

Faculty Student Assoc of DMC-Student Activity Fund
MEDICAL STUDENT COUNCIL (MSC)
FY 2021 = June 1, 2020 through May 31, 2021
REVISED CERTIFIED BUDGET 5/13/21

Account	Description	Actual as of 05/31/20	Submitted Budget 2020 - 2021	Certified Revised Budget 2020 - 2021	Retained Prior Year End Roll- over	Current Year Net Total "Available to Spend"	Comments
Income							
40-49001-012-30001	ACTIVITIES FEES INCOME	\$ 88,935.00	\$ 88,740.00	\$88,740.00	\$ -	\$88,740.00	Based on Prior Year Actual
40-49001-012-30001	40% REFUND OF SAF SPRING 2020 MSC FEE; MSC approved 5/14/2020	(17,644.00)	-	-	-	-	
40-49001-012-30001	80% REFUND OF SAF FALL 2020 MSC FEE; MSC approved 2/11/2021	-	-	(36,652.00)	-	(36,652.00)	Net FY2021 SAF Income = \$52,088
40-30014-012-30001	ROLLOVER BALANCE - MSC	61,060.91	-	63,948.92	-	63,948.92	
40-30014-012-30001	ROLLOVER BALANCE - YBK	27,242.13	-	-	14,504.25	14,504.25	Total Rollover @ 6/1/20 =
40-30014-012-30001	ROLLOVER BALANCE - CERTAIN CLUBS	130,390.92	-	-	150,881.89	150,881.89	229,335.06
Total Income		\$ 289,984.96	\$ 88,740.00	\$ 116,036.92	\$ 165,386.14	\$281,423.06	Formula cell (Don't change)
Program Expenses							
40-70009-012-30001	ADMINISTRATION FEE	\$ 1,800.00	\$ 1,843.00	\$ 1,843.00	\$ -	\$ 1,843.00	
40-70245-012-30001	AMERICAN MEDICAL ASSOCIATION - MEDICAL SOC NYS (AMA-MSSNY)	555.12	500.00	500.00	-	500.00	
40-70016-012-30001	AMERICAN MEDICAL STUDENT ASSOCIATION (AMSA)	119.23	-	-	8,307.72	8,307.72	Retains rollover
40-70244-012-30001	AMERICAN MEDICAL WOMEN'S ASSOCIATION (AMWA)	70.00	600.00	600.00	-	600.00	
40-70261-012-30001	ASIAN PACIFIC AMERICAN ASSOCIATION (APAMSA)	1,149.33	600.00	600.00	1,629.24	2,229.24	Retains rollover
40-70291-012-30001	ASSOCIATION OF WOMEN'S SURGEONS	318.86	600.00	600.00	-	600.00	
40-70280-012-30001	BROOKLYN FREE CLINIC	(1,680.38)	8,000.00	8,000.00	90,552.52	98,552.52	Retains rollover
40-70281-012-30001	CHINESE AMERICAN MEDICAL SOCIETY (CAMS)	1,440.90	1,000.00	1,000.00	5,144.05	6,144.05	Retains rollover
40-72020-012-30001	CLASS 2020	(502.48)	-	-	-	-	Any remaining bal to Class Reserve
40-72021-012-30001	CLASS 2021	259.93	1,500.00	1,500.00	4,238.61	5,738.61	Retains rollover
40-72022-012-30001	CLASS 2022	3,066.50	1,500.00	1,500.00	179.66	1,679.66	Retains rollover
40-72023-012-30001	CLASS 2023	177.63	1,500.00	1,500.00	1,322.37	2,822.37	Retains rollover
40-72024-012-30001	CLASS 2024	-	1,500.00	1,500.00	-	1,500.00	New account / retains rollover
40-72000-012-30001	CLASS RESERVE	-	-	-	19,217.33	19,217.33	Retains rollover
40-70249-012-30001	DANIEL HALE WILLIAMS SOCIETY	5,671.01	3,000.00	3,000.00	6,445.97	9,445.97	Retains rollover
40-70367-012-30001	DIALYSIS SIDE KICKS	151.85	275.00	275.00	-	275.00	
40-70277-012-30001	DOWNSTATE ANESTHESIA SOCIETY	78.06	350.00	350.00	-	350.00	
