

Faculty Student Association of DMC-Student Activity Fund
Medical Student Council Student Notetaking Service 2nd YR (MSC-SNS2)
FY 2018 = June 1, 2017 through May 31, 2018
As of May 31, 2018 (12 months; 6/1/17 thru 5/31/18)

This page (first report) shows the Council's current Certified Budget compared to Actual Year to Date amounts, with its respective variance. The following pages (second report) show the actual transactions processed within each account.

Account	Description	Certified Budget 2017 - 2018	Curent YTD	Variance
Income				
40-40001-017-30001	2ND YR SNS ROLLOVER	\$ 4,021.00	\$ 4,021.12	\$ 0.12
40-70279-012-30001	2ND YR SNS ALLOCATION FROM MSC	12,997.00	12,997.00	-
		\$ 17,018.00	\$ 17,018.12	\$ 0.12
Total Income				
Program Expenses Note: In this section, the last column is the variance. On each individual expense row, a positive variance indicates remaining funds available. A negative variance (amount displayed in brackets) means the account is in deficit.				
40-70009-017-30001	ADMINISTRATION FEE	\$ 1,015.00	\$ 1,015.00	\$ -
40-70108-017-30001	GENERAL MANAGER	880.00	660.00	220.00
40-70042-017-30001	CLASS MANAGER	1,500.00	1,050.00	450.00
40-70216-017-30001	TRANSCRIBER SUPERVISOR	1,500.00	1,050.00	450.00
40-70159-017-30001	PAYROLL SUPERVISOR	220.00	40.00	180.00
40-70127-017-30001	LECTURE FEE (Avg. \$60)	11,100.00	8,269.32	2,830.68
Total Program Expense		\$ 16,215.00	\$ 12,084.32	\$ (4,130.68)
Balance Before Reserves		803.00	4,933.80	4,130.80
Reserves:				
40-30008-017-30001	RESERVE FUND	803.00	-	803.00
Total Reserves		\$ 803.00	\$ -	\$ 803.00
Total Net Income less Expenses + Reserves		\$ -	\$ 4,933.80	\$ 4,933.80
*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses				

Faculty Student Association of Downstate Medical Center
2nd YR - Student Notetaking Svc (SNS) - 017 (formerly MS2)
As of 05/31/18 (12 months; 06/1/17 thru 05/31/18)

Notes regarding this account detailed transaction statement

1. Accounts with zero balances and no activity during period are omitted.
2. The 'debit amount' column represents an expense.
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4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>		<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
40-49279-017							
Account: 40-49279-017 ((2) ALLOCATION FROM MSC)							
6/1/2017				Account Beginning Balance			\$0.00
6/1/2017	715-6	Journal Entry	TO RECORED MSC ALLOCATION			\$12,997.00	
				Period 1 subtotals	\$0.00	\$12,997.00	
				Account Subtotals	\$0.00	\$12,997.00	
5/31/2018				Account Net Change			(\$12,997.00)
5/31/2018				Account Ending Balance			<u>(\$12,997.00)</u>
40-70009-017							
Account: 40-70009-017 (ADMINISTRATION FEE)							
6/1/2017				Account Beginning Balance			\$0.00
3/5/2018	1046-475	Accounts Payable	FSA Operating Accoun-030518		\$1,015.00		
				Period 10 subtotals	\$1,015.00	\$0.00	
				Account Subtotals	\$1,015.00	\$0.00	
5/31/2018				Account Net Change			\$1,015.00
5/31/2018				Account Ending Balance			<u>\$1,015.00</u>
40-70042-017							
Account: 40-70042-017 (CLASS MANAGER)							
6/1/2017				Account Beginning Balance			\$0.00
10/26/2017	839-430	Accounts Payable	Christian Rodriguez-102617		\$150.00		
10/26/2017	839-440	Accounts Payable	Christian Rodriguez-102617B		\$150.00		
				Period 5 subtotals	\$300.00	\$0.00	

