

Medical Student Council Meeting
Thursday, **February 11th** at 6:00 PM
Virtual meeting via Zoom
Minutes



Attendance: Alexandra Greenberg, Sejal Shah, Adriana Kavoussi, David Choueka, Jonathan Leong, Marine Coste, Aaron Huang, Elaine Fletcher, Alfonso Caetta, Alice Herchek, Kingsley Cruikshank, Aaron Conway, Ian Winthrop, Hyuck-Jin Kwon, Jack Nasar, Alexis Roth, Lulu Wei, Priscilla Varghese, Hamza Khilji, Amanda Jirgal, April Kessler, Srishty Amarnani

Minutes recorded by Alexandra Greenberg.

Sejal Shah presiding over meeting. Alexandra is scribing the minutes.

New Business

1. Welcome to Amanda!
2. Student faculty showcase (just a reminder)
3. [Club & Individual Requests](#)
 - a. NKF Abstract Presentation for Markell Research Group - Lawrence Langan
 - i. Requesting \$750 from MC
 - ii. For 15 students to present abstracts at virtual conference
 - iii. Did research over summer on opinions surrounding COVID-19, vaccines, public safety among CKD, dialysis and transplant patients, control family medicine patients and got 15 abstracts out and 14 accepted for presentation
 - iv. Asking for the \$50 dollars for each abstract submitted
 - v. Haven't talked to alumni office re: funding, only out-of-pocket from Markell, no department funding, can double-check with Markell re department funding though
 - vi. All med students so UC not likely to fund
 - b. National Perinatal Association Student Society (NPASS) - Evelin Hernandez
 - i. Requesting \$133 from MC
 - ii. For NPASS Chapter Membership
 - iii. Group of interdisciplinary students with interest in perinatal care, hiccup last year with leadership and confusion on budget request deadline and no money in account but annual fee for chapter membership is \$200, UC is covering \$67
 - iv. 1 medical student on leadership team itself, 10/87 members med students
 - v. Through NPA get access to resources, webinars, etc via organizational

membership

- c. Medical Artists' Guild - Hermione Gaw
 - i. Requesting for transfer of \$2,350
 - ii. For fundraising last Spring not rolled over to current club budget
 - iii. Brooklyn Stories publication for all schools at Downstate, request is for the \$ to publish this year and the second part of last year's book, this is the amount from last year that they did not realize they had to request to have roll over (\$1350 from alumni association and \$2000 from us last year)
 - iv. Every year publish 250 books, \$4500 is the invoice from past two years, 2020 only 75 published, some funding this year from fundraising and UC but still short and want to publish the 250, giving them out in library and for alumni office to pass out, also some at student center on request
 - v. This year trying to request that people who submit indicate if they will allow online publication but still want print too
 - vi. Usually 170/250 distributed and some left over from previous years, 75 books all gone
 - d. LMSA & MSIG merger - Julianny Perez
 - i. Requesting to merge into one club
 - ii. Requires merging of two club accounts and budgets
 - iii. MSIG responsible for medical spanish in past, just a club, not an elective but moving forward want to work on that together like it is already done for medical cantonese and medical mandarin
 - iv. Want MSIG members to benefit from LMSA membership benefits
 - v. E-boards = 3 co-chairs for MSIG, treasurer can speak more to budgeting
 - vi. New E-board and constitution submitted
 - e. Dree reminded us of the previous vote and no response from Dr. Powderly, we already voted to give funding contingent on being unable to review it from the Ethics Society
4. SAF Fall 2020 Refund
- a. As of Dec 31st have numbers to look at for Fall refund, \$88,740 in via activities fees for year so for Fall \$44,370
 - i. We've spent 35% of money from Fall both via club budget and roll-over
 - b. Roll-over balance of \$63,948 from clubs and programs and projects from last year and yearbook and designated clubs roll-over not ours to touch
 - c. Hard to look at expenditure because includes fundraising directly by clubs outside of SAF
 - d. Likely no large events with food in Spring, should not encourage spending money for the sake of spending money, working to do events on patio and to-go food where possible but two months into Spring, not going to spend the amount we have now
 - e. Could refund 80% and be fine, most of our funding goes to clubs, spring fling, etc.
 - f. Can use class money to develop some events for med school to create sense of community without food being focus perhaps

- g. Senior week comes from class reserve and extra from programs and projects, class budgets roll over
 - h. In past departments have pitched in but not generating income so less likely to see that funding for students
 - i. Previously yearbook \$25,000-30,000 but in past didn't need from med council, this past year they did need to tap into reserves, general Q about how much need in reserves for yearbook, maybe moving forward get class funds and add to yearbook fund so end up at enough
 - ii. Will still get some funding for it from the Dean's office and Student Affairs this year, should still ask departments!
 - i. Orientation not from MC, part of spring fling would be, this is just for club-run events
 - j. Roll over coming from external sources so we leave it in their accounts year-to-year
 - k. Reminder: Feb. 23rd and 25th Wing Night - SC Patio time TBD
5. MC Elections
- a. Vote for Treasurer and Secretary

Closed Meeting

- I. Motioned by
- II. Seconded by

Meeting is now closed.

