

Faculty Student Association of DMC-Student Activity Fund				
Medical Student Council Student Notetaking Service 2nd YR (MSC-SNS2)				
FY 2019 = June 1, 2018 through May 31, 2019				
As of February 28, 2019 (9 months; 06/01/18 thru 02/28/19)				
This page (first report) shows the Council's current Certified Budget compared to Actual Year to Date amounts, with its respective variance. The following pages (second report) show the actual transactions processed within each account.				
Account	Description	Certified Budget 2018 - 2019	Curent YTD	Variance
Income				
40-29000-017-30001	1ST YR SNS ROLLOVER BALANCE	\$ 2,799.00	\$ 2,797.74	\$ (1.26)
40-29000-017-30001	2ND YR SNS ROLLOVER BALANCE (note: actual prior FY rollover variance caused by prior FY2018 \$108 Lecture Fee to Tanmal Shah was deducted after FY2019 budget was prepared)	5,042.00	4,933.80	(108.20)
40-49279-017-30001	2ND YR SNS ALLOCATION FROM MSC	9,810.00	9,810.00	-
		\$ 17,651.00	\$ 17,541.54	\$ (109.46)
Total Income				
Program Expenses Note: In this section, the last column is the variance. On each individual expense row, a positive variance indicates remaining funds available. A negative variance (amount displayed in brackets) means the account is in deficit.				
40-70009-017-30001	ADMINISTRATION FEE	\$ 2,079.00	\$ -	\$ 2,079.00
40-70108-017-30001	GENERAL MANAGER	880.00	300.00	580.00
40-70042-017-30001	CLASS MANAGER	1,350.00	450.00	900.00
40-70216-017-30001	TRANSCRIBER SUPERVISOR	1,350.00	450.00	900.00
40-70159-017-30001	PAYROLL SUPERVISOR	220.00	-	220.00
40-70127-017-30001	LECTURE FEE (Avg. \$60)	11,100.00	5,386.56	5,713.44
Total Program Expense		\$ 16,979.00	\$ 6,586.56	\$ (10,392.44)
Balance Before Reserves		672.00	10,954.98	10,282.98
Reserves:				
40-30008-017-30001	RESERVE FUND	672.00	-	672.00
Total Reserves		\$ 672.00	\$ -	\$ 672.00
Total Net Income less Expenses + Reserves		\$ -	\$ 10,954.98	\$ 10,954.98
*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses				

Faculty Student Association of Downstate Medical Center
2nd YR - Student Notetaking Svc (SNS) - 017 (formerly MS2)
As of February 28, 2019 (9 months; 06/01/18 thru 02/28/19)

Notes regarding this account detailed transaction statement

1. Accounts with zero balances and no activity during period are omitted.
2. The 'debit amount' column represents an expense.
3. The 'credit amount' column represents income.
4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
40-29000-017						
Account:	40-29000-017 (Funds held in Trust)					
6/1/2018			<i>Account Beginning Balance</i>			(\$4,021.12)
6/1/2018	1254-40	Journal Entry	RECLASS PY ACTIVITY TO ROLLOVER BALANCE		\$2,797.74	
6/1/2018	1254-41	Journal Entry	RECLASS PY ACTIVITY TO ROLLOVER BALANCE	\$4,021.12		
6/1/2018	1254-44	Journal Entry	RECLASS TO LIABILITY		\$4,933.80	
			<i>Period 1 subtotals</i>	\$4,021.12	\$7,731.54	
			<i>Account Subtotals</i>	\$4,021.12	\$7,731.54	
2/28/2019			<i>Account Net Change</i>			(\$3,710.42)
2/28/2019			<i>Account Ending Balance</i>			(\$7,731.54)
40-30014-017						
Account:	40-30014-017 (RETAINED EARNINGS - PRIOR YR)					
6/1/2018			<i>Account Beginning Balance</i>			(\$912.68)
6/1/2018	1254-42	Journal Entry	RECLASS PY ACTIVITY TO ROLLOVER BALANCE		\$4,021.12	
6/1/2018	1254-43	Journal Entry	RECLASS TO LIABILITY	\$4,933.80		
			<i>Period 1 subtotals</i>	\$4,933.80	\$4,021.12	
			<i>Account Subtotals</i>	\$4,933.80	\$4,021.12	
2/28/2019			<i>Account Net Change</i>			\$912.68
2/28/2019			<i>Account Ending Balance</i>			\$0.00
40-49279-017						
Account:	40-49279-017 ((2) ALLOCATION FROM MSC)					
6/1/2018			<i>Account Beginning Balance</i>			\$0.00

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6/1/2018	1456-4	Journal Entry	TO RECORD MSC ALLOCATION			\$9,810.00	
				<i>Period 1 subtotals</i>	\$0.00	\$9,810.00	
				<i>Account Subtotals</i>	\$0.00	\$9,810.00	
2/28/2019				<i>Account Net Change</i>			(\$9,810.00)
2/28/2019				<i>Account Ending Balance</i>			(\$9,810.00)
40-70042-017							
Account: 40-70042-017 (CLASS MANAGER)							
6/1/2018				<i>Account Beginning Balance</i>			\$0.00
11/16/2018	1344-66	Accounts Payable	Hermione Gaw-102218-2		\$150.00		
11/16/2018	1344-71	Accounts Payable	Hermione Gaw-102218-4		\$150.00		
11/29/2018	1357-58	Accounts Payable	Hermione Gaw-11032018-2		\$150.00		
				<i>Period 6 subtotals</i>	\$450.00	\$0.00	
				<i>Account Subtotals</i>	\$450.00	\$0.00	
2/28/2019				<i>Account Net Change</i>			\$450.00
2/28/2019				<i>Account Ending Balance</i>			\$450.00
40-70108-017							
Account: 40-70108-017 (GENERAL MANAGER)							
6/1/2018				<i>Account Beginning Balance</i>			\$0.00
11/16/2018	1344-65	Accounts Payable	Safanah Siddiqui-102218-1		\$100.00		
11/16/2018	1344-70	Accounts Payable	Safanah Siddiqui-102218-3		\$100.00		
11/29/2018	1357-57	Accounts Payable	Safanah Siddiqui-11032018-1		\$100.00		
				<i>Period 6 subtotals</i>	\$300.00	\$0.00	
				<i>Account Subtotals</i>	\$300.00	\$0.00	

