



[Note: red ink denotes changes made during certification after actual 5/31/18 amounts were known.]

| | | C | D | E | |
|--|--|-----------------------|----------------------------|--|---|
| | | | | (= C+D) MSC | |
| Account | Description (Account Title) | Submitted Budget 2020 | Approved Year End Rollover | FY2020 Certified Budget "Available to Spend" | Comments |
| Income | | | | | |
| 40-49001-012-30001 | ACTIVITIES FEES INCOME | \$ 89,485.00 | \$ - | \$ 89,485.00 | Based on Prior Year Actual |
| 40-30014-012-30001 | ROLLOVER BALANCE - MSC | \$ 47,206.44 | \$ - | \$ 47,206.44 | Based on Actual as of 5/31/19 |
| 40-30014-012-30001 | ROLLOVER BALANCE - YBK | | \$ 22,548 | \$ 22,548.34 | Based on Actual as of 5/31/19 |
| 40-30014-012-30001 | ROLLOVER BALANCE - CERTAIN CLUBS | \$ - | 104,212.27 | \$ 104,212.27 | Based on Actual as of 5/31/19 |
| Total Income | | \$ 136,691.44 | 126,760.81 | \$ 263,452.05 | |
| Program Expenses | revisions to match official DMG Registered Cnp Names (link), accounts added. | | | | |
| 40-70009-012-30001 | ADMINISTRATION FEE | \$ - | - | \$ 1,800.00 | |
| 40-70245-012-30001 | AMERICAN MEDICAL ASSOCIATION - MEDICAL SOC NYS (AMA-MSSNY) | \$ 1,725.00 | - | 1,725.00 | |
| 40-70244-012-30001 | AMERICAN MEDICAL WOMEN'S ASSOCIATION (AMWA) | \$ 300.00 | - | 300.00 | |
| 40-70261-012-30001 | ASIAN PACIFIC AMERICAN ASSOCIATION (APAMSA) | \$ 1,050.00 | 1,695.60 | 2,745.60 | Retains Rollover |
| 40-70280-012-30001 | BROOKLYN FREE CLINIC | \$ 6,700.00 | 74,300.99 | 81,000.99 | Retains rollover |
| 40-70281-012-30001 | CHINESE AMERICAN MEDICAL SOCIETY (CAMS) | \$ 300.00 | 7,633.36 | 7,933.36 | Retains rollover |
| 40-70291-012-30001 | ASSOCIATION OF WOMEN'S SURGEONS | \$ 600.00 | - | 600.00 | |
| 40-72018-012-30001 | CLASS 2018 | \$ - | 2,010.64 | 2,010.64 | Any remaining bal to class reserve |
| 40-72019-012-30001 | CLASS 2019 | \$ - | 4,302.36 | 4,302.36 | Any remaining bal to class reserve |
| 40-72020-012-30001 | CLASS 2020 | \$ 1,500.00 | 2,629.21 | 4,129.21 | Retains any rollover |
| 40-72021-012-30001 | CLASS 2021 | \$ 1,500.00 | 1,899.10 | 3,399.10 | Retains any rollover |
| 40-72022-012-30001 | CLASS 2022 | \$ 1,500.00 | - | 1,500.00 | Retains any rollover |
| 40-72000-012-30001 | CLASS RESERVE | \$ - | 5,028.27 | 5,028.27 | Retains any rollover |
| 40-70248-012-30001 | DANIEL HALE WILLIAMS SOCIETY | \$ 3,000.00 | 4,406.30 | 7,406.30 | Retains any rollover |
| 40-70367-012-30001 | DIALYSIS SIDE KICKS | \$ 250.00 | - | 250.00 | |
| 40-70277-012-30001 | DOWNSTATE ANESTHESIA SOCIETY | \$ 350.00 | - | 350.00 | |
| 40-70248-012-30001 | DOWNSTATE CHRISTIAN FELLOWSHIP (DCF) | \$ 3,350.00 | - | 3,350.00 | |
| 40-70295-012-30001 | DOWNSTATE DEVELOPMENTAL DISABILITIES | \$ 1,700.00 | - | 1,700.00 | |
| 40-70075-012-30001 | DOWNSTATE WHITE COATS FOR BLACK LIVES | \$ 1,100.00 | - | 1,100.00 | |
| 40-70378-012-30001 | DOWNSTATE CHESS CLUB | \$ 250.00 | - | 250.00 | |
| 40-70350-012-30001 | DOWNSTATE MEDICAL ENTREPRENEURSHIP CLUB (DMEC) | \$ 420.00 | - | 420.00 | |
| 40-70368-012-30001 | DOWNSTATE MUSIC CLUB | \$ 250.00 | - | 250.00 | |
| 40-70258-012-30001 | DOWNSTATE OB/GYN SOCIETY | \$ - | - | - | |
| 40-70260-012-30001 | DOWNSTATE ORTHOPAEDICS CLUB (AKA SPORTS MEDICINE) | \$ 500.00 | - | 500.00 | |
| 40-70268-012-30001 | DOWNSTATE STUDENTS FOR CHOICE | \$ 950.00 | - | 950.00 | |
| 40-70377-012-30001 | DOWNSTATE IMMIGRANT HEALTH INITIATIVE | \$ - | - | - | |
| 40-70273-012-30001 | DOWNSTATE SURGERY SOCIETY | \$ 420.00 | - | 420.00 | |
| 40-70274-012-30001 | DOWNSTATE UROLOGY CLUB | \$ 260.00 | - | 260.00 | |
| 40-70365-012-30001 | DOWNSTATE WELLNESS CLUB | \$ 500.00 | - | 500.00 | |
| 40-70251-012-30001 | EMERGENCY MEDICINE INTEREST GROUP (EMIG) | \$ - | - | - | |
| 40-70154-012-30001 | ENT/ OTOLARYNGOLOGY CLUB | \$ 550.00 | - | 550.00 | |
| 40-70347-012-30001 | FAMILY MEDICINE INTEREST GROUP (FMIG) | \$ 450.00 | - | 450.00 | Retains Rollover |
| 40-70284-012-30001 | GLOBAL HEALTH CLUB | \$ 1,740.00 | - | 1,740.00 | |
