



Medical Student Council Meeting
Thursday, August 22, 2024 at 6:00 PM
Student Center Main Lounge
August Minutes

Voting Members in Attendance: Eric Acosta (proxy by Christopher Montalvo), Amanda Azmi, McKenzie Andrews, Alberto Barrientos, Rachel Baum, Hannah Brown, Hayley Carabello, Anna Lieberman, Kunika Chahal, Rahat Elahi, Mohamed Heiba, Michel Liu, Christopher Montalvo, Abiha Naqvi, Ijeoma Okoronkwo, Kyle Reid (proxy by Ijeoma Okoronkwo)

Not here: Eric Acosta, Kyle Reid, Joya Ahmad

**Minutes recorded by Amanda Azmi
Rachel Baum presided over the meeting.**

Call to Order: The Chair called the meeting to order at 6:04 pm with quorum being present.

1. Welcome to Class of 2028: will have a few members speak about their experience as a member
2. MC 2028 Elections
 - a. Per constitution, elections must be run by a committee consisting of at least 3 voting members
3. New Business
 - a. Class Updates
 - i. 2025
 1. Graduation
 - a. Tentatively May 20th, 2025
 2. Two week transition to residency - part virtual?
 - a. Dr Quinn is in the process of scheduling the program and is aiming to make most of the sessions in 1 week and the remainder virtual, but it is still in the making. Absences during the program can be worked out
 3. Student Faculty Show: November
 - a. Will send out an email to the school to create a committee of volunteers
 - ii. 2026

1. Restocking medical school lounges: all we need to do is go to Adam's office at a time when we can use his computer to order supplies, and then we just carry them over. We can share this responsibility among ourselves.
2. We need to send monthly shuttle schedules to the class; where do we get the info?
 - a. There is an email MS4s have access to that they will share with the MS3s
3. Any update on a policy whereby mandatory clerkship events can't be mandatory if students are not informed within 24 hours?
 - a. Is a question for Dr Lazar who is not present for this meeting, Dr Putman will relay

iii. 2027

1. "The College of Medicine is moving to using iPads for practical exams" will we get more details on this? Students have already mentioned being uncomfortable bringing their own ipad into the anatomy lab
 - a. Dr Putman will look into this further, no official answers for what exam this will be applied to (anatomy practical vs histo/path), he is unsure when this will take effect

iv. 2028

1. "Just wanted to note that it seemed like a substantial portion of our class was a bit overwhelmed by the first section of our anatomy lab, where we were introduced to our donor cadavers, and there was a shared sentiment that we wished there had been a bit more structure around that. Seeing a deceased patient up close like that is so socially taboo, and something that most people had not done before, it felt like the session was NOT structured enough guidance and support from instructors, no official intro or guidance was given. There were people hyperventilating and crying in the locker rooms, which seems indicative of a suboptimal outcome. I was super grateful for the MS2s who helped with the intro, but it felt like there was a gap in having an additional moment of respect or acknowledgement for the donors. I would like to see some sort of ritual or moment or silence or something happen before this moment for subsequent classes."
 - a. Students wishing they had more direction before going into the lab, suggesting that some students did not even know they were seeing a cadaver
 - b. Dr Putman is going to share the feedback back from the students; is stating that even a brief context beforehand would be beneficial, a standard approach is that

b. Adam:

i. Activities Fair

1. Taking place on 9/12 5-6:30 pm

ii. Student Organizations update

1. With med council we had a freeze on student orgs due to the high

number of groups wanting to form and limited supply, but successfully the process was revamped and 8 new clubs have been approved to start and request funding. Going forward in Jan and June will be the biannual time that new clubs can form, and this new process will be updated on the Downstate website.

