



Medical Student Council Meeting  
Tuesday, February **24th**, 2026 at 6:00 PM  
Student Center Main Lounge  
\*\*\*Minutes\*\*\*

**Voting Members in Attendance: *Name (proxy for name)***

Shadman Kazi (proxy for Dominic Williams), Mike Lynch (proxy for Hend Heikal, Mohammed Shah, Samantha Lam), Christopher Montalvo, Mandy Azmi, Abiha Naqvi, Genesis Rodriguez, Carlos Juca, Gretchen Mackie, Abigail Yuhan, Matthew Rubin (proxy for Eric Hakimi), Michel Liu (proxy for Rahat Elahi), Kunika Chahal (proxy for Hannah Brown), Kyle Reid

**Guests in Attendance:**

Adam Burgman, Schuyler Hooke, Dr. Putman, Alexander Pascone, Sharon Castro, Zara Nadeem, Zakarya Wahed, Natalie Rader, Katerina Christensen

**Approved absences:**

Hend Heikal, Mohammed Shah, Samantha Lam, Dominic Williams, Hannah Brown, Eric Hakimi, Ijeoma Okoronkwo, Eric Acosta, Rahat Elahi

**Minutes recorded by Shadman Kazi.  
Kunika Chahal presiding over the meeting.**

**Call to Order: The Chair called the meeting called to order at 6:25 PM with quorum being present.**

1. New Business

a. Class Updates

i. 2026

1. **Ongoing/Repeat Issues:**

a.

2. **New Issues:**

a. Verify NRMP on Registrar's end – supposed to be finished end of last week

i. The deadline is next Monday 3/2. Anyone not certified would have received an email today from Dean Christoforou regarding the issues with certification.

ii. - email studentaffairs and career email

- b. Questions about graduation regalia: is there a renting option, shipping is \$18, even for same address, option to pick up at student center
  - i. There were conversations but they did not budge and there seems to be no alternative.
  - ii. Finances contact Schuyler
  - iii. Can reach out to com 25 for robes
  - iv. Robes are standard black, its the hat
- c. Match Day information, tickets, accommodations, etc.
  - i. Friday the 20<sup>th</sup>
  - ii. Ceremony: arrive 11-11:30 [cups, commencement tix, shirts, signs?]
  - iii. 11:25 come to auditorium start 11:30
  - iv. Riley, dean, putman, envelopes, countdown open at 12pm
  - v. No tickets for match day but rsvp for lunch – being sent out Monday
- d. Senior Awards Day information -> graduation handbook
  - i. Monday the 11<sup>th</sup> 1-3pm
  - ii. Information will be included in tomorrow's email that will be sent by Dr. Putman.
  - iii. Email around May 2nd (depending on when depts submit)
- e. Information regarding hooder regalia
  - i. There was not too many issues. The website closes March 20<sup>th</sup> and that is the last day to be guaranteed to obtain it.
- f. Timeline for graduation ticket lottery
  - i. Additional 2-3 tix on top of 2 from last friday
  - ii. Survey -> get 2 tix and swag (hoodie)
- g. Transition to residency schedule
  - i. Monday may 5 wine tour nothing there
  - ii. Evening may 1<sup>st</sup> lavender
- h. Qualtrics for faculty hooder tomorrow
  - i. March 27<sup>th</sup> whether they need another ticket

ii. 2027

1. **Ongoing/Repeat Issues:**

a.

2. **New Issues:**

- a. Students who took primary care last summer have not received grades back on new innovations yet
  - i. Dr. Putman sent an email earlier regarding this.

iii. 2028

1. **Ongoing/Repeat Issues:**

a.

2. **New Issues:**

a.

