



Medical Student Council Meeting
Wednesday, **November 10th** at 6:00 PM
Minutes

Attendance: Alexandra Greenberg, Alfonso Caetta, Alana Engelbrecht, Hyuck-Jin Kwon, Alice Hercek, Srishty Amarnani, Liam Deegan, Lulu Wei, David Diaz, Kunika Chahal, McKenzie Andrews, Joya Ahmad, Ian Winthrop

Minutes recorded by Alexandra Greenberg.

Alfonso Caetta presiding over meeting. Alexandra is scribing the minutes.

New Business

1. Budget Requests

- i. APAMSA
 1. National Conference attendance for three to four people
 - a. \$220 registration
 - i. Four people, two in positions and two running on national board, one person presenting
 - b. \$840 travel
 - c. \$320 lodging
 - d. \$100 lyft
 - e. *TOTAL \$1135 from MC (also requesting from UC)*
 2. APAMSA hepatitis B conference
 - a. \$30 registration fee
 3. High school hepatitis B event
 - i. Event at Stuyvesant, spoke with Adam and school about COVID policies, wanted money for uber but discussed not covered, can cover metrocards
 - b. \$20 for snacks for kids
 - i. Will be packaged
 - c. \$80 for travel via uber
 - d. *TOTAL \$75 from MC (also requesting from UC)*
- ii. APHA conference - Kunika Chahal
 1. Reimbursement for conference presentation

- a. Denied by alumni association and SPH, graduated before accepted, didn't apply to UC, logo everywhere on poster!
- b. Requesting \$85 for membership and \$156 for registration
- c. *TOTAL \$241, only requesting from MC right now*

2. Student Faculty Show

- a. Reschedule to January (Not April)
 - i. Please keep this in mind and start planning
 - ii. 2025 has a committee meeting tonight!
 - iii. 2024 has same point person as last year
 - iv. 2023 is figuring it out
 - v. 2022 is already started on planning too!

3. Bylaws

- a. Student note-taking service removed because no longer active
- b. Updated name of school
- c. Removed reference to yearbook, virtual yearbook with COVID
- d. Language in section 2 about MC
 - i. Medical council members who do not continue on traditional 4 year path will support new med council they join or can choose not to remain on MC
- e. Voting > 2/3 or time limit > 1-5 business days
- f. If someone leaves do we need to replace them?
 - i. Yes for MS1/2 > question mark for MS3, MS4 no because too late
 - ii. At least 6 for MS1/2 and 5 for MS3/4
- g. Right now vote and all equal, whoever has most votes is president, keep it this way, no ranking and no positions, no requirement for six votes
- h. Timing of vote for reelection can stay where it is, give chance to vote in after evaluate if serving class well
- i. Delay in electing SLC is difficult but could be remedied by changing to time and/or 2/3

4. Class Updates

- a. 2022
 - i. MS4 is good
 - ii. Maybe everything for interviews will be virtual, optional visit day, not involved in acceptance
 - iii. Maybe for residency have open houses between school rank list and student rank list submission dates
 - iv. Concern of interview hoarding for residency now with decreased burden
 - 1. Possible solution moving forward would be limiting number of interviews you can take... no Step I now so even more complicated
- b. 2023
 - i. Issues with clearance, BHC students have to pay for drug test out-of-pocket and not notified until rotation before, also issue with people not being cleared on time for BHC last block, minor sites, not something being asked of for many students

1. Admin meeting every Friday to discuss sites, 12 now but constantly reassessing
2. Question of whether better to have more or less people at the site, argument for both, sometimes too many students means you get less exposure/practice, less sites means more tightly linked to clerkship possibly
- ii. Kings issue of not being cleared for long enough, deleted if not in system for 3+ months, won't go to a full year based on H+H policies
- iii. Trying to get MediCap to communicate directly with OHS at King's, meeting with them next week
- iv. Maybe we can compile clearance policies for previous year sites so can be aware and prepared earlier if possible, Janelle Gordon working on
- v. PDFs for all of weekly emails, maybe one email per class
 1. Maybe links and attachments
 2. Maybe older info and resources go to a webpage somewhere so organized and available - per Dean Putman already discussing this but will take time to adjust emails
- c. 2024
 - i. When do they do STEP 2 Uworld purchase??
 1. Start mid-February
 - ii. Flu shot distribution
 - iii. Unit 5 absence policy
 1. Carrying through to Unit 6
 2. Currently allowed two unexcused absences but Unit 5 and 6 longer and peak cold and flu season and people coming into class sick, asking to have 3 days per unit
 3. Also, in meantime encouraged to communicate if need extra day or two for a legitimate reason, admin will accommodate you if not abusing absences
 - iv. \$50 gift card for prizes for costume contest
- d. 2025
 - i. Got patagonias, also can do orders for more people/whole school
 - ii. Had two events and another coming up
 1. Trivia night, paint and sip - 25 people
 2. Next up ice skating - expecting 25 people
 3. Thinking about school trip to six flags, more expensive now with COVID and spacing, can discuss
 4. Ski trip done in past years (Jan/Feb, contact Killington)
 - iii. Emotionally challenging unit, leaning on friends but hard and wondering what has been done in the past
 1. Encourage people to reach out to counseling, starting to have group sessions
 2. Maybe in future years can have this on peer wellness's radar > unit 2 dealing with trauma of experiencing illness before or even now and being triggered by learning about them
 3. Can also try to have sessions across classes, make it opt-in so feels like a safe space if do counseling sessions (Dr. Tam, Dr. Spetz)
 4. Would be great to have this be offered longitudinally and not just

- for preclinical students
5. Some training for PBL instructors or at least put it on their radar that students may have experience with illnesses being discussed

Closed Meeting

- I. Motioned by Alfonso Caetta
- II. Seconded by Alice Herchek

Meeting is now closed.

New Business

1. **Approval of October Minutes**
 1. Motion to approve October minutes made by Alfonso Caetta
 2. Seconded by Ian Winthrop
 - i. Vote
 1. For - 12
 2. Against - 0
 3. Abstain - 1

Motion passes to approve October minutes

2. Club and Individual requests

- A. APAMSA - Attachment #1
 1. Option: fund everything except reduce transportation total so \$1100
 2. Motion to fund everything except reduce transportation total so \$1100 made by Hyuck-Jin Kwon
 3. Seconded by Alice Herchek
 4. Vote
 - a. For - 12
 - b. Against - 0
 - c. Abstain - 1

Motion passes to transfer \$1100 from Projects and Programs (40-70174-012-30001) to APAMSA (40-70261-012-30001)

- C. APHA Conference, Kunika Chahal - Attachment #2
 5. Option: Fund in full, Fund in full $\frac{3}{4}$ of total by MC and have student present for $\frac{1}{4}$ from UC
 6. Motion to fund in full $\frac{3}{4}$ of total (\$180.75) with $\frac{1}{4}$ covered by UC by Srishty Amarnani
 7. Seconded by Ian Winthrop

8. Vote
- d. For - 12
 - e. Against - 0
 - f. Abstain - 1

Motion passes to transfer \$180.75 from Projects and Programs (40-70174-012-30001) to Kunika Chahal

**Motion to end meeting by Hyuck-Jin Kwon
Seconded by David Diaz
Meeting Closed at 7:59 PM**

Minutes were scribed by Alexandra Greenberg.

A handwritten signature in black ink, appearing to read 'Alexandra Greenberg', written in a cursive style.

Approved by Alexandra Greenberg - Medical Council Vice President.

Please check one box:

University Council Funding ONLY

Med Council Funding ONLY

Other:

ORGANIZATION NAME: APAMSA

PRESIDENT: Crystal Choi

VICE PRESIDENT: Eun Kyeong Hwang

BOX #: _____ TELEPHONE: 347-628-1920

TREASURER: Nancy Li

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
APAMSA Hepatitis B Conference	\$30 registration	\$30		
National APAMSA Conference	Registration: \$220 Travel: \$840 Lodging: \$320 Lyft: \$100	\$375	\$1135	
High School Hepatitis B Awareness Event	Snacks for the kids: \$20 Travel: \$80	\$25	\$75	



INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mcbtreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: APHA Conference 2021

Date(s) of event/project: Oct 24-27, 2021

Brief description of event/project: Poster presentation: The effect of nativity status (U.S born vs Foreign-born) on self-reported diabetes in New York City from 2009-2012

Lead coordinator/planner: Kunika Chahal email: Kunika.Chahal@downstate.edu

List other student(s) working on the event/project: N/A

How many people do you expect to attend? 1

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine Graduate School CHRP Entire Downstate Community

How was the event/project advertised?

Email Class Announcement(s) Other:

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)? Annually

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Registration fee	156	<i>156</i>
Membership fee (required to present)	85	<i>85</i>

Total: 241

minus other funding:

Asking amount: 241

Funding Request:

Amount from Med Council: 241 University Council: 0

Amount from other resources (i.e. grants, department donations, etc.): 0

Denied funding by SPH because graduated before presentation date, denied funding by alumni association.

Please include any additional information that you believe Med Council should be aware of.

Featured on SPH Facebook page: "MPH Epidemiology alumna and current Downstate MS1 student, Kunika Chahal, presented her project at #APHA2021 last Tuesday. Kunika's study, entitled "The Effect of Nativity Status (U.S. Born vs Foreign-Born) on Self-Reported Diabetes in NYC from 2009-2012", examines if immigrants and migrants are at a higher risk for #diabetes than U.S. born individuals in NYC. This study is a collaboration with Rose Calixte, PhD, MS, Assistant Professor of the Department of Epidemiology and Biostatistics."

Abstract available online:

<https://apha.confex.com/apha/2021/meetingapp.cgi/Paper/500121?fbclid=IwAROXHNUABPKVHqPn91fpSPogv93JoiKPG5YnAoTsZZdGhCq86WSEyVCaKQY>