| 40-70363-012-30001 | HAITIAN CREOLE CLUB | \$ - | - | - | |
| 40-70360-012-30001 | HUMANS OF DOWNSTATE | \$ - | - | - | |
| 40-70376-012-30001 | SIMULATION CENTER | \$ - | - | - | |
| 40-70276-012-30001 | INTERNAL MEDICINE INTEREST GROUP | \$ - | - | - | Retains Rollover |
| 40-70290-012-30001 | INTERVENTIONAL RADIOLOGY INTEREST GROUP (IRIG) | \$ - | - | - | |
| 40-70265-012-30001 | LATINO MEDICAL STUDENT ASSOCIATION | \$ 400.00 | - | 400.00 | |
| 40-70255-012-30001 | MAIMONIDES SOCIETY | \$ 2,350.00 | - | 2,350.00 | |
| 40-70256-012-30001 | MEDICAL ARTISTS GUILD/BROOKLN STORIES | \$ 2,000.00 | - | 2,000.00 | |
| 40-70359-012-30001 | MEDICAL SPANISH INTEREST GROUP (MSIG) | \$ 250.00 | - | 250.00 | |
| 40-70135-012-30001 | MEETINGS (FOOD AND BEVERAGE) | \$ 1,500.00 | - | 1,500.00 | |
| 40-70257-012-30001 | MUSLIM STUDENTS ASSOCIATION (MSA) | \$ 4,650.00 | - | 4,650.00 | |
| 40-70381-012-30001 | NATIONAL PERINATAL ASSOCIATION | \$ 250.00 | - | 250.00 | |
| 40-70272-012-30001 | ONCOLOGY CLUB | \$ 300.00 | - | 300.00 | |
| 40-70259-012-30001 | OPHTHALMOLOGY CLUB | \$ 650.00 | - | 650.00 | |
| 40-70372-012-30001 | INNOVATIVE MEDICINE INTEREST GROUP | \$ 500.00 | - | 500.00 | |
| 40-70373-012-30001 | DOWNSTATE BOOK CLUB | \$ 300.00 | - | 300.00 | |
| 40-70374-012-30001 | DOWNSTATE INITIATIVE FOR NUTRITIONAL EMPOWERMENT | \$ 300.00 | - | 300.00 | |
| 40-70375-012-30001 | NURSING MEDICAL STUDENT ALLIANCE | \$ 700.00 | - | 700.00 | |
| 40-70262-012-30001 | PEDS'R'US | \$ 1,050.00 | - | 1,050.00 | |
| 40-70254-012-30001 | PRIDE CLUB | \$ 2,000.00 | - | 2,000.00 | |
| 40-70174-012-30001 | PROGRAMS AND PROJECTS | \$ - | - | 54,210.57 | Place Net of all Rollover here |
| 40-70294-012-30001 | PROJECT TEACH | \$ 500.00 | - | 500.00 | Retains Rollover |
| 40-70263-012-30001 | PSYCHIATRY STUDENT INTEREST GROUP (PHYCHSIG) | \$ 300.00 | - | 300.00 | |
| 40-70282-012-30001 | RADIOLOGY INTEREST GROUP | \$ 600.00 | - | 600.00 | |
| 40-70287-012-30001 | SEX IN MEDICINE WEEK | \$ - | 306.44 | 306.44 | Retains Rollover |
| 40-70269-012-30001 | STUDENT FOR SOCIAL RESPONSIBILITY (SSR) | \$ 3,000.00 | - | 3,000.00 | |
| 40-70270-012-30001 | STUDENT INTEREST GROUP IN NEUROLOGY (SIGN) | \$ 500.00 | - | 500.00 | |
| 40-70279-012-30001 | STUDENT NOTETAKING SERVICE (SNS) 2ND YR | \$ - | - | - | Remove Organization |
| 40-70293-012-30001 | STUDENT TRAUMA INTEREST GROUP | \$ 420.00 | - | 420.00 | |
| 40-70264-012-30001 | STUDENTS FOR A NATIONAL HEALTH PROG (SNAHP) | \$ 480.00 | - | 480.00 | |
| 40-70362-012-30001 | STUDENTS PARTNERING & REACHING KIDS (SPARK) | \$ - | - | - | |
| 40-70370-012-30001 | SUNY DOWNSTATE OUTREACH ASSOCIATION | \$ - | - | - | |
| 40-70250-012-30001 | SUNY DOWNSTATE DERMATOLOGY CLUB | \$ 315.00 | - | 315.00 | |
| 40-70286-012-30001 | WILDERNESS MEDICINE | \$ 250.00 | - | 250.00 | |
| 40-70226-012-30001 | WINTER BALL / SPRING FLING | \$ 8,000.00 | - | 8,000.00 | |
| 40-70351-012-30001 | YEARBOOK IATROS SENIOR | \$ 5,000.00 | 22,548.34 | 27,548.34 | Retains Rollover |
| | CHAPTER OF PHYSICIANS FOR HUMAN RIGHTS | \$ 250.00 | - | 250.00 | |
| | STREET MEDICINE | \$ 500.00 | - | 500.00 | - |
| | AMSA | \$ 400.00 | - | 400.00 | Retains Rollover |
| | CLASS OF 2023 | \$ 1,500.00 | - | 1,500.00 | Retains Rollover |
| Total Program Expense | | \$ 70,420.00 | \$ 126,760.61 | \$ 253,191.16 | Formula cell (Don't change) |
| Balance Before Reserves | | \$ 66,271.44 | - | \$ 10,260.87 | Formula cell (Don't change) |
| Reserves: | | | | | |
| 40-30008-012-30001 | RESERVE FUND | \$ 19,065.00 | - | \$ 10,260.87 | = 10% prior year spend (within SUNY Guidelines) |
| Total Reserves | | \$ 19,065.00 | - | \$ 10,260.87 | Formula cell (Don't change) |
| Total Expenses + Reserves | | \$ 89,485.00 | - | \$ 263,452.05 | Formula cell (Don't change) |
| Total Net Income less Expenses + Reserves | | \$ 47,206.44 | \$ (0.00) | (0.00) | Formula cell (Don't change) |
| *SUNY Reserve Guidelines >5% and <100% of prior year actual expenses | | | | | |



