



MEDICAL COUNCIL DOWNSTATE COLLEGE OF MEDICINE

Medical Student Council Meeting
Thursday, May 9th 2019 6:00 PM
Student Center Main Lounge
Minutes

Attendance: Name (proxy for name)

Jordana Meisel, Jonathan Leong, Rabani Bharara (Jonas Kwok), Adriana Kavoussi (Boey Li), Sejal Shah (Marine Coste), Elaine Fletcher (Elizabeth Moccia), Alice Herchek (Krystal Ealy), Aaron Conway (Kingsley Cruickshank), Alfonso Caetta (Brandon Adelson), Aaron Huang (Kurnvir Singh), Dr. Luchessi

Minutes recorded by Aaron Huang

Jordana presiding over meeting. Aaron is scribing the minutes.

New Business

1.) Budget Requests

- a. Poster presentation at American Surgical Education Society in Chicago - Inkyu Lee
 - i. Conference
 1. Chicago (Surgical Education Week 2019)
 2. Presenting at Chicago
 - ii. Requesting \$379.94 total from MC
- b. Urology Club - Samuel Gold
 - i. Urology Boot Camp from 3/23
 1. For rising subls, they had 5 or 6 more people come than expected so went over budget
 - ii. Requesting \$26.30 total from MC
- c. Emory Global Health Case Competition - Rabani Bharara
 - i. Get a scenario, make presentation, different lectures about global health scenarios, interdisciplinary experience 2 from public health, 1 from nursing, and 2 med students (coming a year now bc of miscommunication of funding so alumni was unable to fund) - global health club didn't plan money correctly either from budget requests so just lots of miscommunication
 - ii. Requesting \$640.86 total from MC

- d. PRIDE Club - Martin John
 - i. Buttons and faculty award - buttons now 55\$
 - ii. Order for buttons need to be cancelled - 60\$
 - iii. Requesting \$100 total from MC

Old Business

1.) Class Updates

- A.) 2019
 - a. Not here lol
- B.) 2020
 - a. Make departments feel like they care about their students for the away rotations (surgery seems like they're taking care of them better)
- C.) 2021
 - a. Start rotations, Sejal and Dree at meeting with CEC (curriculum eval committee); recently another incident at Kings- with typing screen so now can't draw blood; St George and Sophie Davis students take up spots at our hospital
- D.) 2022
 - a. SLC had meeting with all deans about accreditation - look for student involvement - don't use survey as gripe form; actual class gripe is access to counseling and mental health services - Dr Tam is psychologist not psychiatrist but this process is not happening apparently; wants more structure to help with communication more

Trending Topics

1.) Alumni Association

- a. Thinking of inviting us to meeting twice a year - they're extremely upset that students don't give back to school that much; what we want is networking which they don't provide at the moment; they're just not visible
- b. Weird thing of trying to make things mandatory on iPad so needs to be more transparent

2.) Goals for Next Year

- a. Want to move to Slack for communication
- b. Know other councils - meeting of the councils better for intercommunication and doing events; others not participating donor memorial
- c. Donor memorial next year start earlier - better outline

3.) UWorld bulk orders

- a. Did one through academic development (40\$ + tax), and tried for step 2; hoping for better help each year so people could be taken care of

4.) Yearly budget approval

Closed Meeting:

- i. Motioned by Rabani Bharara
- ii. Seconded by Sejal Shah
- iii. **Meeting is now closed.**

New Business

1.) Approval of April Minutes

a. Motion to approve April minutes made by Sejal Shah

b. Seconded by Rabani Bharara

i. Vote:

1. For - 17
2. Against - 0
3. Abstain - 0

Motion passes to approve April minutes

1) Yearly budget approval

2) Budget Requests:

i. Inkyu Lee - Presentation at American Surgical Education Society in Chicago

1. Options: Fund in full (\$379.94), no funding

2. Motion to fund in full by Aaron Huang, seconded by Rabani Bharara

3. Vote:

- a. For - 17
- b. Against - 0
- c. Abstain - 0

Motion passes to approve a reimbursement payment \$379.94 from Projects and Programs (40-70174-012-30001) to Inkyu Lee for trip to the conference in Chicago Att. 1

