

Medical Student Council Meeting
Thursday, **September 17th** at 6:00 PM
Virtual meeting via Zoom
Minutes



Attendance: Alexandra Greenberg, Sejal Shah, Alice Herchek, Rabani Bharara, April Kessler, Jonathan Leong, Priscilla Varghese, Aaron Conway, Jack Nasar, Alana Engelbrecht, Ian Winthrop, Kingsley Cruickshank, April Kessler, Hyuck-Jin Kwon, Aaron Huang, Alexis Roth, Adriana Kavoussi, Alfonso Caetta, Lulu Wei, Leon Kamen, Elaine Fletcher

Minutes recorded by Alexandra Greenberg.

Sejal Shah presiding over meeting. Alexandra is scribing the minutes.

New Business

1. Welcome MC 2024!
2. Budget Requests
 - a. SCGB Ice Cream Truck 9/22 & 9/23 (request from Adam up to \$400)
 - i. Do we want to co-sponsor with SCGB for next Tues/Wed in evening?
 - b. Wilderness Medicine Club - Matias Beiza
 - i. Wilderness Medicine Society Membership
 1. With COVID hard to plan in-person events, this membership will provide us with resources including online events and conferences as well as materials
 2. Can use this to hold lectures for Downstate on wilderness medicine and emergency response
 - ii. Total \$50
 - c. Lifestyle Medicine Interest Group - Noah Panitch
 - i. Multiple Events
 1. Lifestyle Medicine Lecture Series
 - a. \$100 for lecturers & \$100 for food (assuming restriction is lifted)
 2. Meditation/Massage/Yoga/Exercise Teaching sessions
 - a. \$100 for food
 3. Social media, instagram and graphic design presence for events
 - a. \$50
 4. Zoom cooking demos from health-focused local restaurants
 - a. \$100 for gift cards to local restaurants to raffle off to

attendees

5. Walk with a doctor - Lifestyle Medicine series
 - a. \$100 for food
 - b. Need insurance? Working with American Board of Lifestyle Medicine
 6. Again asking for food, not allowed right now, no dates included, also eligible for \$250 for new clubs since created over summer
 7. Part of a national org, still planning events but have set of decided events above, ongoing lifestyle medicine lecture series every week or month or so with someone from NYS or Downstate
 - a. Next week someone from PT dept on plant-based medicine
 - b. Should talk to Integrative Medicine Club
 - c. We don't give money for SUNY Downstate/state employees and we don't give money for promo or gift cards for raffles
- d. Building the Next Generation of Academic Physicians - Alexandra Belzie
- i. Fall speaker meeting - 12/4
 1. \$100 for four \$25 Amazon gift cards for participation
 2. Brand-new club, want to encourage participation in first meeting, Dr. Sola will be speaking, incentive people to come with gift cards
 - a. Dr. Sola is previously affiliated with Downstate, may still be or be again soon, would be legally not allowed
 3. New club so can vote to give \$250 discretionary \$
 4. Asked if since raffles not allowed can do gift for speaker
 - ii. Conference Jan 8-9
 1. Requesting 1725: 1200 food, 300 paraphernalia, 225 for gifts for 5 speakers
 2. Looking for other funding sources and for suggestions on funding sources
 3. Still can't have in person events, unclear if will be allowed in January, for now may need to put on hold and ask club to return at a future meetings
 4. Ask national org if any funding/grants for a conference
 5. Paraphernalia and speakers guaranteed
 6. Org for future physicians so not likely to receive funding from UC
3. Update: clubs can buy gifts outside bookstore AND can request honorariums for speakers with a suggested cap of \$300 from MC and \$100 from UC
- a. No state employee including SUNY Downstate staff/faculty can be paid
 - b. Determined on a case by case basis
 - i. This means clubs should present and request to have honorarium for speaker so we can determine it is someone who provides expertise outside of DS
 - c. Will also allow gifts from outside bookstore, \$45 cap
4. Testing and temperature checks for in-person students?
- a. Not really accurate, doing it ourselves
5. Wifi question - current dorm wifi is not reliable
- a. Can students request on-campus space for exams or is there a plan to improve wifi?

