



Medical Student Council Meeting
Thursday, **August 23** 2018 6:00 PM
Student Center Main Lounge
Minutes

Attendance: Name (proxy for name)

Elizabeth Moccia (Jonas Kwok),

Pratik Chandra (Brandon Adelson), Jordana Meisel (Sarah Galler) Boey Li (Michael Levine), Krystal Ealy, (Kurnvir Singh) Jonathan Leong, Rabani Bharara (Solomon Geizhals), David Choueka, Adriana Kavoussi (Antonios Dimopoulos,), Sejal Shah, Marine Coste

Minutes recorded by Adriana Kavoussi

Elizabeth presiding over meeting. Adriana is scribing the minutes.

New Business

1.) Budget Requests

a. Dermatology Club- Michael Vaysblat

i. Banner

1. For Event

ii. Requesting \$60

ii. Suturing- fruit for the meeting

A. Requesting \$40

iii. Dermatology flash card event- question from Jonathan regarding utility

B. Requesting \$ 50

iv. Meetings-

A. Requesting \$200.

iv. General meeting/ Events

A. Requesting \$200

b. Wellness Club – Adriana Kavoussi

- i. Wellness Week- summatives week coffee and treats for whole school
 - A. Requesting \$500
- ii.. New Club-
 - A. requesting \$250

c.Latino Medical Student Association- Juan Alcaide

- i. Hispanic Heritage event
 - A. Food- expecting about 40 or 50 people
 - B. Request- \$100
- ii. New Student Welcome
 - A. Food
 - a. Request \$250
- iii. Medical Spanish Elective
 - A. Food
 - a. Request \$250
- iv. Interest Meeting
 - A. Food
 - a. Request \$100
- v. CV Workshop- how to write a good cv
 - A. Food
 - a. .Request \$100
- vi. Almorzandon con LMSA
 - A. Food
 - a. Request \$200
- vii. Language event
 - A. Food
 - a. Request \$400

d. Dialysis side kicks- Jessica Chumsky

- i. Supplies for center-
 - A. Books, art supplies, education games
 - a. Requesting \$200
- ii. Orientation meeting
 - A.Food
 - a. Requesting \$50

e. American Medical Association Annual- Jonathan Chevinsky

i. The four students were authors on multiple meetings, two were delegates representing Downstate, and two of them passed a resolution on training nurses in recognizing sexual assault as well as providing adult diapers and feminine hygiene products as a necessity.

- a. Airfare- 2,523.86
- b. Conference 4 students 3 nights- 1093.28
- c. Travel to and from Airport- 95.27
- d. Travel to and from Conference 89.52
- e. Total request- 1,501.93

f. Downstate Music Club- Julie Kim

- i. Student Activity fair
 - A. Candy
 - a. Requesting \$20

- ii. Introductory meeting
 - A. Food
 - a. Requesting \$50
- iii. Transportation
 - A. Transportation, props, music candy (sheet music and stands), main goal is to play at hospitals
 - a. Requesting \$180

Old Business

1.) Class Updates

- A.) 2019
 - a. Applying for residency.
- B.) 2020
 - a. They're in rotation. They are tired. Confusion over when shelf grades come out. Discrepancy between sites for expectations and clinical hours. Some students doing full 24 hour shifts, some only there for 3 hours within a specialty and some there for 8 hours. Is there also a way to take day off before shelf?
- C.) 2021
 - a. We back. Bedside preceptorship. Student health can be inconvenient.
- D.) 2022
 - a. First years here at medical council. Introduced themselves and say hi. Their elections are Monday.

Trending Topics

1.) Topic

- a. Meditation space- originally thought student center, but there could be meetings everywhere. They are trying to find a space. Backup option is the recovery room upfront. Dean Putman is on it and should know by next week.
- b. 2022 Elections- David is emailing Bret Lawrence tomorrow and will get the list for qualtrics and he'll send it out with no problem.
- c. Caps for food for clubs- Different proposal, you can request as much money for food when you come to budget proposal. Write up individual proposals send to dree next meeting. Conference Money
- d. Tabeling- Med Council Table
- e. Increase class budget- start classes up with 2000 and older classes could get grandfathered in. What if some of money could not rollover and would have to be used. Other proposal is senior week budget.
- f. Adam Burgman- sign up for trainings/tabeling
- g. CHRP/ NURSING/MPH etc. on emails- if they have med students in the their clubs they can ask for money. Not nursing? Just do eboards- copy from leadership conference.

