

Medical Student Council Meeting
Thursday, **November 12** at 6:00 PM
Virtual meeting via Zoom
Minutes



Attendance: Alexandra Greenberg, Sejal Shah, Jonathan Leong, Adriana Kavoussi, Rabani Bharara, Kinglsey Cruikshank, Elaine Fletcher, Aaron Conway, Alfonso Caetta, Alice Herchek, Ian Winthrop, Jack Nasar, Srishty Amarnani, Hyuck-Jin Kwon, Alana Engelbrecht, Lulu Wei, Priscilla Varghese, Alexis Roth, April Kessler, Leon Kamen, Hamza Khilji

Minutes recorded by Alexandra Greenberg.

Sejal Shah presiding over meeting. Alexandra is scribing the minutes.

New Business

1. Budget Request
 - a. White Coats for Black Lives - Chanelle Simmons
 - i. Honorarium for Carla Rabinowitz
 1. Discussed crisis intervention, Nov. event
 2. Part of ongoing lecture series, highlighting community organizers, voices of marginalized people in our communities focused on social justice in healthcare
 3. Slides can be shared, doing a podcast
 4. Honorarium was requested by speaker last minute, in future will be proactive in requesting funding for speakers
 - ii. Total \$200
2. Student Faculty Show
 - a. Is this happening this year? - January 2021
 - b. All four classes have done movies anyway so we could do a virtual event
 - c. Assuming we want to do it, on the students to coordinate
 - d. Skit made by every class approx 10-15 min, funny, roasting school and faculty
 - e. Faculty also do a skit at the end normally not filmed so a different challenge
 - f. Recruit team from your class, need people with videography and editing experience, someone from MC is normally the director
 - g. Next up = compare calendar offline to find a good date in January, Putman will look into this, normally second Thursday after returning
 - h. Will share examples with first years (on youtube)

3. Downstate EMR AlphaDocs Access

- a. Health records and health bridge includes AlphaDocs including scanned docs such as ER, anesthesia, op, pre-op clearance, etc. and provides context about patients
- b. Alfonso had access to it for a project and realizes other students and residents do not, chart review can be very valuable as a student, can we explore with IT opening up access to this tab?
 - i. Need to see if a cost, unclear why not currently accessible
 - ii. Dean P can ask EJD who to talk to

4. Communications

- a. Update on class-specific MC meetings
- b. Regularly scheduled town halls
 - i. Class of 2023 really feeling like lack of direct and timely communication (not MC but class members themselves) so would help to have a regularly schedule town hall at least monthly
 - ii. Really would help also to have an email with the minutes from the Town Hall go out for those who cannot attend
 - 1. Can also be put on panopto but still need emails
 - 2. 18% attendance, an issue? - no, some people want facetime with deans, comforting, also want information written out (email, webpage)
 - 3. Some faculty do read answers so can collate those and share student notes and turned around in 24-48 hours
 - 4. Seems like clinical students less anxious, clinicals are going fine, halfway through for 3rd years, contact tracers on top of things
 - iii. Emails saying making decisions based on new state or SUNY policy from admin would be very effective because student notes are not sufficient
 - 1. Flag important emails in outlook with the tag "important"
 - iv. Things keep changing, over 4 changes just this week, SUNY however has not loosened requirements in line with state requirements
 - v. Working on updating COVID resources webpage so there isn't confusion on what state or SUNY-wide policies are applicable to Downstate students
 - vi. If sending emails, don't just send to Dean Putman and Dean Christoforou, send it to student affairs so it is tracked by a staff member to make sure it is followed up on
 - 1. Challenge being when it is a personal issue that they don't want to share with general email > email SA saying having trouble reaching X person, please connect me to them
 - vii. Random COVID testing = going well but many people putting it off, you need to go, it's very quick, email comes from student affairs
 - 1. Normally Mon-Thurs, this week skipped Wed bc of veteran's day
 - viii. Putman looking into whether can get tests available for Tuesday morning for 2nd years since now have rapid tests but probably not possible because if rapid pos then need to wait for second test and will miss class in afternoon
 - 1. City MD is longer wait times sometimes so recommend H+H system

5. Added item = honorarium guidelines moving forward to clarify amount and must be requested and approved in advance

Old Business

1. Class Updates

A. 2021

- Expansion of interview spaces
 - Working on this, found out many people don't want to use computers in simulation lab, just want quiet space, added to questions now whether you need computer so more rooms if just need space outside sim lab
- QI for MSPE for COM 2022
 - How can we improve MSPE process? Putman and Lazar talking about it with others, # of issues were technical but talking about different way of having initial MSPE created, talking to Upstate bc has different method, may be more streamlined
 - Certain edits could be done much earlier, get someone who can do it then so when get to MSPE letter press button and merge and then not first doing simple edits
 - Putman happy to hear any feedback from class of 2021, open to meeting to discuss it with students too, Jonathan and Sejal will follow up
 - Meeting next week to debrief on admin side