New Business

1. **Approval of January Minutes**
 1. Motion to approve January minutes made by Ian Winthrop
 2. Seconded by Adriana Kavoussi
 - i. Vote
 1. For - 23
 2. Against - 0
 3. Abstain - 0

Motion passes to approve January minutes

2. Club and Individual requests

- A. NFK Abstract Fees - Attachment #1
 1. Tabling to ask for more information and exploration of other funding sources before March meeting

B. NPASS - Attachment #2

2. Option: Fund in full, Not fund
3. Motion to fund in full from Adriana
4. Seconded by Ian Winthrop
5. Vote
 - a. For - 21
 - b. Against - 0
 - c. Abstain - 2

Motion passes to transfer \$133 from Projects and Programs (40-70174-012-30001) to NPASS (40-70361-012-30001)

C. Medical Artists' Guild - Attachment #3

6. Option: Fund in full
7. Motion to fund in full by Alice
8. Seconded by Adriana Kavoussi
9. Vote
 - d. For - 21
 - e. Against - 0
 - f. Abstain - 2

Motion passes to transfer \$3350 from Projects and Programs (40-70174-012-30001) to Medical Artists' Guild (40-70256-012-30001)

D. LMSA & MSIG club merger - no paperwork submitted

10. Option: Transfer all funds from MSIG to LMSA
11. Motion to transfer all funds by Jack
12. Seconded by David
13. Vote
 - g. For - 21
 - h. Against - 0
 - i. Abstain - 2

Motion passes to transfer funds from the account for MSIG (40-70359-012-30001) to LMSA (40-70266-012-30001) and remove MSIG account

3. Vote for SAF Refund from Projects and Programs to medical students

1. Options: Refund 80% of SAF for Fall (\$44,000), Refund 100%, Refund 65%, Refund 75%
2. Motion to refund 80% by Jonathan Leong
3. Seconded by David Choueka
4. Vote
 - j. For - 16
 - k. Against - 7
 - l. Abstain - 0

Motion passes to refund 80% of the Fall SAF (\$35,496) from Projects and Programs (40-70174-012-30001) to medical students.

4. MC Elections

1. Vote for MC Treasurer & Secretary
 - i. Hamza Khilji nominated as Treasurer by Priscilla Varghese
 - ii. Priscilla Varghese nominated as Secretary by April Kessler
 - iii. Vote
 - m. For - 23
 - n. Against - 0
 - o. Abstain - 0

Motion passes to elect Hamza as MC Treasurer and Priscilla as MC Secretary for 2021-2022.

Old Business

1. Class Updates
 - A. 2021
 1. Talked about yearbook, match week, senior week funding.
 2. Pooled testing at Maimo for Maimo students, Kings can come to Downstate. Finding out about Brookdale/ Va, so students don't have to travel to downstate for testing.
 3. Student clearance for residency being worked on.
 - B. 2022
 1. Great talk with Dean C on how to schedule 4th year. They're confused about why gateway 3 still exists if step 2 cs is cancelled. Some feel that gateway is biased as we know SPs said negative things about students on camera and the students feel that there is no need to go through this. This will be brought up to the deans.
 - C. 2023
 1. Confirm quarantine policy - Dean Putman will double-check and email class
 2. Town hall on Tuesday!
 3. Pooled testing ONLY if on campus, doesn't apply for those of us off-campus during dedicated but does if you're coming to Downstate study at all.
 - D. 2024
 1. They found out a few weeks ago that Spring Break is now cancelled after Unit 3 because suny system does not want people traveling. They now would get a week off at the end of the year. They are wondering if they could get mental health day in sometime during when spring break would have been. They can't do Monday or Friday because PBL is that day and suny laws about long weekends. Idea would be to make it a study day. Argument that it should be a mental health day.
 2. White Coat Ceremony: update? Class wants to celebrate in person, feedback students gave was to do it in person. The idea was to do it in August when they

come back for MS2. If this is what class wants can be announced and scheduled. Could they split class to do white coats? They also want it to be separate from incoming Ms1. A lot of students want family there so August would be the best case scenario. Want to also include a zoom link too. Another option could be to do white coat during transition to clerkships. The summary is that they're exploring options and they are prioritizing doing it with their families.