Closed Meeting:

- i. Motioned by Marine Coste
- ii. Seconded by Sejal Shah
- iii. **Meeting is now closed.**

New Business

1.) Approval of May Minutes

- a. Motion to approve May minutes made by David Choeka

b. Seconded by Rabani Bharara

i. Vote:

1. For - 18
2. Against - 0
3. Abstain - 0

Motion passes to approve May minutes

1) Budget Requests:

i. Dermatology Club \$350

Attachment 1-2

1. Options: Fund in full (\$350), no funding, option to fund them \$20.
2. Motion to not fund made by Sejal Shah, second by David Choueka
3. Vote:
 - a. For - 18
 - b. Against - 0
 - c. Abstain - 0

~~X~~ **Motion to not Fund**

ii. Wellness Club- \$750

Attachment 3

4. Options: Fund in full (\$750), no funding
5. Motion to fund in full made by Sejal Shah, second by Jonathan Leong
6. Vote:
 - a. For - 17
 - b. Against - 0
 - c. Abstain - 1

Motion passes to transfer \$750 from Projects and Programs (40-70174-012-30001) to Wellness Club (40-70365-012-30001)

iii. Latin Medical Student Association Club- \$1400

Attachment 4-5

7. Options: Fund in full (\$1400), no funding, option to fund \$350
8. Motion to fund \$350 made by Sejal Shah, second by Marine Coste
9. Vote:
 - a. For - 18
 - b. Against - 0
 - c. Abstain - 0

Motion passes to transfer \$350 from Projects and Programs (40-70174-012-30001) to Latin Medical Student Association (40-70266-012-30001)

iv. Dialysis Side Kicks- \$250

Attachment 6

10. Options: Fund in full (\$250), no funding
11. Motion to fund \$250 made by Sejal Shah, second by Boey Li
12. Vote:
 - a. For - 18

- b. Against - 0
- c. Abstain - 0

Motion passes to transfer \$250 from Projects and Programs (40-70174-012-30001) to Dialysis Side Kicks (Account Number- number to be assigned when accepted as a club)

40-70367-012

Attachment 7-10

- v. American Medical Association Annual- Jonathan Chevinsky
 - 13. Options: Fund in full (\$ 1,501.93), no funding
 - 14. Motion to by Rabani Bharara, seconded by Sejal Shah
 - 15. Motion Withdrawn by Rabani Bharara for more discussion
 - 16. Motion to fund in full (\$1,501.93) by Jordana Meisel, seconded by Marine Coste
 - 17. Vote:
 - a. For - 18
 - b. Against - 0
 - c. Abstain - 0

Motion passes to approve a reimbursement payment \$1,501.93 from Projects and Programs (40-70174-012-30001) to NAME for trip to the American Medical Association Annual Conference

- vi. Downstate Music club- \$250

Attachment 10

- 18. Options: Fund in full (\$250), no funding
- 19. Motion to fund \$250 made by Krystal Ealy, second by Boey Li
- 20. Vote:
 - a. For - 18
 - b. Against - 0
 - c. Abstain - 0

Motion passes to transfer \$250 from Projects and Programs (40-70174-012-30001) to Downstate Music Club (Account Number- number to be assigned when accepted as a club)

40-70368-012

Motion to end meeting by Jordana Meisel

Seconded by Boey Li

Meeting Closed at 8:03 pm

Minutes were scribed by Adriana Kavoussi

Approved by Adriana Kavoussi - Medical Council Secretary

A handwritten signature in black ink, appearing to be a stylized 'A' or 'J' with a long horizontal stroke extending to the right.