- iv. 2029
    - 1. **Ongoing/Repeat Issues:**
      - a. OSCE feedback
        - i. Will be followed up with Dr. Lazar.
    - 2. **New Issues:**
      - a. CBSE grading format
        - i. Later discussions will be discussed regarding this.
      - b. Summative schedule
        - i.
      - c. Reported absences for academic reasons
        - i. Dr. Putman will report back regarding this.
      - d. Donor memorial
        - i. It will be put on the calendar and first years can reach out to second years, Schuyler, and Adam.
- b. Trending Topics
  - i. **Ongoing Issues**
    - 1.
  - ii. **New Issues**
    - 1. Alternate members
      - a. Potentially keeping people who did not get reelected as “alternate members” to rejoin the council if someone from their year takes a gap year.
    - 2. Thank you for the hard work and emails regarding the Student Center. We would love to have such proactive communication from administration about graduation, curriculum changes, and transition to residency in such a timely manner.
  - iii. Adam Updates
    - 1. Transfer \$1000 from Med Council to SGB Special Events and needs to be voted on.
    - 2. Spring Carnival April 30 – Food vendors, Ice cream truck, cotton candy. 4-7 PM on April 30<sup>th</sup>, volunteers might be needed.
    - 3. Patagonia vendors were talked with and the last batch is being finished up and should be in the mail by Thursday/Friday, should arrive next week.
    - 4. Start pushing ENGAGE with peers and should be used for med council meetings from now on.
- c. Budget Requests
  - i. Cardiothoracic and Vascular Surgery Interest Group Meeting- **\$200**
    - 1. Money is just for pizza.
  - ii. Outdoor Wilderness Medicine Club Hiking Trip- **\$240**
    - 1. Tolls - \$60
    - 2. Gas - \$20
    - 3. Parking - \$20
    - 4. Snacks - \$20
  - iii. Abiha Kazmi Conference Request - **\$306.80**
    - 1. Society for Hospital Medicine Coverage 2026 Conference

2. Abstract Submission - \$55
  3. Flight - \$136.80
  4. Conference Registration - \$115
  5. Reached out to Alumni in November and received a response in February.
- iv. Muslim Student Association Eid Banquet - **\$500**
1. Annual Banquet scheduled for April 7 usually 100 people attend. Usually costs \$2000.
  2. Requesting co-sponsorship of \$500 from Med Council. Will potentially receive \$500 from the Student Center, and the remaining amount will be from their budget.

**Closed Meeting:**

- i. Motioned by Kunika Chahal
- ii. Seconded by Shadman Kazi.

**Meeting is now closed.**

2. New Business

- a. Approval of January Minutes
  - i. Option to approve meeting minutes by Shadman Kazi
  - ii. Motion to approve meeting minutes by Shadman Kazi, seconded by Shadman Kazi
    1. For - 20
    2. Against - 0
    3. Abstain - 0

**Motion passes to approve January minutes.**

- b. Cardiothoracic and Vascular Surgery Interest Group Meeting
  - i. Option to fund \$300 for a new club and option to fund \$200 for the event they asked for by Kunika.
  - ii. Motion to fund \$300 for a new club by Michael Lynch, seconded by Mandy Azmi
    1. For - 20
    2. Against - 0
    3. Abstain - 0

**Motion to reactivate Cardiothoracic and Vascular Surgery Interest Group (40-70412-012-30001)**

**Motion passes to transfer \$300 from Projects and Programs (40-70174-012-30001) to [Cardiothoracic and Vascular Surgery Interest Group] (40-70412-012-30001)**

- c. Outdoor Wilderness Medicine Club Hiking Trip
  - i. Option to fund in full by Kunika Chahal
  - ii. Motion to fund in full by Kunika Chahal, seconded by Gretchen Mackie.
    - 1. For - 20
    - 2. Against - 0
    - 3. Abstain - 0

**Motion passes to transfer \$240 from Projects and Programs (40-70174-012-30001) to [Outdoor Wilderness Club] (40-70286-012-30001)**

- d. Abiha Kazmi Conference Request
  - i. Option to fund in full by Kunika Chahal
  - ii. Motion to fund in full by Genesis Rodriguez, seconded by Matthew Rubin.
    - 1. For - 20
    - 2. Against - 0
    - 3. Abstain - 0

**Motion passes to approve a reimbursement payment of \$306.80 from Conference Funding (40-70416-012-30001) to Abiha Kazmi for the trip to the Hospital Medicine Coverage 2026 Conference in Nashville.**

- e. MSA Eid Banquet
  - i. Option to fund in full by Kunika Chahal.
  - ii. Motion to fund in full by Kunika Chahal, seconded by Shadman Kazi
    - 1. For - 20
    - 2. Against - 0
    - 3. Abstain - 0

