



Medical Student Council Meeting
Thursday, **February 16th**, 2023 6:00 PM
Student Center Main Lounge
Minutes

Voting Members in Attendance: *Name (proxy for name)*

Hang (Anastasia) Bui, Kunika Chahal (proxy by Anastasia Bui), Hannah Brown, Srishty Amarnani (proxy by Hannah Brown), Lulu Wei (proxy by Hannah Brown), Alberto Barrientos, Joya Ahmad, Hamza Khilji, Ian Winthrop (proxy by Alexandra Greenberg), Mohamed Heiba, Hayley Carabello, Alexis Roth, Liam Deegan, Amanda Jirgal, Anna Lieberman, McKenzie Andrews (proxy by Anna Lieberman), Carl Janvier

Guests in Attendance:

Philip Branigan, Mohamed Said, Leartha Prishtina, Rena Shreier

Minutes recorded by Hannah Brown.

Alexandra Greenberg presiding over the meeting.

Meeting called to order at 6:06pm

1.) New Business

a. Class Updates

i. 2023

1. How many people can come in person for Match Day?

- a. There's going to be a survey to see how many guests people want to bring. Then, they can see how many people students can bring. Dr. Putman says in the past, everyone came to Match Day because you found out earlier when you came in person (1 hour). During covid, the time was changed to an hour earlier, so people don't find out earlier if they come in person. So now people aren't incentivized to come. Last year, people got the email early (at 11:56), so this year they're going to do it at 11:55 (so you open the envelope before the email). Last year only ~118 out of 190-something. If it's only 118 coming, he wants to say

that people can bring more than 2 people. But if it's 198, they can only bring 2 people. So they're going to send out the survey.

- b. Ian met with Schuyler, and so now he knows. Ian will send a quick survey (the survey Dr. Putman).
2. For graduation, there will be paper tickets.
 - a. Dr. Putman is trying to get the tickets before match day, so people can pick them up, and can also physically exchange them if they want. He's not sure if that's doable. If not, there could be an exchange list. They're trying to avoid one person getting a lot of tickets and another person getting none. But, they might actually have a lot of extra tickets, since they kept it under the total number of seats in the house. They need to find out how many faculty and others are coming. There will be a lottery.
 - b. People are complaining that they're getting fewer tickets than people got at Carnegie, so Ali is wondering if Dr. Putman can let them know that there will be extra tickets.
 - c. Dr. Putman says Barclays says they couldn't confirm a date until they knew the schedule for basketball playoffs (which they won't know until the end of March). Dr. Putman says there's no other Brooklyn venue that's bigger than the one at Coney Island. BAM is smaller (by 2,000 seats or so). Kings theater might be bigger, but there's no public transportation there. Dr. Putman assures Coney Island is a great venue. Also, at Carnegie Hall there is no place to take pictures outside, and people just leave. Now, at Coney Island people can stay on the boardwalk and take pictures.

ii. 2024

1. Can we forgo gateway 3 since we have internal medicine observed H&PE
 - a. Currently, Gateway 3 consists in prep for Step 2 clinical skills assessment, and making sure students are competent in physical skills. But during the unit, there are times where students are tested on these skills. So, this is redundant. They've done it in previous units, and they're being assessed on the wards. There's also unclear communication on the date of the exam (in June, July or August). But some people might take a long time for dedicated for Step 2, and might go home. So, the timing for Gateway 3 is restricted by studying.
 - b. Dr. Lazar says many of the concerns that are expressed, he plans to act upon. But, it's highly unlikely that Gateway 3 will go away. Gateway 3 was originally designed to prepare students for Step 2 CS (clinical skills). But now there's no more Step 2 CS. So now people think maybe students shouldn't have to prepare for it through Gateway. But, faculty thought that doing away with CS was a justification to actually have Gateway 3 (and there were very strong feelings about that). He says this will need to be investigated and brought to the Dean's Council on Education, but it will be a very slow process. Dr. Lazar says Gateway 3 probably won't interfere with away electives. He thinks they're not going to do away with Gateway 3. There are talks that CS might come back, even. Dr. Lazar says they should talk about timing, and have more communication about timing. There's a lot of concern in

theory, he says, but these issues don't happen.