iii. Sex-in-medicine month: October

1. Last year it was sex in medicine week, now it's sex in medicine month to have no more than 2 events a week!
2. Budget request planned to be discussed at future med council meetings

iv. Thanksgiving Dinner

1. Tuesday November 19th, 2024
2. Tiered ticket pricing 10/7 - \$5, and each following week the price will go up by \$5 with day of ticket being \$20, voted on by SCGB

c. Trending Topics

i. Ongoing Issues

1. From comments/concerns: updates on private rooms/phone booths for zoom calls and meetings?
 - a. Working on that in the library ATM, coming soon
2. From comments/concerns: any thoughts on opening the student center on Saturdays
 - a. No budget for it; will remain closed on Saturdays and open Sundays 3:30 pm-8:30 pm
3. From comments/concerns: issues with unprofessional staff at student health
 - a. Students wondering what they should do if they have a negative encounter with student health
 - i. Kudos and concerns

ii. New Issues

1. Hannah and Joya's Medical Equipment Lending Library: use med council money to purchase a set of clinical skills equipment that students can "check out" for clinical skills class
 - a. Diagnostic sets (otoscope and ophthalmoscope) : \$40 on Amazon
 - i. X10 = \$400
 - b. Stethoscope: \$25 on Amazon
 - i. X10 = \$250
 - c. Reflex hammer: \$12 on Amazon
 - i. X10 = 120
 - d. Blood pressure cuff: \$15 on Amazon
 - i. X10 = \$150
 - e. Total cost would be around \$920 for 10
 - f. Would we have a location to keep them?
 - i. Dr Putman will investigate and let us know
 - g. Can be discussed with College of Medicine Dean's Office
2. From comments/concerns: any way to extend the library hours/make it open 24/7? Even if just the week before each

class's summatives exam?

- a. Per Dr Putman - the previous interim director of the library passed away, so an answer will be given in the future
3. Class council + Dean Brunicardi semester lunches to be planned!
4. Class carrels not having enough changing tables
 - a. Will be fixed immediately so that students feel comfortable in their clinical skills classes
5. MS1 Amboss Demo
 - a. Upperclassmen assisting to figure out why and if a demo before purchasing Amboss is totally necessary for the students who are already looking to purchase Amboss
 - b. In the past every new MS1 class is given an Amboss demo by the company before the class can be eligible for a student discount. The details of the 2024 demo are TBD and will be sorted out with Downstate's contact at Amboss
6. MS1 inquiries for hours/week committed to each Med Council role
 - a. hours/week for each role explained, as well as brief descriptions of each role for each position as a MS1/MS2/MS3

d. Budget Requests

- i. **Andrew Persaud:** student research conference funding (already approved last academic year from Projects and Programs)
- ii. **Students for Artificial intelligence in Medicine (SAIM)**
 1. \$250 - New Club startup
 - a. Interest panel/ first event
- iii. **First Generation Healthcare Professionals (FGHP)**
 1. \$250 - New Club startup
 - a. Interest Panel/First Event
- iv. **Radiology Club**
 1. \$408
 - a. \$136 - Interest meeting
 - b. \$136 - Research Discussion Meeting
 - c. \$136 - Super smash bros tournament
- v. **Adversity in Medicine (AIM) support group**
 1. \$250 - New club start up
- vi. **Adam Burgman:**
 1. \$2500 for food and activities at the Block Party Thursday, September 5th
 2. \$2500 for upcoming Halloween event (details and date TBD)

4. Closed Meeting

- i. Motioned by Rachel Baum
- ii. Seconded by Amanda Azmi
- iii. **Meeting is now closed**

5. New Business

1) Approval of August Minutes

- a) Motion to approve August minutes made by Hannah Brown
- b) Seconded by Chris Montalvo
 - i) Vote:
 - (1) For - 16
 - (2) Against - 0
 - (3) Abstain - 0

Motion passes to approve August Minutes

2) Budget requests:

- a) Attachment #1 Andrew Persaud student research conference funding (transfer already approved last academic year from Projects and Programs 40-70174-012-30001)
- b) Attachment #2 Students for Artificial Intelligence in Medicine (SAIM) requesting \$250 for new club funding
 - i) Options: fund \$250 in full
 - ii) Motion to fund \$250 in full made by Hannah, seconded by Abiha
 - iii) Vote
 - (1) For - 16
 - (2) Against - 0
 - (3) Abstain - 0