40-70373-012-30001	DOWNSTATE BOOK CLUB	207.42	-	-	-	-	
40-70378-012-30001	DOWNSTATE CHESS CLUB	107.00	-	-	-	-	
40-70248-012-30001	DOWNSTATE CHRISTIAN FELLOWSHIP (DCF)	1,299.50	2,000.00	2,000.00	-	2,000.00	
40-70295-012-30001	DOWNSTATE DEVELOPMENTAL DISABILITIES	-	-	-	-	-	
40-70252-012-30001	DOWNSTATE ETHICS SOCIETY	(151.40)	600.00	600.00	-	600.00	
40-70382-012-30001	DOWNSTATE EVIDENCE BASED MEDICINE CLUB	(138.75)	250.00	250.00	-	250.00	
40-70377-012-30001	DOWNSTATE IMMIGRANT HEALTH INITIATIVE	(375.00)	-	-	-	-	
40-70374-012-30001	DOWNSTATE INITIATIVE FOR NUTRITIONAL EMPOWERMENT	103.03	400.00	400.00	-	400.00	
40-70350-012-30001	DOWNSTATE MEDICAL ENTREPRENEURSHIP CLUB (DMEC)	420.00	300.00	300.00	-	300.00	
40-70368-012-30001	DOWNSTATE MUSIC CLUB	-	100.00	100.00	-	100.00	
40-70258-012-30001	DOWNSTATE OB/GYN SOCIETY	(44.37)	400.00	400.00	-	400.00	
40-70289-012-30001	DOWNSTATE ORGANIZATION OF SOUTH ASIANS	-	800.00	800.00	-	800.00	
40-70260-012-30001	DOWNSTATE ORTHOPAEDICS CLUB (AKA SPORTS MEDICINE)	101.97	400.00	400.00	-	400.00	
40-70384-012-30001	DOWNSTATE PLASTIC & RECONSTRUCTIVE SURGERY INTEREST GROUP	(150.00)	300.00	300.00	-	300.00	
40-70254-012-30001	DOWNSTATE PRIDE CLUB	120.22	900.00	900.00	-	900.00	
40-70381-012-30001	DOWNSTATE SOCCER CLUB	(250.00)	135.00	135.00	-	135.00	
40-70371-012-30001	DOWNSTATE STUDENT NURSING ASSOCIATION (DSNA)	(377.20)	-	-	-	-	
40-70268-012-30001	DOWNSTATE STUDENTS FOR CHOICE	458.50	900.00	900.00	-	900.00	
40-70273-012-30001	DOWNSTATE SURGERY CLUB	219.30	850.00	850.00	-	850.00	
40-70274-012-30001	DOWNSTATE UROLOGY CLUB	250.00	400.00	400.00	-	400.00	
40-70365-012-30001	DOWNSTATE WELLNESS CLUB	163.32	600.00	600.00	-	600.00	
40-70075-012-30001	DOWNSTATE WHITE COATS FOR BLACK LIVES (DWC4BL)	276.00	750.00	750.00	-	750.00	
40-70251-012-30001	EMERGENCY MEDICINE INTEREST GROUP (EMIG)	-	-	-	-	-	
40-70154-012-30001	ENT/OTOLARYNGOLOGY CLUB	231.00	300.00	300.00	-	300.00	
40-70347-012-30001	FAMILY MEDICINE INTEREST GROUP (FMIG)	400.50	500.00	500.00	49.50	549.50	Retains rollover
40-70284-012-30001	GLOBAL HEALTH CLUB	1,611.05	920.00	920.00	-	920.00	
40-70372-012-30001	INNOVATIVE MEDICINE INTEREST GROUP	-	-	-	-	-	
40-70276-012-30001	INTERNAL MEDICINE INTEREST GROUP	(216.09)	-	-	776.29	776.29	Retains rollover
40-70290-012-30001	INTERVENTIONAL RADIOLOGY INTEREST GROUP (IRIG)	(250.00)	350.00	350.00	-	350.00	
40-70266-012-30001	LATINO MEDICAL STUDENT ASSOCIATION	384.03	600.00	600.00	-	600.00	
40-70255-012-30001	MAIMONIDES SOCIETY	1,738.65	2,500.00	2,500.00	-	2,500.00	
40-70256-012-30001	MEDICAL ARTISTS GUILD/BROOKLYN STORIES	(1,350.00)	2,000.00	2,000.00	-	2,000.00	
40-70359-012-30001	MEDICAL SPANISH INTEREST GROUP (MSIG)	223.50	350.00	350.00	-	350.00	
