



Medical Student Council Meeting
Tuesday, May 5, 2026 at 6:00 PM
Student Center Main Lounge
Minutes

Voting Members in Attendance: *Name (proxy for name)*

Abigail Yuhan, Matthew Rubin, Carlos Juca, Genesis Rodriguez, Eric Hakimi, Amanda Azmi (proxy for Kyle Reid), Gretchen Mackie, Michael Lynch (proxy for Hend Heikal), Hannah Brown, Samantha Lam (proxy for Shadman Kazi), Christopher Montalvo (Proxy for Eric Acosta), Abiha Naqvi (Proxy for Ijeoma Okoronkwo), Kunika Chahal (proxy for Rahat Elahi), Dominic Williams

Guests in Attendance:

Adam Burgman, Schuyler Hooke, Jeffrey Putman, William Lannigan, Juliana Viola, Ayman Khan, Jack Lahn, Arielle Morris

Approved absences:

Shadman Kazi, Ijeoma Okoronkwo, Rahat Elahi, Eric Acosta

Minutes recorded by Abigail Yuhan.

Kunika Chahal and Chris Montalvo presiding over the meeting.

Call to Order: The Chair called the meeting called to order at 6:30 PM with quorum being present.

1. New Business

a. Class Updates

i. 2026

1. **Ongoing/Repeat Issues:**

a.

2. **New Issues:**

a. Senior awards communication

i. Most departments reached out to students who won an award

ii. 2027

1. **Ongoing/Repeat Issues:**

2. **New Issues:**

a. When/where can we expect to get our gateway 3 grades?

iii. 2028

1. **Ongoing/Repeat Issues:**

- a.
- 2. **New Issues:**
 - a. Concerns about Gateway 2 grading which consists of CBSE, ICD and the notes exam
 - i. Currently failing any single component results in an ID for the entire gateway even if other components were passed
 - ii. Students who failed the notes exam never received feedback
- iv. 2029
 - 1. **Ongoing/Repeat Issues:**
 - a. CBSE grading formation- Does it need to show up on our transcript? Timeline of the exam happening right after Unit 6 summatives- is there enough time to properly study and be a fair assessment of our knowledge?
 - i. Continues to be discussion
 - b. There are mandatory summative info sessions on both 5/15 and 5/29, will the session on 5/29 be removed?
 - i. 5/29 is already removed
 - 2. **New Issues:**
 - a. Step has now added a new nutrition aspect to the exams are there things in the works of integrating that more explicitly into the curriculum
 - i. Discussion have been had
 - b. The outdoor space on Clarkson avenue has been closed in terms of access since covid, is there any way we could open that space back up to students?
 - i. Will be discussed
 - c. Attendance sick day category
 - i. Will be discussed
- b. Trending Topics
 - i. **Ongoing Issues**
 - 1.
 - ii. **New Issues**
 - 1. 2026-2027 Budget
 - a. Conference funding account – discuss whether we should keep the account - could move funds over from rollover in August
 - i. Discussed lowering the cap to \$800
 - ii. Limited amount left in the conference funding account, and this may not be sustainable in the future
 - iii. This is a need for students to match into residency, and we need a solution
 - iv. If this isn't sustainable for med council, how can it be sustainable?
 - v. Bring past data on the number of students requesting conference funding to the deans to

- discuss a solution
- b. Give MS2-4 classes \$2500 to start the year – additional \$2500 in reserve for each class if needed
 - i. Give new MS1s \$5000 from the beginning to incentivize event planning
- c. Budget Requests
 - i. Medical Artist's Guild - **\$1102**
 - 1. Brooklyn Stories printing - \$402
 - 2. Brooklyn Stories launch party - \$700
 - ii. Julianna Viola Conference Funding- **\$1,000**
 - 1. American Society of Andrology 51st Annual Conference in Scottsdale, Arizona
 - 2. Flight to conference- \$119.98
 - 3. Flight from conference- \$293.40
 - 4. Hotel- \$287.51
 - 5. Conference Registration Fee- \$335
 - 6. Poster- \$65.32

Closed Meeting:

- i. Motioned by Kunika Chahal
- ii. Seconded by Hannah Brown

Meeting is now closed.