Faculty Student Association of DOWNSTATE Medical Center

Aug 14, 2019

TO: Jordana Schmidt-Swartz, President, Medical Student Council (MSC)
via eMail and posted on FSA website.

FROM: Richard J. Bentley, President, Faculty Student Association (FSA)

Rich B.

SUBJECT: MSC Budget Certification for FY 2020 (6/1/19 thru 5/31/20).

Attached is a copy of MSC's certified budget for Student Activity fees (SAF) for the fiscal year 2020 that began June 1, 201. The MSC approved the submitted budget at their May 9, 2019 meeting, which has been certified on behalf of the Campus President in accordance with the SUNY Board of Trustees Guidelines including the following adjustments:

1. **Activity Fee Income:** was revised to reflect prior year actual at **\$89,485.**
2. **Rollover:** MSC's actual rollover at 5/31/19 of **\$151,418.71** which is reflected as two separate amounts:
 - "Rollover Balance" of **\$47,206.44** represent funds reverted back to MSC to re-allocate, and
 - "Rollover Balance—Clubs" represent those accounts that retained their actual rollover"; Total of **\$104,212.27.**
3. **Total "Available to Spend"** column reflects each Club/Organization's retained **rollover income plus** any new 2020 MSC allocation.
4. **Reserve Fund:** The reserve was set as 10% of prior year actual expenses at **\$10,260.87.**
5. **Programs & Projects:** The net remaining balance of all above adjustments was placed in this acct at **\$54,210.57.**

Please be aware that:

- **Authorized Signators:** In accordance with the MSC bylaws, payment forms require joint signatures as follows:
 - General Med Council Accounts: Any two MSC Officers.
 - Club and Class Accounts: Any one MSC Officer, plus any one club/class officer.
 - Yearbook Accounts: Any one MSC Officer, plus any one yearbook coordinator.MSC requires that whenever the MSC Treasurer is not the authorized signature on any payment form, the MSC officer signing/approving that payment form must provide the relevant details (payee, \$ amount, purpose) **to the MSC Treasurer within 3 business days** of its submission to FSA.
- Expenses may be drawn from appropriate accounts in accordance with this certified budget, dependent on the positive cash balance of the account at the time of disbursements.
- **Programs & Projects** and **Reserve Fund** require meeting minutes approving use, since purpose is unknown at this time of certification.
- The Council may submit a revised budget for additional certification at any time during the year.
- [FSA Payment Form \(link\)](#), [SAF Meeting Minutes Guidelines \(link\)](#), and [other SAF documents \(link\)](#) available online.

Please feel free to contact me at Ext. 2186 if you have questions or concerns.

cc: Anthony Condoleo, FSA Interim Controller (w/original documents);
Daniel Minnock, FSA Bookkeeper

via eMail:

Rabani Bharara, VP
Aaron Huang, Secretary
Alice Herchek, Treasurer
Peter Ljutic, Bursar (No SAF rate change; F/T Rate = \$110./yr)

Jeffrey Putman, PhD, Advisor
Meg O'Sullivan, AVP Student Life
Amy Urqhart, Director, Student Center

Faculty Student Association of Downstate Medical Center, Inc
Mail Stop 1219; 450 Clarkson Avenue; Brooklyn, NY 11203-2098 Telephone: 718-270-3187
www.downstate.edu/fsa



Date Completed:

- Instructions:** 1. Complete this form All Signatures on this form must be ORIGINAL signatures (pages 1 & 2). blank form avail on [FSA website](#),
 2. Attach the detail SAF Budget Worksheet as approved by the student council,
 3. Attach the SIGNED meeting minutes showing the budget detail was approved by the student council.
Submit all 3 documents togdthtr to FSA Business Office (Mail Stop 1219) by SAF Budget deadline (see annual cover letter for May date).

