



Medical Student Council Meeting
Tuesday, August **26th**, 2025 at 6:00 PM
Student Center Main Lounge
Minutes

Voting Members in Attendance: *Name (proxy for name)*

Mohammed Shah, Shadman Kazi, Mike Lynch, Dominic Williams, Samantha Lam, Hend Heikal, Abiha Naqvi, Mandy Azmi, Kyle Reid, Ijeoma Okoronkwo, Chris Montalvo, Alberto Barrientos, Kunika Chahal, Hannah Brown

Guest in Attendance:

Dr. Lazar, Dr. Putman, Schuyler Hooke, Adam Burgman, Mark Fakler, Jack Lahn, Coleman Yorke, Silvia Benitez, Duncan Sinclair, Matthew Rubin, Kavindu Gunara, Julia Milczanowski, Eden Mazarra, Alexa Madrid, Sanjana Ahmed, Alani Jack, Carlos Juca, Gretchen Mackie, Arielle Moris, Nidhi Mahadevan, Ben Rudoy, Tyseen Murad, Genesis Rodriguez, Abby Yuhan, Danika Dai, Adithya Kishanna, Brianna Fu, Sabrina Joseph, John Lee, Anthony Chillo

Called to order at 6:10 PM by Chris Montalvo.

Approved absences for this meeting: Eric Acosta, Michel Liu, Rahat Elahi

1. New Business
2. ***Adam speaking before class updates* Welcoming interested COM2029 classmates. Expectation for MC29 to help with November 12th M1-M4 mixer.**
 - a. ENGAGE Platform should be up and running by activities fair date 9/11/25
 - b. Request for funding for Block Party - \$2500
- c. Class Updates
 - i. 2026
 1. **Ongoing/Repeat Issues:**
 - a.
 2. **New Issues:**
 - a. Graduation Date
 - b. Senior Week Planning
 - ii. 2027
 1. **Ongoing/Repeat Issues:**
 - a.
 2. **New Issues:**
 - a. Kings county health clearance. Despite completing all

forms and modules weeks-months in advance there has been ongoing issues getting an ID at kings leading to some students starting rotations over a week late or finishing a rotation without ever receiving an ID.

- i. Dr. Lazar stated he will follow up tomorrow with any information he obtains.

iii. 2028

1. **Ongoing/Repeat Issues:**

a.

2. **New Issues:**

- a. Nothing to report

d. Trending Topics

i. **Ongoing Issues**

1.

ii. **New Issues**

1.

e. Budget Voting

i. Vote to approve new clubs (\$250 for each)

1. Addiction medicine club
2. American Medical Association
3. Outdoor Wilderness Medicine Club
4. Gastroenterology Interest Group (GIG)
5. Cardiology Interest Group (CIG)

ii. Voting on the 2025-2026 MSC budget sheet

f. Budget Requests

i. BNGAP - see Attachment #1

1. Requesting **\$650**
2. Last year spent \$700 and did not show up to annual budget meeting
3. Last year we gave \$900

ii. ENT Club - see Attachment #2

1. Requesting **\$700**
2. Last year spent \$0 and did not show up to annual budget meeting
3. Last year we gave \$300

iii. IMIG - see Attachment #3

1. Requesting **\$400**
2. Last year spent \$132.75 and did not show up to annual budget meeting
3. Last year we gave \$300

iv. Michel Liu Conference Funding - see Attachment #4

1. **\$205** remaining for conference. Already reached out to alumni

3. Closed Meeting

- i. Motioned by Kunika
- ii. Seconded by Shadman

iii. Meeting is now closed.

