



Medical Student Council Meeting
Tuesday, April 14th, 2026 at 6:00 PM
Student Center Main Lounge
Minutes

Voting Members in Attendance: *Name (proxy for name)*

Hannah Brown (proxy for Kunika Chahal, Rahat Elahi, and Michel Liu), Abigail Yuhan, Matthew Rubin, Genesis Rodriguez (proxy for Eric Hakimi), Carlos Juca, Chris Montalvo (proxy for Kyle Reid and Eric Acosta), Abiha Naqvi (proxy for Ijeoma Okoronkwo and Mandy Azmi), Dominic Williams, Samantha Lam, Michael Lynch (proxy for Shadman Kazi and Hend Heikal)

Guests in Attendance:

Adam Burgman, Jeffrey Putman, Alani Jack, Gelila Hawthorne

Approved absences:

Michel Liu, Shadman Kazi, Ijeoma Okoronkwo, Kunika Chahal, Eric Hakimi, Rahat Elahi, Kyle Reid

Minutes recorded by Abigail Yuhan.

Chris Montalvo presiding over the meeting.

Call to Order: The Chair called the meeting called to order at 6:12 PM with quorum being present.

1. New Business

a. Class Updates

i. 2026

1. **Ongoing/Repeat Issues:**

a.

2. **New Issues:**

a. Are there grad cords for extracurricular pathways?

i. Has not been done before

b. When can graduation tickets be picked up?

i. During transition to residency

ii. 2027

1. **Ongoing/Repeat Issues:**

2. **New Issues:**

a. Unified information for retaking clerkship exams?

iii. 2028

1. **Ongoing/Repeat Issues:**
 - a.
 2. **New Issues:**
- iv. 2029
1. **Ongoing/Repeat Issues:**
 - a. CBSE grading formation- Does it need to show up on our transcript? Timeline of the exam happening right after Unit 6 summatives- is there enough time to properly study and be a fair assessment of our knowledge?
 - b. Global health clarification about what countries if any are allowed.
 - i. Level 1 countries are permitted
 2. **New Issues:**
 - a. Want to move 5/29 30-minute summatives session to another day if possible
 - i. Being merged with a different session
- b. Trending Topics
- i. **Ongoing Issues**
 - 1.
 - ii. **New Issues**
 1. Can we get a printer in student lounge / who would restock it and fund it?
 - a. Printers are expensive, not sure if this can happen
 - b. Start a conversation about making clerkship forms paperless
- c. Adam Updates
- i. Bates Conference
 1. Requesting money to enhance program- \$2500
 - ii. Orientation Coordinators
 1. Federal work study issues
 - iii. Spring Carnival
 1. BBQ, cotton candy machine
 2. Tennis courts
 3. First year this event is happening
 - iv. Feedback- Dinner Cruise
 1. Send feedback to Adam
- d. Budget Requests
- i. Gastroenterology Interest Group- **\$250**
 1. GI MS1 Review Session
 - a. Food- \$200
 2. Endoscopy sim center visit at VA
 - a. MTA transportation to VA- \$50
 - ii. Alani Jack Conference Funding- **\$920**
 1. American Academy of Neurology Annual Meeting poster presentation
 2. Flight- \$400
 3. Hotel- \$400
 4. Registration- \$120

5. Waiting on Alumni office to respond
- iii. Bates Conference Funding- **\$2500**
 1. June 2026
 2. Hosted by a lot of Downstate programs
- iv. Orientation Coordinators Funding- **\$4000** in backup funding
 1. Funding to make sure all 4 orientation coordinators can be paid

Closed Meeting:

- i. Motioned by Chris Montalvo
- ii. Seconded by Hannah Brown

Meeting is now closed.