- c. Amanda says there's no information about Gateway 3, and that's not ok, especially because people are scheduling step 2 and buying flights home. Dr. Lazar agrees, and thinks there should be more communication. Ali adds that there should be more information about what the exam looks like, and how it can be scheduled around their schedules. Ali says that it is easy to fit it in to the schedule as a 4th year. Dr. Lazar agrees, and says he never saw a problem with people fitting in Gateway 3.
- d. MS3s say it seems like Gateway is an unnecessary obstacle, because they're doing so much patient interactions during rotations, and it doesn't seem like standardized patients are going to change their approach to patient care. They're wondering if people have ever failed, and if they did, what happens?
 - i. Dr. Lazar says the educational leadership team thinks it's really important. They look at it as a competency assessment, with a secondary objective as a learning opportunity, but students are looking at it as a learning opportunity. Faculty thinks that maybe Gateway 3 should carry even more significance. He says a lot of careful thought has gone into this, but he's trying to be transparent, and letting them know it's not going away.
 - ii. People have failed and remediated. But he's not sure if people have failed the remediations. If you fail, you're assigned a faculty member who has you go through the motions and write-ups, and makes sure you get it. They train you. It's an actual remediation/learning experience. It's not a remediation involving returning to do the same exam.
 - iii. Dr. Putman says that when CS went away, the impetus went to the school to assess clinical skills, so they have to do it. This is the format Downstate has decided to do this in. Downstate needs to assess it in some way.
 - iv. This is better than taking CS, because CS was expensive, and you used to have to travel far to do it.
 - v. If you remediate Gateway 3, it goes on your transcript. However, Dr. Lazar says they're reviewing whether or not Gateway IDs go on the transcript.
- e. Ali reassures that studying for Step 2 doesn't require different studying for Gateway 3.
- f. They'd like to get the contact info of the person in charge, and they'd like info about dates and when dates will open up. It's added stress for students right now, and communication will ease some stress. Dr. Lazar says he'll make this happen soon.

iii. 2025

1. They just finished Unit 6 and Gateway 2 and are in dedicated!
2. In original Gateway info sessions, there was no info about how the clinical diagnosis SHELF was graded, and that it's just used as a tool to see where they are / a diagnostic test. Then, they were told there is a

passing cutoff. The night before the test they were told they could ID all of Gateway 2 if they didn't pass that one SHELF exam. This caused a lot of worry. If students had gotten an ID in Unit 5 or 6, and they ID the SHELF, they would need to repeat the year. It's not fair that they didn't know that this one exam could cause them to ID, even if the rest of their average is passing.

- a. The original info was in a lecture during the unit: Gateway 2 info session. This had no info about passing/grading. They were told it's clinical diagnosis pattern recognition. Then, an email explained the passing cutoff was 4th percentile based on national norm. The night before, they received an email that if they ID just that SHELF exam, they'd need to retake it on March 17th. A lot of people have Step 1 scheduled for March 17th.
 - b. They would like there to be better communication about this ahead of time.
 - c. They would like the grading to be reconsidered. It's confusing that a summative exam from all info through 2 years could make them pass or fail. Especially since they're told not to schedule for Step 1 until dedicated. People like being able to take the exam, but they don't want to be penalized for failing before they begin dedicated. They suggest that maybe the grade from this exam not go on the transcript if ID'd, and also not allow someone to ID if they have a passing average otherwise.
 - d. MS4s concur on everything said.
 - e. Dr. Putman said they'll take it to the assessment group. He says it's not a problem because they don't know if people failed. He will take this information to the assessment team for review.
 - f. No one has information about how Gateway grading is working.
 - g. Common theme = early and effective communication about anything.
 - h. MS2s are requesting that the grading be reassessed and potentially changed.
 - i. Here is the message that was sent to the students: "If a student does not pass the ICD exam, the student will receive an "ID" for Gateway 2. The student will be required to take an ICD reexamination on Friday, March 17, 2023, and pass the reexam (4th percentile or above) in order to pass Gateway 2 which is required to be promoted into the Core Clerkship Year."
 - j. From MS3s: Nothing has changed about the way Gateway runs, so could information be given about it really early? Could this information about what to expect be sent to incoming MS2s at the beginning of the unit. This should be able to be done since there aren't many changes.
3. Now, people are getting emails that their bedside write-ups aren't complete, and are freaking out. They turned these in in December, so they wonder why this communication couldn't have been done earlier, before they're now on dedicated. It's also unclear which write-ups are missing. Could there be a time limit whereby they need to receive feedback on the write-ups? That'd be good. The emails about this started just this week (after they're done with summatives). Dean Lazar