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2/28/2019			Account Net Change			\$300.00
2/28/2019			Account Ending Balance			\$300.00
40-70127-017						
Account: 40-70127-017 (LECTURE FEE)						
6/1/2018			Account Beginning Balance			\$0.00
8/17/2018	1217-226	Accounts Payable	Michael Brodsky-08172018	\$108.00		
8/17/2018	1217-231	Accounts Payable	Shari Gurusinghe-08172018	\$45.12		
8/17/2018	1217-236	Accounts Payable	Nicolle Siegart-08172018	\$169.44		
			Period 3 subtotals	\$322.56	\$0.00	
11/16/2018	1370-3	Journal Entry	Nicolle Siegart-10212018-1	\$372.00		
11/16/2018	1370-4	Journal Entry	Hermione Gaw-10212018-2	\$121.50		
11/16/2018	1370-5	Journal Entry	Dylan Ofri-10212018-3	\$405.00		
11/16/2018	1370-6	Journal Entry	Carla Kuzmyak-10212018-4	\$158.00		
11/16/2018	1370-7	Journal Entry	Matthew Moy-10212018-5	\$148.50		
11/16/2018	1370-8	Journal Entry	Yvonne Huang-10212018-6	\$81.00		
11/16/2018	1370-9	Journal Entry	John Heard-10212018-7	\$105.00		
11/16/2018	1370-10	Journal Entry	Tracey Yee-10212018-8	\$229.50		
11/16/2018	1370-11	Journal Entry	Leanna Smith-10212018-9	\$40.50		
11/16/2018	1370-12	Journal Entry	Julie Kim-10212018-10	\$121.50		
11/16/2018	1370-13	Journal Entry	Tobias Atkin-10212018-11	\$202.50		
11/16/2018	1370-14	Journal Entry	Jessica Delahanty-10212018-12	\$225.50		
11/16/2018	1370-15	Journal Entry	Kerry Adler-10212018-13	\$288.00		
11/16/2018	1370-16	Journal Entry	Jonathan Leong-10212018-14	\$54.00		
11/16/2018	1370-17	Journal Entry	Jonathan Leong-10212018-14	\$94.50		
11/16/2018	1370-18	Journal Entry	Shelly Thai-10212018-16	\$54.00		
11/29/2018	1370-20	Journal Entry	Hermione Gaw-11142018-1	\$81.00		
11/29/2018	1370-21	Journal Entry	Safanah Siddiqui-11142018-2	\$171.50		
11/29/2018	1370-22	Journal Entry	Thomas Monaghan-11142018-3	\$67.50		
11/29/2018	1370-23	Journal Entry	Kerry Adler-11142018-4	\$67.50		
11/29/2018	1370-24	Journal Entry	John Heard-10312018-1	\$229.50		
11/29/2018	1370-25	Journal Entry	Carla Kuzmyak-10312018-2	\$62.50		
11/29/2018	1370-26	Journal Entry	Dylan Ofri-10312018-3	\$216.00		
11/29/2018	1370-27	Journal Entry	Shelly Thai-10312018-4	\$324.00		
11/29/2018	1370-28	Journal Entry	Jessica Delahanty-10312018-5	\$54.00		
11/29/2018	1370-29	Journal Entry	Hermione Gaw-10312018-6	\$256.50		
11/29/2018	1370-30	Journal Entry	Nicolle Siegart-10312018-7	\$121.50		
11/29/2018	1370-31	Journal Entry	Kerry Adler-10312018-8	\$387.50		

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11/29/2018	1370-32	Journal Entry	Thomas Monaghan-10312018-9		\$216.00		
11/29/2018	1370-33	Journal Entry	Fanny S. Chan-10312018-10		\$54.00		
11/29/2018	1370-34	Journal Entry	Christina Ellison-10312018-11		\$54.00		
				<i>Period 6 subtotals</i>	\$5,064.00	\$0.00	
				<i>Account Subtotals</i>	\$5,386.56	\$0.00	
2/28/2019				<i>Account Net Change</i>			\$5,386.56
2/28/2019				<i>Account Ending Balance</i>			\$5,386.56
40-70216-017							
Account:	40-70216-017 (TRANSCRIBER SUPERVISOR)						
6/1/2018				<i>Account Beginning Balance</i>			\$0.00
11/16/2018	1344-63	Accounts Payable	Safanah Siddiqui-102218-1		\$150.00		
11/16/2018	1344-68	Accounts Payable	Safanah Siddiqui-102218-3		\$150.00		
11/29/2018	1357-55	Accounts Payable	Safanah Siddiqui-11032018-1		\$150.00		
				<i>Period 6 subtotals</i>	\$450.00	\$0.00	
				<i>Account Subtotals</i>	\$450.00	\$0.00	
2/28/2019				<i>Account Net Change</i>			\$450.00
2/28/2019				<i>Account Ending Balance</i>			\$450.00
6/1/2018				<i>Grand Total Beginning Balance</i>			(\$4,933.80)
2/28/2019				<i>Grand Total Net Change</i>			(\$6,021.18)
2/28/2019				<i>Grand Total Ending Balance</i>			(\$10,954.98)