B. 2022

- Maybe another email to say currently PPE sufficient and not pulling students
- Nice also to hear if any change of plans
 - Plans in place for different scenarios, not ready to release "this is our plan if Governor Cuomo locks down city", etc. but we do have practice moving things to remote, etc.
 - Currently not anticipated but if it happens will not be as chaotic as in March
 - We are essential workers as medical students but don't expect to treat you as such, not treating COVID patients, somewhere between the two
- People talking about residency applications, very early but when can people begin to expect to hear from admin on this?
 - Can ask Dean C to send calendar so aware of timeline
 - Chairs available to mentor, currently told to be very accessible to 4th years, program planned for spring called transition to residency

C. 2023

- May be nice to hear from upperclassmen and/or first years about being back
- Safety concerns still of class - how will testing work?
 - Now three potential tests on campus or at other locations, never charged under CARES act
 - If you believe or know you've had an exposure and/or have symptoms get test, through student health in a separate room so not in waiting room, 8-10 AM socially distanced and can go in, results same day or next morning
 - Random testing should be 175+ people a week and if a student wants to

- be randomly selected, they haven't refused anyone who walks in and asks to be included and those are paid for by Downstate
 - Not all H-H sites do rapid tests but if you call can ask and it's within 30 min, regular test = 48 hours, very consistent
 - Antibody test also available at student health and free
 - Call student health and not student affairs for health recs
 - Putman will include info on testing in next email
 - We have a very solid testing center and contact tracing program headed up by Dean DiMasi (campus safety officer) = 60 people trained by JH program
- Re housing still room in dorms and money through CARES, may need to take out loans to cover dorms or apartment if you are considered about living with at-risk people
 - Regarding guest policy = under housing officer's discretion?
 - SUNY recommendation related to COVID has informed this policy, interpreted by each campus differently
- Could do a panel to discuss coming back to school and clinicals
 - Also panel on step prep would be great
- Parking discount update?
 - People setting up carpools, etc., people concerns about public transit
 - Putman will check tomorrow
 - Hot parking tips: *sterling basically always has parking if you don't mind walking. Also with alternate side of street only being one day a week m,t,w has p decent parking. Also come early cuz you do need to hunt for parking.*

D. 2024

- Unit 3 schedule - can we get an idea of what it will look like?
 - Dean Putman will talk to Dr. Markell and Dr. Bianchi
- Lulu polled to design new apparel, first years interested, do we need to talk to bookstore, is this allowed?
 - We really need to get this to be a bookstore thing, patagonia too!!
 - Marketing department needs to be involved, 2 ladies in bookstore not fair to put on them either?
 - Maybe side meeting about this? - could do separate site where can order individually but different from patagonia
- Alexis and Lulu worked on and finished survey for popular small businesses in area, can we ask to feature them on our website/in student handbook and ask for student discounts or gift cards in exchange
 - Typically done during orientation, sharing info and gift cards, so definitely allowed, just can't promote but can do a list on website, framed appropriately without endorsing bc state of NY website
 - Might be fine to do it off website > MC board on Facebook or somewhere and post info bc doesn't belong to state, Putman happy to discuss later
- Ordered patagonia - woo, expected by end of Dec., picked SLC, Alexis handled election
 - Trying to do a second order of patagonia in end of jan/beginning of feb, contacted UC to try to get coordinated order outside med school

Closed Meeting

- I. Motioned by Adriana Kavoussi
- II. Seconded by Ian Winthrop

III. **Meeting is now closed.**

New Business

1. Approval of October Minutes

- 1. Motion to approve October minutes made by Adriana Kavoussi
- 2. Seconded by Jonathan Leong
 - i. Vote
 - 1. For - 20
 - 2. Against - 0
 - 3. Abstain - 0

Motion passes to approve October minutes

2. Budget requests

A. WC4BL - Attachment #1

- i. Request for \$200 for lecture series speaker honorarium
 - a. Option: motion to fund \$200
 - b. Motion to fund \$200 by Jonathan Leong
 - c. Seconded by Adriana Kavoussi
- ii. Vote
 - 1. For - 15
 - 2. Against - 2
 - 3. Abstain - 3

Motion passes to transfer \$200 from Projects and Programs (40-70174-012-30001) to White Coats for Black Lives (40-70075-012-30001)

**Motion to end meeting by Adriana Kavoussi
Seconded by Rabani Bharara
Meeting Closed at 8:07 PM**

Minutes were scribed by Alexandra Greenberg

Approved by Alexandra Greenberg - Medical Council Secretary

Alan King



SUNY
DOWNSTATE
Medical Center

ATTACHMENT 1

Interim Budget Request Form

Date: 11/09/20

University Council Funding ONLY

Med Council Funding ONLY

Other: _____

Please check one box:

ORGANIZATION NAME: White Coats for Black Lives

PRESIDENT: Anjali Jaiman

VICE PRESIDENT: Christine Ibrahim

BOX #: _____ **TELEPHONE:** _____

TREASURER: Chanelle Simmons

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Invited Speaker Lecture Series	Honorary Fee for Speaker—Carla Robinowitz		\$200.00	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.