2. New Business

- a. Approval of April Minutes
 - i. Option to approve meeting minutes by Chris Montalvo
 - ii. Motion to approve meeting minutes by Genesis Rodriguez seconded by Kunika Chahal
 - 1. For - 19
 - 2. Against - 0
 - 3. Abstain - 0

Motion passes to approve April minutes.

- b. Approval of 2026-2027 Budget
 - i. Option to approve 2026-2027 budget by Kunika Chahal
 - ii. Motion to approve 2026-2027 budget by Amanda Azmi seconded by Abiha Naqvi
 - 1. For - 19
 - 2. Against - 0
 - 3. Abstain - 0

Motion passes to approve 2026-2027 Budget.

- c. If we go over Conference Funding in the fiscal year, authorize transfer of up to the amount of the overage from Programs and Projects to Conference Funding

- i. Option to approve by Amanda Azmi
- ii. Motion to approve by Genesis Rodriguez seconded by Chris Montalvo
 - 1. For - 19
 - 2. Against - 0
 - 3. Abstain

Motion passes to approve transfer from Projects and Programs (40-70174-012-30001) to Conference Funding (40-70416-012-30001) if we go over Conference Funding in the fiscal year.

- d. Medical Artists' Guild- Launch Party
 - i. Option to fund \$200 by Kunika Chahal
 - ii. Motion to fund \$200 by Michael Lynch, seconded by Gretchen Mackie
 - 1. For - 6
 - 2. Against - 13
 - 3. Abstain - 0
 - iii. Option to fund \$400 by Amanda Azmi
 - iv. Motion to fund \$400 by Genesis Rodriguez, seconded by Matthew Rubin
 - 1. For - 14
 - 2. Against - 5
 - 3. Abstain - 0

Motion passes to approve \$400 from Projects and Programs (40-70174-012-30001) to Medical Artists' Guild (40-70256-015-30001) for Launch Party.

- e. Juliana Viola Conference Request
 - i. Option to fund in full (or take from Projects and Programs if we don't have enough) by Amanda Azmi
 - ii. Motion to fund in full by Gretchen Mackie seconded by Hannah Brown
 - 1. For - 19
 - 2. Against - 0
 - 3. Abstain - 0

Motion passes to approve a reimbursement payment of \$1,000 from Conference Funding (40-70416-012-30001) to Juliana Viola for the trip to the American Society of Andrology 51st Annual Conference in Scottsdale, Arizona.

- f. President Election
 - i. Chris Montalvo
 - 1. Motion to vote
 - a. For - 18 (Kunika Chahal and Chris Montalvo abstained)
 - b. Against - 0
 - c. Abstain - 0

Motion passes to elect Chris Montalvo as President!

- g. Vice President Election (Kunika Chahal abstained)
 - i. Michael Lynch

- ii. Genesis Rodriguez
- iii. Genesis Rodriguez receives majority vote

Motion passes to elect Genesis Rodriguez as Vice President!

Motion to end the meeting by Kunika Chahal.

Seconded by Hannah Brown.

Meeting closed at 7:55 PM.

Minutes were scribed by Abigail Yuhan

Approved by Abigail Yuhan- Medical Council Secretary

A handwritten signature in black ink, appearing to read 'AY' followed by a stylized flourish.



Faculty Student Association of DMC-Student Activity Fund

MEDICAL STUDENT COUNCIL (MSC)
FY 2027 = June 1, 2026 through May 31, 2027
BUDGET TEMPLATE