2. New Business
 - a. Nominations for Vice president and President
 - i. Nominations form to be sent out and voting at next meeting in May
 - b. Approval of March Minutes
 - i. Option to approve meeting minutes by Hannah Brown
 - ii. Motion to approve meeting minutes by Chris Montalvo seconded by Abiha Naqvi
 1. For - 20
 2. Against - 0
 3. Abstain - 0

Motion passes to approve February minutes.

- c. Gastroenterology Club MS1 Review Session
 - i. Option to fund in full by Abigail Yuhan
 - ii. Motion to fund in full by Genesis Rodriguez, seconded by Hannah Brown
 1. For - 19 (Michael Lynch abstained)
 2. Against - 0
 3. Abstain - 0

Motion passes to approve \$250 from Projects and Programs (40-70174-012-30001) to Gastroenterology Club (40-70401-012-30001) for MS1 Review Session and Endoscopy Sim Center visit to the VA.

- d. Alani Jack Conference Funding
 - i. Option to fund in full pending Alumni Association and neurology department deny funding by Chris Montalvo
 - ii. Motion to fund in full pending Alumni Association and neurology department deny funding by Abiha Naqvi seconded by Genesis Rodriguez
 1. For - 20
 2. Against - 0
 3. Abstain - 0

Motion passes to approve \$920 from Conference Funding (40-70416-012-30001) to Alani Jack for the trip to the American Academy of Neurology Annual Meeting with the caveat that she first asks Alumni Association and the Neurology department for reimbursement.

- e. Bates Conference Funding- \$2500
 - i. Option to fund in full by Chris Montalvo
 - ii. Motion to fund in full by Hannah Brown, seconded by Abiha Naqvi
 - 1. For - 20
 - 2. Against - 0
 - 3. Abstain - 0

Motion passes to approve up to \$2,500 from Projects and Programs (40-70174-012-30001) to Bates Conference Funding when needed.

- f. Orientation Coordinators Funding
 - i. Option to fund in full by Chris Montalvo
 - ii. Motion to fund in full by Abigail Yuhan, seconded by Matthew Rubin
 - 1. For – 19 (Gretchen mackie abstained)
 - 2. Against - 0
 - 3. Abstain - 0

Motion passes to approve a reimbursement payment of up to \$4,000 from Projects and Programs (40-70174-012-30001) to Orientation Coordinators Funding when needed.

Motion to end the meeting by Chris Montalvo.

Seconded by Abiha Naqvi.

Meeting closed at 7:10 PM.

Minutes were scribed by Abigail Yuhan

Approved by Abigail Yuhan- Medical Council Secretary





Interim Budget Request Form

Date: April 22, 2026

Please check one box:

University Council Funding ONLY

Med Council Funding ONLY

Other: _____

ORGANIZATION NAME: Gastrointestinal Interest Group

PRESIDENT: Mike Lynch

VICE PRESIDENT: Sharon Castro

TELEPHONE: (401) 474-9771

TREASURER: Paul Kim

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
GI Review Session	Food from Lenny's: Buffalo/Hot/BBQ Wings Garlic Knots Penne Ala-Vodka Penne Alfredo & Grilled Chicken	\$0	\$200	N/A

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mcbtreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: **American Academy of Neurology Annual Meeting**

Date(s) of event/project: **4/18/2026-4/20/2026**

Brief description of event/project: **Reliability of Objective Screening Tools in Concussion**

Lead coordinator/planner: **Alani Jack** email: **Alani.Jack@downstate.edu**

List other student(s) working on the event/project: **N/A**

How many people do you expect to attend? **5,000**

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine Graduate School CHRP Entire Downstate Community

How was the event/project advertised?

Email Class Announcement(s) Other:

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)? **Annually**

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Flight	\$400	\$400
Hotel	\$400	\$400
Registration	\$120	\$120

Total: \$920

minus other funding:

Asking amount: \$920

Funding Request:

Amount from Med Council: \$920

University Council:

Amount from other resources (i.e. grants, department donations, etc.):

Please include any additional information that you believe Med Council should be aware of.