**Motion passes to approve \$500 from Projects and Programs (40-70174-012-30001) for MSA Eid Banquet.**

- f. Transfer to SGB for Spring Fling
  - i. Option to fund \$10000 and transfer to SGB by Kunika Chahal.
  - ii. Motion to fund \$10000 by Kunika Chahal, seconded by Shadman Kazi
    - 1. For -20
    - 2. Against - 0
    - 3. Abstain - 0

**Motion passes to transfer \$10000 from Projects and Programs (40-70174-012-30001) to [Special Events] (40-41006-015-30001)**

- g. Treasurer Election

- i. Gretchen Mackie
  - 1. Motion to vote
    - a. For - 19
    - b. Against - 0
    - c. Abstain - 0

**Motion passes to elect Gretchen Mackie as treasurer, congrats!**

- h. Secretary election
  - i. Abigail Yuhan
    - 1. Motion to vote
      - a. For - 19
      - b. Against - 0
      - c. Abstain - 0

**Motion passes to elect Abigail Yuhan as secretary, congrats!**

Motion to end the meeting by Kunika Chahal.

Seconded by Shadman Kazi.

Meeting Closed at 7:40 PM

**Minutes were scribed by Shadman Kazi**

**Approved by Shadman Kazi - Medical Council Secretary**



Please check one box:

Med Council Funding ONLY

Other: \_\_\_\_\_

**ORGANIZATION NAME:** Cardiothoracic and Vascular Surgery Interest Group

PRESIDENT: Steven Medvedovsky

VICE PRESIDENT: Noe Stephens

TELEPHONE: 240-898-7667

TREASURER: Michael Philbin

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)	OTHER RELEVANT INFORMATION
Cardiothoracic and Vascular Surgeons Panel	Pizzas for members attending the event	\$200	N/A	We would also like to request a room for this event as well.

## INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
  - Frequency and quality of the work and activities performed
  - Size and diversity of the event's attendees
  - Past budget requests and money usage

**Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.**

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at [mcbtreasurer@gmail.com](mailto:mcbtreasurer@gmail.com) to ensure all required forms are appropriately filled out as well as with any other questions.

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Event/Project Title: Society for Hospital Medicine Converge 2026 Conference Funding: Granulomatosis with Polyangiitis  
Presenting with Diffuse Alveolar Hemorrhage in a Patient with a History Suggestive of Fungal Coccidioides  
Pneumonia: A Clinical Conundrum

Date(s) of event/project: 3/29/26 - 4/1/26

Brief description of event/project: I will be presenting a poster on a clinical case of granulomatosis with polyangiitis presenting with diffuse alveolar hemorrhage, which is a rare and life-threatening presentation of this systemic vasculitis. The case will be presented at the Society of Hospital Medicine Clinical Vignettes poster competition, with the aim of discussing how to recognize this complication and how to manage this condition. I would like to request \$306.80 from the student budget of \$1,000 for conferences.

Lead coordinator/planner: Abiha Kazmi email: [abiha.kazmi@downstate.edu](mailto:abiha.kazmi@downstate.edu)

List other student(s) working on the event/project:

How many people do you expect to attend? 4,000

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine       Graduate School       CHRP       Entire Downstate Community

How was the event/project advertised?

Email       Class Announcement(s)      Other:

Has this event/project ever been done before?  Yes  No      If yes, when (e.g. annually)?

Are there any clubs/organizations co-sponsoring this event/project?  Yes  No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

**Itemized Budget:**

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Abstract submission	\$55.00	\$55.00
Flight	\$136.80	\$136.80
Conference registration	\$115.00	\$115.00

Total: \$306.80

*minus other funding:*

Asking amount:

**Funding Request:**

Amount from Med Council:

University Council:

Amount from other resources (i.e. grants, department donations, etc.):

Please include any additional information that you believe Med Council should be aware of.

Please check one box:

Med Council Funding ONLY

Other: \_\_\_\_\_

**ORGANIZATION NAME:** Wilderness Medicine Club

**PRESIDENT:** Cristopher Chino-Marin      **VICE PRESIDENT:** Natalie Rader

503-453-5394

**TELEPHONE:** \_\_\_\_\_      **TREASURER:** Katerina Christensen

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)	OTHER RELEVANT INFORMATION
Hiking trip	tolls, gas and parking for 3 cars:  Tolls: 120 Gas: 40 parking: 40 Snacks: 40	\$240		