Account	Description (Account Title in alpha sequence)	C	D	E	=(C + D + E)	G	=(F - G)	Proposed Budget 2027	Comments
		Certified Budget 2026	Retained Prior Year End Rollover	YTD Fundraising Income	F	YTD Funds Spent	H		
Income									
40-49001-012-30001	ACTIVITIES FEES INCOME	\$ 90,299.52		\$ 45,225.71	\$ 45,225.71		\$ 45,073.81	\$ 90,299.52	
40-30014-012-30001	ROLLOVER BALANCE - MSC	54,502.26							Move to Program and Projects
40-30014-012-30001	ROLLOVER BALANCE - MSC TO TRANSFER TO SCGB	6,776.28	-						Delete
40-30014-012-30001	ROLLOVER BALANCE - MSC TO TRANSFER TO UC	5,643.17							Delete
40-30014-012-30001	ROLLOVER BALANCE - DESIGNATED CLUBS	-	176,646.75						
Total Income		\$ 157,221.23	\$ 176,646.75	\$ 45,225.71	\$ 45,225.71	\$ -	\$ 45,073.81	\$ 90,299.52	Formula cell (Don't change)
Program Expenses									
<i>Note: If a Club/Org does its own fundraising, Be sure to mark Column K comment= "Retains Any Prior Year Rollover".</i>									
40-70434-012-30001	ADDICTION MEDICINE			\$ 250.00	\$ 250.00	\$ 139.25	\$ 110.75	\$ 450.00	
40-70009-012-30001	ADMINISTRATION FEE	\$ 2,198.00	\$ -	\$ -	\$ 2,198.00	\$ -	\$ 2,198.00	\$ 2,251.00	Formula cell (Don't change)
40-70423-012-30001	ADVERSITY IN MEDICINE	\$ 92.29	\$ -	\$ 228.00	\$ 320.29	\$ 37.00	\$ 283.29	\$ -	
40-70399-012-30001	AMERICAN ASSOCIATION OF NEUROLOGICAL SURGEONS	250.00	-	-	250.00	89.01	160.99	250.00	
40-70435-012-30001	AMERICAN MEDICAL ASSOCIATION (AMA)	-	-	700.00	700.00	73.00	627.00	500.00	
40-70244-012-30001	AMERICAN MEDICAL WOMEN'S ASSOCIATION (AMWA)	1,500.00	-	1,000.00	2,500.00	1,718.47	781.53	1,100.00	
40-70277-012-30001	ANESTHESIA SOCIETY	68.84	-	539.00	607.84	565.90	41.94	600.00	
40-70261-012-30001	ASIAN PACIFIC AMERICAN ASSOCIATION (APAMSA)	3,000.00	-	447.95	3,447.95	484.95	2,963.00	2,100.00	
40-70291-012-30001	ASSOCIATION OF WOMEN'S SURGEONS	800.00	-	-	800.00	561.67	238.33	700.00	
40-70280-012-30001	BROOKLYN FREE CLINIC	10,000.00	126,546.79	31,856.33	168,403.12	53,803.60	114,599.52	10,000.00	
40-70393-012-30001	BUILDING THE NEXT GENERATION OF AMERICAN PHYSICIANS	111.25	-	650.00	761.25	320.25	441.00	750.00	
40-70433-012-30001	CARDIOLOGY INTEREST GROUP	-	-	250.00	250.00	17.00	233.00	250.00	
40-70281-012-30001	CHINESE AMERICAN MEDICAL SOCIETY (CAMS)	3,000.00	-	-	3,000.00	881.58	2,118.42	3,000.00	
40-72025-012-30001	CLASS 2026	1,500.00	2,481.83	3,981.83	7,963.66	-	7,963.66	-	Delete
40-72026-012-30001	CLASS 2027	1,500.00	383.44	1,883.44	3,766.88	677.64	3,089.24	2,500.00	
40-72027-012-30001	CLASS 2028	1,500.00	950.00	2,450.00	4,900.00	-	4,900.00	2,500.00	
40-72028-012-30001	CLASS 2029	1,500.00	-	1,500.00	3,000.00	1,300.00	1,700.00	2,500.00	
40-72030-012-30001	CLASS 2030	-	-	-	-	-	-	5,000.00	
40-72000-012-30001	CLASS RESERVE	-	23,376.38	-	23,376.38	204.01	23,172.37	-	Retain Rollover
40-70416-012-30001	CONFERENCE FUNDING	-	4,486.05	-	4,486.05	2,297.16	2,188.89	-	Retain Rollover
40-70407-012-30001	CRITICAL CARE MEDICINE INTEREST GROUP	300.00	-	-	300.00	-	300.00	250.00	
40-70249-012-30001	DANIEL HALE WILLIAMS SOCIETY (DHWS)	2,280.00	2,548.92	48.51	4,877.43	1,101.38	3,776.05	2,500.00	Retain \$2548.92 Rollover (To confirm final number June 1st)
40-70250-012-30001	DERMATOLOGY CLUB	200.00	-	-	200.00	-	200.00	250.00	
40-70251-012-30001	EMERGENCY MEDICINE INTEREST GROUP (EMIG)	250.00	-	-	250.00	240.00	10.00	250.00	
40-70154-012-30001	ENT/ OTOLARYNGOLOGY CLUB	300.00	-	300.00	600.00	143.67	456.33	500.00	
40-70347-012-30001	FAMILY MEDICINE INTEREST GROUP (FMIG)	300.00	-	-	300.00	39.25	260.75	250.00	
40-70422-012-30001	FIRST GENERATION HEALTHCARE PROFESSIONALS	600.00	-	-	600.00	213.08	386.92	600.00	
40-70403-012-30001	GASTROENTEROLOGY INTEREST GROUP	-	-	-	-	189.50	(189.50)	250.00	
40-70401-012-30001	GI INTEREST GROUP	250.00	-	250.00	500.00	-	500.00	250.00	
40-70400-012-30001	GLOBAL SURGERY STUDENT ALLIANCE AT SUNY DOWNSTATE	300.00	-	-	300.00	101.00	199.00	250.00	
40-70363-012-30001	HATIAN CREOLE CLUB	-	-	-	-	-	-	-	
40-70276-012-30001	INTERNAL MEDICINE INTEREST GROUP (IMIG)	167.25	-	250.00	417.25	164.25	253.00	-	
40-70266-012-30001	LATINO MEDICAL STUDENT ASSOCIATION	2,000.00	-	534.76	2,534.76	796.75	1,738.01	2,350.00	
40-70390-012-30001	LIFESTYLE MEDICINE INTEREST GROUP	600.00	-	-	600.00	250.00	350.00	600.00	
40-70135-012-30001	MEETINGS (FOOD AND BEVERAGE)	3,000.00	-	1,000.00	4,000.00	2,312.78	1,687.22	3,000.00	
40-70368-012-30001	MUSIC CLUB AT DOWNSTATE	-	-	-	-	-	-	-	Delete Account
40-70258-012-30001	OB/GYN SOCIETY	300.00	-	-	300.00	260.77	39.23	300.00	
40-70272-012-30001	ONCOLOGY CLUB	300.00	-	650.00	950.00	704.79	245.21	800.00	
40-70147-012-30001	OPERATION SMILE	-	-	-	-	(1,000.00)	1,000.00	-	Delete Account
40-70259-012-30001	OPHTHALMOLOGY CLUB	240.00	-	-	240.00	19.00	221.00	175.00	
40-70260-012-30001	ORTHOPAEDICS CLUB AND SPORTS MEDICINE	400.00	-	700.00	1,100.00	917.92	182.08	800.00	
40-70262-012-30001	PEDS'R'US	300.00	-	-	300.00	-	300.00	350.00	
40-70391-012-30001	PLANETARY HEALTH CLUB	-	-	-	-	-	-	-	Delete Account
40-70384-012-30001	PLASTIC & RECONSTRUCTIVE SURGERY INTEREST GROUP	300.00	-	-	300.00	123.67	176.33	250.00	
40-70397-012-30001	PM&R INTEREST GROUP	300.00	-	-	300.00	-	300.00	250.00	
40-70174-012-30001	PROGRAMS AND PROJECTS	82,140.42	-	-	82,140.42	51,693.73	30,446.69	10,723.52	
40-70263-012-30001	PSYCHIATRY STUDENT INTEREST GROUP (PHYCHSIG)	200.00	-	-	200.00	-	200.00	200.00	
40-70177-012-30001	RADIOLOGY CLUB	300.00	-	-	300.00	31.25	268.75	400.00	
40-70398-012-30001	SENIOR WEEK	6,000.00	15,873.31	-	21,873.31	-	21,873.31	6,000.00	Retain Rollover
40-70411-012-30001	STUDENT ACTIVITIES FAIR	900.00	-	-	900.00	43.84	856.16	1,000.00	
40-70270-012-30001	STUDENT INTEREST GROUP IN NEUROLOGY (SIGN)	200.00	-	-	200.00	-	200.00	200.00	
40-70388-012-30001	STUDENT ORGANIZATION LEADERSHIP TRAINING	1,500.00	-	-	1,500.00	-	1,500.00	1,500.00	
40-70421-012-30001	STUDENTS FOR ARTIFICIAL INTELLIGENCE IN MEDICINE (SAIM)	200.00	-	-	200.00	18.00	182.00	-	
40-70273-012-30001	SURGERY CLUB AT DOWNSTATE	200.00	-	-	200.00	180.31	19.69	700.00	
40-70410-012-30001	SUTURING EQUIPMENT	500.00	-	-	500.00	-	500.00	500.00	
40-70432-012-30001	TRANSITION TO CLERKSHIP	3,000.00	-	-	3,000.00	-	3,000.00	-	Delete Account
40-70274-012-30001	UROLOGY CLUB	600.00	-	-	600.00	-	600.00	250.00	
40-70286-012-30001	WILDERNESS MEDICINE	-	-	250.00	250.00	132.50	117.50	400.00	
40-70226-012-30001	WINTER BALL / SPRING FLING	10,000.00	-	-	10,000.00	-	10,000.00	10,000.00	

