



Medical Student Council Meeting
Thursday, **March 19th**, 2024 6:00 PM
Student Center Main Lounge
Minutes

Voting Members in Attendance: Ijeoma Okoronkwo, Kyle Reid, Chris Montalvo, Abiha Naqvi, Amanda Azmi, Lulu Wei, Joya Ahmad, Liam Deegan (proxy by Lulu Wei), Srishty Amarnani (proxy by Lulu Wei), Eric Acosta (proxy by Kyle Reid), Alexis Roth (proxy by Joya Ahmad), McKenzie Andrews, Alberto Barrientos (proxy by Rachel Baum), Hayley Carabello, Mohamed Heiba, Kunika Chahal (proxy by Abiha Naqvi), Anna Leiberman (proxy by Joya Ahmad), Christopher Montalvo, Rahat Elahi (proxy by Christopher Montalvo), Adam Burgman, Hannah Brown (proxy by Amanda Azmi)

Guests in Attendance:, Morgan Rotar, Ping Ping Zeng, Thomas Sanford, Andrew Persaud

**Minutes recorded by Amanda Azmi.
Amanda Jirgal presiding over the meeting.**

Call to Order: The Chair called the meeting called to order at 6:14 pm with quorum being present.

1. Approved absences for this meeting: Amanda Jirgal (2024), Alexis Roth (2024), Liam Deegan (2024), Srishty, Kunika Chahal, Alberto Barrientos, Hannah Brown, Rahat Elahi, Michel Liu
2. New Business
 - a. Class Updates
 - i. 2024
 1. **Ongoing/Repeat Issues:**
 - a. Match Day was a success!
 - i. We still have to coordinate a time to handout remaining items to students
 - b. Senior Week Sign Ups are Underway

- i. Can we get a copy of the group photo to send with thank you letters for departmental donations
 - ii. Do we have a way to accept e-payments for donations?
 - 1. SO far checks have been through FSA but attendings would like to use personal Venmo/Zelle accounts for personal gifts, students can set up Paypals through FSA
- c. Transition to residency
 - i. Dr Quinn gave a preliminary draft but there are concerns to see the entire schedule– Dr Lazar will confirm with faculty to ensure the schedule is complete and ready to disperse
- d. Elective contact updates, many don't respond; no information for many of the electives
 - i. it has been hard for students to choose electives – students are unsure about the elective schedules ie duties/responsibilities, hybrid/in person rotation days
 - ii. such electives include the ultrasound electives, STI electives
 - iii. third years are having trouble contacting MS4s for elective information
 - iv. Dr Lazar will be looking into this

2. New Issues:

- a. Graduation tickets
 - i. Ticket request sheet went out
 - 1. most students have their assigned tickets filled and are requesting extra tickets, in the past per Dr Putnam has been able to grant all students extra tickets but as of now there is no set limit on how many extra tickets will be granted, once Dr Putman gets a head count back he will be able to respond to the survey – as of now there are approximately 77 extra tickets being asked for amongst 39 people, Dr Putman says should be realistic
 - ii. Is there a limit on number of hooders allowed? Ie. both parents are doctors
 - 1. typically only one hooder allowed per student
- b. Why can't people take a virtual elective concurrently with other courses if there is no conflict? Can there be an exception for 1 week overlaps with aways?
 - i. Unfortunately not due to overlap
- c. EM rotation has no end of rotation feedback from students' end
 - i. Some people don't feel comfortable giving the feedback during the mid-clerkship feedback
 - ii. Students feel this is odd and inconvenient as other courses allow feedback
 - 1. Dr Lazar expresses concern over wanting to improve clerkships and will look into it
 - iii. Students are being told in EM rotation that if they miss 1

hour or a part of a day of the shift they are then scheduled for a complete make-up shift of the total 8 hours

1. Due to past incidents, Dr Lazar states some rotations are set up in a way that emphasize more shift work and teamwork than others, it is hard to set a precedent for where to draw the line with incomplete shifts and making them up
2. Since there are no shift swaps among students on rotations, students find it unfair how transportation issues and other boundaries that make them only an hour late hinder their success and cause them to need a complete makeup shift

ii. 2025

1. Ongoing/Repeat Issues:

- a. Students with accommodations: for upcoming exams - students are only given one day who have accommodations but such days are overlapping and unable to compromise their test taking with accommodations
 - i. Per Dr Putman the way OSCE (gateway) exams are done there needs to be a way to accommodate students who need accommodations and he is working with faculty to try and schedule gateway in a way that is beneficial to those with accommodations
 - ii. Many students with accommodations for exams for ie Step 2 there could be more dates given to these students
 - iii. Dr Putman is looking into more options to help these students
- b. Getting documentation from student health sent electronically
 - i. students on rotations are being asked to come in person to receive forms, and in general while student health is trying to clear students post-graduation timely, perhaps there is a way student health can make student health records more accessible and available online/electronically; students are at risk for losing away rotations due to student health guidelines and want to make sure these obstacles are paid attention to
 - ii. Per Dr Lazar a new employee began March 1st in student health and the shift of power may have caused miscommunication and such delays
- c. Exam Feedback
 - i. students who have failed on note documentation/gateway are concerned how they have yet to receive feedback from Gateway exams
 - ii. Dr Putman will communicate with faculty