would like one of these emails sent to him, with the student's name taken off. MS2s will forward this email to Dr. Lazar and Dr. Putman

- a. Some of these emails are sent after hours, so you can't even reply because you won't get a timely response. Can there be an expectation that you would get a reply back.
 - b. Dean Lazar says getting bad news via email at night causes stress. But, it could also be stressful if sent during the day. He says there might not be much he could do about that. But, he is concerned that these emails came in February.
4. Ali emailed Dr. Lazar and Dr. Putman 3 times since last meeting, and has not gotten a response. It's such a problem at Downstate that administrators are bad at communicating. Even these medical council meetings are starting to feel like a waste of students' time, since it feels like no one is checking in on things between meetings or getting things done. MS2s and MS1s are experiencing the same issues as previous years, and nothing is changing. Ali knows the Deans have good intentions, but this is a pattern.
- a. Dr. Putman gets 100s of emails, and Dr. Lazar isn't taking this personally, but he's trying to think of the root cause of the problem. Dr. Lazar gets 400-500 emails a day.
 - b. Joya says that proactive communication would minimize the amount of emails. This would minimize the back-and-forth, and 50 students emailing with the same question. More sharing up-front would be great.
 - c. Ali shares that medical council members get a lot of emails with the same questions, because the administration isn't giving information or answering questions. But then we just have to reach out to the administration, and they don't respond.
 - d. Dean Lazar: "We're going to go back to the drawing board. We've heard you loud and clear."
5. They don't know information about remediation for Unit 5 and Unit 6 and Gateway 2. They don't know what will be on the exams, or even if the anatomy practical will be in-person or virtual. What are the essay topics? Will they have to take the heart sounds exam that the other students got automatic 100s on? If so, could there be access to the study tools? When during the week will the exams be?
- a. Joya spoke to Unit 5 director, and was told that she would need to talk to many different people to get information about what the exams are on. Joya is chasing down people for this information, and would like this information to be shared up front. People are not responding to her.
 - b. From Ali: It's not fair that people who have illnesses and people who ID who are scared are treated this way and not supported. They're not getting the support they need. There should be more proactive support outside of academic success office and tutoring. For years it feels like this hasn't gotten better.
6. Health Clearance for Clerkships
- a. They had the info session, and there was a calendar showed them about when they need to start the clearance process, and that time is now. But, they don't even know where they are going

to go for clerkships. They need more communication about this. Will they need to get their clearance during the week off between transition to clerkship and clerkship starting?

- b. For many students, the first part of clerkship is electives, and they don't know how that works or where to sign up.
- c. From Ali: everyone will rotate at King's, so they could start there? But, Dr. Putman says things like drug tests at King's last the whole time if you do it right before starting Clerkship.
- d. People were hoping to use Spring Break as a break, and they don't know if they can't use it now. Dr. Putman says that is not the plan, but if this isn't communicated now, then no one will do the plan.
- e. MS3s suggest that during transition to clerkship there be time for clearance. Dr. Putman says that there is time, but not enough to cover everything.
- f. Ali lets MS2s know that there might be hours of wait times at King's. Dr. Putman says they are starting to implement a program where they can accept forms signed by Downstate health services. Dr. Pervil arranged that they would transmit it directly, but it may not be electronic. They use a different system, which doesn't talk to ours.
- g. Ali says for the EM clerkship in January 5 people had to push their start by a day because of no clearance in time. There seems to be 1 person who's doing everything. It's rough that there's no separate person handling students.
- h. Dr. Lazar says that they're going to have several members of the education leadership team go through clearance, so they can see the process. Medcat should make things easier.
 - i. Someone did it, and laid out each step and how long it took, and how many times he had to go back.
- i. Dr. Putman says that every time they think they have a problem fixed at King's, someone leaves, and the problem comes back. But they have no control over their personnel. Ali suggests letting the students know that it's a long process, and letting them know what to expect when trying to get clearance.
 - i. Another problem is that Downstate gets access to King's medical records, and they need to get some certification from HR.
 - ii. It's also a problem that some people leave, and they're emailing contacts.