- b. Big issue during classes, dropping out multiple times, BB collaborate can tell who is in dorm bc red battery with 0 bit rate, sound and video skipping, panopto too not even just in live classes
 - c. Harder to participate bc own voice lagging and feed lagging, images not sharp for histology and anatomy
 - d. Ends of halls farthest from elevator worse, people find wifi from another building better than dorm wifi while there
 - e. Putman: working on two options right now, one being getting cable company to finalize improvements and two being allowing you to come on campus for exams
 - i. Tell people to email help desk and say "this is where I am, this is problem I'm having" > put new sensors
 - f. April is going to email blast her class to send info and CC Putman
 - g. Brunicardi: analyzing GQ and ISA, working on issues, had LCME mock site visit this week, general theme was that Downstate admits and trains outstanding young doctors, they were very impressed by you all
6. Zoom access and other online resources for students
- a. Any plans to get all students Zooms?
 - b. We have access to microsoft teams, bb collaborate, working on getting IT to send out instructions on how to create groups > MS1 group in bb collaborate, like a class, so you can hang out, ask Qs
 - c. Asking to get Zoom to extend our basic accounts to unlimited minutes
 - i. Brunicardi: Ali email details to forward to IT

Old Business

1. Class Updates

A. 2021

- 2020 Faculty Awards status? - email from Sarah
 - Putman will get this done, fell off radar but funds in their account to do it still
- Yearbook
 - Class wants a hard copy, forming a committee, mix of design and communication and funding, feel free to volunteer or recruit classmates (let Sejal know)
- Fourth years are stressed, be nice to them!
 - Need more help than ever bc of virtual aspect of apps
 - Email chairs of dept you're applying in to meet
- CADs
 - Students concerned, haven't heard back from their CADs when reaching out, Jonathan has a list to forward to Putman and Brunicardi to nudge them
- Clear MSPE/ERAS timeline
 - Motions from past off-set, no sense of when we should be hearing back from department chairs, having a clear date/timeline would be very reassuring, not getting info last min
 - Some clinical deans don't seem to have MSPE info and it's a month from due date

- Putman is doing some digging to get answers for process and dates for 2021
- Next week more info on reserving spaces for doing interviews on campus, unclear right now though what other units are doing (full-day program vs short interview, meeting, Q&A virtually)
 - Only reserve once you are invited for an interview, have to show confirmation
- Clear updated graduation requirements
 - Can we get an updated list of requirements changed, as discussed in TH?
- AOA Notifications
- Quartiles
- Will touch base with class, work to set up answers and TH with Brunicardi

B. 2022

- Finished first shelf, some people have gotten grades
- Tx to new clerkship, King's County still hard to get ID and EPIC access, Shaundra Williams really helpful but shouldn't be this hard
- Year-long clearance for students possible? - can go to HR and ask to extend it
- Brookdale shuttle service extension being discussed, shuttles very helpful
- Library hours - only opened until 5 PM, plans to extend hours?
 - Yes, being discussed BUT 395 entrance closed and staff gone after 5, working to extend hours at least on 1st floor shortly
 - Other piece is talking to VP for operations talking about other spaces for students to study late hours, solution soon
 - Scanner will be installed at 395 eventually and will be available as entry again, need someone to do screening though, issue isn't guard, has to be a healthcare person, working on a system
 - Also discussion about relaxation space for future? - LCME requirement so it is still a priority, space selected as a meditation room but can't open these spaces until COVID rules lifted
 - Tennis courts open but gym still closed, can't borrow equipment
 - We have minimized exposures, need to maintain safety, avoid outbreak like other SUNYs

C. 2023

- Any updates for Unit 6 plan? - optional to return, what will be in person...
 - Bringing us back early Nov, OEDLT working out these details
 - 25% of class is not in commuting distance currently
 - Keeping in mind we would be back for Unit 6 and then off for dedicated, we really want this to be a clearly communicated and informed decision
 - Also curious what it is we will be doing in person, if it's just PBL what is the benefit-risk ratio
 - Possibility of transitional period where people can do 7 day quarantine and then start unit 6 in second week or so
 - Planning to move to hybrid still, optimize model
 - Thanksgiving and Christmas unit 6, then what do we do for holidays?
 - Concern students may travel, come back and not quarantine

- Not clear what will be in person, time for another TH
- If anyone is legitimately immunocompromised they will be able to submit proof/doctor's note and work with admin to figure out how to proceed
- Step decision - option to delay to 3rd year?
- Lecture quality up and rerecordings greatly appreciated!
- SPs said disrespectful things about students, recorded on gateway videos
 - Email sent to faculty but no response over past two weeks
 - Even for students who may have struggled, this is our first attempt at this and it's not appropriate and disheartening to hear these comments. It also implies biased mentality for students they are grading
 - Can we re-examine the videos that were inappropriate to see if anyone who failed Gateway had an unfair eval? - Dr. Putman will review and make sure this is done
 - Not just about grades, those SPs should be reprimanded, dismissed if they did let it influence grading

D. 2024

- Summatives overview lecture?
 - No info shared as of today, class feels like no clue what's happening
 - Dr. Grannat is working on this, should be out in a day or so
- Polled class asking for MCQs for anatomy as preference, 92.4% prefer MCQs
- Students don't have a place to practice CS skills because carrells aren't opened and dorms can't have guests, CS session is short and not enough time for practice
 - Send email to Brunicardi and Putman and solution will be found

Closed Meeting

- I. Motioned by Jonathan Leong
- II. Seconded by Rabani Bharara

III. **Meeting is now closed.**

New Business

1. Approval of August Minutes

1. Motion to approve August minutes made by Hyuck-Jin Kwock
2. Seconded by Ian Winthrop
 - i. Vote
 1. For - 15
 2. Against - 0
 3. Abstain - 5

Motion passes to approve August minutes

2. Budget requests

A. SCGB Ice Cream Truck 9/22 & 9/23 (request from Adam up to \$400)

1. Option: Fund in full
2. Motion to fund in full by Rabani Bharara
3. Seconded by Alice Hercek
 - i. Vote
 1. For - 18
 2. Against - 1
 3. Abstain - 1

Motion passes to transfer \$400 from Projects and Programs (40-70174-012-30001) to Student Center Governing Board Meeting Events (40-70194-015)

B. Wilderness Medicine Club - Attachment #1

- i. Request for \$50 to pay fee for Wilderness Medicine Society Membership
 - a. Option: Fund in full; Don't fund
 - b. Motion to fund in full by Ian Winthrop
 - c. Seconded by Rabani Bharara
- ii. Vote
 1. For - 18
 2. Against - 1
 3. Abstain - 1

Motion passes to transfer \$50 from Projects and Programs (40-70174-012-30001) to Wilderness Medicine Club (40-70286-012-30001)

C. Lifestyle Medicine Interest Group - Attachment #2

- i. Request for \$550 for various events and expenses
 - Lifestyle Medicine Lecture Series
 - \$100 for lecturers & \$100 for food (assuming restriction is lifted)
 - Meditation/Massage/Yoga/Exercise Teaching sessions
 - \$100 for food
 - Social media, instagram and graphic design presence for events
 - \$50
 - Zoom cooking demos from health-focused local restaurants
 - \$100 for gift cards to local restaurants to raffle off to attendees
 - Walk with a doctor - Lifestyle Medicine series
 - \$100 for food
 - a. Option: Not fund currently, explain why; Option to fund \$250 as new club
 - b. Motion to not to fund by Jonathan Leong
 - c. Seconded by Rabani Bharara

- ii. Vote
 - 1. For - 18
 - 2. Against - 0
 - 3. Abstain - 2

Motion does not pass to transfer \$550 from Projects and Programs (40-70174-012-30001) to Lifestyle Medicine Interest Group (need student account assigned)

D. Building the Next Generation of Academic Physicians - Attachment #3

- ii. Request for \$100 for Fall speaker meeting - 12/4 to purchase gift cards
 - 1. Don't do gift cards
- iii. Request for \$1725 for conference in January
 - 1. This is far out and uncertain, don't do gifts for attendees, food uncertain, makes sense to return later?
 - a. Option: Don't fund now, suggest to return later
 - b. Motion to not fund, suggest to return later by Ian Winthrop
 - c. Seconded by Elaine Fletcher
- ii. Vote
 - 1. For - 14
 - 2. Against - 5
 - 3. Abstain - 1

Motion does not passes to transfer \$100 from Projects and Programs (40-70174-012-30001) to BNGAP (need student account assigned)

Vote on Pride event funding - speaker for 10/14 event?

- Liz Margolies, LCSW - Co-Founder of National LGBT Cancer Network
- Title: Social Determinants of LGBT Cancer Health Inequities
- Goal: Describe the disparities and solutions to LGBT Identity as a social determinant of health and health inequities in cancer health care identify unique care opportunities for medical students, physicians, nurses, and health professionals when providing cancer care in LGBT patients
- Reference Paper: White Paper from 2014 Conference
- We estimate 30-40 participants since this will be advertised to all schools through Pride as well as Residents and Fellows through the Oncology club. Pride is willing to cover \$100 of the honorarium, and oncology \$50.
- No vote needed, money in account.

**Motion to end meeting by Ian Winthrop
Seconded by Rabani Bharara
Meeting Closed at 9:04 PM**

Minutes were scribed by Alexandra Greenberg

Approved by Alexandra Greenberg - Medical Council Secretary

A handwritten signature in black ink, appearing to read 'Alex Greenberg', written in a cursive style.



Interim Budget Request Form

Date: 09/14/20

Please check one box:

University Council Funding ONLY Med Council Funding ONLY Other: _____

ORGANIZATION NAME: Wilderness Medicine Club

PRESIDENT: Aram Durgerian VICE PRESIDENT: Courtney Chiu / Emma Schulte

BOX #: _____ TELEPHONE: 714-707-7227 TREASURER: Matias Icaza Beiza

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
<p>-Wilderness Medicine Society membership: Used to provide multiple educational resources for our interest group due to the limited amount of activities that can be done due to COVID.</p> <p>These resources will be used to provide our members with lessons on wilderness medicine or safe recreational options</p>	-1 membership: \$50		-\$50	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



Please check one box:

 University Council Funding ONLY Med Council Funding ONLY Other: _____ORGANIZATION NAME: Lifestyle Medicine Interest GroupPRESIDENT: Lora StoianovaVICE PRESIDENT: Shivali DevjaniBOX #: _____ TELEPHONE: 732-551-6545TREASURER: Noah Panitch

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Lifestyle Medicine Lecture Series	\$100 - Payment to lecturers (if allowable this year due to Covid-19) \$100 – food/drinks/utensils/plates/etc (if restrictions are lifted prior to next year's budget meeting)	n/a	\$200	
Meditation/Yoga/Massage/Exercise Teaching Sessions	\$100 – food (if restrictions lifted)	n/a	\$100	
Social media/Instagram presence and graphic media email blasts regarding future events	\$50 - Editing software for social media posts and graphic design (e.g. link in bio software on Instagram)	n/a	\$50	
Zoom cooking demos from local health-focused restaurants	\$100 – Gift-cards to the local restaurants to raffle off to students that take part in the activity	n/a	\$100	
"Walk with a doctor" - lifestyle medicine topics	\$100 – food \$500 - insurance	n/a	\$100	\$500 – American Board of Lifestyle Medicine

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



Interim Budget Request Form

Date: 9/15/20

Please check one box:

University Council Funding ONLY
 Med Council Funding ONLY
 Other: _____

ORGANIZATION NAME: Building the Next Generation of Academic Physician

PRESIDENT: Akya Myrie VICE PRESIDENT: Jasmine Walker

TELEPHONE: 516-297-9834 TREASURER: Alexandra Belzie

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Fall Speaker Meeting December 4th, 2020: -4 \$25 Amazon Gift Cards for Participation Expected # of Participants: 25	\$100		\$100	

<p>BNGAP Annual Downstate Conference January 8th- 9th ,2021:</p> <p>We host a conference for students and residents in the New York Area. It is also an opportunity for students to meet physicians in academia who identify as underrepresented minorities in the field. We're hoping that this networking event can support our goal of encouraging students who are underrepresented to pursue careers in academic medicine. We're planning for this event to be in person or virtual, but our budget is based on in person expectations.</p> <p>Expected # of Participants: 60-80</p> <p>Expense:</p> <ul style="list-style-type: none"> -Food (Café 101) -Supplies to set up room - Paraphernalia (pens, key chains, etc.) - Pre/ Post Survey Analysis and Results - Gifts for the speakers 	<p>\$1200 Food \$300 Paraphernalia \$225 Gifts for 5 guest speakers Total: \$1,725</p>		<p>\$1,725 (Looking for more funding sources— suggestions are appreciated)</p>	

--	--	--	--	--

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.