SAF BUDGET REQUEST AND AGREEMENT FOR FISCAL YEAR: June 1, 2019 thru May 31, 2020NAME OF STUDENT ORGANIZATION: Medical Student Council

| Officer | Print Name | Term of Office until (end date) | eMail (best way to reach you) | Phone # (best way to reach you) |
|--|------------------------|---------------------------------|--------------------------------------|---------------------------------|
| President (if other Title,specify:) | Jordana Schmidt-Swartz | May 31, 2020 | jordana.schmidt-swartz@downstate.edu | 201 675 7048 |
| Vice President (if other Title,specify:) | Rabani Bharara | May 31, 2020 | Rabani.Bharara@downstate.edu | 516-784-9288 |
| Secretary (if other Title,specify:) | Aaron Huang | May 31, 2020 | aaronhuang@downstate.edu | 914-602-8001 |
| Treasurer (if other Title,specify:) | Alice Herchet | May 31, 2020 | alice.herchet@downstate.edu | 678-687-9933 |

AUTHORIZED SIGNATURE(S) FOR PAYMENT FORMS (check your Council Constitution -Bylaws ; Most have specific authorized signator requirements):

| | | | |
|------------------|------------------------|------------------|---------------|
| Signature | X | Signature | X |
| J Schmidt-Swartz | Jordana Schmidt-Swartz | Alice Herchet | Alice Herchet |
| Pres Print Name | President | Treas Print Name | Treasurer |
| Signature | X | Signature | X |
| Rabani Bharara | Rabani Bharara | Aaron Huang | Aaron Huang |
| VP Print Name | Vice President | Secy Print Name | Secretary |

Check One: ☒ JOINT or ☐ SINGLE SIGNATURES ARE REQUIRED FOR DISBURSEMENTS.Other signature restrictions, if any (Often specified in Council's Constitution-Bylaws. insert any additional special instructions or signature requirements that are applicable)

AGREEMENT Between
THE FACULTY STUDENT ASSOCIATION OF DOWNSTATE MEDICAL CENTER, INC.
And

MEDICAL STUDENT Council (MSC)
(Insert Name of Student Organization)

The Faculty Student Association (FSA) is allowed to receive, hold, and disburse monies as agent for recognized Student Activity Fee organizations on the SUNY Downstate Medical Center campus and is performing in accordance with the established "[Policies and Procedures for Trust and Agency \(T&A\) Accounts](#)" and the SUNY Board of Trustee "[Guidelines on Student Activity Fees](#)" documents.

In consideration thereof, the applicant above hereinafter referred to as "depositor" requests and authorizes the FSA to act as its agent for the receipt, custody, and disbursement of funds pursuant to those documents. The depositor hereby agrees to pay an administrative fee to FSA as determined annually by the FSA Board of Directors. This amount shall be deducted from the depositor's account(s) at the start of each fiscal year.

As the designated agent, FSA will endeavor to maintain accounts consistent with the purposes and within the scope and authorizations set forth by the depositor in this Budget Request. Disbursements will be processed in accordance with FSA Business Office procedures provided the appropriate signatories have executed the payment request. FSA reserves the right to refuse to pay out any funds that, in its own recognition, FSA feels are unauthorized or improper.

Depositor recognizes that FSA acts in a fiduciary capacity with T&A Accounts and insofar as depositor's account is a T&A Account, FSA assumes no liability for depositor's actions and/or agreements or commitments with any third parties. FSA assumes liability only with respect to its duties as an agent for custody and disposal of funds. Depositor agrees to hold harmless the FSA from any and all actions against it resulting from actions of depositor. In recognition thereof, this application is presented for review and certification.

Agreed and Accepted: X Judana Schmidt-Swartz 05/09/19
Applicant's Main Representative Signature Date

Send (1) This form with all original signatures, (2) The Budget Worksheet (detail), and (3) the Council's SIGNED MEETING MINUTES showing their approval of this budget, to the FSA Business Office (DMC Mail Stop 1219); A copy will be returned after certification.

DO NOT WRITE BELOW THIS LINE (FSA USE ONLY)

CERTIFICATION

Approved in accordance with the above linked documents FSA Policies and Procedures and SUNY Board of Trustee Guidelines. Certification Comments:

Revisions made during Certification are detailed in cover letter dated 8/14/19

CERTIFIED BY

Ricardo Bentley

SIGNATURE

Date of Certification:

8/14/19



Medical Student Council Meeting
Thursday, **May 9th** 2019 6:00 PM
Student Center Main Lounge
Minutes

Attendance: Name (proxy for name)

Jordana Meisel, Jonathan Leong, Rabani Bharara (Jonas Kwok), Adriana Kavoussi (Boey Li), Sejal Shah (Marine Coste), Elaine Fletcher (Elizabeth Moccia), Alice Herchek (Krystal Ealy), Aaron Conway (Kingsley Cruickshank), Alfonso Caetta (Brandon Adelson), Aaron Huang (Kurnvir Singh), Dr. Luchessi

Minutes recorded by Aaron Huang

Jordana presiding over meeting. Aaron is scribing the minutes.