iv. 2026

- 1. Extended Formative Time - Thank you!!
 - a. Class of 2026 has heard a lot of positive feedback about the change in time!
 - b. Dean Lazar says he thought we made some cogent points about the change of schedule. He says the concern about opening up on Sunday is that most of the difficulties are difficulties logging on. That is not an IT problem. That's an assessment team problem. He couldn't ask the assessment team to start working on Sunday nights. Our class was excusing of the fact that there may be some

difficulties Sunday night. But next year it may be a problem. This was the best they could do with a compromise.

- c. This week we had some students have troubling logging in on Monday, and that would've been hard on Sunday. It's good that there was tech support.
 - d. We can talk with Dr. Putman in the future if we need there to be any changes, but right now we'll let people get used to the new schedule.
 - e. Now people are going to go to Spring Fling because we don't have to take the formative on Monday!
2. Can we see performance statistics for our class for Unit 2?
 - a. COM2026 sent an email to Dr. Putman, and can follow-up on that later.
 3. Would it be possible to get the tentative schedule for the next unit slightly ahead of time: even 2 weeks before the unit starts, so we can plan
 - a. The schedule can be tentative. Even if it just shows when we have protected study time.
 - b. So people can make doctor's appointments and pursue research.
 - c. The issue in previous years is that we get the schedule the week up, students get in trouble for missing class for an appointment they can't move.
 - d. From MS3s: There are some units where you can look at previous year's schedule, you can see patterns in when protected study times are. But, be careful communicating with the class, since things can change.
 - e. Right now, many students know Friday afternoons are usually free, but they'd like to know more than that.
 - f. MS4s: This has been an issue for a long time. There should be a standard that the schedule can't be changed less than a week out. Even in residency, you get half days for appointments. We should allow the same standards for students.
 - g. Dean Lazar thinks there should be a time limit where the schedule can't change. He's been thinking about this idea (barring emergencies). Students say they shouldn't be penalized if there's a change due to an emergency though.
 - h. Dean Lazar will go at this with stronger conviction now. Dr. Putman suggests that we should make sure there are no penalties if students can't make something that's due to a schedule change.
 4. Can we have descriptions of what exactly Gateway Exams are? We'd just like a simple overview.
 - a. Since MS2s just finished their gateway, COM2026 was getting anxious about what it is. Could there be a Q and A or a document with FAQs about Gateway?
 - b. COM2026 would like to know what the format of the test is. They've heard there's maybe a big biostatistics exam, but without hearing it from the assessment team, they're anxious.
 - c. People would like to know how much time to allocate to study for it.