SUNY
DOWNSTATE
Medical Center

Interim Budget Request Form

Date: 8/21/2018

1

Please check one box

☐ University Council Funding ONLY ☒ Med Council Funding ONLY ☐ Other

ORGANIZATION NAME: Downstate Dermatology Club

PRESIDENT: Adam Goldman

VICE PRESIDENT: Gurasees Chowla

BOX #: _____ TELEPHONE: 925-286-9058

TREASURER: Michael Vaysblat

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Banner for events	\$60	-	\$60	-
Dermatology Suturing Event	\$40	-	\$40	-
Dermatology Flashcard Event	\$50	-	\$50	-



Interim Budget Request Form

Date: 8/21/2018

2

Please check one box
☐ University Council Funding ONLY ☒ Med Council Funding ONLY ☐ Other

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PRESIDENT: Adam Goldman

VICE PRESIDENT: Gurasees Chowla

BOX #: _____ TELEPHONE: 925-286-9058

TREASURER: Michael Vaysblat

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Banner for events	\$60		\$60	
Dermatology Suturing Event	\$40		\$40	
Dermatology Flashcard Event	\$50		\$50	
Food for meetings/general events	\$200		\$200	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



Interim Budget Request Form

Date: 8/21/18

3

Please check one box

☐ University Council Funding ONLY ☒ Med Council Funding ONLY ☐ Other

ORGANIZATION NAME: Downstate Wellness Club

PRESIDENT: Adriana Kavoussi

VICE PRESIDENT: Adam Goldman

BOX #: TELEPHONE: 443-834-8779

TREASURER: John Heard

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Wellness Week	Posters- 50 Stress balls- 50 Coffee- 200 per day (x 2)		500 (includes new club 250) <input checked="" type="checkbox"/>	



SUNY
DOWNSTATE
Medical Center

Interim Budget Request Form

Date: 08/22/18

4

Please check one box
☐ University Council Funding ONLY ☒ Med Council Funding ONLY ☐ Other

ORGANIZATION NAME: Latino Medical Student Association (LMSA)

PRESIDENT: Nicole Guerra Phone 646-457-9099

VICE PRESIDENT: Ana Diaz

Phone 917-693-9541

TREASURER: Juan Alcalde Phone 347-393-3030

SECRETARY: Diago Gonzalez Phone 786-314-6486

Box #:

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Hispanic Heritage Event	Food		100	
New Student Welcome Reception with DHWS	Food		250	
Medical Spanish Elective	Food		250	
Interest Meeting	Food		100	

CV workshop	Food		100	
Almorzando con LMSA	Food and supplies		200	
Language/cultural Event	Food		400	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



Interim Budget Request Form

Date: 8-21-18

6

Please check one box
☐ University Council Funding ONLY ☒ Med Council Funding ONLY ☐ Other

ORGANIZATION NAME: Dialysis Sidekicks

PRESIDENT: Angela Yoo VICE PRESIDENT: Jessica Chumsky

BOX #: TELEPHONE: 718-761-5599; 516-764-4987

TREASURER: Vishnu Tiwari



PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Supplies for Dialysis center	Books: \$50 Art supplies: \$50 Educational games: \$50 Board games: \$50 Gifts for patients: \$50		\$200	
Food for orientation meeting	Pizza and drinks for \$50		\$50	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. PLEASE WRITE LEGIBLY AND CLEARLY. ILLEGIBLE REQUESTS WILL BE REJECTED.



INDEPENDENT STUDENT INTERIM BUDGET REQUEST FORM

This form is to be used by students who would like funding for an event or project but have no club affiliations. **Before considering acting independently of a club, please make every effort to work in conjunction with an already existing organization/club that shares similar interests.** Funding for any projects/events will be provided at the discretion of Med Council and shall be based on the following criteria:

- Available Med Council Funds
- Merits of the student(s) which may include but are not limited to:
 - Frequency and quality of the work and activities performed
 - Size and diversity of the event's attendees
 - Past budget requests and money usage

Any event/project must have a lead coordinator who will ultimately be responsible in making sure that all forms are properly filled out, all receipts are attached and whom Med Council can correspond with. Med Council reserves the right to not reimburse any amount of money that was not used for its intended purpose as detailed in this form and approved at a Med Council meeting.