Date Completed:

- Instructions:**
1. Complete this form All Signatures on this form must be ORIGINAL signatures (pages 1 & 2). blank form avail on FSA website.
 2. Attach the detail SAF Budget Worksheet as approved by the student council.
 3. Attach the SIGNED meeting minutes showing the budget detail was approved by the student council.
- Submit all 3 documents together to FSA Business Office (Mail Stop 1219) by SAF Budget deadline (see annual cover letter for May date).

SAF BUDGET REQUEST AND AGREEMENT FOR FISCAL YEAR: June 1, 20 thru May 31, 20

NAME OF STUDENT ORGANIZATION: Greater Med Council

Officer	Print Name	Term of Office until (end date)	eMail (best way to reach you)	Phone # (best way to reach you)
President (if other Title specify)	Christopher Montalle	May 31, 2027	chrstophe.montalle@downstate.edu	347-279-1349
Vice President (if other Title specify)	Genesis Rodriguez	MAY 31, 2027	genesis.rodriguez@downstate.edu	(307) 257-4548
Secretary (if other Title specify)	Abigail Yuhuan	Feb 28, 2027	abigail.yuhuan@downstate.edu	(818) 442-2570
Treasurer (if other Title specify)	Gretchen MacCie	Feb 28, 2027	gretchen.maccie@downstate.edu	(919) 612-5506

AUTHORIZED SIGNATURE(S) FOR PAYMENT FORMS (check your Council Constitution -Bylaws ; Most have specific authorized signator requirements):

Signature	X	Signature	X
Pres Print Name	<u>CMALL</u>	Treas Print Name	<u>Gretchen MacCie</u>
Signature	<i>[Signature]</i>	Signature	<i>[Signature]</i>
VP Print Name	<u>Christopher Montalle</u>	Secy Print Name	<u>Abigail Yuhuan</u>
Signature	<i>[Signature]</i>	Signature	<i>[Signature]</i>

Check One: JOINT or SINGLE SIGNATURES ARE REQUIRED FOR DISBURSEMENTS.

Other signature restrictions, if any (Often specified in Council's Constitution-Bylaws. Insert any additional special instructions or signature requirements that are applicable)

Interim Budget Request Form

Date: 5/4/2026

Please check one box:

University Council Funding ONLY Med Council Funding ONLY Other: _____

ORGANIZATION NAME: Medical Artists' Guild

PRESIDENT: Vanessa Wong VICE PRESIDENT: Teena Roy

TELEPHONE: 6463442290 TREASURER: William Lannigan

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Brooklyn Stories Printing (Total is \$3750, \$3348 covered by SCGB budget)	Outstanding balance after using SCGB budget is \$402	Will request remainder at 5/7 meeting if not fulfilled by med council	\$402	
Brooklyn Stories Launch Party (food)	Predicted food & drink cost is \$700 (2025 launch party expenses were \$780)	Will request remainder at 5/7 meeting if not fulfilled by med council	\$700	

Itemized Budget:

Items (e.g. food, supplies, etc.)	Cost per item	Total Cost (for each line)
Flight to Conference	111.98	111.98
Flight from Conference	293.40	293.40
1x Night Stay at Conference Hotel	287.51	287.51
Conference Registration Fee	335.00	335.00
Poster	65.32	65.32

Total: 1093.21
minus other funding: 0
Asking amount: 1000

Funding Request:

Amount from Med Council: 1000 University Council: 0

Amount from other resources (i.e. grants, department donations, etc.): 0

Please include any additional information that you believe Med Council should be aware of. 0