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12/6/2017	915-351	Accounts Payable	Christian Rodriguez-120617	\$150.00		
12/6/2017	915-366	Accounts Payable	Christian Rodriguez-20171206	\$150.00		
12/29/2017	915-316	Accounts Payable	Christian Rodriguez-122917	\$150.00		
Period 7 subtotals				\$450.00	\$0.00	
5/24/2018	1067-402	Accounts Payable	Christian Rodriguez-020118	\$150.00		
5/24/2018	1067-406	Accounts Payable	Maryam Siddiqui-02012018	\$150.00		
Period 12 subtotals				\$300.00	\$0.00	
Account Subtotals				\$1,050.00	\$0.00	
5/31/2018	Account Net Change					\$1,050.00
5/31/2018	Account Ending Balance					\$1,050.00
40-70108-017						
Account:	40-70108-017 (GENERAL MANAGER)					
6/1/2017	Account Beginning Balance					\$0.00
10/26/2017	839-432	Accounts Payable	Maryam Siddiqui-102617	\$80.00		
10/26/2017	839-437	Accounts Payable	Maryam Siddiqui-10262017	\$80.00		
Period 5 subtotals				\$160.00	\$0.00	
12/6/2017	915-350	Accounts Payable	Maryam Siddiqui-120617	\$100.00		
12/6/2017	915-365	Accounts Payable	Maryam Siddiqui-20171206	\$100.00		
12/29/2017	915-311	Accounts Payable	Maryam Siddiqui-122917	\$100.00		
Period 7 subtotals				\$300.00	\$0.00	
5/24/2018	1067-401	Accounts Payable	Maryam Siddiqui-020118	\$100.00		
5/24/2018	1067-407	Accounts Payable	Maryam Siddiqui-02012018	\$100.00		
Period 12 subtotals				\$200.00	\$0.00	
Account Subtotals				\$660.00	\$0.00	
5/31/2018	Account Net Change					\$660.00
5/31/2018	Account Ending Balance					\$660.00

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40-70127-017						
Account: 40-70127-017 (LECTURE FEE)						
6/1/2017						
			<i>Account Beginning Balance</i>			\$0.00
10/1/2017	839-480	Accounts Payable	Madonna DiBella-103017	\$54.00		
10/30/2017	839-450	Accounts Payable	Christian Rodriguez-103017	\$540.00		
10/30/2017	839-452	Accounts Payable	Sue Dong-103017	\$163.60		
10/30/2017	839-454	Accounts Payable	Maria Kohlbrenner-103017	\$81.00		
10/30/2017	839-456	Accounts Payable	Karthik Sreedhara-103017	\$164.16		
10/30/2017	839-458	Accounts Payable	Shelley Jain-103017	\$113.40		
10/30/2017	839-460	Accounts Payable	Claudia Zmijewski-103017	\$108.00		
10/30/2017	839-462	Accounts Payable	Aditya Nihalani-103017	\$108.00		
10/30/2017	839-464	Accounts Payable	Richard Yu-103017	\$54.00		
10/30/2017	839-466	Accounts Payable	Bledi Hysa-103017	\$405.00		
10/30/2017	839-468	Accounts Payable	Christopher Kiang-103017	\$81.00		
10/30/2017	839-470	Accounts Payable	Mingxi Zhu-103017	\$162.00		
10/30/2017	839-474	Accounts Payable	Diandra Wong-103017	\$175.00		
10/30/2017	839-476	Accounts Payable	Oriana Tascione-103017	\$54.00		
10/30/2017	839-478	Accounts Payable	Melanie Gao-103017	\$162.00		
10/30/2017	839-482	Accounts Payable	Jennifer Kaminsky-103017	\$162.00		
10/30/2017	839-484	Accounts Payable	Sherilyne Co-103017	\$108.00		
10/30/2017	839-486	Accounts Payable	Jieun Limb-103017	\$54.00		
10/30/2017	839-488	Accounts Payable	Joshua Wibecan-103017	\$108.00		
10/30/2017	839-490	Accounts Payable	Elizabeth McCuaig-103017	\$115.54		
10/30/2017	839-492	Accounts Payable	Vivian Shen-103017	\$110.16		
10/30/2017	839-494	Accounts Payable	Hailey Huddleston-103017	\$109.08		
10/30/2017	839-496	Accounts Payable	Safanah Siddiqui-103017	\$216.00		
			<i>Period 5 subtotals</i>	\$3,407.94	\$0.00	
1/8/2018	945-44	Accounts Payable	Raesa Soomar-010818	\$54.00		
1/8/2018	945-47	Accounts Payable	Vivian Shen-010818	\$162.00		
1/8/2018	945-49	Accounts Payable	Bledi Hysa-010818	\$121.50		
1/8/2018	945-51	Accounts Payable	Christian Rodriguez-010818	\$135.00		
1/8/2018	945-54	Accounts Payable	Melanie Gao-010818	\$54.00		
1/8/2018	945-57	Accounts Payable	Hailey Huddleston-010818	\$56.16		
1/8/2018	945-60	Accounts Payable	Maryam Siddiqui-010818	\$2,393.51		
1/8/2018	945-64	Accounts Payable	Tanmai Shah-010818	\$108.00		
1/8/2018	945-68	Accounts Payable	Aditya Nihalani-010818	\$191.16		
1/8/2018	945-72	Accounts Payable	Shelley Jain-010818	\$108.00		
1/8/2018	945-76	Accounts Payable	Michael Brodsky-010818	\$108.00		
1/8/2018	945-80	Accounts Payable	Karthik Sreedhara-010818	\$113.40		

