

## **Nursing Student Council Meeting Minutes - June 16th, 2025 at 4PM**

**Meeting Start:** 4:03 PM

**Meeting End:** 4:38 PM

Attendees:

- Adanma Ngadi (Presiding Officer)
- Ge Fei Situ (Secretary)
- Olivia Kearney (Vice President)
- Ashanti Louis (RN-BS Rep)
- Jeremiah Reilly (ABSN Rep)
- Sammy Schulman (Treasurer)
- Jasmine Yu (University Council Rep)

Meeting Called to Order by Adanma Ngadi, Presiding Officer at 4:03 PM.

### **Updates**

#### **Kathleen (Graduate Students):**

- Graduate students are experiencing difficulty securing clinical sites. Administration is actively working to address the issue.

#### **ABSN (Jeremiah Reilly):**

- Clinical Issues: Problems with preceptors and some clinical rotation cancellations.
- Mentorship: 27 responses received; alternative approaches may be needed.
- Spring event was successful.
- Summer event planning should begin.
- Finals: Six exams scheduled over three days (including ATI), with ATI remediation due the same day—creating a hectic schedule.
- Olivia to contact Dr. McHugh in advance to address concerns. Olivia and Jeremiah will draft an email discussing the matter.

#### **RN-BS (Ashanti Louis):**

- The semester is beginning; students are awaiting clinical placements.

**Finance (Sammy Schulman):**

- Adam advised underestimating budget usage for accuracy.
- Summer Convocation cost \$3,000 last year; propose reducing to \$2,500.
- Winter event exceeded the budget last year due to low nursing student turnout.
- Downstate Student Nursing Association: Club is inactive; recommend closing the account.
- Brooklyn Free Clinic: Recommend reducing the budget allocation from \$2,000 to \$500, with the option to increase if needed.
  - Jeremiah (BFC member) agrees, noting BFC receives substantial donations.
  - Sammy clarified that BFC funding also covers volunteer lunches, not just medical supplies.
- Adanma agreed to reallocate funds to the nursing program.
- Budget submission deadline was May 23.
- Research Activities: Funds designated for Research Day and related events.
- Sammy will email Adam with follow-up.
- Programs and Projects: \$3,369 allocated for events.

**Motion to Approve the New Budget:**

- Introduced by: Sammy Schulman
- Seconded by: Adanma Ngadi
- Vote: Unanimously approved (Yes: All | No: 0)

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nsc26-budget-template

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	A	B	C	D	E	F	G	H	I	J	K	L
5												
6	Account	Description	Certified Budget 2024 - 2025	Current YTD as of 02/28/25	Proposed Budget 2025 - 2026	Comments						
7												
8	Income											
9	40-49001-014-30001	ACTIVITIES FEES INCOME	\$ 14,831.00	\$ 9,038.86	\$ 14,831.00							
10	40-40001-014-30001	ROLLOVER BALANCE	8,090.00	20,455.49		Rollover put into Programs & Projects						
11	Total Income		\$ 22,921.00	\$ 29,494.35	\$ 14,831.00	Formula cell (Don't change)						
12												
13	Program Expenses	Note: If a Club/Org does its own fundraising, be sure to mark Column F comment= "Retains Any Prior Year Rollover".										
14	40-70009-014-30001	ADMINISTRATION FEE	\$ 256.00	\$ -	\$ 262.00	Formula cell (Don't change)						
15	40-70318-014-30001	SUMMER CONVOCATION	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00							
16	40-70301-014-30001	WINTER CONVOCATION	4,000.00	3,619.00	3,500.00							
17	40-70371-014-30001	DOWNSSTATE STUDENT NURSING ASSOCIATION (DSNA)	300.00	-	-	Remove Account - Club is inactive						
18	40-70304-014-30001	EDUC CONFERENCES & RESEARCH ACTIVITIES	1,000.00	-	1,000.00							
19	40-70097-014-30001	CON WHITE COAT CEREMONY	2,500.00	2,500.00	2,500.00							
20	40-70173-014-30001	PROGRAMS & PROJECTS	7,014.00	1,653.25	3,369.00							
21	40-70305-014-30001	SOCIAL ACTIVITIES	1,000.00	457.00	-	Remove Account - Will use Program & Projects						
22	40-70280-014-30001	SUPPORT TO BROOKLYN FREE CLINIC	2,000.00	2,000.00	500.00							
23	40-70348-014-30001	WINTER/SPRING EVENTS	500.00	500.00	500.00	Transfer to SCGB - Special Events						
24	Total Program Expense		\$ 21,570.00	\$ 13,229.25	\$ 14,131.00	Formula cell (Don't change)						
25												

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FY26 Budget Template

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Open Microsoft Excel

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## Events (Adanma Ngadi)

### Summer Event:

- Plan to repeat the empanada order with adjustments based on leftovers.
- Increase quantity.
- Improve ordering process by CC'ing additional individuals.
- Voting to be conducted within the cohort.

### Orientation (New Cohort):

- NSC will provide lanyards and flash drives.
- Scheduled for late August, pending confirmation from Patricia Johnson.

### Mentorship Event:

- Jeremiah suggested an opt-out model or exploring ideas from Dr. McHugh.
- Adanma proposed offering incentives to increase engagement.

### Lunch Event:

- Proposed for early September, possibly September 3 (Labor Day), as a mix-and-mingle tied to mentorship.
  - Tentative location: FAB Hall.
  - Possible luncheon using the school's regular vendor.
  - Dr. Roberts to be consulted about the event and orientation planning.
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### **Additional Topics**

#### **Graduate/NP Q&A:**

- Sherwood and Kathleen were absent; discussion postponed.

#### **Med-Surg Class:**

- Professor stated all blueprints were uploaded via email, but they were not found.

#### **Clinicals:**

- Jasmine requested clarification regarding Typhon clinical hours.
  - Adanma will reach out to Dr. McHugh to ensure requirements align with the curriculum.
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### **Action Items (Due by July Meeting)**

- **Summer Event:** Scheduled for August 14; setup at 6:30 PM, event begins at 7:00 PM – empanada order.
- **ABSN Finals Schedule:** Jeremiah and Olivia to contact Dr. McHugh to discuss rescheduling for less overlap.
- **Orientation Supplies:** NSC to provide flash drives and lanyards – Adanma and Fei to coordinate.
- **Mentorship Program:** Low engagement noted – Jeremiah to follow up with Dr. McHugh regarding new strategies.

- **Financial Matters:** Sammy to continue speaking with Adam / Zainab regarding the budget

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**Next Meeting:** Monday, July 21, 2025, at 4:00 PM

Minutes prepared by:

A handwritten signature in black ink, appearing to read 'Gf Sb'.

Ge Fei Situ

Secretary

06/16/2025