New Business

1.) Budget Requests

- a. Poster presentation at American Surgical Education Society in Chicago - Inkyu Lee
 - i. Conference
 - 1. Chicago (Surgical Education Week 2019)
 - 2. Presenting at Chicago
 - ii. Requesting \$379.94 total from MC
- b. Urology Club – Samuel Gold
 - i. Urology Boot Camp from 3/23
 - 1. For rising subls, they had 5 or 6 more people come than expected so went over budget
 - ii. Requesting \$26.30 total from MC
- c. Emory Global Health Case Competition - Rabani Bharara
 - i. Get a scenario, make presentation, different lectures about global health scenarios, interdisciplinary experience 2 from public health, 1 from nursing, and 2 med students (coming a year now bc of miscommunication of funding so alumni was unable to fund) - global health club didn't plan money correctly either from budget requests so just lots of miscommunication
 - ii. Requesting \$640.86 total from MC

- d. PRIDE Club - Martin John
 - i. Buttons and faculty award - buttons now 55\$
 - ii. Order for buttons need to be cancelled - 60\$
 - iii. Requesting \$100 total from MC

Old Business

1.) Class Updates

- A.) 2019
 - a. Not here lol
- B.) 2020
 - a. Make departments feel like they care about their students for the away rotations (surgery seems like they're taking care of them better)
- C.) 2021
 - a. Start rotations, Sejal and Dree at meeting with CEC (curriculum eval committee); recently another incident at Kings- with typing screen so now can't draw blood; St George and Sophie Davis students take up spots at our hospital
- D.) 2022
 - a. SLC had meeting with all deans about accreditation - look for student involvement - don't use survey as gripe form; actual class gripe is access to counseling and mental health services - Dr Tam is psychologist not psychiatrist but this process is not happening apparently; wants more structure to help with communication more

Trending Topics

1.) Alumni Association

- a. Thinking of inviting us to meeting twice a year - they're extremely upset that students don't give back to school that much; what we want is networking which they don't provide at the moment; they're just not visible
- b. Weird thing of trying to make things mandatory on iPad so needs to be more transparent

2.) Goals for Next Year

- a. Want to move to Slack for communication
- b. Know other councils - meeting of the councils better for intercommunication and doing events; others not participating donor memorial
- c. Donor memorial next year start earlier - better outline

3.) UWorld bulk orders

- a. Did one through academic development (40\$ + tax), and tried for step 2; hoping for better help each year so people could be taken care of

4.) Yearly budget approval

Closed Meeting:

- i. Motioned by Rabani Bharara
- ii. Seconded by Sejal Shah
- iii. **Meeting is now closed.**

New Business

1.) Approval of April Minutes

- a. Motion to approve April minutes made by Sejal Shah
- b. Seconded by Rabani Bharara
 - i. Vote:
 1. For - 17
 2. Against - 0
 3. Abstain - 0

Motion passes to approve April minutes

1) Yearly budget approval

2) Budget Requests:

- i. Inkyu Lee – Presentation at American Surgical Education Society in Chicago
 1. Options: Fund in full (\$379.94), no funding
 2. Motion to fund in full by Aaron Huang, seconded by Rabani Bharara
 3. Vote:
 - a. For - 17
 - b. Against - 0
 - c. Abstain - 0

Motion passes to approve a reimbursement payment \$379.94 from Projects and Programs (40-70174-012-30001) to Inkyu Lee for trip to the conference in Chicago Att. 1

ii. Urology Club - Samuel Gold

4. Options: Fund in full (\$26.30), no funding
5. Motion to fund in full made by Rabani Bharara, second by Adrianna Kavoussi
6. Vote:
 - a. For - 17
 - b. Against - 0
 - c. Abstain - 0

Motion passes to transfer \$26.30 from Projects and Programs (40-70174-012-30001) to Urology Club (40-70274-012-30001) Att. 2

iii. Rabani Bharara – Emory Global Health Case Competition

7. Options: Fund in full (\$640.86), no funding
8. Motion to fund in full by Jonathan Leong, seconded by Adrianna Kavoussi
9. Vote:
 - a. For - 16
 - b. Against - 0

c. Abstain – 1

Motion passes to approve a reimbursement payment \$640.86 from Projects and Programs (40-70174-012-30001) to Rabani Bharara for trip to the Global Health Case Competition in Atlanta

Att. 3

iv. PRIDE Club - Martin John

10. Options: Fund in full (\$155), fund 140\$ (the decrease of 15\$ from the faculty award and include stipulations for award being bought from bookstore and pins not being used for fundraising), no funding

11. Motion to fund \$140 made by Aaron Huang, second by Rabani Bharara

12. Vote:

- a. For – 17
- b. Against – 0
- c. Abstain – 0

Motion passes to transfer \$140 from Projects and Programs (40-70174-012-30001) to PRIDE Club (40-70254-012-30001)

Att. 4

Motion to end meeting by Adrianna Kavoussi

Seconded by Sejal Shah

Meeting Closed at 7:31

Due to the annual budget not available at the time, the yearly budget vote was done over email and the names of the votes (sent to the emails of Jordana Meisel and Aaron Huang) will be scribed here.

Annual Budget approval (done over email): For - 14

Against - 0

Abstain - 0

Motion passes to approve the annual budget for next school year 2019-2020.

