



Medical Student Council Meeting  
Thursday, **April 11th**, 2024 6:00 PM  
Student Center Main Lounge  
\*\*\*Minutes\*\*\*

**Voting Members in Attendance:** Eric Acosta, Amanda Azmi, Alexis Roth, Joya Ahmad (proxy by Rachel Baum), Srishty Amarnani (proxy by Alexis Roth), McKenzie Andrews, Anna Lieberman (proxy by McKenzie Andrews), Alberto Barrientos, Rachel Baum, Hannah Brown, Hayley Carabello, Kunika Chahal (proxy by Alberto Barrientos), Liam Deegan (proxy by Alexis Roth), Rahat Elahi, Mohamed Heiba, Michel Liu, Christopher Montalvo, Abiha Naqvi (proxy by Christopher Montalvo), Ijeoma Okoronkwo, Kyle Reid, Lulu Wei (proxy by Alexis Roth)

not here: Amanda Jirgal

**Guests in Attendance:** Eve Frangopoulos, Lindsay Blank

**Minutes recorded by Amanda Azmi.  
Alexis Roth presiding over the meeting.**

**Call to Order:** The Chair called the meeting called to order at 6:04 pm with quorum being present.

**1.) New Business**

**a. Class Updates**

**i. 2024**

**1. Ongoing/Repeat Issues:**

**a. Senior week updates**

i. Per Schuyler: Every student is getting 5 tickets, and every student who is requesting 1-2 extra will be granted them.

**b. Transition to residency - still no schedule less than 2 weeks out**

i. Students are still unsure if will be held in person or virtual, and would like to be made aware of plans. Also hoping that in the future for subsequent classes plans can

be made in advance. Students were given a tentative schedule that is subject to change, and only MS4s in the medical council were sent this information. Students are asking for a concrete schedule. Students would like to be able to schedule time with family for those observing Passover and feel as a whole the schedule has not been directly shared with them.

1. Dr Lazar says a schedule will be sent out tomorrow, he was told there were already schedules sent out prior. Dr Lazar wishes that

**2. New Issues:**

- a. Nominations for Special Recognition Award have been conducted

ii. 2025

**1. Ongoing/Repeat Issues:**

- a.

**2. New Issues:**

- a. Students registering for fall classes had difficulty getting the electives they wanted.
  - i. Dr Lazar will speak with Dr Putman – he would like to hold a group together to see how this registration would be overall a less-pressure event on students.
- b. Students want to have classes removed that they do not desire anymore.
  - i. In the past students have been able to implement a 1-on-1 switch for electives and recommend trying the same.
- c. Organized photographers coming in to take professional photos for students for upcoming ERAS applications
  - i. over 4-5 days, in commencement and formal attire
  - ii. 2 dates in July, 2 dates in August, 1 date in September

iii. 2026

**1. Ongoing/Repeat Issues:**

- a.

**2. New Issues:**

- a. Update - we got the step 2 UWorld discount and order is done
- b. Possibly getting taught how to do a SOAP note during foundations (last PBL?) – who would we talk to about implementing something like that?
  - i. Students are curious about how to make a SOAP note in Foundations even if it's not graded, but for feedback. Students are asked if it can be incorporated for the future.
    1. Dr Lazar says that this is a great idea for future classes.
- c. Step 1 delays and failures - how will this affect clerkship
  - i. Students have been delaying STEP 1 examinations and students are also requesting when pass rates will be dispersed.
    1. Dr Lazar states results will be trickling in until June 2024. Not all students who have taken STEP1

have found out their scores.

- ii. Students who have yet to find out their results or who have not passed STEP1 are inquiring about how their clerkship schedules will be affected. Students are unsure how their schedules will be impacted by delaying STEP. Students who are in the MPH program were given their MPH schedules and given clear deadlines and dates regarding how delaying STEP would affect their dual degree. Students would like to receive more information ahead of time.

- 1. Dr Lazar agrees that a clear schedule should be given in advance to both MPH and dual degree students.

- iii. Students who started clinical rotations are missing resources in order to do assignments

- 1. MS3s are stating that login information will be given in time but that they will not get penalized in the process until they have instructions

iv. 2027

1. **Ongoing/Repeat Issues:**

a.

2. **New Issues:**

- a. SLC re-elections

- i. voting is going to open next week

- b. EID: Some Muslim students who inquired to have an additional absence (2 in total) are being told they would have to begin using their 2 allotted absences and are requesting they have 2 separate absences given for religious observances

- i. Dr Lazar will speak with administration

b. Trending Topics

i. **Ongoing Issues**

- 1. Conducting the constitution voting with the student body

ii. **New Issues**

- 1. Nominees for MC President and Vice President

- a. Rachel Baum - Pres
    - b. McKenzie Andrews- pres
    - c. Michel Liu - Vice President

- 2. Future lounge orders

- a. Water filter requested
    - b. Meal supplement shakes (may be expensive but can check)
    - c. Cups are running out before bowls and utensils
    - d. link to current lounge order (also in MC drive):

 Student Lounges Order

c. Budget Requests

- i. Justin Choi - Student research travel, presented by Eric Acosta

- 1. Presenting research on ENT with residents - research was submitted to

otolaryngology journal (American head and neck society) and is planning on presenting at a week long conference. He is presenting 2 posters at conferences in Chicago and Boston and is asking MC for hotel funding of \$295.

