



Medical Student Council Meeting
Thursday, **November 14th** 2018 6:00 PM
Student Center Main Lounge
Minutes

Attendance: Name (proxy for name)

Jordana Meisel (Sarah Galler), Rabani Bharara (David Choueka) Jonas Kwok, Adriana Kavoussi (Jonathan Leong), Sejal Shah (Pratik Chandra), Marine Coste (Krystal Ealy), Boey Li (Brandon Adelson), Elaine Fletcher (Michael Levine), Alice Herchek (Kurnvir Singh), Aaron Conway (Antonios Dimopoulos), Kingsley Cruickshank (Solomon Geizhals), Alfonso Caetta and Aaron Huang, Dr. Luchessi, Dean Putman

Minutes recorded by Adriana Kavoussi

Jordana presiding over meeting. Adriana is scribing the minutes.

New Business

1.) Budget Requests

- a. Maimonides Society-Jackie Benayoun
 - i. Chai time- they held events in the summer and they ran out of their funding from March
 1. \$100 per week
 - a. Requesting \$2000
 - ii. Holiday Events-
 - a. Requesting \$500
- b. Student interest Group of Neurology- David Mandil
 2. Start the Club- having a ted talk meeting about hallucinations and the mind. As well as a meeting with neurosurgeons/neurologists and neuroncologist
 - a. Requesting \$250
- c. Dialysis Side Kicks
 1. Food For Intro Meeting
 - a. Requesting- \$100
 2. Christmas exchange
 - a. Requesting- \$100
- d. Orthopedics Conference- Frank Cautela

- iii. Société Internationale de Chirurgie Orthopédique et de Traumatologie (SICOT) Orthopaedic World Congress
 - 1. Montreal
 - 2. Presented his research on septic arthritis. He had talked to the alumni association, but submitted it too late.
 - iv. Total \$519.17
 - e.. Downstate Christian Fellowship
 - b. Christian Medical & Dental Associations 2019 Northeast Winter Conference
 - i. Maryland
 - ii. "The CMDA Northeast Winter Conference brings together medical students, allied health students, residents, and practicing healthcare professionals in the Northeast and Mid-Atlantic. The conference provides a platform for examining the role of faith in clinical practice. Through plenary sessions, attendees will be able to hear from practicing physicians and professionals about their personal experiences in integrating their faith with their clinical practice. Small group discussions allow for further personal reflection and sharing with other student attendees over intersecting faith and medical practice. A healthcare specialties lunch also provides opportunity for students to explore a specific specialty interest and network with physicians in that specialty. The Northeast conference is also a opportunity to be plugged into other CMDA events, such as conventions, research conferences, and summer clinical experiences, and meet many of the organizers behind these programs." 16 Members will go, they will not be presenting but hope to share their experience when they return.
 - c. Total \$300
 - e. Family Medicine Education Consortium- Jonathan Leong
 - i. Westchester
 - ii. Break down: \$20 Metro North, \$5.50 Subway, \$7.82 Lyft to conference- osteoarthritis
 - iii. Total \$33.32

Old Business

1.) Class Updates

- A.) 2019
 - a. Interviews
- B.) 2020
 - a. Several students have complained- they are rolling out a new longitudinal curriculum. It seems more fair, but they think it may have been a little late to roll it out. It should be done for the whole class. If there are changes in the schedule- students should be warned in advance. Dean Luchessi has a dean's meeting next week. He will bring this up if SLC comes up with a decision about what they want conveyed at the meeting.
- C.) 2021
 - a. Unit 5 is over. Unit 6 has started. Picking tracks and sites now.
- D.) 2022
 - a. Ordered sweatshirts. IPAC started and it was the first year Kings needed different clearance. Took a long time and they are figuring out logistics.