Minutes were scribed by Aaron Huang

Approved by Aaron Huang - Medical Council Secretary



DOWNSTATE
Medical Center

Faculty Student Association of DMC-Student Activity Fund

MEDICAL STUDENT COUNCIL (MSC)
FY 2020 = June 1, 2019 through May 31, 2020
Proposed BUDGET

For each Council account, Column C = the Council's current Yr. Certified Budget, Column D & G = Actual 10 months Year to Date amounts. Insert Council's Proposed FYE 2020 Budget in Column J.
Adjustment rows for any needed New Accounts (insert title, leave account # "TBD")

| Account | Description (Account Title in alpha sequence) | C Certified Budget 2019 | D Retained Prior Year End Rollover | E YTD Fundrsng Income as of 03/31/19 | F Current Year Net Total "Available to Spend" | G YTD Funds Spent as of 03/31/19 | H YTD Available Balance | I Proposed Budget 2020 | J Comments |
|--|--|-------------------------------|---|---|--|---|-------------------------------|------------------------------|------------------------------------|
| Income | | | | | | | | | |
| 40-49001-012-30001 | ACTIVITIES FEES INCOME | \$ 89,485.00 | | \$100,980.00 | \$ 100,980.00 | | \$ (11,495.00) | \$ 89,485.00 | |
| 40-30014-012-30001 | ROLLOVER BALANCE - MSC | 47,206.44 | | | | | | | place actual rollover here |
| 40-30014-012-30001 | ROLLOVER BALANCE - YBK | - | 22,548.34 | | | | | | |
| 40-30014-012-30001 | ROLLOVER BALANCE - CERTAIN CLUBS | - | 104,212.27 | | | | | | |
| Total Income | | \$ 136,691.44 | \$ 126,760.61 | \$ 100,980.00 | \$ 100,980.00 | \$ - | \$ (11,495.00) | \$ 89,485.00 | Formula cell (Don't change) |
| Program Expenses | | | | | | | | | |
| 40-70009-012-30001 | ADMINISTRATION FEE | \$ 1,758.00 | \$ - | \$ - | \$ 1,758.00 | \$ 1,758.00 | \$ - | \$ - | Formula cell (Don't change) |
| 40-70245-012-30001 | AMERICAN MEDICAL ASSOCIATION - MEDICAL SOC NYS (AMA-MSSNY) | 1,725.00 | - | - | 1,725.00 | 293.75 | 1,431.25 | 1,725.00 | |
| 40-70244-012-30001 | AMERICAN MEDICAL WOMEN'S ASSOCIATION (AMWA) | 750.00 | - | - | 750.00 | 401.50 | 348.50 | 300.00 | |
| 40-70261-012-30001 | ASIAN PACIFIC AMERICAN ASSOCIATION (APAMSA) | 1,106.00 | 1,695.00 | 769.32 | 3,570.92 | 1,378.95 | 2,191.97 | 1,050.00 | retains rollover |
| 40-70280-012-30001 | BROOKLYN FREE CLINIC | 6,000.00 | 74,300.99 | 47,541.10 | 127,842.09 | 74,140.79 | 53,701.30 | 300.00 | retains rollover |
| 40-70281-012-30001 | CHINESE AMERICAN MEDICAL SOCIETY (CAMS) | 1,650.00 | 7,633.36 | - | 9,283.36 | 2,881.50 | 6,401.86 | 6,700.00 | retains rollover |
| 40-70291-012-30001 | ASSOCIATION OF WOMEN'S SURGEONS | - | - | 380.00 | 380.00 | 8.00 | 372.00 | 600.00 | |
| 40-72018-012-30001 | CLASS 2018 | - | 2,010.64 | - | 2,010.64 | - | 2,010.64 | - | any remaining bal to class reserve |
| 40-72019-012-30001 | CLASS 2019 | 1,500.00 | 4,302.36 | 10,150.00 | 15,952.36 | 1,564.20 | 14,388.16 | - | any remaining bal to class reserve |
| 40-72020-012-30001 | CLASS 2020 | 1,500.00 | 2,628.21 | - | 4,129.21 | - | 4,129.21 | 1,500.00 | retains any rollover |
| 40-72021-012-30001 | CLASS 2021 | 1,500.00 | 1,899.10 | 600.00 | 3,999.10 | 1,000.56 | 2,998.54 | 1,500.00 | retains any rollover |
| 40-72022-012-30001 | CLASS 2022 | 1,500.00 | - | - | 1,500.00 | - | 1,500.00 | 1,500.00 | retains any rollover |
| 40-72000-012-30001 | CLASS RESERVE | - | 5,028.27 | - | 5,028.27 | - | 5,028.27 | - | retains any rollover |
| 40-70249-012-30001 | DANIEL HALE WILLIAMS SOCIETY | 1,500.00 | 4,406.30 | 3,956.35 | 9,862.65 | 1,146.16 | 8,716.49 | 3,000.00 | retains any rollover |
| 40-70367-012-30001 | DIALYSIS SIDE KICKS | - | - | 350.00 | 350.00 | 292.60 | 57.40 | 250.00 | |
