



Medical Student Council Meeting
Tuesday, January **13th**, 2026 at 6:00 PM
Student Center Main Lounge

Agenda

Voting Members in Attendance: *Name (proxy for name)*

Mohammed Shah, Shadman Kazi, Mike Lynch (proxy for Hend Heikal), Dominic Williams, Samantha Lam, Mandy Azmi (proxy for Christopher Montalvo), Ijeoma Okoronkwo (proxy for Abiha Naqvi), Eric Acosta, Genesis Rodriguez, Coleman Yorke, Gretchen Mackie, Abigail Yuhan, Matthew Rubin, Eric Hakimi, Michel Liu, Kunika Chahal, Rahat Elahi

Called to order at 6:12 PM

1. Approved absences for this meeting: Hend Heikal, Abiha Naqvi, Chris Montalvo, Hannah Brown, Kyle Reid

1. New Business

- a. Class Updates

- i. 2026

1. **Ongoing/Repeat Issues:**

- a. No issues reported

2. **New Issues:**

- a. No new issues reported

- ii. 2027

1. **Ongoing/Repeat Issues:**

- a. No issues reported

2. **New Issues:**

- a. No new issues reported

- iii. 2028

1. **Ongoing/Repeat Issues:**

- a. No issues reported

2. **New Issues:**

- a. No new issues reported

- iv. 2029

1. **Ongoing/Repeat Issues:**

- a. No issues reported

2. **New Issues:**

- a. Pre-paid printing cards in the library

- i. Resolved - Some staff in library did not know.

- b. Extension of open hours for the annex

- i. Will be followed up on but will be asked.
- c. Student feedback on OSCEs
 - i. For the next academic year, we can make the OSCEs much more formative. It has been something we have talked about previously and incorporating more feedback.
- d. Student Center Hours
 - i. Student Center is always closed on Sundays on other schools' break due to lack of staff. Reopening on Sunday is being worked on currently but date unsure. Will be put on weekly email to communicate closure.
- e. Answer keys not being disseminated
 - i. Will be followed up on.

b. Trending Topics

i. **Ongoing Issues**

1. Are there any updates on students in the Global Health pathway being able to do rotations abroad?
 - a. Alumni association has funding for students to do this
 - i. The funding situation regarding Alumni Association is unclear. Med Council is recommended to follow the schools action if school cannot fund.
 - b. At the last global health meeting, the faculty suggested the students ask med council what is preventing students from going abroad
 - i. It will be reviewed again by SUNY Downstate.
 - c. Is there anything students can do to help make international rotations feasible again?
 - i. There are no updates and Downstate is not permitted to give credit or let students go internationally as a group or Downstate student.
2. ETA on the Patagonia order
 - a. It has been ordered and paid for ETA still unsure (question for Adam).

ii. **New Issues**

1. No new issues reported.

c. Budget Requests

i. Kunika Chahal Conference Request - **\$587.72**

1. Has other funding of \$800 and total cost is \$1387.72
2. Funding request to alumni association has been submitted.

ii. Michael Lynch Conference Request - **\$300**

1. Has other funding of \$600 from Maimonides.
2. Funding request to alumni association has not been submitted.

- iii. Anesthesia Society at Downstate - **\$539**
 1. Club budget left - \$68.84
 2. Last year's event had more than 50 interested students.
 3. Expected food to be ordered will feed 25-30.

Closed Meeting:

- i. Motioned by Kunika Chahal
- ii. Seconded by Shadman Kazi.

Meeting is now closed.

2. New Business

- a. Approval of December Minutes
 - i. Option to approve meeting minutes by Shadman
 - ii. Motion to approve meeting minutes by Ijeoma, seconded by Shadman
 1. For - 20
 2. Against - 0
 3. Abstain - 0

Motion passes to approve December minutes.

- b. Budget Requests
 - i. Kunika Chahal Conference Request
 1. Option to fund rest of money by Mandy Azmi
 2. Motion to fund the rest of the money by Shadman Kazi, seconded by Chris Montalvo.
 - a. For - 20
 - b. Against - 0
 - c. Abstain - 0

Motion passes to approve a reimbursement payment \$587.72 from Conference Funding (40-70416-012-30001) to Kunika Chahal for the trip to the ACRO conference in Florida

- ii. Michael Lynch Conference Request
 1. Option to fund in full by Eric Acosta
 2. Motion to fund in full by Mohammed Shah, seconded by Dominic Williams
 - a. For - 20
 - b. Against - 0
 - c. Abstain - 0

Motion passes to approve a reimbursement payment \$300 from Conference Funding (40-70416-012-30001) to Michael Lynch for the trip to the Academic Surgical conference in Florida.

- iii. Anesthesia Society at Downstate
 - 1. Option to fund in full by Mandy Azmi
 - 2. Motion to fund in full by Ijeoma, seconded by Rahat Elahi.
 - a. For - 20
 - b. Against - 0
 - c. Abstain - 0

Motion passes to transfer \$539 from Projects and Programs (40-70174-012-30001) to [Anesthesia Society] (40-70277-012-30001)

Motion to end the meeting by Ijeoma Okoronkwo.

Seconded by Shadman Kazi.

Meeting Closed at 6:43 PM

Minutes were scribed by Shadman Kazi

Approved by Shadman Kazi - Medical Council Secretary





**INDEPENDENT STUDENT INTERIM
BUDGET REQUEST FORM**

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mcbtreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: American College of Radiation Oncology Annual Meeting 2026 Research Presentation

Date(s) of event/project: 2/5/2026-2/8/2026

Brief description of event/project: Addressing Gaps in the Recognition of Radiation Dermatitis in Skin of Color: A Pilot Educational Initiative Using the Fitzpatrick Scale

Lead coordinator/planner: Kunika Chahal email: kunika.chahal@downstate.edu

List other student(s) working on the event/project: Kiran Sharma

How many people do you expect to attend? 50+

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine Graduate School CHRP Entire Downstate Community

How was the event/project advertised?

Email Class Announcement(s) Other:

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)?

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
2cd Hotel night (asked for first from alumni association)	\$368	\$735.76
ACRO Conference Registration – Discounted Student Fee	\$150	\$150
Roundtrip Flight from NYC-Orlando	\$301.96	\$301.96
Transportation from airport to hotel and back(public transportation takes 2 hours one way)	\$100	\$100
Poster printing	\$100	\$100

Total: \$1387.72
minus other funding: \$800.00
Asking amount: \$587.72

Funding Request:

Amount from Med Council: \$587.72

University Council:

Amount from other resources (i.e. grants, department donations, etc.): Applied for Alumni Association Student Travel Grant as well

Please include any additional information that you believe Med Council should be aware of.



BUDGET REQUEST FORM

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Event/Project Title: Academic Surgical Conference

Date(s) of event/project: 2/2-2/3/2026

Brief description of event/project: I will be presenting research I did at Maimonides. The project used a HIPPA-compliant app called PlayBack Health to record and share initial breast cancer consultations with patients. We then followed up with the women who participated to ask them about app use and questions related to their care. We wanted to see if this was a feasible application to use in the clinical setting and get preliminary data on its effectiveness as a patient-education tool.

Lead coordinator/planner: Joshua Feinberg, MD

email: jfeinberg@maimo.org

List other student(s) working on the event/project: None

How many people do you expect to attend? 1, myself

The event/project was advertised/pertains to the: (select all that apply)

- College of Medicine Graduate School CHRP Entire Downstate Community

How was the event/project advertised?

- Email Class Announcement(s) Other: Not applicable

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)?

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Revised: 08/2022

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)

Total:

minus other funding:

Asking amount:

Funding Request:

Amount from Med Council: \$300

University Council:

Amount from other resources (i.e. grants, department donations, etc.): Received \$600 from Maimonides for registration

Please include any additional information that you believe Med Council should be aware of.



Attachment #3
Interim Budget Request Form

Date: _____

Please check one box:

Med Council Funding ONLY

Other: _____

ORGANIZATION NAME: Anesthesia Society at Downstate

PRESIDENT: Emily Yang

VICE PRESIDENT: Sally Zhou

TELEPHONE: _____

TREASURER: Daniel Shulman

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)	OTHER RELEVANT INFORMATION
Speed networking dinner between Anesthesia faculty and Downstate students	A "party set" catering package from Amy Thai Bistro serving 25-30 participants	\$ 489 - catering \$ 50 - delivery total = \$ 539		The event last year was a great success with >50 interested students. This year we expected a lot of interest but unfortunately our club does not have a budget

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.