4. New Business

a. Approval of May Minutes

- i. Option to approve meeting minutes by Shadman, seconded by Hend
- ii. Motion to approve meeting minutes by Mandy, seconded by Shadman
 - 1. For - 18
 - 2. Against - 0
 - 3. Abstain - 0

Motion passes to approve August minutes.

b. Budget Requests

- i. Vote to approve new clubs (\$250 for each)
 - 1. Addiction medicine club
 - a. Options-option to approve by Kunika
 - b. Motion to approve Hannah, seconded by Shadman
 - c. Vote
 - i. For - 18
 - ii. Against - 0
 - iii. Abstain - 0

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to [Addiction Medicine Club] (FSA Account needs to be created)

2. American Medical Association

- a. Options-option to approve by Kunika
- b. Motion to approve Hannah, seconded by Shadman
- c. Vote
 - i. For - 18
 - ii. Against - 0
 - iii. Abstain - 0

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to [American Medical Association] (FSA Account needs to be created)

3. Outdoor Wilderness Medicine Club

- a. Options-option to approve by Kunika
- b. Motion to approve Hannah, seconded by Shadman
- c. Vote
 - i. For - 18
 - ii. Against - 0
 - iii. Abstain - 0

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to [Outdoor Wilderness Medicine] (FSA Account needs to be created)

4. Gastroenterology Interest Group (GIG)
 - a. Options-option to approve by Kunika
 - b. Motion to approve Hannah, seconded by Shadman
 - c. Vote
 - i. For - 17
 - ii. Against - 0
 - iii. Abstain - 1

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to [Gastroenterology Interest Group] (40-70401-012-30001)

5. Cardiology Interest Group (CIG)
 - a. Options-option to approve by Kunika
 - b. Motion to approve Hannah, seconded by Shadman
 - c. Vote
 - i. For - 17
 - ii. Against - 0
 - iii. Abstain - 1

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to [Cardiology Interest Group] (FSA Account needs to be created)

- ii. Voting on the 2025-2026 MSC budget sheet
 1. Option to approve budget by Kunika
 2. Motion to fund in full by Ijeoma, seconded by Mandy
 - a. For - 18
 - b. Against - 0
 - c. Abstain - 0

Motion passes to approve 2025-2026 MSC Budget Sheet.

- iii. \$2500 - adam request for block party
 1. Option to fund in full by Ijeoma
 2. Motion to fund in full by Chris, seconded by Shadman
 3. Vote
 - a. For - 18
 - b. Against - 0
 - c. Abstain - 0

Motion passes to use money from Projects and Programs (40-70174-012-30001) to cover Cafe101 for the Block Party.

- iv. BNGAP
 1. Options-option to give \$650 by Ijeoma

2. Motion to give BNGAP \$650 by Mandy, seconded by Bilal
3. Vote
 - a. For - 17
 - b. Against - 0
 - c. Abstain - 1

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to [BNGAP] (40-70393-012-30001)

- v. ENT
 1. Options- option to give \$300 by Ijeoma
 2. Motion - motion to give \$300 by Mohammad
 3. Vote
 - a. For - 18
 - b. Against - 0
 - c. Abstain - 0

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to [ENT] (40-70154-012-30001)

- vi. IMIG
 1. Options- option to give \$250 by Mohammed
 2. Motion - motion to give \$250 by Ijeoma, seconded by Mandy
 3. Vote
 - a. For - 17
 - b. Against - 0
 - c. Abstain - 1

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to [IMIG] (40-70276-012-30001)

- vii. Michel Liu Conference Funding
 1. Options- option to fund in full by Mohammad \$205
 2. Motion to fund in full by Ijeoma, seconded by Mandy
 3. Vote
 - a. For - 18
 - b. Against - 0
 - c. Abstain - 0

Motion passes to approve a reimbursement payment \$205 from Conference Funding (40-70416-012-30001) to Michel Liu for the trip to the conference in PLACE

Motion to end meeting by Hannah

Seconded by Shadman Kazi

Meeting Closed at 7:13 PM

Minutes were scribed by Shadman Kazi

Approved by Shadman Kazi - Medical Council Secretary

A handwritten signature in black ink, appearing to read 'Shadman Kazi', written in a cursive style.

