



Medical Student Council Meeting
Thursday, **October 14th** at 6:00 PM
Minutes

Voting Members in Attendance

Aaron Huang, Liam Deegan, David Diaz, McKenzie Andrews, Rachel Baum, Alfonso Caetta, Priscilla Varghese, Srishty Amarani, Lulu Wei, Ian Winthrop, Aaron Conway, Anna Liberman, Kunika Chahal, Jack Nasar, Amanda Jirgal, Alexis Roth

Guests in Attendance

Nancy Li, Lordani Bonaventure, Matias Icaza Beliza, Freddie Bimbaum

**Minutes recorded by Priscilla Varghese.
Alfonso Caetta presiding over the meeting.**

New Business

1. Budget Request

- a. Downstate Art Installation Society (DAIS)
 - i. Ceiling Tiles for Pediatric Outpatient and Dialysis Clinic
 - ii. For 6 boxes of 12 tiles
 1. Total \$600
 2. Also need paint sets so that all newly joined members can have supplies
 - iii. Club will also be asking UC
- b. Wilderness Medicine Club
 - i. Mid-Atlantic Student Wilderness Medicine Conference, Sidney Kimmel Medical College at Thomas Jefferson University (Philadelphia, PA).
 - ii. Date(s) of conference or trip: 10/30/21-10/31/21
- c. Alfonso Caetta - MedBiquitous
- d. Thanksgiving Meals - SCGB
- e. Downstate Physicians for Human Rights

- i. \$5000.00 donation from Jake Litman, a former MPH student at Downstate
 - 1. This money was strictly donated to support our Asylum Clinic
- ii. Requesting that the \$5793.85 left in previous years' accounts be rolled over to this year's budget.

2. Class Updates

a. 2024

- i. White Coat Ceremony oath
 - 1. Students will be using the same oath that was used for the COM2025 White Coat Ceremony
- ii. Boosters + Requirements
 - 1. It is a matter of availability vs requirement
 - a. We are not sure what shipments we will be getting
 - b. More appointments will open up once we get more shipments
 - 2. Shots are readily available everywhere (outside pharmacies) to which everyone will qualify as medical professionals
 - 3. Vaccine cards must be updated with shot
 - 4. As far as current SUNY guidelines - the booster shot is not required
 - a. This does not mean that this won't change
 - b. Currently no one is required to take the booster
- iii. Preceptorship issues
 - 1. People have never gone to preceptorship
 - 2. Others have completely finished preceptorships
- iv. Treasurer
 - 1. Treasurer for COM2024 is taking a leave of absence
 - 2. By-laws state that students can go on a leave and then continue on serving as part of council
 - 3. Plan is to table the treasurer issue for next meeting following the rewrite
- v. Missing crosswalk sign by Lenox/New York Ave
 - 1. There is no crosswalk sign at the side 782 is missing the crosswalk sign
 - 2. The signal on New York and Parkside got knocked down to
 - a. Currently on its side
 - 3. Putman can reach out to officials regarding this
- vi. Clarification of dedicated on-campus eating areas besides grove and cafeteria (especially as it gets colder)
 - 1. *PHAB Kitchens*
 - a. Are we allowed to eat here or not?
 - b. Officially you are allowed to eat in the kitchen spaces only.
 - 2. Students are concerned that the weather is getting worse
 - 3. There are two issues
 - a. If we open up eating spaces then we are taking away space

- for other things
 - b. There are no large other spaces for students to eat it
 - c. Another possible solution is getting a heated tent outside
 - d. Tables may be added into the atrium for
 - e. The second floor of the library is discussed to be emptied (removing the books)
 - f. You can also eat outside the library in the triangular area
 - 4. Downstate Hospital Cafeteria is also being planned to extend
 - a. The timeline regarding this is unclear
- vii. Lecture recording issues, lecture capture assistant
 - 1. No one has applied for the work study position
 - 2. The only person who volunteered did not qualify for work study
 - a. They could be convinced to do it but want to be paid to do it
 - b. This could be a position that may be transitioned from a work study position to a student assistant position
 - 3. Dr. Perkins has been overseeing recording lectures and will finish it out for the rest of the unit
 - 4. From student perspective it seems like a service that's needed for students
 - 5. Is it possible for us to have the link to the previous years lecture recordings in our leo for the related lectures
 - a. Students can go back in panopto to look at previous years lectures
 - 6. Should it be the medical council's responsibility to have lectures recorded for this reason?
 - a. It does not have to be one person that goes everytime
 - i. Possible ideas
 - 1. Create a rotation
 - 2. Create a guide
 - 7. 2025 does not have access for past years panopto videos
 - a. This needs to be corrected
 - b. Class representatives should email to IT
- viii. Off campus events
 - 1. Can be funded by Medical Council
 - 2. But cannot have alcohol
 - 3. You need to have a permit if you want to meet at Prospect Park
 - a. For students sized greater than a specific cut off
- b. 2025
 - i. Patagonias are ordered
 - ii. When will grades be sent out to the class
 - 1. Rumor is that it will be sent out 2 weeks after summatives
 - a. Thursday will be notified of IDs
 - b. Friday will be notified of passes
 - 2. Putman will send out an email asking for clarification
 - 3. IDs are sent out at the same time
 - 4. It would be very helpful if these emails could stay consistent with