Trending Topics

- 1.) Budget Caps
- 2.) Student faculty Show

Closed Meeting:

- i. Motioned by Marine Coste
- ii. Seconded by Kingsley Cruickshank
- iii. **Meeting is now closed.**

New Business

- 1) Approval of October Minutes
 - a. Motion to approve October minutes made by Boey Li
 - b. Seconded by Sejal Shah
 - i. Vote:
 1. For - 24
 2. Against - 0
 3. Abstain - 0

Motion passes to approve October minutes

- 2) Budget Requests:
 - i. Maimonides Society-Jackie Benayoun- \$2500
 1. Options: Fund in full (\$2500), no funding, option to fund \$175, option to fund \$175 for Chanukah, and \$200 for Chai time and ask them to come back in the new year, option to fund \$175 for Chanukah and \$100 for Chai time
 2. Motion to fund \$175 made by Aaron Conway, second by Sejal Shah
 3. Vote:
 - a. For - 15
 - b. Against -8
 - c. Abstain - 1

Motion does not pass

Motion to fund \$175 for Chanukah and \$200 for Chai time made by Rabani Bharara seconded by Boey Li

4. Vote:
 - a. For - 9
 - b. Against -10
 - c. Abstain - 1

Motion does not pass

Motion to fund \$175 with \$100 for Chai Time made by Adriana Kavoussi second by Kingsley Cruickshank

- Vote:
- d. For - 19
 - e. Against -4
 - f. Abstain - 1

Motion passes to transfer \$275 from Projects and Programs (40-70174-012-30001) to Maimonides Society (40-70255-012-30001)

Attachment 1

- ii. Student interest Group of Neurology- David Mandil- \$250
 - 5. Options: Fund in full (\$250), no funding
 - 6. Motion to fund \$250 made by Aaron Conway, second by Kingsley Cruickshank
 - 7. Vote:
 - a. For - 23
 - b. Against - 0
 - c. Abstain - 1

Motion passes to transfer \$250 from Projects and Programs (40-70174-012-30001) to Student Interest Group of Neurology (40-70270-012-30001) Attachment 2

- iii. Dialysis Side Kicks- \$200
 - 8. Options: Fund in full (\$200), no funding
 - 9. Motion to not fund made by Rabani Bharara, second by Marine Coste
 - 10. Vote:
 - a. For - 23
 - b. Against - 0
 - c. Abstain - 1

Motion to not fund

Attachment 3

- iv. Société Internationale de Chirurgie Orthopédique et de Traumatologie (SICOT) Orthopaedic World Congress - Frank Cautella.
 - 11. Options: Fund in full (\$519.17), no funding
 - 12. Motion to fund \$519.17 by Sejal Shah, seconded by Rabani Bharara
 - 13. Vote:
 - a. For - 23
 - b. Against - 0
 - c. Abstain - 1

Motion passes to approve a reimbursement payment \$519.17 from Projects and Programs (40-70174-012-30001) to Frank Cautella for trip to the conference in Canada Att 4-6

- v. Christian Medical & Dental Associations 2019 Northeast Winter Conference
 - 14. Options: Fund in full (\$300), no funding
 - 15. Motion to fund \$300 by Adriana Kavoussi, seconded by Rabani Bharara
 - 16. Vote:
 - a. For - 23
 - b. Against - 0
 - c. Abstain - 1

Motion passes to approve a reimbursement payment \$300 from Projects and Programs (40-70174-012-30001) to Downstate Christian Fellowship (40-70248-012-30001) for trip to the conference in Maryland Att 7-8

- vi. Family Medicine Education Consortium- Jonathan Leong
 - 17. Options: Fund in full (\$33.32), no funding

18. Motion to fund \$33.32 by Rabani Bharara, seconded by Boey Li

19. Vote:

- a. For - 23
- b. Against - 0
- c. Abstain - 1

Motion passes to approve a reimbursement payment \$33.32 from Projects and Programs (40-70174-012-30001) to Jonathan Leong for trip to the conference in Westchester Attachment 9

Motion to end meeting by Aaron Conway

Seconded by Marine Coste

Meeting Closed at 7:48

Minutes were scribed by Adriana Kavoussi

Approved by Adriana Kavoussi - Medical Council Secretary





Attach 1

Please check one box:

<input type="checkbox"/> University Council Funding ONLY	<input type="checkbox"/> Med Council Funding ONLY	<input type="checkbox"/> Other:
--	---	---------------------------------

ORGANIZATION NAME: Maimonides Society

PRESIDENT: Yaelle Nussbaum

VICE PRESIDENT: Sam Apple

BOX #: TELEPHONE: 6463633279

TREASURER: Jackie Benayoun

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM Med COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Chai Time for the remaining sessions for May and June	\$90 per week (pizza, drinks, salad)	\$300	\$250	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

Attach 2

Please check one box:

University Council Funding ONLY
 Med Council Funding ONLY
 Other:

ORGANIZATION NAME: SIGN (Student Interest Group of Neurology)

PRESIDENT: David Mandil

VICE PRESIDENT: Davena Zhang

BOX #:

TELEPHONE:

TREASURER: Trisha Chabria

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Starting funds			\$250	



Interim Budget Request Form

Date: _____

Attachment 3

Please check one box

University Council Funding ONLY Med Council Funding ONLY Other

ORGANIZATION NAME: Dialysis Sidekicks Program

PRESIDENT: Angela Yoo

VICE PRESIDENT: Jessica Chumsky

BOX #: _____ TELEPHONE: _____

TREASURER: Vishnu Tiwari

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Food for Introductory Meeting		\$100 ⁰⁰		
Christmas Gift Exchange		\$100 ⁰⁰		

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.

BUDGET REQUEST FORM
TRAVEL AND LODGING

4



Funding for any trips or conferences will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the club that may include but are not limited to:
 - Frequency and quality of the work and activities of the club
 - Size and diversity of the club's membership
 - Past club budget requests and money usage

Approval for funding will be given as an amount per person and reimbursements will be processed as such. Individuals who spend more than what they were initially approved for are welcome to request additional funding at the following Med Council Meeting, however, additional funding is not guaranteed. **Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.** Clubs are required to:

- Attach a copy of this form to the payment request form along with all relevant receipts in order for reimbursements to be processed
- Email Med Council a brief summary of what participating individuals have learned or how individuals have benefited from attending the trip/conference within seven (7) days of returning from the trip/conference

Failure to fulfill any of the requirements may delay or prevent the processing of payment request forms. For any further questions, contact the Med Council Treasurer at mcbtreasurer@gmail.com

Club/Organization: Downstate Christian Fellowship

Brief Description of Trip (*include Title of conference, destination, etc.*): The CMDA (Christian Medical & Dental Associations) 2019 Northeast Winter Conference will be held at Sandy Cove Ministries in North East, MD. The theme this year is "Staying on Message: Avoiding the Clutter and Clatter of Culture".

Date(s) of conference or trip: January 18 - 20, 2019

Briefly describe the purpose of attending the event. Be specific. How will attending the event benefit you and/or your organization? The CMDA Northeast Winter Conference brings together medical students, allied health students, residents, and practicing healthcare professionals in the Northeast and Mid-Atlantic. The conference provides a platform for examining the role of faith in clinical practice. Through plenary sessions, attendees will be able to hear from practicing physicians and professionals about their personal experiences in integrating their faith with their clinical practice. Small group discussions allow for further personal reflection and sharing with other student attendees over intersecting faith and medical practice. A healthcare specialties lunch also provides opportunity for students to explore a specific specialty interest and network with physicians in that specialty. The Northeast conference is also a opportunity to be plugged into other CMDA events, such as conventions, research conferences, and summer clinical experiences, and meet many of the organizers behind these programs.

How many people, if any, will be presenting at the conference? One student will be responsible in documenting the conference. However, none of the attendees will be presenting at the conference.

How do you plan on bringing what you have learned back to the SUNY Downstate community? After the conference, we will use the following weekly meeting to go over the conference and provide a space for conference-goers to share what they learned and gained from the experience to each other and other students who were unable to attend the conference. Notes from the meeting will be compiled and shared in a following email, so that members unable to make the original meeting will be able to glean from the conference experience. Likewise, the connections made with student leaders at neighboring medical and health professional schools will allow for further collaboration and help the DCF e-board brainstorm on new event ideas and improve weekly meetings. For example, last year, a Downstate alumnus we connected with at CMDA spoke at a DCF meeting later in the spring, and during the conference, we received information of a summer medical program that we were able to pass along to the Downstate community. This year, we also expect to invite a Downstate alumnus involved with CMDA to speak at Sex and Medicine week.

