorded by Megan Chang, let residents grab food then start at 6:10
Warm welcome – by Samantha Williams

Introduction of E-board:

- President – Dylan Ofri
- Vice President – Samantha Williams
- Secretary - Megan Chang
- Treasurer - Georgiana Yang
- Advisor - Sherice Fields, Assistant Director of RLS; standing in for Dr. Justin Alger

Motion: Approval of minutes from last meeting (February 13, 2019)

- Michelle Garcia motioned. Patrick Flanagan seconded. Motion passed unanimously.

Old Business: Heating project is completed! Small kinks still being worked out, so if any issues, contact us ASAP.

New Business:

- Budget: Current budget = \$2,970.40
- For people who have bikes at the rack outside 811: register your bikes at the front desk by **March 29th**
 - Forms are at the front desk. Must also email a picture of your bike to residentiallife@downstate.edu
- Fire drill/safety inspection will be occurring early April, so be on the lookout for notice about that
- Retention - Jennifer Hayes will be sending out an email with instructions soon
 - If choosing to stay, have the option to stay in the same room or move rooms
 - If you have any questions, please direct them to Jennifer Hayes
- Downstate Olympics - Sunday, April 14th. Captains should be begin recruiting people soon.
 - Need to reach out to captains over email as no captains were present at today's meeting
- **PLEASE fill out 'Quality of Life' survey!** It helps the Res Halls implement changes/improvements you want!
- Upcoming events
 - Mackenzie hosting Organ Pillow-making event on April 4th

RHC elections - nominations TODAY, elections in April, transition in May.

- Service Engagement/Event coordinator position - will be heading Blood Drive & Halloween event
- People can be nominated for more than one position
- Nominations can be made up until April meeting too if still thinking about it
- **ATTEND APRIL MEETING (April 10th) SO WE CAN VOTE NOMINEES IN!**
- Brief descriptions of positions. Please reach out to the current E-board with any questions!
 - President: chief spokesperson for RHC; communicates regularly with Director and/or Associate Director of Residential Life and Services to discuss RHC issues, serves as 'chairperson' at monthly meetings
 - Vice-President: assists president in carrying out their duties, assumes president's duties in their absence
 - Secretary: records attendance at all meetings, keeps minutes at all meetings and brings copies to professional staff after each meeting, creates/posts flyers for RHC meetings
 - Treasurer: keeps record of finances of RHC, co-signs fund payment requests, processes all payment requests from RHC funds, drafts budget for following fiscal year (June 1st), presents draft budget to RHC at May meeting for approval, submits budget to FSA

- Nominations made: (ex. Jane Doe nominated by Jack Doe for President. Jane Doe accepted nomination.)
 - Patrick Nominated for President by Georgiana and seconded by Diana
 - Mario nominated for VP by Patrick and seconded by Diana

Open discussion for Residents to make suggestions about what they would like to see the RHC do in the future

- Michelle - **Advertise via Downstate Email with Banner/flyer before next meeting for more nominations**
 - Google form
 - Accepting Nominees disclosing that the nomination should be seconded (Two Resident names per Gform)
 - Information Re: each position
 - Disclose nominee must accept and attend april 10th meeting

Advisor, Sherice Fields, Comments:

- No Comments

Attendance (attached):

A quorum of 10% of voting members was achieved with 13 voting members (9 from 825 and 4 from 811)

STUDENT COUNCIL/ CLUB MEETING MINUTES ATTENDANCE COVER SHEET

Meghan
RHC Secretary
3/13/19

COUNCIL / CLUB NAME: RHC

Date Meeting Was Held: 3/13/19 Time Meeting Was Held: 6 PM

Place Meeting Was Held: 825 1st F
841/825

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Use additional sheets if necessary, or continue on reverse side