- d. Dean Lazar will raise this issue with his team.
- 5. Why were some of the anatomy lockers cleaned out? The flood?
 - a. Are there going to be reimbursements for the items which were disposed of?
 - b. Some of the men's lockers have been cleared out, and there was water damage.
 - c. According to Dr. Putman, there was a lot of damage in the locker room. Some might have been rained on. Our people didn't do that, the people from the office of general services did that. So, Dr. Putman is not sure what they did with people's belongings. He is going to look into it.
 - d. There was so much flooding, Dr. Putman is still displaced from his office. Downstate declared a state of emergency. OGS (from the state) was called, and they thought the Anatomy Lab would take 4 months to clean. It only took 29 days. It didn't cost us anything (except for the electronics). OGS gets to purchase things on the spot, without using bidding. They did a great job, but we're not sure what exactly they did. We think there was mold testing, asbestos testing, and lead testing. The downside to the quick fix is that we have no control over the process, and aren't even sure who exactly did what.
 - e. COM2026 will let the class now, since they wanted some update.
- 6. Would it be possible for the 5th floor lounge to get a microwave?
 - a. It's been ordered! It might be here!
 - b. The issue is the plug was covered when they redid the furniture. So the electrician was asked to restore the power. That work order should be done shortly.
 - c. There is a fridge there, but it's up to the class to make sure it stays clean. The fact that a fridge is there and working suggests there is power.
 - d. There is a random microwave in 5G. That could be the old one. There is a new one that we have.
 - e. Dr. Putman says they might need to remove some of the plants on the 5th floor. Maybe they can be moved to the 6th floor.
 - f. Would it be possible to have plastic utensils in the lounges on the 5th and 6th floors? Dr. Putman said it wouldn't be crazy for us to use class funds to buy utensils. The problem is we can't control who uses them. They could disappear. Maybe at MS1 orientation next year we can give our reusable utensils!
- 7. Dr. Putman has looked into the fact that there are no towels in the women's bathroom in the anatomy lab. Facilities has said there are towels in all the bathrooms, but he assured them we don't have any. They're continuing to look into it.
- 8. Joya would like to formally put out that people who miss summatives shouldn't have to retake over the summer or during dedicated. Perhaps it can happen during winter break. Dr. Putman says that's the only option, since they can't have people take it in the middle of another unit.
 - a. Winter break has its own problems. Especially because there might not be personnel that can come in.
 - b. Ali says it could be that other students could proctor retakes for

- other students, so staff doesn't need to do it.
- c. Dr. Lazar says maybe the answer could be retaking during vacation weeks. But he's saying that now there's the problem that you're losing a vacation week. There's no perfect answer.
- d. Ali suggests that, since there's wiggle room to push the start of clerkship if you need more time to study for Step 1, maybe the same can be done for retaking unit exams.
 - i. Amanda suggests that students who need more time select track 2, since there's more time there.
 - 1. But, having a medical emergency, or something happen with your exams, shouldn't stop you from choosing the track you want.
 - ii. Dr. Lazar says there's reluctance to overlapping remediation with a rotation, because if remediation is unsuccessful, they'd need to pull students from rotation.
- e. Dr. Lazar agrees that students shouldn't have to wait until the end of the year to retake.

b. Trending Topics

- i. The absence form doesn't send people proof/copies of their answers. Now, people have no proof that they filled out the form, when they're given a hard time for absences.
 - 1. This has been asked for last year, but hasn't been changed.
 - 2. Dr. Putman will check on this to see if they can change it, because it's possible to email people copy of the results.
- ii. Updates on the new absence policy: absences for sickness other than Covid.
 - 1. When is communication on this going to go out?
 - 2. This topic was tabled for next meeting
- iii. 60-70 tickets for Spring Fling left! Tell your friends!
- iv. Basketball court update: Message from Adam: "when they were testing the drains to prepare for the big renovation project there was a bad clog under the basketball court. This caused horrible flooding and has ruined not only the part of the area that was just repaired but an additional 20 feet by 20 area (before it was about 12 by 5). As this was an FM&D issue caused issue and since they have seen how well we have maintain the leaks from damaging the court, they have agreed to fix the court and we are aiming to have both the pipe club cleared and court repaired before open house in the end of March."

c. Budget Requests

- i. Downstate Ethics Society - Presenter: Philip Branigan, Treasurer
 - 1. March Medical Malpractice Law Guest Lecture
 - a. Food: \$100
 - b. Gift for Guest Lecturer: \$50
 - 2. March Bioethics Guest Lecture
 - a. Food: \$100
 - b. Gift for Guest Lecturer: \$50
 - 3. **Total Amount Requested from Med Council: \$300**
 - 4. Notes:
 - a. Already have \$191.45 in their budget
 - i. Philip says this will be separate from the budget, because

that would be used for the journal club. They had an introductory meeting for pizza.