ii. Urology Club - Samuel Gold

4. Options: Fund in full (\$26.30), no funding

5. Motion to fund in full made by Rabani Bharara, second by Adrianna Kavoussi

6. Vote:

- a. For - 17
- b. Against - 0
- c. Abstain - 0

Motion passes to transfer \$26.30 from Projects and Programs (40-70174-012-30001) to Urology Club (40-70274-012-30001) Att. 2

iii. Rabani Bharara - Emory Global Health Case Competition

7. Options: Fund in full (\$640.86), no funding

8. Motion to fund in full by Jonathan Leong, seconded by Adrianna Kavoussi

9. Vote:

- a. For - 16
- b. Against - 0

c. Abstain - 1

Motion passes to approve a reimbursement payment \$640.86 from Projects and Programs (40-70174-012-30001) to Rabani Bharara for trip to the Global Health Case Competition in Atlanta

Att. 3

iv. PRIDE Club - Martin John

10. Options: Fund in full (\$155), fund 140\$ (the decrease of 15\$ from the faculty award and include stipulations for award being bought from bookstore and pins not being used for fundraising), no funding

11. Motion to fund \$140 made by Aaron Huang, second by Rabani Bharara

12. Vote:

- a. For - 17
- b. Against - 0
- c. Abstain - 0

Motion passes to transfer \$140 from Projects and Programs (40-70174-012-30001) to PRIDE Club (40-70254-012-30001)

Att. 4

Motion to end meeting by Adrianna Kavoussi

Seconded by Sejal Shah

Meeting Closed at 7:31

Due to the annual budget not available at the time, the yearly budget vote was done over email and the names of the votes (sent to the emails of Jordana Meisel and Aaron Huang) will be scribed here. See Attachment 5

Annual Budget approval (done over email): For - 14

Against - 0

Abstain - 0

Motion passes to approve the annual budget for next school year 2019-2020.

Minutes were scribed by Aaron Huang

Approved by Aaron Huang - Medical Council Secretary



Please check one box

University Council Funding ONLY
 Med Council Funding ONLY
 Other

ORGANIZATION NAME: American Surgical Education Society, Surgical Education week 2019

PRESIDENT: N/A

VICE PRESIDENT: N/A

BOX #: N/A TELEPHONE: N/A

TREASURER: N/A

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Poster Presentation - Inkyu Lee: The Effect of Implementing Integrated Curriculum on Student Surgery Shelf Performance	Event Registration fee: \$175.00 Flight to Chicago: \$204.94		\$175.00 + \$ 204.94 = \$379.94	

Please check one box
 University Council Funding ONLY
 Med Council Funding ONLY
 Other

ORGANIZATION NAME: Downstate Urology Club

PRESIDENT: Kyle Michelson VICE PRESIDENT: Danielle Gordon

BOX #: _____ TELEPHONE: _____ TREASURER: Thomas Monaghan

+

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Urology Boot Camp Held 3/23	Sandwiches: \$6.95 (x10) = \$69.50 Vegetables side: \$8.50 (x1) = \$8.50 Drinks: \$1.25 (x11) = \$13.75 Discount: -\$5.00 Subtotal: \$84.75 Tax: \$7.85 Fee: \$3.70 Tip: \$5.00 TOTAL: \$101.30		\$75 remaining in budget \$101.30-\$75 = \$26.30	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

Please check one box

University Council Funding ONLY Med Council Funding ONLY Other

ORGANIZATION NAME: Rabani Bharara (Student, COM 2021) Mohamed Aboseria (Student, COM 2021)

PRESIDENT: _____ VICE PRESIDENT: _____

BOX #: _____ TELEPHONE: _____ TREASURER: _____



PROJECT	ITEMIZED EXPENSE	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
The Emory Global Health Case Competition (Rabani)	\$274.60 -Round-trip airfare to Atlanta, Georgia \$32.80 -Lyft from Downstate to airport	n/a	\$307.40	
The Emory Global Health Case Competition (Mohamed)	\$274.60 -Round-trip airfare to Atlanta, Georgia \$21.04 -Lyft from airport to Emory \$37.82 -Lyft from airport to Downstate	n/a	\$333.46	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

Please check one box:

University Council Funding ONLY Med Council Funding ONLY Other

ORGANIZATION NAME: PRIDE club

PRESIDENT: Martin John

VICE PRESIDENT: Lisa Kim

BOX #: _____ TELEPHONE: 347-721-8698

TREASURER: Toan Nguyen



PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Lavender Graduation 2019	LGBTQ+ Advocate Faculty Award		\$60.00	
Lavender Graduation 2019	Lavender Graduation Limited-Edition Downstate PRIDE buttons (x150)		\$55.00	
Lavender Graduation 2019	Lavender Graduation Limited-Edition Downstate PRIDE buttons CANCELLATION FEE		\$40.00	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



For each Council account, Column C = the Council's current Yr Certified Budget, Column D & G = Actual 10 months Year to Date amounts. *Insert Council's Proposed FYE 2020 Budget in Column J.*
Add/insert rows for any needed New Accounts (insert title, leave account # "TBD")

Account	Description (Account Title in alpha sequence)	C Certified Budget 2019	D Retained Prior Year End Rollover	E YTD Fundrsng Income as of 03/31/19	F Current Year Net Total "Available to Spend"	G YTD Funds Spent as of 03/31/19	H YTD Available Balance	I Proposed Budget 2020	J Comments
Income									
40-49001-012-30001	ACTIVITIES FEES INCOME	\$ 89,485.00		\$100,980.00	\$ 100,980.00		\$ (11,495.00)	\$ 89,485.00	
40-30014-012-30001	ROLLOVER BALANCE - MSC	47,206.44							place actual rollover here
40-30014-012-30001	ROLLOVER BALANCE - YBK	-	22,548.34						
40-30014-012-30001	ROLLOVER BALANCE - CERTAIN CLUBS	-	104,212.27						
Total Income		\$ 136,691.44	\$ 126,760.61	\$ 100,980.00	\$ 100,980.00	\$ -	\$ (11,495.00)	\$ 89,485.00	Formula cell (Don't change)
Program Expenses	<i>Note: If a Club/Org does its own fundraising, Be sure to mark Column K comments "Retains Any Prior Year Rollover".</i>								
40-70009-012-30001	ADMINISTRATION FEE	\$ 1,758.00			\$ 1,758.00	\$ 1,758.00	\$ -	\$ -	Formula cell (Don't change)
40-70245-012-30001	AMERICAN MEDICAL ASSOCIATION - MEDICAL SOC NYS (AMA-MSSNY)	1,725.00			1,725.00	293.75	1,431.25	1,725.00	
40-70244-012-30001	AMERICAN MEDICAL WOMEN'S ASSOCIATION (AMWA)	750.00			750.00	401.50	348.50	300.00	
40-70261-012-30001	ASIAN PACIFIC AMERICAN ASSOCIATION (APAMSA)	1,106.00	1,695.60	769.32	3,570.92	1,378.95	2,191.97	1,050.00	retains rollover
40-70280-012-30001	BROOKLYN FREE CLINIC	6,000.00	74,300.99	47,541.10	127,842.09	74,140.79	53,701.30	300.00	retains rollover
40-70281-012-30001	CHINESE AMERICAN MEDICAL SOCIETY (CAMS)	1,650.00	7,633.36		9,283.36	2,881.50	6,401.86	6,700.00	retains rollover
40-70291-012-30001	ASSOCIATION OF WOMEN'S SURGEONS			380.00	380.00	8.00	372.00	600.00	
40-72018-012-30001	CLASS 2018		2,010.64		2,010.64		2,010.64		any remaining bal to class reserve
40-72019-012-30001	CLASS 2019	1,500.00	4,302.36	10,150.00	15,952.36	1,564.20	14,388.16		any remaining bal to class reserve
40-72020-012-30001	CLASS 2020	1,500.00	2,629.21		4,129.21		4,129.21	1,500.00	retains any rollover
40-72021-012-30001	CLASS 2021	1,500.00	1,899.10	600.00	3,999.10	1,000.56	2,998.54	1,500.00	retains any rollover
