



Medical Student Council Meeting  
Thursday, **May 5th** at 6:00 PM  
\*\*\*Minutes\*\*\*

***Voting Members in Attendance***

Attendance: Alexandra Greenberg, Alfonso Caetta, Alice Herchek, Srishty Amarnani, Aaron Huang, Lulu Wei, David Diaz, McKenzie Andrews, Mohamed Heiba, Rachel Baum, Anna Lieberman, Amanda Jirgal, Alexis Roth, Jack Nasar

***Guests in Attendance***

Freddie Birnbaum, Sophia Zweig, Elver Ho, Salvatore Volpe, Sally Saban, Shannon Chen, Grace (Sifan) Lu, Sylvia Zielinski

**Minutes recorded by Lulu Wei.**

**Alexandra Greenberg presiding over the meeting.**

**New Business**

**1. Budget Requests**

- a. Student Conference - Shannon Chen
  - i. Oral Presentation at NEGEA 2022, Virtual, 5/11/2022
  - ii. \$50 registration fee
- b. Student Conference - Lulu Wei
  - i. 5 Poster Presentations at ASN 2022, Virtual, 6/14-6/16/2022
  - ii. \$500 registration fee x5
    1. Also asking Alumni Fund for full amount, requesting medical council to fund if Alumni Fund declines.
- c. Student Conference - Elver Ho
  - i. Poster Presentation at Academy of Academic Physiatrists Conference 2022, New Orleans, 5/25-5/28/2022
  - ii. \$819 total
    1. \$300 Airplane Tickets
    2. \$100 Ground Travel
      - a. Informed student that medical council funds cannot be used to cover ubers and student agreed to remove this line item from consideration
    3. \$139 Hotel
    4. \$300 Registration
- d. Club event funding - SHEA, Sylvia Zielinski
  - i. Introduction to Intersex Health

- ii. \$108 food for event
  - 1. SHEA recieved club status starting March 2022 so they could not have received funding until June 2022, but this event could not have waited until June.
- e. Club event funding - Maimonides Society, Sally Saban
  - i. Chai Time x6
  - ii. \$720 food for 6 events over 6 weeks in May and June
    - 1. Informed student that a maximum of \$375/month in medical council funding can be used for food for events that only involve club members. Larger food budgets are permissible for events involving all students.
    - 2. Informed student that funding for June events are a part of 2022-2023 budget and that will be reflected in our funding decisions
    - 3. Maimonides Society only has \$20 left in the budget
- f. Club event funding - Downstate Pride Club, Salvatore Volpe
  - i. Lavender Graduation for the Class of 2022
  - ii. \$300 for honorarium for Carmen Garcia, the President of Queer Care
- g. Club event funding - Physicians for Human Rights, Grace (Sifan) Lu
  - i. Transgender Health Advocacy meeting
  - ii. \$45 speaker gift
    - 1. Informed student that permission to fund speaker gifts does not need to be presented at medical council unless the club is requesting money outside of their budget so we will not vote on this
- h. Funding for senior frames - Adam Burgman
  - i. Diploma frame to thank seniors

## **2. Annual Budget Review**

- a. Some clubs requested more money than they ended up using this year so the 2022-2023 budget takes this into account
- b. Expecting a large increase in club spending next year as covid restrictions ease
- c. Yearbook expense has been eliminated; funds have been reallocated to senior week
  - i. Class budget expected to be used more often before senior week and more class events are expected
- d. Will send out an email this summer to students to vote on whether 2021-2022 student activity should be partially refunded due to less than expected spending

## **3. Bylaws revision and secretary role**

- a. No COM2025 members ran for greater medical council secretary this year. Joya had volunteered but bylaws prohibit class presidents from holding positions on greater medical council. Can consider revision to bylaws if this rule excessively prevents election of greater medical council secretary
- b. Clarified the role of secretary for MS1s who may decide to run

## **4. Any other general items added to agenda by members, Adam, Dean Putman**

- a. Creation of new student lounge space on 3rd floor of B building in Kings county continues to progress
  - i. Estimated to be completed July 2022
  - ii. Dean Brunicardi and Dean Lazar have visited the space and are pleased with the progress
  - iii. Fridge, microwave, big screen tv, computers planned to be included
  - iv. Medical councils will facilitate gathering student opinions to inform buying furniture, currently shopping around for vendors
    - 1. Aim is to avoid the previous library renovation issues where the furniture chosen did not reflect student interests despite input
      - a. The input was planned to be used for a different project that has not started yet. Input will be reflected in that project
- b. Additional plans to create a student lounge next to university hospital

## 5. Class Updates

- a. 2022
  - i. None
- b. 2023
  - i. None
- c. 2024
  - i. PC requirements have changed but manuals do not reflect new format of the rotation. Who should we contact for clarification?
    - 1. Dr. Jacobson-Dickman
  - ii. Many more students have failed STEP 1 now that it is P/F than in other years and they deserve more academic support
    - 1. Is a nationwide trend
    - 2. All students who failed have met with Dean Cristoforo and Seth Langley; 2 themes emerged
      - a. Students felt they performed better on the practice exam than on the actual
      - b. Students didn't put in as much effort as they would have if it were a scored exam
    - 3. COVID was not the only problem, exposed flaws of Downstate
    - 4. People who failed step 1 must take it by 5/20. First tutoring session was today. Only 2 more tutoring sessions remain
      - a. Why did it take so long? Hard to feel supported when resources are limited. Dr Langley is not responsive even to students he knows have failed, need multiple emails stressing the importance of replying to get him to respond
    - 5. Need more support/guidance for step studying
      - a. Left it up to students alone to figure it out.
      - b. Even in scored year, there were students who did not score as high as expected and they did not receive support
    - 6. Students didn't know you could delay first rotation or switch tracks and take an elective first. If they knew of this option, they would have chosen extra study time
    - 7. Meeting about step should not only be in december. Should also

have a meeting before dedicated to reiterate tips

8. Reassurance from dean Lazar that success in competitive residencies was still possible

d. 2025

- i. Students remediating a unit have 4 weeks to study this summer. Last year, it was 5 weeks to study. Students are concerned about the ability to pass given this short time frame and unfairness compared to last year.
  1. Remediating students consulted students who had previously remediated over the summer and were told that 4 weeks would be difficult
    - a. Students have now canceled very important events this summer to maximize study time
    - b. Students have needed to rely on other students for information and have not received enough support from academic offices
  2. 5 weeks last year was due to canceling spring break from COVID-19 surge and adding that week to summer. 4 weeks is the norm
  3. Unit 1 director changed from Dr. Williams. Many more students failed unit 1 than previous years; there may be a foundational knowledge gap now
  4. Students want the remediation study period extended
    - a. Dean Lazar will look into reason behind the deadline and how possible an extension would be
      - i. May be a capacity issue due to Orientation on Aug 4th. Grading must be complete beforehand.
        1. Unit 3 grades were returned in 1 week for ~200 students. Why would 30 students not be able to get grades back in a couple days?
  5. If moving the remediation date is not possible, then students want a formal tutoring program
    - a. Academic advising has yelled at students for requesting tutoring; Dr. Langley has said that asking for tutoring is demanding and cannot be expected
    - b. Academic advising will create a support group for remediators that includes previous remediators
      - i. Med council will informally facilitate support while academic support is getting established
    - c. Unit 4 tutoring should have started earlier
    - d. Formal remediation tutoring program should be established during unit 4, as soon as possible, and not during the summer.
    - e. Dean Putman guarantees that remediating students emailing academic advising for tutoring will be connected, should cc him and Dean Lazar.
- ii. Greater medical council meetings have taken place the week before MS1 summatives multiple times. Is there a way to better schedule meetings?
  1. Schedule is made for the year during the summer due to needing

- to book the space in advance so meeting dates are difficult to move
- 2. MS1 representation is not elected until after the first greater med meeting so we cannot get MS1 input.
- 3. Will continue to discuss ways to better arrange the schedule in the future if the concern persists
- e. Classwide concerns/updates
  - i. Students have great difficulty accessing academic support/tutoring
    - 1. Thus students who fail do not feel supported
      - a. There will always be someone who fails a unit. Why not have support ready to go instead of the onus falling on students to get help.
      - b. IT will move blurbs about academic support staff to a more logical location of the website
    - 2. Downstate procedures are reactionary and not preventative.
      - a. Students feel as if they need to already be in trouble to ask for help
      - b. Students seeking help have been told that they need to have already failed in order to get connected to help
      - c. Tutoring needs to be established earlier to prevent ID
        - i. Budget problems and administrative delays are unacceptable
      - d. Multiple committees oversee academics
        - i. Dean's council on education meets every Wednesday
        - ii. Educational initiative team meets three times a week
          - 1. Is action arm of Dean's council on education
          - 2. Dr. Langley now joins these
    - 3. Meeting with Seth Langley is difficult
      - a. 2 new staff members are getting onboarded at the moment
      - b. Online calendar for scheduling is planned but not set up yet because IT is busy migrating from blackboard to down2learn and they are short staffed
        - i. Dean Lazar has meeting scheduled with head of IT to discuss prioritizing the calendar
    - 4. Academic advising's support is ineffective and/because it is not personalized
      - a. Dean Lazar is now meeting with Dr. Langley twice a week instead of once every few weeks to improve processes
      - b. Dean Lazar is now requiring more oversight over Dr. Langley. Must answer what is working and where is the data supporting that?
  - ii. Greater medical council's priority this year is to establish active working groups to address academic advising and other issues that are raised every single year

## **Trending Topics**

- a. Survey update
  - i. Tabled to next meeting

## **Closed Meeting**

- I. Motioned by Rachel Baum
- II. Seconded by David Diaz

**Meeting is now closed.**

## **New Business**

- 1. **Approval of April Minutes**
  - 1. Motion to approve April minutes made by Alexandra Greenberg
  - 2. Seconded by Alfonso Caetta
    - i. Vote
      - 1. For - 16
      - 2. Against - 0
      - 3. Abstain - 0

## **Motion passes to approve April minutes**

- 2. **2022-2023 Budget - Attachment #1**
  - 1. Motion to approve 2022-2023 Budget made by Rachel Baum
  - 2. Seconded by Alfonso Caetta
    - i. Vote
      - 1. For - 15
      - 2. Against - 0
      - 3. Abstain - 1

## **Motion passes to approve 2022-2023 budget**

- 3. **Club and Individual requests**
  - A. Student Conference - Shannon Chen - Attachment #2
    - 1. Option to fund \$50 for registration
    - 2. Motion to fund \$50 for registration made by Aaron Huang
    - 3. Seconded by Alice Herchek
    - 4. Vote
      - a. For - 15
      - b. Against - 0
      - c. Abstain - 1

## **Motion passes to transfer \$50 from Projects and Programs (40-70174-012-30001) to Shannon Chen**

- B. Student Conference - Lulu Wei - Attachment #3
  - 5. Option to fund in full (\$500) or the remainder if Alumni Fund does not fund

6. Motion to fund in full (\$500) or the remainder if Alumni Fund does not fund made by Aaron Huang
7. Seconded by Alfonso Caetta
8. Vote
  - d. For - 14
  - e. Against - 0
  - f. Abstain - 2

**Motion passes to transfer \$500 or the remainder not supported by Alumni Fund from Projects and Programs (40-70174-012-30001) to Lulu Wei**

C. Student Conference - Elver Ho - Attachment #4

9. Option to fund in full minus \$100 in ground travel so \$739
10. Motion to fund in full minus \$100 in ground travel so \$739 made by David Diaz
11. Seconded by Aaron Huang
12. Vote
  - g. For - 14
  - h. Against - 0
  - i. Abstain - 1

**Motion passes to transfer \$739 from Projects and Programs (40-70174-012-30001) to Elver Ho**

D. Sexual Health, Education, and Advocacy (SHEA) - Attachment #5

13. Option to fund \$108 for food for Introduction to Intersex Health event
14. Motion to fund \$108 made by Rachel Baum
15. Seconded by David Diaz
16. Vote
  - j. For - 15
  - k. Against - 0
  - l. Abstain - 1

**Motion passes to transfer \$108 from Projects and Programs (40-70174-012-30001) to Sexual Health Education and Advocacy (40-70404-012)**

E. Maimonides Society - Attachment #6

17. Option to fund \$360 for food for 3 Chai Time events, to fund in full
18. Motion to fund \$360 made by Alice Herchek
19. Seconded by David Diaz
20. Vote
  - m. For - 15
  - n. Against - 0
  - o. Abstain - 1

**Motion passes to transfer \$360 from Projects and Programs (40-70174-012-30001) to Maimonides Society (40-70255-012-30001)**

C. Downstate Pride Club - Attachment #7

21. Option to fund \$300 for speaker honorarium at Lavender Graduation for the Class of 2022
22. Motion to fund \$300 made by Alfonso Caetta
23. Seconded by David Diaz
24. Vote
  - p. For - 15
  - q. Against - 0
  - r. Abstain - 1

**Motion passes to transfer \$300 from Projects and Programs (40-70174-012-30001) to Downstate Pride Club (40-70254-012-30001)**

**Motion to end meeting by Alexis Roth  
Seconded by Srishty Amarnani  
Meeting Closed at 8:05 PM**

**Minutes were scribed by Lulu Wei.**



**Approved by Alexandra Greenberg - Medical Council President.**



ACCOUNT NUMBER	ORGANIZATION NAME	Proposed Funding	Previous Year
40-70009-012-30001	ADMINISTRATION FEE	\$ 1,887.00	\$ 1,887.00
40-70245-012-30001	AMERICAN MEDICAL ASSOCIATION - MEDICAL SOCIETY OF THE STATE OF NEW YORK (AMA-MSSNY)		\$ 500.00
40-70016-012-30001	AMERICAN MEDICAL STUDENT ASSOCIATION (AMSA)		-
40-70244-012-30001	AMERICAN MEDICAL WOMEN'S ASSOCIATION (AMWA)	\$ 600.00	\$ 600.00
40-70392-012-30001	DOWNSTATE ART INSTALLATION SOCIETY	\$ 1,500.00	\$ 350.00
40-70261-012-30001	ASIAN PACIFIC AMERICAN MEDICAL STUDENT ASSOCIATION (APAMSA)	\$ 1,000.00	\$ 900.00
40-70291-012-30001	ASSOCIATION OF WOMEN SURGEONS (AWS)	\$ 600.00	\$ 600.00
40-70280-012-30001	BROOKLYN FREE CLINIC (BFC)	\$ 8,000.00	\$ 5,250.00
40-70391-012-30001	BLACK STUDENTS FOR EXCELLANCE (BSFE)	\$ 600.00	\$ 650.00
40-70393-012-30001	BUILDING THE NEXT GENERATION OF AMERICAN PHYSICIANS (BNGAP)	\$ 400.00	\$ 1,500.00
40-70281-012-30001	CHINESE AMERICAN MEDICAL SOCIETY (CAMS)	\$ 1,500.00	\$ 1,500.00
40-72021-012-30001	CLASS OF 2021		\$ 1,500.00
40-72022-012-30001	CLASS OF 2022		\$ 1,500.00
40-72023-012-30001	CLASS OF 2023	\$ 1,500.00	\$ 1,500.00
40-72024-012-30001	CLASS OF 2024	\$ 1,500.00	\$ 1,500.00
40-72025-012-30001	CLASS OF 2025	\$ 1,500.00	\$ 1,500.00
Need Budget #	CLASS OF 2026	\$ 1,500.00	
40-72000-012-30001	CLASS RESERVE		-
40-70249-012-30001	DANIEL HALE WILLIAMS SOCIETY (DHWS)		\$ 2,000.00
40-70367-012-30001	DIALYSIS SIDE KICKS (DSK)	\$ 300.00	\$ 250.00
40-70277-012-30001	DOWNSTATE ANESTHESIA SOCIETY	\$ 300.00	\$ 350.00
40-70378-012-30001	DOWNSTATE CHESS CLUB		\$ 250.00
40-70248-012-30001	DOWNSTATE CHRISTIAN FELLOWSHIP (DCF)	\$ 2,500.00	\$ 2,500.00
40-70295-012-30001	DOWNSTATE DEVELOPMENTAL DISABILITIES (DDD)	\$ 100.00	\$ 75.00
40-70252-012-30001	DOWNSTATE ETHICS SOCIETY		\$ 450.00
40-70382-012-30001	DOWNSTATE EVIDENCE BASED MEDICINE CLUB (EBM)	\$ 250.00	\$ 250.00
40-70374-012-30001	DOWNSTATE INITIATIVE FOR NUTRITIONAL EMPOWERMENT (DINE)		\$ 375.00
40-70350-012-30001	DOWNSTATE MEDICAL ENTREPRENEURSHIP CLUB (DMEC)	\$ 250.00	\$ 600.00
40-70368-012-30001	DOWNSTATE MUSIC CLUB	\$ 250.00	\$ 100.00
40-70258-012-30001	DOWNSTATE OB/GYN SOCIETY	\$ 300.00	\$ 450.00
40-70289-012-30001	DOWNSTATE ORGANIZATION OF SOUTH ASIANS (DOSA)	\$ 600.00	\$ 450.00
40-70260-012-30001	DOWNSTATE ORTHOPEDICS CLUB / SPORTS MEDICINE	\$ 500.00	\$ 400.00
40-70384-012-30001	DOWNSTATE PLASTIC AND RECONSTRUCTIVE SURGERY INTEREST GROUP (PRSIG)		\$ 300.00
40-70254-012-30001	DOWNSTATE PRIDE CLUB (DPC)	\$ 1,000.00	\$ 900.00
40-70381-012-30001	DOWNSTATE SOCCER CLUB	\$ 100.00	\$ 150.00
40-70268-012-30001	DOWNSTATE STUDENTS FOR CHOICE (DSFC)		\$ 900.00
40-70273-012-30001	DOWNSTATE SURGERY SOCIETY	\$ 600.00	\$ 550.00
40-70274-012-30001	DOWNSTATE UROLOGY CLUB		\$ 500.00
40-70365-012-30001	DOWNSTATE WELLNESS CLUB	\$ 700.00	\$ 600.00
40-70075-012-30001	DOWNSTATE WHITE COATS FOR BLACK LIVES (DWC4BL)	\$ 1,300.00	\$ 1,500.00
40-70251-012-30001	EMERGENCY MEDICINE INTEREST GROUP (EMIG)		\$ 230.00
40-70154-012-30001	ENT / OTOLARYNGOLOGY CLUB		\$ 450.00
40-70347-012-30001	FAMILY MEDICINE INTEREST GROUP (FMIG)	\$ 600.00	-
40-70284-012-30001	GLOBAL HEALTH CLUB	\$ 1,000.00	\$ 1,000.00
40-70276-012-30001	INTERNAL MEDICINE INTEREST GROUP (IMIG)		-
40-70290-012-30001	INTERVENTIONAL RADIOLOGY INTEREST GROUP (IRIG)	\$ 500.00	\$ 450.00
40-70266-012-30001	LATINO MEDICAL STUDENT ASSOCIATION (LMSA)	\$ 1,200.00	\$ 1,200.00
40-70390-012-30001	LIFESTYLE MEDICINE INTEREST GROUP (LMIG)		\$ 300.00

40-70255-012-30001	MAIMONIDES SOCIETY	\$	3,000.00	\$	2,500.00
40-70256-012-30001	MEDICAL ARTISTS GUILD / BROOKLYN STORIES (MAG)	\$	3,500.00	\$	2,250.00
40-70359-012-30001	MEDICAL SPANISH INTEREST GROUP (MSIG)			\$	350.00
40-70135-012-30001	MEETINGS (FOOD AND BEVERAGE)	\$	3,000.00	\$	2,000.00
40-70257-012-30001	MUSLIM STUDENTS ASSOCIATION (MSA)	\$	3,000.00	\$	3,000.00
40-70361-012-30001	NATIONAL PERINATAL ASSOCIATION STUDENT SOCIETY (NPASS)			\$	450.00
40-70272-012-30001	ONCOLOGY CLUB	\$	400.00		-
40-70259-012-30001	OPHTHALMOLOGY CLUB	\$	400.00	\$	300.00
40-70262-012-30001	PEDS'R'US	\$	600.00	\$	450.00
40-70379-012-30001	PHOTOGRAPHY CLUB	\$	150.00	\$	200.00
40-70394-012-30001	PLANETARY HEALTH CLUB			\$	300.00
40-70395-012-30001	PRIMARY CARE SPORTS MEDICINE INTEREST GROUP (PCSMIG)	\$	300.00	\$	200.00
40-70174-012-30001	<b>PROGRAMS AND PROJECTS</b>				\$ 83,912.29
40-70294-012-30001	PROJECT TEACH	\$	300.00	\$	300.00
40-70263-012-30001	PSYCHIATRY STUDENT INTEREST GROUP (PSYCHSIG)	\$	300.00	\$	300.00
40-70282-012-30001	RADIOLOGY INTEREST GROUP (RIG)			\$	400.00
40-70287-012-30001	SEX IN MEDICINE WEEK				-
40-70269-012-30001	STUDENT FOR SOCIAL RESPONSIBILITY (SSR)			\$	2,850.00
40-70270-012-30001	STUDENT INTEREST GROUP IN NEUROLOGY (SIGN)	\$	300.00	\$	200.00
40-70388-012-30001	STUDENT LEADERSHIP TRAINING	\$	2,000.00	\$	1,500.00
40-70293-012-30001	STUDENT TRAUMA INTEREST GROUP (STIG)	\$	300.00	\$	350.00
40-70264-012-30001	STUDENTS FOR A NATIONAL HEALTH PROGRAM (SNAHP)	\$	500.00	\$	400.00
40-70369-012-30001	SUNY DOWNSTATE CHAPTER OF PHYSICIANS FOR HUMAN RIGHTS (PFHR)	\$	750.00	\$	2,000.00
40-70362-012-30001	STUDENTS PARTNERING AND REACHING KIDS (SPARK)	\$	250.00	\$	75.00
40-70250-012-30001	SUNY DOWNSTATE DERMATOLOGY CLUB	\$	300.00	\$	340.00
40-70370-012-30001	SUNY DOWNSTATE STREET MEDICINE OUTREACH ASSOCIATION (DSMOA)	\$	400.00	\$	300.00
40-70387-012-30001	THE COALITION OF OCCUPATIONAL THERAPY ADVOCATES (TCOTA)			\$	250.00
40-70396-012-30001	ULTRASOUND INTEREST GROUP (UIG)			\$	250.00
40-70397-012-30001	PM&R INTEREST GROUP (PM&R)	\$	400.00	\$	250.00
40-70286-012-30001	WILDERNESS MEDICINE			\$	150.00
40-70226-012-30001	WINTER BALL / SPRING FLING	\$	10,000.00	\$	8,000.00
40-70398-012-30001	SENIOR WEEK	\$	6,000.00	\$	5,000.00
	SUNY DOWNSTATE BADMINTON CLUB	\$	100.00		-
	GLOBAL SURGERY STUDENT ALLIANCE	\$	150.00	\$	4,000.00
	Sexual Health Education & Advocacy Group	\$	200.00		
40-70401-012	Gastrointestinal Interest Group	\$	200.00		
	American Association of Neurological Surgeons	\$	250.00		
	Downstate Book Club	\$	250.00		
	Critical Care Medicine Interest Group	\$	300.00		
	Health Policy Student Interest Group (HPSIG)	\$	1,000.00		
	Block Party	\$	2,000.00		
	Surturing Equipment	\$	300.00		
	<b>Yearly Total</b>	\$	73,450.00		
<b>Expected Income</b>	\$		89,000.00		



## INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

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This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
  - Frequency and quality of the work and activities performed
  - Size and diversity of the event's attendees
  - Past budget requests and money usage

**Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.**

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at [mcbtreasurer@gmail.com](mailto:mcbtreasurer@gmail.com) to ensure all required forms are appropriately filled out as well as with any other questions.

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Event/Project Title: A

Date(s) of event/project: 5/11/2022

Brief description of event/project: Oral presentation on the new biostatistics workshop piloted in 2020

Lead coordinator/planner: Shannon Chen      email: [shannon.chen@downstate.edu](mailto:shannon.chen@downstate.edu)

List other student(s) working on the event/project: Charles Karrasch,

How many people do you expect to attend?

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine       Graduate School       CHRP       Entire Downstate Community

How was the event/project advertised?

Email       Class Announcement(s)      Other:

Has this event/project ever been done before?  Yes  No      If yes, when (e.g. annually)?

Are there any clubs/organizations co-sponsoring this event/project?  Yes  No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

**Itemized Budget:**

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Registration fee	50	50

Total: 50  
*minus other funding:* 0  
Asking amount: 50

**Funding Request:**

Amount from Med Council:

University Council:

Amount from other resources (i.e. grants, department donations, etc.):

Please include any additional information that you believe Med Council should be aware of.



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Event/Project Title: American Society for Nutrition - Nutrition 2022

Date(s) of event/project: June 14 - 16, 2022

Brief description of event/project: Annual scientific conference hosted by the American Society for Nutrition.

Lead coordinator/planner: Lulu Wei email: [lulu.wei@downstate.edu](mailto:lulu.wei@downstate.edu)

List other student(s) working on the event/project: Judy Lee, Lekha Patel, Caroline Canning, Sasha Martinez-Machado

How many people do you expect to attend? 5

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine       Graduate School       CHRP       Entire Downstate Community

How was the event/project advertised?