- ii. Ali says that's not how the budget works. They can shift money based on who needs it, but they can't ask for more money when they already have it.
 - b. Philip will have a professor from his law school come and talk about a case, and the audience can vote if there was medical malpractice.
 - c. The other lecture will also be a professor from Philip's law school, and will talk about vaccination law.
 - d. We will cover the asking amount in addition to what they already have. We don't let them hold onto money for something else, because they chose to do a different event.
 - e. When he wants the journal club money, he can come back and ask for money for the journal clubs for the rest of the year.
 - f. The money received from the annual budget request will go into effect in June.
 - g. Med council is trying to make it more clear how clubs can ask for money.
- ii. Muslim Student Association - Presenter:
- 1. Ramadan Events and Eid Banquet: \$1,000
 - 2. **Total Amount Requested from Med Council: \$1,000**
 - 3. Notes:
 - a. New board just came on
 - b. Previous board was behind on the budget, so they don't have enough money in their budget
 - c. Last year, there were over 40 people at the event
 - d. They're just asking for money to get through Ramadan
 - e. They say that going forward, they're going to be more careful with their money and their receipts, especially because they often use outside vendors so they can have halal options.
 - f. We have a strict rule that you can only spend up to \$300 a month for club meetings. We approved more money for the previous board, but they still overspent that allotment. It's important that the new board understand this.
 - i. We're making an exception now since it was the previous board that was irresponsible.
 - g. Dr. Putman suggests that maybe we should only release half the budget at a time, so they can't go through the whole money.
 - h. Hamza, the new med council president, will be more on top of the clubs now.
 - i. When clubs did have events with food, there were huge turnouts. So, we need to be clear about the rules.
 - i. There should not be a meeting just to have food.
 - j. In the future, they should break down the request (more itemized).
- iii. Maimonides Society - Presenter: Rena Schreier, President
- 1. Chai Time Events (13 events between March 2nd and May 25th)
 - a. Food: $\$76 \times 13$ meetings once a week between 3/2 and 5/25 = \$988

2. Total Amount Requested from Med Council: \$988

3. Notes:

- a. Previous board also used their entire budget, and left them with nothing.
 - i. Ali reassures that the transition can be really hard.
 - ii. Rena should be made clear of the rules, so she knows what to tell the next board, and how to plan the next budget.
- b. Rena is fine if we say no, because she understands that they shouldn't be spending this much money.
- c. In the past, there were clubs that spent up to \$300/400 a week, but that's not sustainable to do for every club. So, we now have a rule that there's a \$300 per month limit for clubs internal meetings.
 - i. They don't need to justify getting \$300 a month for meetings.
 - ii. They need to justify other events, but there is no budget cap.
- d. Rena cut out the other 2 events they wanted to do, saying they should try to get other fundings for those events.
- e. It should be noted that events are not included in the \$300/month limit. There can be more money allotted to events.
- f. Weekly meetings should be downgraded to maybe snacks.
- g. The meetings are for people in all of the Downstate community, including physicians at the hospital. But Rena knows these people shouldn't be showing up to student events.
 - i. Ali suggests that they ask for funds from the nursing school, school of public health, and university council.
 - ii. Dr. Putman will help them strategize how to manage the faculty coming. Perhaps the Rabbi can contribute some money.
- iv. Acknowledge our virtual vote (which passed with 18 votes) on January 19th to contribute \$480 to Nets tickets

Closed Meeting:

- i. Motioned by Ali
- ii. Seconded by Amanda
- iii. **Meeting is now closed.**

New Business

1.) Approval of January Minutes

- a. Motion to approve January minutes made by Hannah
- b. Seconded by Anna
 - i. Vote:
 1. For - 18
 2. Against -
 3. Abstain -

Motion passes to approve January minutes

2.) Budget Requests

- a) Downstate Ethics Society - **attachment #1**
 - i) Options: Fund the remainder of the money between the requested \$300 and the \$191.45 they have in their account (\$108.55).
 - ii) Motion to fund \$108.55 made by Anna, second by Mo
 - iii) Vote:
 - 1) For – 18
 - 2) Against – 0
 - 3) Abstain – 0

Motion passes to transfer \$108.55 from Projects and Programs (40-70174-012-30001) to Downstate Ethics Society (40-70252-012-30001)

- b) Muslim Student Association - **attachment #2**
 - i) Options: Fund in full.
 - ii) Motion to fund in full made by Joya, second by Anastasia
 - iii) Vote:
 - 1) For – 18
 - 2) Against –
 - 3) Abstain –

Motion passes to transfer \$1,000 from Projects and Programs (40-70174-012-30001) to Muslim Students Association (40-70257-012-30001)

- c) Maimonides Society - Presenter: Rena Schreier, President - **attachment #3**
 - i) Options: Fund in full.
 - ii) Motion to fund in full made by Amanda, second by Mo
 - iii) Vote:
 - 1) For – 18
 - 2) Against –
 - 3) Abstain –

Motion passes to transfer \$988 from Projects and Programs (40-70174-012-30001) to Maimonides Society (40-70255-012-30001)

- d) Vote to transfer \$480 to SCGB Special Events Income to pay for Medical Council jackets. **Item virtually voted on on January 18th, 2023**
 - i) Vote:
 - 1) 18 votes For, 0 Abstain, 0 Against

Motion passes transfer \$480 from Projects and Programs (40-70174-012-30001) to SCGB Special Events Income (40-41006-015-30001)

Motion to end meeting by Hamza

Seconded by Haley

Meeting Closed at 8:13pm

Minutes were scribed by Hannah Brown

Approved by Hannah Brown - Medical Council Secretary

A handwritten signature in black ink, appearing to read 'Hannah Brown', with a long, sweeping flourish extending to the right.



Attachment #1 Interim Budget Request Form

Date: 2/11/2023

Please check one box:

University Council Funding ONLY

Med Council Funding ONLY

Other:

ORGANIZATION NAME: Downstate Ethics Society

PRESIDENT: Aaron Wait

VICE PRESIDENT: Shalaha Viba

TELEPHONE: 631-574-7404

TREASURER: Philip Branigan

| PROJECT | ITEMIZED EXPENSES | AMOUNT REQUESTED FROM UNIV COUNCIL | AMOUNT REQUESTED FROM MED COUNCIL | AMOUNT REQUESTED FROM OTHER SOURCE (please specify) |
|---|-------------------|------------------------------------|-----------------------------------|---|
| March Medical Malpractice Law Guest Lecture | \$100 for food | | \$100 | |
| Gift for Medical Malpractice Guest Lecturer | \$50 for gift | | \$50 | |
| March Bioethics Guest Lecture | \$100 for food | | \$100 | |
| Gift for Bioethics Guest Lecturer | \$50 for gift | | \$50 | |

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



Attachment #2 Interim Budget Request Form

Date: 02/14/23

Please check one box:

University Council Funding ONLY Med Council Funding ONLY Other: _____

ORGANIZATION NAME: Muslim Student Association (MSA)

PRESIDENT: Mohamed Said

VICE PRESIDENT: Leartha Prishtina

TELEPHONE: 347-459-7917

TREASURER: Samer Mahmoud

| PROJECT | ITEMIZED EXPENSES | AMOUNT REQUESTED FROM UNIV COUNCIL | AMOUNT REQUESTED FROM MED COUNCIL | AMOUNT REQUESTED FROM OTHER SOURCE (please specify) |
|---|-----------------------------|------------------------------------|-----------------------------------|---|
| <u>Ramadan Events & Eid Banquet</u> | <u>Food and Decorations</u> | 0 | \$1000 | 0 |
| | | | | |
| | | | | |



Attachment #3
Interim Budget Request Form

Date: 2/15/2023

Please check one box:

University Council Funding ONLY Med Council Funding ONLY Other: _____

ORGANIZATION NAME: Maimonides Society

PRESIDENT: Rena Schreier VICE PRESIDENT: Gavriel Hizami

TELEPHONE: 5162380985 TREASURER: Neekoo Farahmandpour

| PROJECT | ITEMIZED EXPENSES | AMOUNT REQUESTED FROM UNIV COUNCIL | AMOUNT REQUESTED FROM MED COUNCIL | AMOUNT REQUESTED FROM OTHER SOURCE (please specify) |
|------------------|---|------------------------------------|-----------------------------------|---|
| Chai Time Events | \$76 for food per event which takes place every Thursday Afternoon. There are 13 events from March 2 nd to May 25 th . A total of \$988 is requested for these events specifically. | | \$988 | |
| | | | | |

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.