Student(s) are reminded to keep all receipts pertaining to the event/project for proper and full reimbursement. Please consult with Kristen Diorio and/or the Med Council treasurer at mcbtreasurer@gmail.com to ensure all required forms are appropriately filled out as well as with any other questions.

Event/Project Title: 2018 American Medical Association (AMA) Annual Meeting

Date(s) of event/project: 06/07/2018-06/10/2018

Brief description of event/project: National meeting held by the largest organization representing physicians and medical students in the country. Cindy Tsui and Eric Hirsch were authors on multiple resolutions, including one that previously won the support of the Medical Student Section (MSS) at the Interim Meeting in 2017 and that was passed to a final vote at the AMA House of Delegates. Cindy Tsui and Jonathan Chevinsky also served as APAMSA delegates at the meeting. Jonathan Chevinsky and Scott Abrahamson are the two Delegates who represented SUNY Downstate College of Medicine at MSS.

Lead coordinator/planner: Jonathan Chevinsky email: jonathanchevinsky@gmail.com

List other student(s) working on the event/project: Eric Hirsch, Cindy Tsui, Scott Abrahamson

How many people do you expect to attend? 4

The event/project was advertised/pertains to the: (select all that apply)

☒ College of Medicine ☐ Graduate School ☐ CHRP ☒ Entire Downstate
Community

How was the event/project advertised?

☒ Email ☐ Class Announcement(s) Other:

8
Has this event/project ever been done before? ☒Yes ☐No If yes, when (e.g. annually)? The AMA holds a conference every year. We have had a few students represent Downstate and bring forth their authored resolutions in previous years, including Cindy Tsui and Eric Hirsch.

Are there any clubs/organizations co-sponsoring this event/project? ☐Yes ☒No

If answered YES to the previous question, please list the clubs/organizations and how they plan to contribute (if they are contributing money, indicate how much):

Itemized Budget:

<u>Items (e.g. food, supplies, etc.)</u>	Cost per item	Total Cost (for each line)
Registration	0	0
Roundtrip airfare	630.96	2,523.86
Conference Hotel (4 students X 3 nights)	273.32	1093.28
Travel to and from Airport	95.27	95.27
Travel to and from Conference	89.52	89.52

Total: 3801.93

minus other funding: -2,300

Asking amount: 1,501.93

Funding Request:

Amount from Med Council: 1,508.03 (for 4 people) University Council:

Amount from other resources (i.e. grants, department donations, etc.): Alumni Association funded a total of \$1,000.0

MSSNY funded a total of \$1,300

Please include any additional information that you believe Med Council should be aware of.

We are committed to attend this conference and represent SUNY Downstate on the national stage. We believe it is vitally important for SUNY Downstate to have strong representation at AMA, the largest organization of physicians and medical students in the country. The AMA plays a key role in advocating for medical students, physicians, and patients, and our resolutions continue the tradition of SUNY Downstate students becoming

Revised: 04/2012

involved with medical policy at the national level. We hope to bring the connections we form with physicians and students at the forefront of research and policy back to SUNY Downstate, expanding the professional network of our institution.

We have made every effort to reduce the costs associated with this conference. The four of us shared a single hotel room and carpooling to and from the airport.



Interim Budget Request Form

Date: 8/23/18

10

☐ University Council Funding ONLY ☒ Med Council Funding ONLY ☐ Other

ORGANIZATION NAME: Downstate Music Club

PRESIDENT: Megan Chang VICE PRESIDENT: Catharina Lubez

BOX #: TELEPHONE: 9143304874 TREASURER: Jonathan Zhou

PROJECT	ITEMIZED EXPENSES	AMOUNT REQUESTED FROM UNIV COUNCIL	AMOUNT REQUESTED FROM MED COUNCIL	AMOUNT REQUESTED FROM OTHER SOURCE (please specify)
Student Activity Fair	Candy Stands		20	
Introductory Meeting	Food		50	
Service events at hospitals	Transportation Props (For Christmas and for children to play) Music Candy (for children)		180	

USE THE BACK OF THIS FORM IF MORE SPACE IS NEEDED. ILLEGIBLE REQUESTS WILL BE REJECTED.