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1/8/2018	945-84	Accounts Payable	Claudia Zmijewski-010818	\$108.00		
1/8/2018	945-88	Accounts Payable	Sherilyne Co-010818	\$135.00		
1/8/2018	945-92	Accounts Payable	Sue Dong-010818	\$59.40		
Period 8 subtotals				\$3,907.13	\$0.00	
5/7/2018	1067-775	Accounts Payable	REVERSE-Michael Brodsky-010818		\$108.00	
5/24/2018	1067-339	Accounts Payable	Aron Soleiman-05242018	\$48.00		
5/24/2018	1067-343	Accounts Payable	Maryam Siddiqui-05242018	\$906.25		
5/31/2018	1113-61	Accounts Payable	Tanmai Shah-05312018	\$108.00		
Period 12 subtotals				\$1,062.25	\$108.00	
Account Subtotals				\$8,377.32	\$108.00	
5/31/2018	Account Net Change					\$8,269.32
5/31/2018	Account Ending Balance					\$8,269.32
40-70159-017						
Account: 40-70159-017 (PAYROLL SUPERVISOR)						
6/1/2017	Account Beginning Balance					\$0.00
10/26/2017	839-434	Accounts Payable	Maryam Siddiqui-102617	\$20.00		
10/26/2017	839-439	Accounts Payable	Maryam Siddiqui-10262017	\$20.00		
Period 5 subtotals				\$40.00	\$0.00	
Account Subtotals				\$40.00	\$0.00	
5/31/2018	Account Net Change					\$40.00
5/31/2018	Account Ending Balance					\$40.00
40-70216-017						
Account: 40-70216-017 (TRANSCRIBER SUPERVISOR)						
6/1/2017	Account Beginning Balance					\$0.00
10/26/2017	839-428	Accounts Payable	Maryam Siddiqui-102617	\$150.00		

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10/26/2017	839-435	Accounts Payable	Maryam Siddiqui-102617B	\$150.00		
<i>Period 5 subtotals</i>				<u>\$300.00</u>	\$0.00	
12/6/2017	915-347	Accounts Payable	Maryam Siddiqui-120617	\$150.00		
12/6/2017	915-362	Accounts Payable	Maryam Siddiqui-20171206	\$150.00		
12/29/2017	915-309	Accounts Payable	Maryam Siddiqui-122917	\$150.00		
<i>Period 7 subtotals</i>				<u>\$450.00</u>	\$0.00	
5/24/2018	1067-399	Accounts Payable	Maryam Siddiqui-020118	\$150.00		
5/24/2018	1067-404	Accounts Payable	Maryam Siddiqui-02012018	\$150.00		
<i>Period 12 subtotals</i>				<u>\$300.00</u>	\$0.00	
<i>Account Subtotals</i>				<u>\$1,050.00</u>	\$0.00	
5/31/2018	<i>Account Net Change</i>					<u>\$1,050.00</u>
5/31/2018	<i>Account Ending Balance</i>					<u><u>\$1,050.00</u></u>
6/1/2017	<i>Grand Total Beginning Balance</i>					(\$4,021.12)
						<u>(\$912.68)</u>
5/31/2018	<i>Grand Total Net Change</i>					
5/31/2018	<i>Grand Total Ending Balance</i>					<u><u>(\$4,933.80)</u></u>