Attachment #1

Please check one box:

☐ University Council Funding ONLY ☐ Med Council Funding ONLY ☐ Other: _____

ORGANIZATION NAME: Building the Next Generation of Academic Physicians

PRESIDENT: Beylul Negassi **VICE PRESIDENT:** Adriana Kogovaski

TELEPHONE: 6172915679 **TREASURER:** Bibi Singh(new), Thomas Lin(previous)

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
BNGAP Eboard Meeting 8/26	-Food:60 -Drinks: 15	25	50	
General Interest meeting: what is academic medicine?*mid october	-Food/Snacks: 275 -Anki remote prize: 25	50	250	
BNGAP Research Symposium (co- sponsor LMSA)*early Nov	-Food/Snacks: 200 -Supplies: —> plaque prizes for 3 oral presenters(25) —>print outs (25)	125	125	
CV workshop *mid January	-Food/snacks: 200	75	125	
How to do research *early april	-Food/snacks: 175	75	100	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

Interim Budget Request Form

Date: 08/15/2025

Attachment #2

Please check one box:

☐ University Council Funding ONLY
 ☒ Med Council Funding ONLY
 ☐ Other: _____

ORGANIZATION NAME: ENT/Otolaryngology Club

PRESIDENT: Nancy Deng

VICE PRESIDENT: Margaret Butler

TELEPHONE: 347-931-2550

TREASURER: John Lee

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Fall/Winter Suturing Clinic	- Suturing and Knot tying kits (sutures, silicone pads, forceps/scissors): \$200		\$200	
Spring/Summer Suturing Clinic	- Suturing and Knot tying kits (sutures, silicone pads, forceps/scissors): \$200		\$200	
Fall/Winter HPV/Head and Neck Cancer Educational Event	- Educational print outs/pamphlets in different languages: \$50 - Lunch for volunteers: \$50		\$100	
Spring/Summer HPV/Head and Neck Cancer Educational Event	- Educational print outs/pamphlets in different languages: \$50 - Lunch for volunteers: \$50		\$100	

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PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Head and Neck Ultrasound Event	- Lunch and refreshments (Pizza, soda): \$100		\$100	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

Budget Request Form – June 1st 2025 to May 31st 2026

Attachment #3

Please check all that apply: ☒ Med-Council Funding ☐ University Council Funding ☐ Student Center Governing Board

ORGANIZATION NAME: Internal Medicine Interest Club PRESIDENT: Moez Naveed TREASURER: Anthony Chillo

If you conducted fundraising and would like to request a rollover of your current budget please include here total fundraised and how much of your current budget isn't SAF funding: Fundraised Amount: _____ Remaining Balance of Non-SAF Funding: _____

PAST AND SCHEDULED EVENTS: (Detail programs and expenses from this year 2023-2024)			PROJECTED EVENTS AND COSTS FOR THE 2024-2025 YEAR	ANTICIPATED EXPENSES
ATTENDANCE	EXPENSES			
	=50	\$125.75	Internal Medicine Interest Group Interest Meeting	\$130.00
Internal Medicine Interest Group Interest Meeting				
			Specialty Guest Speaker Meetings	\$120.00
			Student Fair Supplies	\$150.00

Total:\$125.75

Total:\$400

PLEASE TYPE ALL INFORMATION

**INDEPENDENT STUDENT INTERIM
BUDGET REQUEST FORM**

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mcbtreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: **Medical Students' Attitudes Toward Humanities in Medical Education**

Date(s) of event/project: **September 18-20th**

Brief description of event/project:

The 2025 Gold Humanism Summit is a research/professional event taking place in Baltimore, MD

Lead coordinator/planner: **Michel Liu** email: **Michel.Liu@Downstate.edu**

List other student(s) working on the event/project:

How many people do you expect to attend? **1**

The event/project was advertised/pertains to the: (select all that apply)

☒ College of Medicine ☐ Graduate School ☐ CHRP ☐ Entire Downstate Community

How was the event/project advertised?

☒ Email ☐ Class Announcement(s) Other:

Has this event/project ever been done before? ☒ Yes ☐ No If yes, when (e.g. annually)? **Annually**

Are there any clubs/organizations co-sponsoring this event/project? ☐ Yes ☒ No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Registration fee	\$225	
Transportation (Amtrak train)	\$85	

Total: \$310
minus other funding:
Asking amount: \$205

Funding Request:

Amount from Med Council: \$205

University Council:

Amount from other resources (i.e. grants, department donations, etc.):

I have sent the application to Alumni Association in July 2025, and have not heard back despite repeated attempts to reach out

Please include any additional information that you believe Med Council should be aware of.

I previously received conference funding in 2023 for \$795