Overall, many attendees in the years past have spoke of the experience as a source of encouragement, bringing back to Downstate a renewed focus and clarity of purpose. We hope and expect that this conference will have lasting effects on the way attendees approach school and their future careers in healthcare, making them more humble, sensitive to others, and ready to serve.

The trip was advertised to the: (select all that apply)

- General student body Club members only E-board members only

How was the trip advertised?

- Email Announcement at Meeting Other:

How many people are you requesting funding for? 16

How many people are committed to attending/travel if funding is not provided? 8

Itemized Budget:

	Per Person	X Number of persons traveling	Total Cost (for each line)
Registration	\$109	16	\$1,744.00
Mode of transportation	Carpool		
Travel cost	We are taking 3-4 cars \$67.70/car for tolls Goethals Bridge: \$15 Verrazono Bridge: \$17 I-95 (NJ): \$27.70 (roundtrip)	16	Assuming 4 cars: \$270.80 for tolls \$156.40 for gas = \$427.20 (\$106.8/car)

	I-95 (DE): \$8 (roundtrip) Assuming average 23 miles/gallon, the roundtrip drive (306miles) is ~13.3 gallons \$2.94/gallon* 13.3gallons = \$39.10		
Meals	Included in registration	16	\$0
Location of Lodging	Sandy Cove Ministries 60 Sandy Cove Road North East, MD 21901		
Lodging	Included in registration	16	\$0
Other			

TOTAL: \$2,171.20

Funding Request:

Amount from Med Council: \$300 University Council: \$600

Amount from other resources (i.e. grants, scholarships, etc.):

Please include any additional information that you believe Med Council should be aware of.

Toll prices were pulled from

<http://web.mta.info/bandt/html/veraz.html>

<https://www.i95exitguide.com/tolls/>

<https://www.panynj.gov/bridges-tunnels/tolls.html>

Average mileage pulled from: <https://www.cars.com/articles/best-and-worst-gas-mileage-2018-1420698621218/>

Distance of trip pulled from Google Maps (Driving from campus to conference site)

Webiste for conference: <https://cmda.org/events/2019-cmda-northeast-winter-conference/>



**INDEPENDENT STUDENT INTERIM
BUDGET REQUEST FORM**

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mcbtreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: Société Internationale de Chirurgie Orthopédique et de Traumatologie (SICOT)
Orthopaedic World Congress

Date(s) of event/project: 10/10/18-10/13/18

Brief description of event/project: In October, I attended and presented multiple papers and abstracts at an orthopaedic research conference in Montreal.

Lead coordinator/planner: Frank Cautela email: frank.cautela@downstate.edu

List other student(s) working on the event/project: N/A

How many people do you expect to attend? N/A

The event/project was advertised/pertains to the: (select all that apply)

College of Medicine Graduate School CHRP Entire Downstate
Community

How was the event/project advertised?

Email Class Announcement(s) Other: N/A

Has this event/project ever been done before? Yes No If yes, when (e.g. annually)?

Are there any clubs/organizations co-sponsoring this event/project? Yes No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much): N/A

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Registration Fee	\$200	\$200
Airfare to Montreal	\$319.97	\$319.97

Total: \$519.97

minus other funding: \$0

Asking amount: \$519.97

Funding Request:

Amount from Med Council: \$519.97 University Council: \$0

Amount from other resources (i.e. grants, department donations, etc.): \$0

Please include any additional information that you believe Med Council should be aware of.



Interim Budget Request Form

Date: 11/11/2018

Attach 9

Please check one box

University Council Funding ONLY
 Med Council Funding ONLY
 Other

ORGANIZATION NAME: Jonathan Leong (Student, COM 2021)

PRESIDENT: _____

VICE PRESIDENT: _____

BOX #: _____ TELEPHONE: _____

TREASURER: _____

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Poster presentation at the Family Medicine Education Consortium at the Hilton Westchester in Ryebrook, NY	<ul style="list-style-type: none"> - \$20.00 – Round trip Metro North ticket – Grand Central to Port Chester (Off-Peak) - \$5.50 – Subway round trip subway ride to Grand Central - \$7.82 – Lyft from train station to hotel - Poster printing costs covered by the Department of Family Medicine - Lodging costs covered via student scholarships offered by the conference 	n/a	\$33.32	