| 40-70277-012-30001 | DOWNSTATE ANESTHESIA SOCIETY | 300.00 | - | - | 300.00 | 146.31 | 153.69 | 350.00 | |
| 40-70248-012-30001 | DOWNSTATE CHRISTIAN FELLOWSHIP (DCF) | 3,300.00 | - | - | 3,300.00 | 2,267.42 | 1,032.58 | 3,350.00 | |
| 40-70295-012-30001 | DOWNSTATE DEVELOPMENTAL DISABILITIES | 2,325.00 | - | - | 2,325.00 | - | 2,325.00 | 1,700.00 | |
| 40-70075-012-30001 | DOWNSTATE DIALOGUES | 1,125.00 | - | - | 1,125.00 | 584.78 | 540.22 | 1,100.00 | |
| 40-70378-012-30001 | DOWNSTATE CHESS CLUB | - | - | 250.00 | 250.00 | - | 250.00 | 250.00 | |
| 40-70350-012-30001 | DOWNSTATE MEDICAL ENTREPRENEURSHIP CLUB (DMEC) | 750.00 | - | - | 750.00 | 356.00 | 394.00 | 420.00 | |
| 40-70368-012-30001 | DOWNSTATE MUSIC CLUB | - | - | 250.00 | 250.00 | - | 250.00 | 250.00 | |
| 40-70258-012-30001 | DOWNSTATE GONGYIN SOCIETY | 375.00 | - | - | 375.00 | 150.00 | 225.00 | - | |
| 40-70260-012-30001 | DOWNSTATE ORTHOPAEDICS CLUB (AKA SPORTS MEDICINE) | 525.00 | - | 140.00 | 665.00 | 618.01 | 46.99 | 500.00 | |
| 40-70266-012-30001 | DOWNSTATE STUDENTS FOR CHOICE | 900.00 | - | - | 900.00 | 1,077.23 | (177.23) | 950.00 | |
| 40-70377-012-30001 | DOWNSTATE IMMIGRANT HEALTH INITIATIVE | - | - | 250.00 | 250.00 | - | 250.00 | - | |
| 40-70273-012-30001 | DOWNSTATE SURGERY SOCIETY | 225.00 | 312.40 | - | 537.40 | 230.59 | 306.81 | 420.00 | |
| 40-70274-012-30001 | DOWNSTATE UROLOGY CLUB | 225.00 | - | - | 225.00 | 170.50 | 54.50 | 250.00 | |
| 40-70365-012-30001 | DOWNSTATE WELLNESS CLUB | - | - | 2,479.00 | 2,479.00 | 2,229.00 | 250.00 | 500.00 | |
| 40-70251-012-30001 | EMERGENCY MEDICINE INTEREST GROUP (EMIG) | 750.00 | - | - | 750.00 | 300.00 | 450.00 | - | |
| 40-70154-012-30001 | ENT/OTOLARYNGOLOGY CLUB | 600.00 | - | - | 600.00 | 484.59 | 115.41 | 550.00 | |
| 40-70347-012-30001 | FAMILY MEDICINE INTEREST GROUP (FMIG) | 1,070.00 | - | 825.00 | 1,070.00 | 407.50 | 662.50 | 450.00 | retains rollover |
| 40-70284-012-30001 | GLOBAL HEALTH CLUB | 1,748.00 | - | - | 1,748.00 | 1,055.24 | 692.76 | 1,740.00 | |
| 40-70363-012-30001 | HAITIAN CREOLE CLUB | 563.00 | - | - | 563.00 | 81.66 | 481.34 | - | |
| 40-70360-012-30001 | HUMANS OF DOWNSTATE | - | - | 250.00 | 250.00 | 100.41 | 149.59 | - | |
| 40-70376-012-30001 | SIMULATION CENTER | - | - | 250.00 | 250.00 | - | 250.00 | - | |
| 40-70276-012-30001 | INTERNAL MEDICINE INTEREST GROUP | - | - | 796.00 | 796.00 | 144.80 | 651.20 | - | retains rollover |
| 40-70290-012-30001 | INTERVENTIONAL RADIOLOGY INTEREST GROUP (IRIG) | 379.00 | - | - | 379.00 | 5.00 | 374.00 | - | |
| 40-70286-012-30001 | LATINO MEDICAL STUDENT ASSOCIATION | 225.00 | - | 350.00 | 575.00 | 268.68 | 306.32 | 400.00 | |
| 40-70255-012-30001 | MAIMONIDES SOCIETY | 1,950.00 | - | - | 1,950.00 | 1,783.45 | 166.55 | 2,350.00 | |
| 40-70256-012-30001 | MEDICAL ARTISTS GUILD/BROOKLYN STORIES | 1,875.00 | - | 1,350.00 | 3,225.00 | 34.00 | 3,191.00 | 2,000.00 | |
| 40-70359-012-30001 | MEDICAL SPANISH INTEREST GROUP (MSIG) | 563.00 | - | - | 563.00 | 460.68 | 102.32 | 250.00 | |
| 40-70135-012-30001 | MEETINGS (FOOD AND BEVERAGE) | 1,500.00 | - | - | 1,500.00 | 213.04 | 1,286.96 | 1,500.00 | |
| 40-70257-012-30001 | MUSLIM STUDENTS ASSOCIATION (MSA) | 4,500.00 | - | - | 4,500.00 | 3,098.92 | 1,401.08 | 4,650.00 | |
| 40-70361-012-30001 | NATIONAL PERINATAL ASSOCIATION | 188.00 | - | - | 188.00 | - | 188.00 | 250.00 | |
| 40-70272-012-30001 | ONCOLOGY CLUB | 300.00 | - | 500.00 | 800.00 | 86.00 | 714.00 | 300.00 | |
| 40-70259-012-30001 | OPHTHALMOLOGY CLUB | 615.00 | - | - | 615.00 | 147.58 | 467.42 | 650.00 | |
| 40-70372-012-30001 | INNOVATIVE MEDICINE INTEREST GROUP | - | - | 250.00 | 250.00 | - | 250.00 | 500.00 | |