iii. 2026

1. Ongoing/Repeat Issues:

- a. Transition to Clerkship schedule – less than 2 weeks away and

we haven't gotten any communication about it whatsoever

- i. Dr Putman – students will be at school from Monday-Friday 9 am to 5 pm
- ii. Students observing religious ceremonies during transition to clerkship will be excused

2. New Issues:

a.

iv. 2027

1. Ongoing/Repeat Issues:

a.

2. New Issues:

a. Donor memorial 2024

- i. Per Dr Putman many classes have made videos thanking the donors and celebrating their families for their enormous contributions, classes may order flowers, Dr Marquez can be reached out to. We want the video to be an expression of gratitude from our class.
- ii. Date has not been set yet officially, date to come out

b. No communication about MK essay formatting issue

- i. Proctors not addressing the printed version of the question quick enough during the exam, leaving students very confused; overall students

b. Trending Topics

i. Ongoing Issues

1. Items have been ordered for the lounge and will be restocked next week (perfect timing for rising MS3s!)
2. Constitution
 - a. Finalized and need to send out a vote to student body
3. Spring Fling tickets left
 - a. classes are encouraged to buy spring fling tickets

ii. New Issues

1. Med School Mixer because no response from Dean's? Office about doing a faculty/student mixer in lieu of SFS
 - a. students have decided to not have a med school mixer but table the discussion for another potential event
2. Elections for President and Vice President at April Meeting

c. Budget Requests

i. BATES (Brooklyn Association of Teen Educators) conference:

1. conference on teen health and wellness, sexual education, confidence building, run by STAR, THEO, and BATES, conference run by teens and supported by community organizations – 6/15/2024 that would need student volunteers (would fulfill service requirement)
2. asking for \$500-1000 to cater food from Cafe 101- food would be open to any student in the area

ii. OBGYN Society - Student representative Morgan Rotar

1. budget for match panel to provide food in person
 - a. \$200 for food for the event
 - b. ideally in April 2024

2. baked good sale fundraiser
 - a. requesting \$150 for baked goods - estimating \$3 for each baked goods - donation to a safe house/women's shelter
 - b. ideally in April/May 2024
- iii. Maker Club - knitting jellyfish, representative Thomas Sanford
 1. asking for baby blanket yarn, knitting hooks, cookies and tea for their event to give hand-knitted toy jellyfish to new parents after leaving the NICU at downstate
 2. requesting \$200
- iv. Urology Club - Lulu Wei
 1. requesting \$425 for a braid mission card making event
 2. requesting match panel social - \$215
 3. their budget has already been spent for the 2024 year due to the ample amount of events they have
- v. Andrew Persaud - American Academy of Neurology
 1. research conference funding for 4/13-4/18
 2. requesting \$448 roundtrip flight tickets, conference registration fee, hotel/airbnb for night of conference, and transportation
 3. He applied for funding from the Alumni Association and was told that he fulfilled his yearly allotment for conference funding from the Alumni Association
 4. Has never received med council funding for conferences before
- vi. Ping Ping Zeng - Conference Request
 1. requesting funding for American Psychiatry Association conference to present as first author 5/4/2024 -5/8/2024
 2. She is requesting \$116.80 from the medical council as her budget was used by Alumni Association
 3. has never received med council funding for conferences before
- vii. Ping Ping Zeng - Conference Request #2
 1. Association for research in ophthalmology conference has already received \$800 grant from Alumni Association and is seeking \$200 from med council on 5/9/2024

Closed Meeting

- i. Motioned by Joya
- ii. Seconded by Chris

iii. Meeting is now closed at 7:30 pm

New Business

- 1.) Approval of MONTH Minutes
 - a. Motion to approve March minutes made by Joya
 - b. Seconded by Ijeoma
 - i. Vote:
 1. For - 21
 2. Against - 0
 3. Abstain - 0

Motion passes to approve MONTH minutes

1) Budget Requests: BATES

a) BATES Conference- attachment #1

- i) Options: Fund \$1000, Fund \$500, Fund \$0
- ii) Motion to Fund \$500 made by Kyle, second by Ijeoma
- iii) Vote:
 - (1) For - 7
 - (2) Against - 12
 - (3) Abstain - 2