40-72022-012-30001	CLASS 2022	1,500.00			1,500.00		1,500.00	1,500.00	retains any rollover
40-72000-012-30001	CLASS RESERVE		5,028.27		5,028.27		5,028.27		retains any rollover
40-70249-012-30001	DANIEL HALE WILLIAMS SOCIETY	1,500.00	4,406.30	3,956.35	9,862.65	1,146.16	8,716.49	3,000.00	retains any rollover
40-70367-012-30001	DIALYSIS SIDE KICKS			350.00	350.00	292.60	57.40	250.00	
40-70277-012-30001	DOWNSTATE ANESTHESIA SOCIETY	300.00			300.00	146.31	153.69	350.00	
40-70248-012-30001	DOWNSTATE CHRISTIAN FELLOWSHIP (DCF)	3,300.00			3,300.00	2,267.42	1,032.58	3,350.00	
40-70295-012-30001	DOWNSTATE DEVELOPMENTAL DISABILITIES	2,325.00			2,325.00		2,325.00	1,700.00	
40-70075-012-30001	DOWNSTATE DIALOGUES	1,125.00			1,125.00	584.78	540.22	1,100.00	
40-70378-012-30001	DOWNSTATE CHESS CLUB			250.00	250.00		250.00	250.00	
40-70350-012-30001	DOWNSTATE MEDICAL ENTREPRENEURSHIP CLUB (DMEC)	750.00			750.00	356.00	394.00	420.00	
40-70368-012-30001	DOWNSTATE MUSIC CLUB			250.00	250.00		250.00	250.00	
40-70258-012-30001	DOWNSTATE OB/GYN SOCIETY	375.00			375.00	150.00	225.00		
40-70260-012-30001	DOWNSTATE ORTHOPAEDICS CLUB (AKA SPORTS MEDICINE)	525.00		140.00	665.00	618.01	46.99	500.00	
40-70268-012-30001	DOWNSTATE STUDENTS FOR CHOICE	900.00			900.00	1,077.23	(177.23)	950.00	
40-70377-012-30001	DOWNSTATE IMMIGRANT HEALTH INITIATIVE			250.00	250.00		250.00		
40-70273-012-30001	DOWNSTATE SURGERY SOCIETY	225.00		312.40	537.40	230.59	306.81	420.00	
40-70274-012-30001	DOWNSTATE UROLOGY CLUB	225.00			225.00	170.50	54.50	250.00	
40-70365-012-30001	DOWNSTATE WELLNESS CLUB	225.00		2,479.00	2,479.00	2,226.00	253.00	500.00	
40-70251-012-30001	EMERGENCY MEDICINE INTEREST GROUP (EMIG)	750.00			750.00	300.00	450.00		
40-70154-012-30001	ENT/ OTOLARYNGOLOGY CLUB	600.00			600.00	484.59	115.41	550.00	
40-70347-012-30001	FAMILY MEDICINE INTEREST GROUP (FMIG)	245.00		825.00	1,070.00	407.50	662.50	450.00	retains rollover
40-70284-012-30001	GLOBAL HEALTH CLUB	1,748.00			1,748.00	1,055.24	692.76	1,740.00	
40-70363-012-30001	HAITIAN CREOLE CLUB	563.00			563.00	81.66	481.34		
40-70360-012-30001	HUMANS OF DOWNSTATE			250.00	250.00	100.41	149.59		
40-70376-012-30001	SIMULATION CENTER			250.00	250.00		250.00		
40-70276-012-30001	INTERNAL MEDICINE INTEREST GROUP			796.00	796.00	144.80	651.20		retains rollover
40-70290-012-30001	INTERVENTIONAL RADIOLOGY INTEREST GROUP (IRIG)	379.00			379.00	5.00	374.00		
40-70286-012-30001	LATINO MEDICAL STUDENT ASSOCIATION			350.00	350.00	268.68	81.32	400.00	
40-70255-012-30001	MAIMONIDES SOCIETY	1,950.00			1,950.00	1,783.45	166.55	2,350.00	
40-70256-012-30001	MEDICAL ARTISTS GUILD/BROOKLN STORIES	1,875.00		1,350.00	3,225.00	34.00	3,191.00	2,000.00	
40-70359-012-30001	MEDICAL SPANISH INTEREST GROUP (MSIG)	563.00			563.00	460.68	102.32	250.00	
40-70135-012-30001	MEETINGS (FOOD AND BEVERAGE)	1,500.00			1,500.00	213.04	1,286.96	1,500.00	
40-70257-012-30001	MUSLIM STUDENTS ASSOCIATION (MSA)	4,500.00			4,500.00	3,098.92	1,401.08	4,650.00	
40-70361-012-30001	NATIONAL PERINATAL ASSOCIATION				188.00		188.00	250.00	
40-70272-012-30001	ONCOLOGY CLUB	300.00		500.00	800.00	86.00	714.00	300.00	
40-70259-012-30001	OPHTHALMOLOGY CLUB	615.00			615.00	147.58	467.42	650.00	
40-70372-012-30001	INNOVATIVE MEDICINE INTEREST GROUP			250.00	250.00		250.00	500.00	
40-70373-012-30001	DOWNSTATE BOOK CLUB			250.00	250.00		127.97	122.03	300.00
40-70374-012-30001	DOWNSTATE INITIATIVE FOR NUTRITIONAL EMPOWERMENT			250.00	250.00		186.50	300.00	
40-70375-012-30001	NURSING MEDICAL STUDENT ALLIANCE			550.00	550.00	65.50	484.50	700.00	
40-70262-012-30001	PEDS'R'US	1,088.00			1,088.00	420.98	667.02	1,050.00	
40-70254-012-30001	PRIDE CLUB	1,313.00			1,313.00	121.06	1,191.94	2,000.00	
40-70174-012-30001	PROGRAMS AND PROJECTS	38,337.44			38,337.44	9,686.62	28,650.82		place net of all rollover here
40-70294-012-30001	PROJECT TEACH	488.00			488.00		488.00	500.00	retains rollover
40-70263-012-30001	PSYCHIATRY STUDENT INTEREST GROUP (PHYCHSIG)	150.00			150.00	119.00	31.00	300.00	
40-70282-012-30001	RADIOLOGY INTEREST GROUP	375.00			375.00	99.00	276.00	600.00	
40-70287-012-30001	SEX IN MEDICINE WEEK		306.44	2,067.19	2,373.63	1,858.05	515.58		retains rollover
40-70269-012-30001	STUDENT FOR SOCIAL RESPONSIBILITY (SSR)				2,700.00	2,700.00		3,000.00	
40-70270-012-30001	STUDENT INTEREST GROUP IN NEUROLOGY (SIGN)	2,700.00		250.00	2,950.00		248.00	500.00	
40-70279-012-30001	STUDENT NOTETAKING SERVICE (SNS) 2ND YR	9,810.00			9,810.00	9,810.00			remove organization
40-70293-012-30001	STUDENT TRAUMA INTEREST GROUP	375.00			375.00	171.58	203.42	420.00	
40-70264-012-30001	STUDENTS FOR A NATIONAL HEALTH PROG (SNAHP)	450.00			450.00	296.00	154.00	480.00	
40-70362-012-30001	STUDENTS PARTNERING & REACHING KIDS (SPARK)	300.00			300.00		300.00		
40-70370-012-30001	SUNY DOWNSTATE OUTREACH ASSOCIATION			250.00	250.00		250.00		
40-70250-012-30001	SUNY DOWNSTATE DERMATOLOGY CLUB	338.00			338.00		338.00	315.00	
40-70286-012-30001	WILDERNESS MEDICINE	225.00			225.00	30.00	195.00	250.00	
40-70226-012-30001	WINTER BALL / SPRING FLING	8,000.00			8,000.00	8,000.00		8,000.00	
40-70351-012-30001	YEARSBOOK IATROS SENIOR chapter of physicians for human rights	5,000.00	22,548.34		27,548.34	5,000.00	22,548.34	5,000.00	retains rollover
	street medicine							500.00	
	amsa							400.00	retains rollover
	Class of 2023							1,500.00	retains rollover
Total Program Expense		\$ 115,489.44	\$ 126,760.61	\$ 75,616.36	\$ 317,866.41	\$ 140,061.66	\$ 177,804.75	\$ 70,420.00	Formula cell (Don't change)
Balance Before Reserves		\$ 21,202.00						\$ 19,065.00	Formula cell (Don't change)
Reserves:									
40-30008-012-30001	RESERVE FUND	21,202.00			21,202.00	825.00	20,377.00	19,065.00	
Total Reserves		\$ 21,202.00	\$ -		\$ 21,202.00	\$ 825.00	\$ 20,377.00	\$ 19,065.00	Formula cell (Don't change)
Total Expenses + Reserves		136,691.44	126,760.61	75,616.36	339,068.41	140,886.66	198,181.75	89,485.00	Formula cell (Don't change)
Total Net Income less Expenses + Reserves		\$ -	\$ -	\$ 176,596.36	\$ 350,563.41	\$ (140,886.66)	\$ (209,676.75)	\$ -	Formula cell (Don't change)
*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses									