

**Nursing Student Council  
July 15th, 2022, 3:45 PM  
Microsoft Teams Meeting**

**Attendees:**

- Dr. Barbara Kitchener
- Shazia Peters-Steele
- Nyleptha De Souza
- Kelsey Lau
- Meredith Barba
- Jeanne Shotzbarger

With quorum present, Dr. Barbara Kitchener called the meeting to order at 3:45 PM.

The following were discussed:

1. Mugs invoice:
  - a. Mugs came in Tuesday 07/12/22. Payment form needs to be provided to Dr. Kitchener to sign.
2. Food order for Graduate Convocation:
  - a. 18 faculty members
  - b. 37 students attending
  - c. Last meeting minutes from May stated we would only have food for students. NSC might consider providing food for faculty.
3. Email invitations:
  - a. For future events, links to RSVP should include a form requiring: name, program, additional guest, and dietary restrictions.
4. Flowers:
  - a. Roses will not be covered by the NSC budget. There is a December Convocation for ABSN program with 95 students, it would be a huge cost. We might not be able to afford considering other future events with a larger incoming ABSN cohort. It would be best if we did not do roses for both convocations to make it consistent.
5. Community outreach:
  - a. NYRR marathon volunteering as emergency medical personnel
    - i. Reached out to the marathon to see if students can volunteer to help injured runners
    - ii. Awaiting for a response
  - b. Mentee-mentors for ABSN sign up
    - i. We need the list of students of incoming ABSN cohort
6. NSC will reach out to Dean Escallier and her assistant, Karen regarding the following:

- a. To have President Shazia and WHNP Representative Meredith join the faculty meeting on Monday 07/18/22
  - b. Which budget will the decorative flowers for the event come out from? NSC voted no single roses for students due to future cost for roses for upcoming December convocation with a large ABSN program (95 students).
  - c. For future events, links to RSVP should include a form requiring: name, program, additional guest, and dietary restrictions. We also need access to these RSVP lists to provide information to faculty.
  - d. Need for student lists with programs. There are missing representatives who did not step up to their role, there is no communication with some programs.
  - e. Are we ordering food for faculty as well?
  - f. Communication with NSC monthly with updates from faculty meetings, as well as outlines for nsc responsibilities.
7. Adjournment: There being no further business, the following motion was made by Dr. Kitchener.

**Motion:** To adjourn at 5:00 PM.

Respectfully:



**Kelsey Lau, NSC Secretary**