3. Could they add addendum to Hippocratic oaths to include adding stuff like commitment to anti-racism etc. In alignment with Robert's rules if we got 2/3s of class to adjust a hippocratic oath that would be appropriate. Ideas could be surveying them with preset phrases. Going to run it by their class.
4. Elevation health group: org reached out to student leaders to get students to help with covid testing. NYS have to have a year of clinical experience to volunteer to vaccinate, but can volunteer to test people. They can share via facebook or email, it's up to the class if they want to do it, Dean p will check, because some of testing is across state lines.
5. Unit 4 panel - could ms3 and ms4 do a panel? They're gonna email and they will set it up.
6. Guests in the dorms- Dean Putman is going to check. Students feel isolated for 5 months without support. Heard that this is not a decision of SUNY but Justin Alger, wondering if they can have a big meeting to do this.
7. Is there an update on anonymous ID-ers per class? Student affairs can reach out and coordinate it. We talked about it before and now they're going to send the email. Testimonial format maybe or mentorship.
8. Doorstops- Dean putman saw the email, the doorstops were there and then disappeared. They're gonna make more. Garbage cans are too light to stop the doors, going to replace them.
9. Students loved the new career mentors.
10. Going to work with Dean Putman on having a 1 on 1 email for other issues.

E. Dean Putman updates:

1. They're going to give an update on new mental health services. We briefly discussed the increasing rates of depression and anxiety (especially for African american identifying students) seen in peer wellness surveys. Downstate.thrivingcampus.com will be revealed at town hall to match you with counselors to see if they take your insurance. Also there will be additional counselors (5 now). Launching using SUNY Upstate resident for free. Trial happening this week then they will announce it next week. Upstate also has CBT offerings in groups. Also can see psychiatrists both at Upstate and Downstate depending on where they feel comfortable.

2. Working to increase services all across campus in addition to working on helping students get connected if they need SNAP/food stamps.
3. Discussion also to grow the food pantry when student center opens (March 2nd)
4. Kudos and concerns website will be talked about at town hall
5. New Health Services is being built in a new building just for students! With two new employees only for students.
6. Bought new medical records already installed.
7. Send questions for town hall by monday.

Motion to end meeting by Elaine Fletcher
Seconded by Adriana Kavoussi
Meeting Closed at 8:56 pm

Minutes were scribed by Alexandra Greenberg

A handwritten signature in black ink, appearing to read 'Alexandra Greenberg', written in a cursive style.

Approved by Alexandra Greenberg - Medical Council Secretary



INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mbctreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: NKF Abstract Presentation for the Markell Research Group

Date(s) of event/project: 4/6/2021 - 4/10/2021

Brief description of event/project: Several students working under Dr. Mariana Markell, MD have submitted accepted abstracts to the National Kidney Foundation's Annual Conference.

Lead coordinator/planner: Michael Goldberg/Lawrence Langan/Galina Udod email:
michael.goldberg@downstate.edu/lawrence.langan@downstate.edu/galina.udod@downstate.edu

List other student(s) working on the event/project: Ahmed Saleh, Anna Lin, Basim Ahmad, Gaby Estevez, Galina Udod, Jannat Ara, Kingsley Cruickshank, Lauren Gruffi, Lora Stoianova, Monica Saw Aung, Perry Kerner, Ryan Harrington, Alexander Imas, Stefan Hamaway, Tatyana Yatsenko, & Wen Ting Yang

How many people do you expect to attend? 18

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine Graduate School CHRP Entire Downstate Community

How was the event/project advertised?

Email Class Announcement(s) Other: Through meeting with Dr. Markell

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)? Early April, during the NKF Annual Conference

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Submitted Abstracts x 15	\$50	<i>\$750</i>
Student Admission to NKF Conferencex15	\$0	<i>\$0</i>

Total: \$750
minus other funding: \$0
 Asking amount: \$750

Funding Request:

Amount from Med Council: \$750 University Council:

Amount from other resources (i.e. grants, department donations, etc.): \$0

Please include any additional information that you believe Med Council should be aware of.

We are happy to accept money from Med or University Council should it be offered to us! Since the abstracts have already been submitted, we are glad to provide receipts if needed.



Please check one box:

University Council Funding ONLY Med Council Funding ONLY Other: _____.

ORGANIZATION NAME: National Perinatal Association's Student Society (NPASS)

PRESIDENT: Abigail Hammond VICE PRESIDENT: Akilina Belskaya

BOX #: _____ TELEPHONE: _____ TREASURER: Evelin Hernandez

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
NPASS Chapter Membership	\$200	\$67 (Approved 1/28/2021)	\$133	



Interim Budget Request Form

Date: 2/10/2021

Please check one box:

University Council Funding ONLY
 Med Council Funding ONLY
 Other: _____

ORGANIZATION NAME: Medical Artist's Guild / Brooklyn Stories

PRESIDENT: Hermione Gaw VICE PRESIDENT: Wenyu Deng

BOX #: _____ TELEPHONE: 510-896-9749 TREASURER: Monica Saw-Aung

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
<i>Brooklyn Stories XIX and Brooklyn Stories XX publications</i>	2 nd Run of <i>Brooklyn Stories XIX</i> - 50 books - \$1400 <i>Brooklyn Stories XX</i> - 250 books - \$4500		\$2350	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.