- 5. Dean Bianchi should be contacted regarding exam notification
- iii. Lectures
 - 1. Many lectures have been changed from live to recordings of previous years
 - 2. Recently the class had to come in for a lecture that was given over zoom
- iv. Peer Wellness
 - 1. Is great
 - 2. The second peer wellness meeting needed to be rescheduled because it was added on to schedule the day before
 - 3. There seems to be a lot of disconnect with things regarding the scheduling of sessions
 - a. Is it possible to send a tentative calendar with these dates
 - b. May not be possible because faculty has not confirmed dates

3. Student Faculty Show

- a. Reschedule to January (Not April)
 - i. Please keep this in mind and start planning
 - ii. Usually the 3rd thursday in January
 - iii. Will share the old videos with the rest of the years
 - iv. Faculty love having guest stars in the videos
 - 1. After the MLK day
 - 2. Hope to be doing a live showing of the videos especially since the auditorium is now open
 - 3. And have a to go meal paid for by the Dean's office
 - 4.
- b. Spring fling April 4th
 - i. Brooklyn Museum - Will masks be required as of right now
 - ii. Updates to follow
- c. Thanksgiving meals
 - 1. November 17th and 18
 - a. Will be a to-go meal
 - b. SCGB cannot afford it by themselves
 - c. Asking UC and MC to each contribute \$2000
 - d. \$13,800 was last year's pricing which is \$5000 more than normal
 - e. One of the highlights is getting faculty to serve - Will try to get this to happen again
 - f. This year will charge \$5 require students to sign up
- d. We will be opening full hours starting Monday!
 - i. Next two weeks will be a trial

Trending Topics

1. Bylaws rewrite
2. Mental health and wellness support for preclinical and clinical students
3. Cross-classes mentorship

Closed Meeting

- I. Motioned to close by Aaron Conway
- II. Seconded by Rachel Baum

Meeting is now closed.

1. Conference funding
 - a. Do an event based on what you learn
 - b. We may allow club members to attend if there's a limited
 - c. Total cost per member
 - d. SHould it be per person or total cost of the club attending
 - e. Everyone needs to be responsible for providing their receipt
 - f. 2 conferences per club - in the case that people are
 - i. 15 people
 - ii. \$50 per person
 - g. Should there be a co-pay associated with this?
 - h.

New Business

15 votes total

1. **Approval of September Minutes**
 1. Motion to approve September minutes made by Alfonso Caetta
 2. Seconded by Ian Winthrop
 - i. Vote
 1. For - 15
 2. Against - 0
 3. Abstain - 0

Motion passes to approve September minutes

1. Club and Individual requests

1. **Downstate Art Installation Society (DAIS) (Attachment 1)**
 - i. The split is $\frac{3}{4}$ to $\frac{1}{4}$

- ii. Option to fund in full (\$900)
- iii. Motion to fund in full Priscilla Varghese
- iv. Seconded Rachel Baum
- v. Vote
 - 1. For - 10
 - 2. Against - 0
 - 3. Abstain - 5

Motion passes to transfer \$900 from Projects and Programs (40-70174-012-30001) to Downstate Art Installation Society (40-70392-012-30001)

2. Wilderness Medicine Club (Attachment 2)

- i. Option to fund in full (\$300)
- ii. Motion to fund in full (\$300) by Ian Winthrop
- iii. Seconded by Amanda Jirgal
- iv. Vote
 - 1. For - 5
 - 2. Against - 5
 - 3. Abstain - 5

Motion to fund in full does not pass.