Email       Class Announcement(s)      Other:

Has this event/project ever been done before?  Yes     No    If yes, when (e.g. annually)? annually

Are there any clubs/organizations co-sponsoring this event/project?  Yes     No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

**Itemized Budget:**

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Registration fee x5	100	500

Total: 500  
*minus other funding:* 0  
Asking amount: 500

**Funding Request:**

Amount from Med Council: 500    University Council: 0

Amount from other resources (i.e. grants, department donations, etc.): 0

Please include any additional information that you believe Med Council should be aware of.  
5 posters from Downstate students have been accepted for presentation. Poster presenters must register for the conference. Early bird student fee is \$100. We are applying for the full \$500 funding amount from Alumni Fund. This application is filed in case the Alumni Office denies our request.



## INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

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This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
  - Frequency and quality of the work and activities performed
  - Size and diversity of the event's attendees
  - Past budget requests and money usage

**Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.**

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at [mcbtreasurer@gmail.com](mailto:mcbtreasurer@gmail.com) to ensure all required forms are appropriately filled out as well as with any other questions.

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Event/Project Title: Academy of Academic Physiatrists Conference 2022

Functional Outcomes of Anterior Tibial Flap Reconstruction of Lower Extremity Following Knee Arthrodesis: A Case Report

Date(s) of event/project: May 25th - May 28th

Brief description of event/project: Abstract/Case presentation

Lead coordinator/planner: Elver Ho email: [elver.ho@downstate.edu](mailto:elver.ho@downstate.edu)

List other student(s) working on the event/project: n/a

How many people do you expect to attend? 1 medical student and

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine       Graduate School       CHRP       Entire Downstate Community

How was the event/project advertised?

Email       Class Announcement(s)      Other: n/a

Has this event/project ever been done before?  Yes       No      If yes, when (e.g. annually)? Annual meeting

Are there any clubs/organizations co-sponsoring this event/project?  Yes       No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

**Itemized Budget:**

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Airplane Tickets	\$300	<i>\$300</i>
Ground Travel	\$100	<i>\$100</i>
Hotel	\$139	<i>\$139</i>
Registration	\$300	<i>\$300</i>

Total: \$839

*minus other funding:*

Asking amount: \$839

**Funding Request:**

Amount from Med Council:                      University Council:

Amount from other resources (i.e. grants, department donations, etc.):

Please include any additional information that you believe Med Council should be aware of.

This is the first PM&R conference that I have had work accepted into. It would be amazing to be able to represent Downstate as a medical student.



Please check one box:

University Council Funding ONLY
  Med Council Funding ONLY
  Other: \_\_\_\_\_

**ORGANIZATION NAME:** Sexual Health Education and Advocacy (SHEA)

PRESIDENT: Sally Saban

VICE PRESIDENT: Joya Ahsan

BOX #: \_\_\_\_\_ TELEPHONE: 631-612-0232

TREASURER: Sylvia Zielinski

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Introduction to Intersex Health (04/05/22)	6 pizza pies		\$108	

Please check one box:

University Council Funding ONLY
  Med Council Funding ONLY
  Other: \_\_\_\_\_

**ORGANIZATION NAME:** Maimonides Society

PRESIDENT: Binyamin Simkhaev

VICE PRESIDENT: Betsalel Adout

BOX #: \_\_\_\_\_ TELEPHONE: 718-314-1620

TREASURER: Sally Saban

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Chai Time (x6)	Pizza and Salad - \$120		\$720	



# Interim Budget Request Form

Date: 05/03/22

Please check one box:

University Council Funding ONLY
  Med Council Funding ONLY
  Other: \_\_\_\_\_

**ORGANIZATION NAME:** Downstate Pride Club

PRESIDENT: Francisco Andrade      VICE PRESIDENT: Joya Ahmad

BOX #: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_      TREASURER: Salvatore Volpe

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Honoraria for Speaker at Lavender Graduation for the Class of 2022	1. Honoraria for our invited speaker, Carmen Garcia, President of <a href="#">Queer Care</a> - \$300 (from existing funds)		<b>\$300</b>	
	<b>Total Requested: \$300</b>		<b>\$300</b>	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



# Interim Budget Request Form

Date: 5/4/21

Please check one box:

University Council Funding ONLY
  Med Council Funding ONLY
  Other: \_\_\_\_\_

**ORGANIZATION NAME:** Downstate Physicians for Human Rights

PRESIDENT: Lori Zomback VICE PRESIDENT: Rahul Chaudhry

BOX #: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_ TREASURER: Sifan Lu

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Transgender Health Advocacy Event	Speaker gift for Dr. Birnbaum		\$45. We have this amount already in our 2021-2022 funds, but we would just like to request approval to use it for this purpose.	