

**Nursing Student Council (NSC) Meeting Minutes**  
**June 10th, 2020, 4:30PM**  
**Zoom Conference Meeting**

Present were:

- NSC Faculty Advisor: Dr. Maria Rosario-Sim
- President: Jennifer Herrmann
- Vice President: Chaya Weinstein
- Treasurer: Kerry Hosford
- Secretary: Vivian Hoang
- ABSN Undergraduate Representative: Emily Zheng
- RN-BSN Undergraduate Representative: Susanna Scalise
- FNP Graduate Representative: Saundra Jones
- WHNP Graduate Representative: Lyne R. Jean-Louis

With quorum present, Jennifer Herrmann called the meeting to order at 12:30PM. The following were discussed:

1. **Return to campus.** Currently no plans. Waiting on NY on PAUSE updates.
2. **Custom Jackets.** Remain tabled. Can potentially be presented to next council.
3. **New Fiscal Year.** Working within new budget.
4. **Letter of Support.** For the organizations that have sent out statements, will send letter stating NSC supports and stands by those clubs and their statements. NSC cannot send out a statement on behalf of CON.
5. **ABSN Mentor-Mentee.** Officially live within ABSN cohorts. Tradition continued!
6. **CON Convocation/Awards/Pinning Ceremony.** Officially virtual -- set for July 27th.
  - Dr. Stec, who is planning this virtual ceremony, has asked for assistance collecting individual photos and information from the students being pinned so Vivian has begun doing that.
  - We have also begun the process of collecting nominations for a student speaker for this virtual ceremony under the direction of Dr. Stec; Kerry has sent that form and is collecting those nominations.
    - i. Nominations will be open until June 13th, 11:59pm. A vote of nominees will take place and close on June 19th.
    - ii. The student with the most votes (eligible pinning candidates from ABSN and RN-BS programs only) will write a speech of ~3 minutes and work with Dr. Stec.
  - As the pinning ceremony will be virtual, the council thought it would be fitting to provide ABSN students with lamps as well as pins as lamps are typically present at in-person pinning ceremonies.

The following motion was made by Jennifer Herrmann:

**MOTION:** To purchase 79 lamps for the accelerated students being pinned and reimburse Jennifer Herrmann \$798.93 for the purchase from pinning budget for FY 2020-2021 (Account number: 40-70318-014-

3000). ABSN students on NSC will work to distribute these lamps once they arrive.

**Seconded by:** Emily Zheng

**Vote: Motion unanimously approved**

- We will be distributing the pins to all ABSN students. Any leftover pins/lamps will be given to Dr. Rosario-Sim for future students.
- RN representative Susanna has expressed RN-BS students already have lamps so they do not require this purchase for their program
- As discussed at our last meeting, when finalizing our FY2021 budget request, the Nursing Student Council decided to not offer a refund to Spring 2020 CON students. With an abundance of leftover funds mostly related to COVID-19 and the cancellation of our in-person convocation ceremony, we made this decision in hopes that we would have the opportunity to use our convocation funds for an in-person convocation ceremony in July 2020 (the FY2021). As we have now confirmed that an in-person convocation ceremony is out of the question, we have now decided that a monetary refund to Spring 2020 students is in order.

The following motions were made by Kerry Hosford:

- i. **MOTION:** to approve the issuance of a refund to all CON Spring 2020 students who have paid an NSC Student Activity Fee. Total amount is \$7,815 as follows:
  - Full time (9 or more credits) = Pay 100% of SAF (Students that paid a Spring2020 NSC SAF fee of \$20)
  - Half Time (>5 credits to under 9 credits)= Pay 50% of SAF (Students that paid a Spring2020 NSC SAF fee of \$10) Less than
  - Halftime (<5credits)= Pay 25% of the SAF (Students that paid a Spring2020 NSC SAF fee of \$5)

**Seconded by:** Vivian Hoang

**Vote: Motion unanimously approved**

- ii. **MOTION:** to approve a revised FY2021 NSC budget reflecting the reduction in income in order to issue the Spring 2020 NSC SAF refund as attached (ie: the proposed REVISED FY2021 budget -1st worksheet in attached excel)

**Seconded by:** Vivian Hoang

**Vote: Motion unanimously approved**

- 7. **NSC Interest Video and Transitioning into New NSC.** Over the next 2 weeks, each position will make 45 second-1 minute video discussing respective position on NSC covering responsibilities of each position. These videos will be compiled into a longer video to share with all CON students and hopefully encourage some students to apply!
  - Both Lyne and Saundra, the NP reps, will not be graduating so they are eligible to remain in their current positions or fill any of the four executive positions. The

current council has full power to fill vacant positions until the time a vote can be conducted (takes place in Fall 2020).

- Videos will be uploaded into Google Drive folder created by Kerry. Kerry will be putting all the videos together to be sent out prospective council members.
    - i. Video due 6/19/2020
  - Q&A Session for prospective members right before sending out applications, perhaps ask for ~20 minutes of lecture time.
  - Applications will be sent out and if necessary
    - i. Opened from 7/3-7/10
  - Conduct (virtual) interviews during week of 7/13
  - Select & notify students during week of 7/20
  - Allow new council to witness our last meeting in August
8. **Adjournment.** The next meeting will be 6/23/2020 at 12:30PM. There being no further business, the following motion was made by Jennifer Herrmann:

**MOTION:** To adjourn at 1:45PM.

**Seconded by:** Kerry Hosford

**Vote:** Motion unanimously approved.

**Respectfully submitted by:**



**Vivian Hoang, NSC Secretary**