40-70135-012-30001	MEETINGS (FOOD AND BEVERAGE)	1,448.94	2,000.00	2,000.00	-	2,000.00	
40-70257-012-30001	MUSLIM STUDENTS ASSOCIATION (MSA)	2,533.75	2,500.00	2,500.00	-	2,500.00	
40-70361-012-30001	NATIONAL PERINATAL ASSOCIATION STUDENT SOCIETY (NPASS)	-	-	-	-	-	
40-70375-012-30001	NURSING MEDICAL STUDENT ALLIANCE	31.00	-	-	-	-	
40-70272-012-30001	ONCOLOGY CLUB	265.00	350.00	350.00	-	350.00	
40-70259-012-30001	OPHTHALMOLOGY CLUB	367.00	-	-	-	-	
40-70262-012-30001	PEDS'R'US	116.14	450.00	450.00	-	450.00	
40-70379-012-30001	PHOTOGRAPHY CLUB	(210.77)	185.00	185.00	-	185.00	
40-70174-012-30001	PROGRAMS AND PROJECTS	23,748.40	-	27,396.92	-	27,396.92	Place net of all rollover here
40-70294-012-30001	PROJECT TEACH	168.45	300.00	300.00	361.55	661.55	Retains rollover
40-70263-012-30001	PSYCHIATRY STUDENT INTEREST GROUP (PHYCHSIG)	160.50	300.00	300.00	-	300.00	
40-70282-012-30001	RADIOLOGY INTEREST GROUP	187.00	-	-	-	-	
40-70287-012-30001	SEX IN MEDICINE WEEK	(141.50)	-	-	657.08	657.08	Retains rollover
40-70269-012-30001	STUDENT FOR SOCIAL RESPONSIBILITY (SSR)	2,869.27	2,850.00	2,850.00	-	2,850.00	
40-70270-012-30001	STUDENT INTEREST GROUP IN NEUROLOGY (SIGN)	147.05	180.00	180.00	-	180.00	
40-70293-012-30001	STUDENT TRAUMA INTEREST GROUP	410.07	500.00	500.00	-	500.00	
40-70264-012-30001	STUDENTS FOR A NATIONAL HEALTH PROG (SNAHP)	171.00	400.00	400.00	-	400.00	
40-70369-012-30001	SUNY DOWNSTATE CHAPTER OF PHYSICIANS FOR HUMAN RIGHTS	(55.62)	1,660.00	1,660.00	-	1,660.00	
40-70250-012-30001	SUNY DOWNSTATE DERMATOLOGY CLUB	-	340.00	340.00	-	340.00	
40-70370-012-30001	SUNY DOWNSTATE STREET MEDICINE OUTREACH ASSOCIATION	(3,182.59)	500.00	500.00	-	500.00	Retains rollover
40-70286-012-30001	WILDERNESS MEDICINE	195.19	-	-	-	-	
40-70226-012-30001	WINTER BALL / SPRING FLING	8,000.00	8,000.00	8,000.00	-	8,000.00	
40-70351-012-30001	YEARBOOK IATROS SENIOR	5,737.88	5,000.00	5,000.00	26,504.25	31,504.25	Retains rollover
40-70362-012-30001	STUDENTS PARTNERING AND REACHING KIDS (SPARK)	-	150.00	150.00	-	150.00	
40-70388-012-30001	STUDENT LEADERSHIP TRAINING	-	1,500.00	1,500.00	-	1,500.00	New account
Total Program Expense		\$ 60,649.90	\$ 67,538.00	\$ 94,934.92	\$ 165,386.14	\$ 260,321.06	Formula cell (Don't change)
Balance Before Reserves		\$ 229,335.06	\$ 21,202.00	\$ 21,102.00		\$ 21,102.00	Formula cell (Don't change)
Reserves:							
40-30008-012-30001	RESERVE FUND	-	21,202.00	21,102.00	-	21,102.00	Based on prior year actual
Total Reserves		\$ -	\$ 21,202.00	\$ 21,102.00	\$ -	\$ 21,102.00	Formula cell (Don't change)
Total Expenses + Reserves		60,649.90	88,740.00	116,036.92	165,386.14	281,423.06	Formula cell (Don't change)
Total Net Income less Expenses + Reserves		\$ 229,335.06	\$ -	\$ -	\$ -	\$ -	Formula cell (Don't change)

**SUNY Reserve Guidelines >5% and <100% of prior year actual expenses*



July 6, 2021

TO: Sejal Shah, President, Medical Student Council (MSC)
via eMail and posted on FSA website.

FROM: Richard J. Bentley, President, Faculty Student Association (FSA)

SUBJECT: MSC Budget Certification for FY 2021 (6/1/20 thru 5/31/21).

Attached and posted on the FSA SAF webpage is a copy of MSC's revised certified budget for Student Activity fees (SAF) for the fiscal year 2021 that began June 1, 2020. This reflects the MSC vote at their 2/11/21 meeting to refund 80% of the Fall 2020 SAF, resulting from pandemic related reduced programs and activities. This MSC Revised Budget has been certified on behalf of the Campus President in accordance with the SUNY Board of Trustees Guidelines including the following adjustments:

- **SAF Income:** The MSC's prior budgeted FY2021 SAF revenue was \$ 88,740 (pre-pandemic) and is now adjusted to reflect MSCs vote to refund of 80% of Fall 2020 MSC SAF (est total \$36,652). Full time COM students will receive refund of \$44. Bursar will issue refunds to applicable students' accounts in July 2021. Resulting net FY2021 SAF revenue is revised to **\$52,088**.
 - *Note: MSC's fiscal year 2022 budget for SAF revenue is expected to return to the \$88K level.*
- **The cumulative Class Reserve account is now excessive** (exceeds 100% of their total prior annual expense). Historically this account is where any remaining excess balance of each prior year graduating class has been placed. During Fall 2021, MSC will need to plan alternative use of funds or reallocation to other programs to reduce this reserve to a more reasonable amount.
- **Programs & Projects:** The net of the above revision results has been made in this account is adjusted to **\$27,396.92** to balance MSC's budget (bottom line net to zero).

Please be aware that:

- **Authorized Signatures:** In accordance with the MSC bylaws, payment forms require joint signatures as follows:
 - General Med Council Accounts: Any two MSC Officers.
 - Club and Class Accounts: Any one MSC Officer, plus any one club/class officer.
 - Yearbook Accounts: Any one MSC Officer, plus any one yearbook coordinator.
 MSC requires that whenever the MSC Treasurer is not the authorized signature on any payment form, the MSC officer signing/approving that payment form must provide the relevant details (payee, \$ amount, purpose) **to the MSC Treasurer within 3 business days** of its submission to FSA.
- Expenses may be drawn from appropriate accounts in accordance with this certified budget, dependent on the positive cash balance of the account at the time of disbursements.
- **Programs & Projects** and **Reserve Fund** require meeting minutes approving use, since purpose is unknown at this time of certification.
- The Council may submit a revised budget for additional certification at any time during the year.
- [FSA Payment Form \(link\)](#), [SAF Meeting Minutes Guidelines \(link\)](#), and [other SAF documents \(link\)](#) available online.

Please feel free to contact me at Ext. 2186 if you have questions or concerns.

cc: Anthony Condoleo, FSA Interim Controller (w/original documents);
Daniel Minnock, FSA Bookkeeper

via eMail:

Alice Herchek, VP	Jeffrey Putman, PhD, Advisor
Alexandra Greenberg, Secretary	Schuyler Hooke
Jack Nasar, Treasurer	Adam Burgman
DeAnne Kennedy-Lorde, Bursar (No SAF rate change; F/T Rate = \$110 /year). Process Fall 2020 refund of \$44. per full time MSC student)	