- ii. Adam- \$625 for cosponsored ice cream truck with SOHP Council for SOHP orientations and MS1 exam week
  - 1. 500 students came last year
  - 2. Will need 1 MC member to help hand out ice cream
  - 3. to be held on 5/28/2024 - in time for SOHP school orientation and week before MS1 exams
- iii. Eve Frangopoulos - Research Travel Grant
  - 1. Requesting \$1000 after attending conference in Arlington, combined conference registration fee, hotel room, and amtrak tickets the total is \$1109.28
  - 2. Has asked Alumni Association and is yet to hear from them
- iv. Medical Entrepreneurship club
  - 1. brand new club requesting 110.20 from a prior event
  - 2. needs account number
- v. Adam requesting \$4000 from MC to help cover the cost of missed attendees from recent spring fling
  - 1. 98% of attendees were medical students

### **Closed Meeting:**

- i. Motioned by Alexis Roth
- ii. Seconded by Hannah Brown

**iii. Meeting is now closed.**

### **New Business**

- 1.) Approval of April Minutes
  - a. Motion to approve March minutes made by Mandy
  - b. Seconded by Ijeoma
    - i. Vote:
      - 1. For - 21
      - 2. Against - 0
      - 3. Abstain - 0

**Motion passes to approve APRIL minutes**

- 1) Budget Requests: Attachment #1 Justin Choi student conference funding
  - a) ENT Conference- attachment #1
    - i) Options: Fund \$900 in full
    - ii) Motion to Fund \$900 made by Alexis, second by Ijeoma
    - iii) Vote:
      - (1) For - 16
      - (2) Against - 2
      - (3) Abstain - 3

**Motion passes**

**Motion passes to fund \$1000 from Projects and Programs (40-70174-012-30001) to Justin Choi for trip to ENT conference**

- b) Adam Burgman - requesting \$625 for cosponsored ice cream truck with SOHP Council for SOHP orientations and MS1 exam week cream
  - i) Options: fund \$625 in full
  - ii) Motion to fund \$625 in full made by Hannah, second by Ijeoma
  - iii) Vote:
    - 1) For – 21
    - 2) Against – 0
    - 3) Abstain – 0

**Motion passes to transfer \$625 from Projects and Programs (40-70174-012-30001) to cofund with SOHP council with ice cream truck for SOHP orientation and MS1 exam week**

- c) Attachment 2: Eve Frangopoulos, conference budget request
  - i) Options: fund the difference after Alumni Association funds
  - ii) Motion to fund the difference in full up to \$1000 made by Abiha, second by Ijeoma
  - iii) Vote:
    - 1) For – 21
    - 2) Against – 0
    - 3) Abstain – 0

**Motion passes to fund the difference in full up to \$1000 from Projects and Programs (40-70174-012-30001) to Eve Frangopoulos for trip to conference**

- d) Fund spring fling
  - i) Options: fund \$4000 in full
  - ii) Motion to fund in full made by Mandy, second by Ijeoma
  - iii) Vote:
    - 1) For – 21
    - 2) Against – 0
    - 3) Abstain – 0

**Motion passes to transfer \$4000 from Projects and Programs (40-70174-012-30001) to Spring Fling/Winter Ball (40-70226-012-30001)**

- e) Medical Entrepreneurship club, presented by Adam Burgman (no explicit budget request made)
  - i) Options: fund \$110.20 in full
  - ii) Motion to fund in full made by Ijeoma, second by Lulu
  - iii) Vote:
    - 1) For – 21
    - 2) Against – 0
    - 3) Abstain – 0

**Motion passes to transfer funds from Projects and Programs (40-70174-012-30001) to Medical Entrepreneurship club (club account number to made by FSA)**

f) New Constitution Voting

- i) Options: table the vote until constitution is read and potentially edited by all members of medical council
- ii) motion to table the vote until constitution is read and potentially edited by all members of medical council, made by Kyle seconded by Rachel
- iii) vote
  - 1) for - 21
  - 2) against - 0
  - 3) abstain - 0

**Motion passes to table the vote until the constitution is read and potentially edited by all members of medical council**

Elections

- a) President - Rachel Baum
- b) VP - Michel Liu

**Rachel Baum elected President and Michel Liu elected Vice President of Medical Council**

Motion to end meeting by Ijeoma

Seconded by Kyle

Meeting Closed at 7:43 pm

**Minutes were scribed by Amanda Azmi**

**Approved by Amanda Azmi - Medical Council Secretary**



## INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
  - Frequency and quality of the work and activities performed
  - Size and diversity of the event's attendees
  - Past budget requests and money usage

**Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.**

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at [mcbtreasurer@gmail.com](mailto:mcbtreasurer@gmail.com) to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: MARGINS AND OUTCOMES AFTER TORS IN HPV-ASSOCIATED OROPHARYNGEAL CANCER

Date(s) of event/project: 5/15-5/16/2024

Brief description of event/project: Request for funding to attend and present poster

Lead coordinator/planner: Justin Choi email: [justin.choi@downstate.edu](mailto:justin.choi@downstate.edu)

List other student(s) working on the event/project: n/a

How many people do you expect to attend? n/a

The event/project was advertised/pertains to the: (select all that apply)

☐ College of Medicine      ☐ Graduate School      ☐ CHRP      ☐ Entire Downstate Community

How was the event/project advertised?

☐ Email      ☐ Class Announcement(s)      Other:

Has this event/project ever been done before? ☐ Yes ☒ No      If yes, when (e.g. annually)?

Are there any clubs/organizations co-sponsoring this event/project? ☐ Yes ☒ No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

**Itemized Budget:**

| <b><u>Items (e.g. food, supplies, etc.)</u></b>   | <b>Cost per item</b>  | <b>Total Cost (for each line)</b> |
|---|---|-----------------------------------|
| Flight – departing NYC to Chicago and departing Chicago to Boston where I have to do another conference (SGIM 2024). SGIM 2024 is being paid for by a summer grant. | \$315.93  |                                   |
| Hotel – the hotel is offering \$330 + taxes   | \$360   |                                   |
| Poster Printing through Downstate   | \$100 Approximate. Posters are allowed 8' x 4' but doubt I need that much space. This \$100 reflects 4' poster per the website. |                                   |
| Conference Registration   | \$125   |                                   |
|   |   |                                   |
|   |   |                                   |

Total: 900  
minus other funding: 0  
Asking amount: 900

**Funding Request:**

Amount from Med Council:

University Council:

Amount from other resources (i.e. grants, department donations, etc.):

Please include any additional information that you believe Med Council should be aware of.



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Event/Project Title: CFAS – GFA – ORR Spring AAMC Meeting Session: Do they hear what we hear? Inclusive environments for learners and faculty with hearing impairment.

Date(s) of event/project: 4/3/24

Brief description of event/project: A session created to bring awareness to challenges faced by academic medicine learners and faculty with hearing impairment.

Lead coordinator/planner: Eve Frangopoulos email: [eve.frangopoulos@downstate.edu](mailto:eve.frangopoulos@downstate.edu)

List other student(s) working on the event/project: N/A

How many people do you expect to attend? 50

The event/project was advertised/pertains to the: (select all that apply)

☒ College of Medicine      ☐ Graduate School      ☐ CHRP      ☐ Entire Downstate Community

How was the event/project advertised?

☐ Email      ☐ Class Announcement(s)      Other:

Has this event/project ever been done before? ☐ Yes ☒ No      If yes, when (e.g. annually)?

Are there any clubs/organizations co-sponsoring this event/project? ☐ Yes ☒ No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

**Itemized Budget:**

| <u>Items (e.g. food, supplies, etc.)</u> | Cost per item | Total Cost (for each line) |
|--|---------------|----------------------------|
| Conference Registration Fee              | \$650         | \$650                      |
|  |               |                            |
| Hotel Room                               | \$284.28      | \$284.28                   |
| Amtrak Tickets                           | \$175.00      | \$175.00                   |
|  |               |                            |
|  |               |                            |

Total: \$1,109.28

*minus other funding:*

Asking amount: \$1,000.00

**Funding Request: \$1000**

Amount from Med Council:

University Council:

Amount from other resources (i.e. grants, department donations, etc.):

I am asking for up to \$1000; I am hoping that med council will cover the difference of what the alumni association does not give me. Please include any additional information that you believe Med Council should be aware of.

I am registered as a speaker at the Joint CFAS – GFA – ORR Spring AAMC Meeting in Arlington, Virginia on April 3rd with Dr. Lee Eisner from Cell Biology. She received word that my being a speaker did not warrant a discount or waiver and I'm expected to pay a \$650 registration fee to attend in addition to lodging and transportation.

I am also sending an application to the Alumni Association requesting funding for their maximum amount. However, given the timeline of my request and that we're nearing the end of the fiscal year, it is possible that they will not be able to provide me any refund for this venture. I am hoping to receive some funds to cover the cost of the registration fee. I will also have to travel and possibly get a hotel for one night to make the conference. I would be extremely appreciative to receive any funds possible to help begin to cover the costs to attend and be a speaker at a session representing my work.

I have also reached out to the university council, who are unsure if they will be able to contribute funds as they can only fund travel for conferences or events that represent students from more than one school on Downstate's campus. They cannot guarantee that they will vote to provide me with funding and recommended that I seek funding from med council instead.