| 40-70373-012-30001 | DOWNSTATE BOOK CLUB | - | - | 250.00 | 250.00 | 127.97 | 122.03 | 300.00 | |
| 40-70374-012-30001 | DOWNSTATE INITIATIVE FOR NUTRITIONAL EMPOWERMENT | - | - | 250.00 | 250.00 | 186.50 | 83.50 | 300.00 | |
| 40-70375-012-30001 | NURSING MEDICAL STUDENT ALLIANCE | - | - | 550.00 | 550.00 | 65.50 | 484.50 | 700.00 | |
| 40-70262-012-30001 | PEDS'RUS | 1,088.00 | - | - | 1,088.00 | 420.98 | 667.02 | 1,050.00 | |
| 40-70254-012-30001 | PRIDE CLUB | 1,313.00 | - | - | 1,313.00 | 121.06 | 1,191.94 | 2,000.00 | |
| 40-70174-012-30001 | PROGRAMS AND PROJECTS | 38,337.44 | - | - | 38,337.44 | 9,686.62 | 28,650.82 | - | place net of all rollover here |
| 40-70294-012-30001 | PROJECT TEACH | 488.00 | - | - | 488.00 | - | 488.00 | 500.00 | retains rollover |
| 40-70263-012-30001 | PSYCHIATRY STUDENT INTEREST GROUP (PHYCHSIG) | 150.00 | - | - | 150.00 | 119.00 | 31.00 | 300.00 | |
| 40-70282-012-30001 | RADIOLOGY INTEREST GROUP | 375.00 | - | - | 375.00 | 99.00 | 276.00 | 600.00 | |
| 40-70287-012-30001 | SEX IN MEDICINE WEEK | - | 306.44 | 2,067.19 | 2,373.63 | 1,858.05 | 515.58 | - | retains rollover |
| 40-70269-012-30001 | STUDENT FOR SOCIAL RESPONSIBILITY (SSR) | 2,700.00 | - | - | 2,700.00 | 2,700.00 | - | 3,000.00 | |
| 40-70270-012-30001 | STUDENT INTEREST GROUP IN NEUROLOGY (SIGN) | - | - | 250.00 | 250.00 | 2.00 | 248.00 | 500.00 | |
| 40-70278-012-30001 | STUDENT NOTETAKING SERVICE (SNS) 2ND YR | 9,810.00 | - | - | 9,810.00 | 9,810.00 | - | - | remove organization |
| 40-70293-012-30001 | STUDENT TRAUMA INTEREST GROUP | 375.00 | - | - | 375.00 | 171.58 | 203.42 | 420.00 | |
| 40-70264-012-30001 | STUDENTS FOR A NATIONAL HEALTH PROG (SNAHP) | 450.00 | - | - | 450.00 | 296.00 | 154.00 | 480.00 | |
| 40-70362-012-30001 | STUDENTS PARTNERING & REACHING KIDS (SPARK) | 300.00 | - | - | 300.00 | - | 300.00 | - | |
| 40-70370-012-30001 | SUNY DOWNSTATE OUTREACH ASSOCIATION | - | - | 250.00 | 250.00 | - | 250.00 | - | |
| 40-70250-012-30001 | SUNY DOWNSTATE DERMATOLOGY CLUB | 338.00 | - | - | 338.00 | - | 338.00 | 315.00 | |
| 40-70286-012-30001 | WILDERNESS MEDICINE | 225.00 | - | - | 225.00 | 30.00 | 195.00 | 250.00 | |
| 40-70228-012-30001 | WINTER BALL / SPRING FLING | 8,000.00 | - | - | 8,000.00 | 8,000.00 | - | 8,000.00 | |
| 40-70351-012-30001 | YEARBOOK (ATROS SENIOR) | 5,000.00 | 22,548.34 | - | 27,548.34 | 5,000.00 | 22,548.34 | 5,000.00 | retains rollover |
| | chapter of physicians for human rights | - | - | - | - | - | - | 250.00 | |
| | street medicine | - | - | - | - | - | - | 500.00 | |
| | amsa | - | - | - | - | - | - | 400.00 | retains rollover |
| | Class of 2023 | - | - | - | - | - | - | 1,500.00 | retains rollover |
| Total Program Expense | | \$ 115,489.44 | \$ 126,760.61 | \$ 75,616.36 | \$ 317,866.41 | \$ 140,061.66 | \$ 177,804.75 | \$ 70,420.00 | Formula cell (Don't change) |
| Balance Before Reserves | | \$ 21,202.00 | | | | | | \$ 19,065.00 | Formula cell (Don't change) |
| Reserves: | | | | | | | | | |
| 40-30008-012-30001 | RESERVE FUND | 21,202.00 | - | - | 21,202.00 | 825.00 | 20,377.00 | 19,065.00 | |
| Total Reserves | | \$ 21,202.00 | \$ - | \$ - | \$ 21,202.00 | \$ 825.00 | \$ 20,377.00 | \$ 19,065.00 | Formula cell (Don't change) |
| Total Expenses + Reserves | | 136,691.44 | 126,760.61 | 75,616.36 | 339,068.41 | 140,886.66 | 198,181.75 | 89,485.00 | Formula cell (Don't change) |
| Total Net Income less Expenses + Reserves | | \$ - | \$ - | \$ 176,996.36 | \$ 350,563.41 | \$ (140,886.66) | \$ (209,076.75) | \$ - | Formula cell (Don't change) |

*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses