



Medical Student Council Meeting  
Tuesday, December **2nd**, 2025 6:00 PM  
Student Center Main Lounge  
\*\*\*Minutes\*\*\*

**Voting Members in Attendance: *Name (proxy for name)***

Mohammed Shah, Shadman Kazi, Hend Heikal, Mike Lynch (proxy for Samantha Lam and Dominic Williams), Abiha Naqvi, Mandy Azmi, Kyle Reid, Ijeoma Okoronkwo, Chris Montalvo, Genesis Rodriguez, Coleman Yorke, Gretchen Mackie, Abigail Yuhan, Matthew Rubin, Eric Hakimi, Hannah Brown

**Guests in Attendance:**

Adam Burgman, Schuyler Hooke, Dr. Putman

**Approved absences:**

Kunika Chahal, Samantha Lam, Michel Liu, Rahat Elahi, Eric Acosta. Dominic Williams

**Minutes recorded by Shadman Kazi.**

**Christopher Montalvo presiding over the meeting.**

**Call to Order: The Chair called the meeting called to order at 6:05 PM with quorum being present.**

**1. New Business**

**a. Class Updates**

**i. 2026**

**1. Ongoing/Repeat Issues:**

**a.**

**2. New Issues:**

**a.**

ii. 2027

1. **Ongoing/Repeat Issues:**

a. Kings County

- i. Downstate is aware of the problem with onboarding. If you are called to Kings County/need to start clerkship and need to pick up ID, go pick up the ID.

2. **New Issues:**

- Lounge restock
  - o Chris is in contact with Adam regarding stock and space.
- Ear plugs/water/snacks during shelf exams
  - o Will be followed up by Dr. Putman and will be brought up tomorrow.

iii. 2028

1. **Ongoing/Repeat Issues:**

- a. Scheduling during the week of Christmas with mandatory classes and scheduling of summative week info sessions.
  - i. The 30 minute session on the 15<sup>th</sup> can be moved easily, as well as the 30 minute session on the 18<sup>th</sup>. The Sessions on the 23<sup>rd</sup> are TBD still as it will be harder to move. Talks are still being done about this nothing is confirmed yet.

2. **New Issues:**

- a.

iv. 2029

1. **Ongoing/Repeat Issues:**

- a. Midunit schedule
  - i. Has been released now.

2. **New Issues:**

- a.

b. Trending Topics

i. **Ongoing Issues**

- 1.

ii. **New Issues**

- 1.

c. Budget Requests

i. Oncology Club Deck the Halls Charity Event- **\$209.30**

- 1. Christmas Gift Bags - \$5.52
- 2. Glue Dots- \$12.49
- 3. Command Hooks - \$10.11
- 4. Gingerbread hanging decor - \$6.99
- 5. Christmas wrapping paper - \$4.24
- 6. LED Menorah - \$26.95

7. Fairy String Lights - \$5.69
8. Christmas Tinsel - \$16.99
9. Hanging Snowflake Decor - \$9.99
10. Christmas Ribbons - \$7.89
11. Hannukah Banner - \$11.99
12. Kwanzaa Banner - \$5.99
13. 4ft Christmas Tree LED - \$44.99
14. Christmas Cardboard Cutouts - \$11.99
15. Christmas Banner - \$18.99
16. Snowflake Window Decals - \$8.49

**Closed Meeting:**

- i. Motioned by Christopher Montalvo
- ii. Seconded by Ijeoma Okoronkwo.

**Meeting is now closed.**

**New Business**

- a. Approval of November Minutes
  - i. Option to approve meeting minutes by Mandy Azmi
  - ii. Motion to approve meeting minutes by Shadman Kazi, seconded by Ijeoma Okoronkwo.
    1. For - 20
    2. Against - 0
    3. Abstain - 0

**Motion passes to approve November minutes.**

- b. Budget Requests
  - i. Oncology Club
    1. Option to increase their funding request to \$400 to also cover food for volunteers by Hannah Brown
    2. Motion to increase their funding request to \$400 to also cover food for volunteers by Christopher Montalvo, seconded by Mandy Azmi.
      - a. For - 20
      - b. Against - 0
      - c. Abstain - 0

**Motion passes to transfer \$400 from Projects and Programs (40-70174-012-30001) to [Oncology Club] (40-70272-012-30001).**

Motion to end the meeting by Christopher Montalvo.

Seconded by Ijeoma Okoronkwo.

Meeting Closed at 6:33 PM

**Minutes were scribed by Shadman Kazi**

**Approved by Shadman Kazi - Medical Council Secretary**

A handwritten signature in black ink, appearing to read 'Shadman Kazi', written in a cursive style.

## Interim Budget Request Form

**Date:** 11/25/25

Please check one box:

☐ University Council Funding ONLY
 ☒ Med Council Funding ONLY
 ☐ Other: \_\_\_\_\_

**ORGANIZATION NAME:** Oncology Club

**PRESIDENT:** Surya Thomas

**VICE PRESIDENT:** LeeAnn Marcello

**TELEPHONE:** 9149606786

**TREASURER:** Benjamin Prizer

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Deck the halls Charity event	Tree topper 9.59			
	4 ft christmas tree 34.99			
	multicolored garland 23.99			
	gift box hanging décor 24.99			
	paper lanterns 17.99			
	christmas balloons 12.99			
	ornament hooks 8.59			
	christmas gift tags 4.99			
	glue dots 12.49			
	command hooks 9.81			
	gingerbread décor 5.99			
	wrapping paper 4.74			
	minorah 26.99			
	string lights 6.45			
	silver garland 17.99			
	hanging snowflakes 8.88			
	ribbon 9.99			
	hanukkah banner 11.99			
	kwanza banner 7.99			
	christmas banner 22.99			
	window snowflakes 8.99			
	Pizza 106.59			
	total 400			

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.