Motion passes to transfer \$250 from Projects and Programs (40-70174-012-30001) to SAIM (account number needed)

- c) Attachment #3 First Generation Healthcare Professionals (FGHP) requesting \$250 for new club funding
 - i) Options: fund \$250 in full
 - ii) Motion to fund \$250 in full made by Kunika, seconded by Ijeoma
 - iii) Vote
 - (1) For - 16
 - (2) Against - 0
 - (3) Abstain - 0

Motion passes to transfer \$250 from Projects and Programs (40-70174-012-30001) to FGHP (account number needed)

- d) Attachment #4 Radiology Club requesting \$408 for upcoming interest meeting, research discussion meeting, and super smash brothers tournament
 - i) Options: fund \$408 in full
 - ii) Motion to fund \$408 in full made by Amanda, seconded by Hayley
 - iii) Vote
 - (1) For - 16
 - (2) Against - 0
 - (3) Abstain - 0

**Motion passes to transfer \$408 from Projects and Programs
(40-70174-012-30001) to Radiology Club (40-70177-012-30001)**

- e) Attachment #5 Adversity in Medicine (AIM) requesting \$250 for new club funding
 - i) Options: fund \$250 in full
 - ii) Motion to fund \$250 in full made by Alberto, seconded by Kunika
 - iii) Vote
 - (1) For - 16
 - (2) Against - 0
 - (3) Abstain - 0

**Motion passes to transfer \$250 from Projects and Programs
(40-70174-012-30001) to AIM club (account number needed)**

- f) Adam requesting \$5000 for block party (attachment #6) and upcoming Halloween festivities
 - i) Options: fund \$5000 in full and do not transfer funds from budget until needed
 - ii) Motion to fund \$5000 and not transfer funds from budget until needed in full made by Rahat, seconded by Abiha
 - iii) Vote
 - (1) For - 16
 - (2) Against - 0
 - (3) Abstain - 0

Motion passes to fund \$5000 in full and do not transfer funds from budget until needed

- 3) Vote to approve Constitution revision
 - a) Options: approve constitution revision
 - b) Motion approve constitution revision made by McKenzie, seconded by Anna
 - c) Vote
 - i) For - 16
 - ii) Against - 0
 - iii) Abstain - 0

Motion passes to approve constitution revision

Motion to end meeting by Ijeoma
Seconded by Chris

Meeting closed at 7:44 pm

Minutes scribed by Amanda Azmi

Approved by Amanda Azmi - Medical Council Secretary

A handwritten signature in black ink, appearing to read 'A Azmi', located below the printed name.

INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mcbtreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: **American Academy of Neurology 2024 Annual Meeting**

Date(s) of event/project: **April 13, 2024 to April 18, 2024**

Brief description of event/project: **I will attend the American Academy of Neurology conference in Denver, Colorado from April 13 to April 18 to present two abstracts that have been accepted.**

Lead coordinator/planner: **Andrew Persaud** email: **Andrew.persaud@downstate.edu**

List other student(s) working on the event/project: **Sabrina Muhanna, Sonya Kalani**

How many people do you expect to attend? **The AAN conference is a national conference that should see attendance in the hundreds if not thousands. Regarding my presentation specifically, I will attend alongside both other students and the resident Dr. Robert Sacks.**

The event/project was advertised/pertains to the: (select all that apply)

☒ College of Medicine ☐ Graduate School ☐ CHRP ☐ Entire Downstate Community

How was the event/project advertised?

☐ Email ☐ Class Announcement(s) Other: **On the AAN website**

Has this event/project ever been done before? ☒ Yes ☐ No If yes, when (e.g. annually)? **Twice a year**

Are there any clubs/organizations co-sponsoring this event/project? ☐ Yes ☒ No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Roundtrip Southwest Flight Tickets	\$303	\$303
Conference Registration Presenter Fee	\$25	\$25
Hotel/ Airbnb for night of conference	\$70	\$70
Transportation	\$50	\$50

Total: **\$448**

minus other funding:

Asking amount: **\$448**

Funding Request:

Amount from Med Council: **\$448**

University Council:

Amount from other resources (i.e. grants, department donations, etc.): **None**

Please include any additional information that you believe Med Council should be aware of.