Motion does not pass

- 1. Option: fund \$1000
- 2. Motion to fund \$1000 made by Joya, seconded by Mandy
- 3. Vote
 - a. For - 21
 - b. Against - 0
 - c. Abstain - 0

Motion passes to fund \$1000 from Projects and Programs (40-70174-012-30001) to Cafe 101

b) Ob/GYN Society attachment #2

- i) Options: approve \$200 new club funding and fund up to \$350 total
- ii) Motion to approve \$200 new club funding and fund \$350 in full made by Joya, second by Ijeoma
- iii) Vote:
 - 1) For - 21
 - 2) Against - 0
 - 3) Abstain - 0

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to Ob/Gyn society (40-70258-012-30001)

c) Maker Club Jellyfish Knitting attachment #3

- i) Options: Fund \$200 for jellyfish knitting equipments
- ii) Motion to fund in full made by Abiha, second by Ijeoma
- iii) Vote:
 - 1) For - 21
 - 2) Against - 0
 - 3) Abstain - 0

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to Maker Club - new club needs account #

d) Urology Club attachment #4 Urology Club

- i) Options: Fund \$640 for Urology club card making and match panel social event
- ii) Motion to fund in full made by Mandy, second by Kyle
- iii) Vote:

- 1) For - 20
- 2) Against - 0
- 3) Abstain - 1

Motion passes to transfer \$ from Projects and Programs (40-70174-012-30001) to Urology Club (40-70274-012-30001)

- e) Andrew Persaud attachment #5
 - i) Options: Fund \$448 for Neurology Conference in Denver, Colorado
 - ii) Motion to fund in full made by Chris, second by Mandy
 - iii) Vote:
 - 1) For - 21
 - 2) Against - 0
 - 3) Abstain -0

Motion passes to approve a reimbursement payment \$448 from Projects and Programs (40-70174-012-30001) to Andrew Persaud for trip to the conference in Colorado

- f) Ping Ping Zeng attachment #6 and #7
 - i) Options: Fund \$316.80 for both conferences (APA, ARVO)
 - ii) Motion to fund in full made by Ijeoma, seconded by Mandy
 - iii) Vote:
 - 1) For - 20
 - 2) Against - 0
 - 3) Abstain -1

Motion passes to approve a reimbursement payment \$ from Projects and Programs (40-70174-012-30001) to Ping Ping Zeng for trip to the conference in California

Motion to end meeting by Ijeoma

Seconded by Joya

Meeting Closed at 7:43 pm

Minutes were scribed by Amanda Azmi

Approved by Amanda Azmi - Medical Council Secretary



Attachment #1

**The Brooklyn Association of Teen Educators
B.A.T.E.S Network**

presents

30th

**Annual
Youth Conference &
Theatre Festival**

Saturday June 15th, 2024

SAVE THE DATE

11 AM - 5 PM

**SUNY Downstate Health
Sciences University
395 Lenox Rd Brooklyn, NY, 11203**

FOR ADDITIONAL INFORMATION CONTACT

MARIAN SEARCHWELL, PREP COORDINATOR
MARIAN.SEARCHWELL@DOWNSTATE.EDU
+1 (718) 270-3992

CHELSEA MADRAMOOTOO, YHAP ASSISTANT
CHELSEAMADRAMOOTOO@GMAIL.COM
+1 (718) 270-2356

CHRISTINE RUCKER, AEP DIRECTOR



DOWNSTATE
SUNY





Interim Budget Request Form

Date: 3/18/24

Attachment #2

Please check one box:

University Council Funding ONLY

Med Council Funding ONLY

Other: _____

ORGANIZATION NAME: OB/GYN Society

PRESIDENT: Kelsey Hackett

VICE PRESIDENT: Julia Fisher

TELEPHONE: 330-933-1167

TREASURER: Morgan Rotar

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
OB/GYN match Panel / Advice meeting	Food for event \$200		\$200	
Bake Sale Fundraiser	Baked Goods \$150 Acquisition		\$150	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



Attachment #3

Please check one box:

University Council Funding ONLY

Med Council Funding ONLY

Other: _____

ORGANIZATION NAME: Maker Club

PRESIDENT: Thomas Sanford

VICE PRESIDENT: Divya Dayal

TELEPHONE: 347-834-6530

TREASURER: Anastasia Bui

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Knitting jellyfish	12 skeins of 'bernat' baby blanket yarn - \$110			
	10 Knitting Hooks - \$50			
	Cookies and Tea - \$40			
	Total: \$200	\$50	\$150	None
We seek funding to create hand-knitted toy jellyfish to be given in the new parent bags after patients leave the NICU at downstate. Our estimated budget covers yarn, knitting needles, and light snacks.				



Interim Budget Request Form

Date: 2/10/24

Attachment #4

Please check one box:

University Council Funding ONLY

Med Council Funding ONLY

Other: _____

ORGANIZATION NAME: Urology Club at Downstate

PRESIDENT: Lulu Wei

VICE PRESIDENT: Ben De Leon

TELEPHONE: 917-757-4650

TREASURER: Lennox Ksido

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Match Panel Social	Pizza - \$200 Utensils/ plates - \$15		\$215	
Braid Mission Card Making Event	Empenadas - \$210		\$210	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



**INDEPENDENT STUDENT INTERIM
BUDGET REQUEST FORM**

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mcbtreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: **American Academy of Neurology 2024 Annual Meeting**

Date(s) of event/project: **April 13, 2024 to April 18, 2024**

Brief description of event/project: **I will attend the American Academy of Neurology conference in Denver, Colorado from April 13 to April 18 to present two abstracts that have been accepted.**

Lead coordinator/planner: **Andrew Persaud** email: **Andrew.persaud@downstate.edu**

List other student(s) working on the event/project: **Sabrina Muhanna, Sonya Kalani**

How many people do you expect to attend? **The AAN conference is a national conference that should see attendance in the hundreds if not thousands. Regarding my presentation specifically, I will attend alongside both other students and the resident Dr. Robert Sacks.**

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine Graduate School CHRP Entire Downstate Community

How was the event/project advertised?

Email Class Announcement(s) Other: **On the AAN website**

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)? **Twice a year**

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Roundtrip Southwest Flight Tickets	\$303	\$303
Conference Registration Presenter Fee	\$25	\$25
Hotel/ Airbnb for night of conference	\$70	\$70
Transportation	\$50	\$50

Total: **\$448**

minus other funding:

Asking amount: **\$448**

Funding Request:

Amount from Med Council: **\$448**

University Council:

Amount from other resources (i.e. grants, department donations, etc.): **None**

Please include any additional information that you believe Med Council should be aware of.

The names of the abstracts I will be presenting are Age Does Not Predict Post-Stroke Fatigue (first author); Hematomyelia due to Thoracic Arteriovenous Malformation in Patient with Klippel-Trenaunay Syndrome (second author).

I was accepted to present past the deadline to be considered for the AAN's student scholarship.

SIGN does not offer funding for student presentations at conferences.

For a previous conference in February 2024, I already applied to the Alumni Association's travel grant and was accepted for 800\$. I am not eligible to apply for this conference due to their limit of once per academic year.



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Event/Project Title: **APA (American Psychiatric Association) Annual Meeting**

Date(s) of event/project: **5/4/24-5/8/24**

Brief description of event/project: **APA Conference held in NYC. Will present research abstract titled "Insurance Denial Appeals for Substance Use Disorders in New York State."**

Lead coordinator/planner: **Ping Ping Zeng** email: Pingping.zeng@downstate.edu

List other student(s) working on the event/project: **Lulu Wei**

How many people do you expect to attend? **1**

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine Graduate School CHRP Entire Downstate Community

How was the event/project advertised?

Email Class Announcement(s) Other:

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Poster & travel tube	\$105	\$105
Transportation	\$2.90	\$11.60 (2 people)

Total: **\$116.60**

minus other funding:

Asking amount: **\$116.60**

Funding Request:

Amount from Med Council: **\$116.60**

University Council:

Amount from other resources (i.e. grants, department donations, etc.):

Please include any additional information that you believe Med Council should be aware of.

Not eligible for Alumni Association Student Travel Grant



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Event/Project Title: ARVO (Association for in Vision and Ophthalmology) 2024 Annual Meeting

Date(s) of event/project: 5/8/24-5/9/24

Brief description of event/project: Annual Ophthalmology conference taking place Seattle, WA May 5-9. Will present research abstract titled "Periodontal pathogen DNA is not detected in the retina and optic nerve of immune-competent mice subjected to repeated exposure to such pathogens in an animal model of periodontitis."

Lead coordinator/planner: Ping Ping Zeng email: Pingping.zeng@downstate.edu

List other student(s) working on the event/project:

How many people do you expect to attend? 1

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine Graduate School CHRP Entire Downstate Community

How was the event/project advertised?

Email Class Announcement(s) Other:

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)? Annually

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Alumni Association \$ 800

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Registration fees	\$395	\$395
Airplane tickets (NYC-STL) economy round trip	\$255	\$255
1 night hotel	\$250	\$250
Poster & travel tube	\$100	\$100

Total: \$1000
minus other funding: \$800
Asking amount: \$200

Funding Request:

Amount from Med Council:

University Council:

Amount from other resources (i.e. grants, department donations, etc.):

\$800 Alumni Association
Student Travel Grant

Please include any additional information that you believe Med Council should be aware of.