- v. Option to fund \$150
- vi. Motion the \$150 by McKenzie Andrews
- vii. Second by Rachel Baum
- viii. Vote
 - 1. For - 10
 - 2. Against - 5
 - 3. Abstain - 0

Motion passes to transfer \$150 from Projects and Programs (40-70174-012-30001) to Wilderness Club (40-70286-012-30001)

3. Alfonso Caetta - MedBiquitious Conference (Attachment 3)

- i. Option to fund in full
- ii. Motion to fund in full by Rachel Baum
- iii. Seconded by
- iv. Vote
 - 1. For - 5
 - 2. Against - 4
 - 3. Abstain - 6

- v. Option to fund through Medical Council if first request is presented and

subsequently denied by Alumni Association

1. Motion to fund through Medical Council if first request is presented and subsequently denied by Alumni Association by Alexandra Greenberg
2. Seconded by McKenzie Andrews
 - a. For - 13
 - b. Against - 2
 - c. Abstain - 0

Motion passes to transfer \$70 from Projects and Programs (40-70174-012-30001) to Alfonso Caetta if first request is presented and subsequently denied by Alumni Association

4. Thanksgiving Meals

- i. Option to fund in full (\$2000)
- ii. Motion to fund in full by Ian Winthrop
- iii. Seconded by Rachel Baum
- iv. Vote
 1. For - 14
 2. Against - 0
 3. Abstain - 1

Motion passes to transfer \$2000 from Projects and Programs (40-70174-012-30001) to Student Center Governing Board Meeting Events (40-70194-015)

5. Downstate Physicians for Human Rights (\$5793.86)

- i. Option to roll over \$5793.85 balance from previous years to current year's club account
- ii. Motioned to roll over \$5793.85 balance from previous years to current year's club account by David Diaz
Seconded by Kunika Chahal
- iii. Vote
 1. For - 12
 2. Against - 0
 3. Abstained - 3

Motion passes to transfer \$5793.86 from Projects and Programs (40-70174-012-30001) to Downstate Physicians for Human Rights (40-70369-012-30001)

1. MC Elections

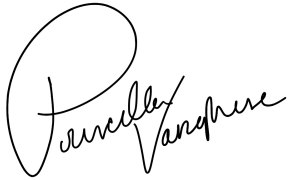
- a. Vote for MC Treasurer

- i. Rachel Baum nominated as Treasurer by David Diaz
- ii. Vote
 - a. For - 15
 - b. Against - 0
 - c. Abstain - 0

Motion passes to elect Rachel Baum as MC Treasurer for the remainder of 2021-2022.

**Motion to end meeting by Priscilla Varghese
Seconded by Ian Winthrop
Meeting Closed at 8:07 PM**

Minutes were scribed by Priscilla Varghese

A handwritten signature in black ink, appearing to read "Priscilla Varghese". The signature is written in a cursive style with a large, looped initial "P".

Approved by Priscilla Varghese - Medical Council Secretary



Please check one box:

University Council Funding ONLY

Med Council Funding ONLY

Other: _____

ORGANIZATION NAME: Downstate Art Installation Society (DAIS)

PRESIDENT: Nancy Li

VICE PRESIDENT: Rachel Corona

BOX #: _____ TELEPHONE: 347-935-4843

TREASURER: Hannah Yep

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Painted Ceiling Tiles (Outpatient Peds, Dialysis Clinic)	6 boxes of 12 tiles 50 Paint Sets Bulk paint Brushes	\$500	\$600	
Interest Meeting to promote our club	Stickers/promotional items	\$100		

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

Wilderness Medicine Club

Attachment 2

Itemized Budget:

	Per Person	X Number of persons traveling	Total Cost (for each line)
Registration	\$25	12	\$300
Mode of transportation			
Travel cost			
Meals			
Location of Lodging			
Lodging			
Other			

TOTAL: \$300

Funding Request:

Amount from Med Council: \$300 University Council:

Amount from other resources (i.e. grants, scholarships, etc.): 0

Please include any additional information that you believe Med Council should be aware of.
This is a virtual conference. The only expense will be the registration fee.

Alfonso Caetta - MedBiquitious

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much): Medical Educator Pathway

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Registration	\$70.00	\$70.00

Total: \$70.00

minus other funding:

Asking amount: \$70.00

Funding Request:

Amount from Med Council: \$70.00 University Council: \$0.00

Amount from other resources (i.e. grants, department donations, etc.): \$0

Please include any additional information that you believe Med Council should be aware of.