The names of the abstracts I will be presenting are Age Does Not Predict Post-Stroke Fatigue (first author); Hematomyelia due to Thoracic Arteriovenous Malformation in Patient with Klippel-Trenaunay Syndrome (second author).

I was accepted to present past the deadline to be considered for the AAN's student scholarship.

SIGN does not offer funding for student presentations at conferences.

For a previous conference in February 2024, I already applied to the Alumni Association's travel grant and was accepted for 800\$. I am not eligible to apply for this conference due to their limit of once per academic year.

Interim Budget Request Form**Date:** 8/19/2024**Attachment # 2**

Please check one box:

☐ University Council Funding ONLY☒ Med Council Funding ONLY☐ Other: _____**ORGANIZATION NAME:** Students for Artificial Intelligence in Medicine (SAIM)**PRESIDENT:** Gabriel Luce**VICE PRESIDENT:** Nicolas Stratigakis**TELEPHONE:** 330-933-1167**TREASURER:** Morgan Rotar

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Initial Funding for New Club	\$250		\$250	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

Text
Text
Text



Interim Budget Request Form

Date: 8/12/2024

Attachment #3

Please check one box:

☐ University Council Funding ONLY

☒ Med Council Funding ONLY

☐ Other: _____.

ORGANIZATION NAME: First Generation Medical Students Club

PRESIDENT: Steven Mcglinchey

VICE PRESIDENT: Kevin Carfley

TELEPHONE: 917-648-4005

TREASURER: Harris Nadelman

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
New club budget request	\$250 for start up funding for new student org		\$250	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

Attachment #4

Please check one box:
☐ University Council Funding ONLY
☒ Med Council Funding ONLY
☐ Other: _____

ORGANIZATION NAME: Radiology Club

PRESIDENT: Monique Leinen

VICE PRESIDENT: Quoc-Huy Ly

TELEPHONE: 347-387-9003

TREASURER: Tasif Mahmood

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Introductory Interest Meeting	Food: Lenny's Pizza Cheese x5: \$40.00 garlic knots: \$25.00 Drinks: water x16: \$12.00 sprite x12: \$9.00 <u>\$136.00</u>		\$136.00	
Research Discussion Meeting	Food: Lenny's Pizza Cheese x5: \$40.00 garlic knots: \$25.00 Drinks: water x16: \$12.00 sprite x12: \$9.00 <u>\$136.00</u>		\$136.00	
Super Smash Bros. Tournament	Food: Lenny's Pizza Cheese x5: \$40.00 garlic knots: \$25.00 Drinks: water x16: \$12.00 sprite x12: \$9.00 <u>\$136.00</u>		\$136.00	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



Budget Request Form – June 1st 2024 to May 31st 2025

Attachment #5

Please check all that apply: ☒ Med-Council Funding and/or ☒ University Council Funding
ORGANIZATION NAME: Adversity in Medicine Support Group PRESIDENT: Francesca Kabemba TREASURER: Vivian Nguyen

PAST AND SCHEDULED EVENTS: (Detail programs and expenses from this year 2023-2024)			PROJECTED EVENTS AND COSTS FOR THE 2024-2025 YEAR	ANTICIPATED EXPENSES
ATTENDANCE	EXPENSES			
	New Club Initial Funding		\$250	Interest Panel/Meeting
Total:			Total:	

PLEASE TYPE ALL INFORMATION

Downstate's Block Party

Thursday, September 5th @ 5 pm

Student Center Tennis Court

Food! Games!! Prizes!!! Mechanical Bull!!!!



Sponsored by: Anesthesia Society, Asian Pacific AMSA, Badminton Club,
Book Club without Borders, Ethics Society, Initiative for Nutritional Empowerment,
Medical Artist Guild, Photography Club, and the PRIDE Club
Funded by: Office of Student Affairs, Medical Student Council,
Student Center Governing Board, and University Council

Kosher and Halal Food Available