Nursing Student Council (NSC) Meeting Minutes October 30, 2018 (Revised) HSEB 8th floor Faculty Lounge

Present were:

NSC Faculty Advisor: Dr. Sim President: Charles Park

Vice President: Brandon Smith Treasurer: Catharine Chen Secretary: Veronica Wang

ABSN Undergraduate Representative: Taisha Henriquez

Graduate Representative: Anselm Lalla

With quorum present, Charles Park called the meeting to order at 12:20pm

1. NSC FY 2019 Budget. The prior NSC officers had submitted a budget which was unable to be certified by FSA and required additional discussions for event funding with College of Nursing Deans Office. The resulting budget – See attachment 1 -required a reduction in funds previously allocated to Brooklyn Free Clinic from \$2,500 to \$1,200 in order to balance the budget. Following discussion, Charles Park introduced the following motion

MOTION: to approve the proposed FY2019 NSC budget in ATTACHMENT 1.

Seconded by: Brandon Smith

Vote: Motion unanimously approved.

2. <u>Fall Social Activities</u>: Brandon Smith presented ABSN social activities. Coffee and light snacks for a pre-finals week social gathering the week of December 3rd. The exact date and amount TBD at the next meeting. Following discussion, Charles Park introduced the following motion:

MOTION: To approve up to \$150 from Acct # 40-70305-014 SOCIAL ACTIVITES for the ABSN class

activities being coordinated by Brandon Smith for the Fall 2018 semester.

Seconded by: Catharine Chen

Vote: Motion unanimously approved.

3. Adjournment: There being no further business, the following motion was made by Charles Park:

MOTION: To Adjourn at 1:05pm. Seconded by: Catharine Chen

Vote: Motion unanimously approved.

Respectfully Submitted by:

Veronica Wang, Secretary

Faculty Student Association of DMC-Student Activity Fund NSC Meeting Minutes 10/31/18- Attachment 1 Nursing Student Council (NSC)

FY 2019 = June 1, 2018 through May 31, 2019 2019 PROPOSED BUDGET 10/31/18

reflects revised budget NSC presented and approved at their 10/31/18 meeting

| | | D | ior Year | | | | | | |
|---|--|----|----------------------------|------|--------------------|--------------|---|--------------------------------|--|
| | | С | 2018 ertified Budget | 2018 | ior Yr I Actual | Submi NS(| 019 Budget itted by prior C Officers; able to be | FY 2019 Submitted Budget | |
| Account | Description | | (FYE | @ | 5/31/18 | C | ertified | 10/31/18 | Comment |
| Income | account title revisions needed | | | | | | | | |
| 40-49001-014 | ACTIVITY FEE INCOME | \$ | 11,975 | | 11,295 | | 11,200 | | based on prior yr actual |
| 40-40001-014 | ROLLOVER | \$ | 11,420 | \$ | 11,420 | \$ | 14,027 | , , | Actual FY18 funds not spent as of 5/31/18 |
| Total Income | | \$ | 23,395 | \$ | 22,715 | \$ | 25,227 | \$ 19,617 | Formula Cell- Do not alter |
| Program Expenses | The resulting bottom line = Zero (a balanced Budget) | | | | | | | | |
| 40-70009-014 | ADMINISTRATION FEE | \$ | 210 | | 210 | | 215 | 215 | |
| 40-70301-014 | RN-BS & Grad CONVOCATION Current FY | \$ | 8,000 | | - | | 7,450 | 7,450 | event in May 2019 |
| 40-70302-014 | RN-BS & Grad CONVOCATION Prior FY | \$ | 6,900 | | 6,901 | | - | - | May 2018 event - NO NSC funding provided (paid by CON) |
| 40-70318-014 | ACCEL PINNING & AWARDS EVENT | | | | | | 7,450 | 2,346 | event in Aug 2018 |
| 40-70304-014 | EDUC CONFERENCES & RESEARCH ACTIVITIES | \$ | 1,050 | | 335 | | 2,000 | 2,000 | |
| 40-70097-014 | CON WHITE COAT CEREMONY | \$ | 3,500 | | 5,000 | | 3,500 | | event in October 2018 |
| 40-70173-014 | PROGRAMS & PROJECTS | \$ | 935 | | 265 | | 1,000 | 1,528 | place any net excess in this acct |
| 40-70305-014 | SOCIAL ACTIVITIES | \$ | 1,000 | | 482 | | 670 | 670 | |
| 40-70280-014 | SUPPORT TO BROOKLYN FREE CLINIC | \$ | 1,200 | | 1,200 | | 2,500 | 1,200 | Transfer to MSC BFC Acct 70280-012 |
| Total Program Expe | ense | \$ | 22,795 | | 14,393 | | 24,785 | 18,909 | Formula Cell- Do not alter |
| Balance Before Reserves | | \$ | 600 | | 8,322 | | 442 | 708 | Formula Cell- Do not alter |
| Reserves: | | + | | | | | | | |
| 40-70181-014 | RESERVE FUND | \$ | 600 | | - | | 442 | 708 | =minimum 5% of prior yr actual expenses |
| Total Reserves | | \$ | 600 | | = | | 442 | 708 | Formula Cell- Do not alter |
| Total Expenses + Reserves | | \$ | 23,395 | | 14,393 | | 25,227 | 19,617 | Formula Cell- Do not alter |
| Total Net Income less Expenses + Reserves | | \$ | _ | 8 | 3,322,49 | | _ | - | Formula Cell- Do not alter |