

May 2021 Meeting Minutes

Graduate School Student Council

5/20/2021, 15:00 PM. Zoom Virtual Meeting

Attendance: Siobhan Lawless, Marzia Spagnardi, Ana Mejia-Bautista, Sofia Tortora
GSSC members met via Zoom to discuss 2021-2022 budget

Call to order: Siobhan Lawless called the meeting to order at 15:00 PM

Motion: To vote on rolling ver unused funds for events cancelled due to Covid-19.
Motion was moved by Marzia Spagnardi and seconded by Sofia Tortora
Vote/Motion was carried unanimously in favor of rolling over unused funds

Motion: To approve the 2021-22 budget that was presented by Ana Mejia-Bautista attached as EXHIBIT 1.
Motion was moved by Ana Mejia-Bautista and seconded by Siobhan Lawless.
Motion was carried unanimously.

Motion: To plan the next elections for Graduate Council officers.
Motion was moved by Marzia Spagnardi and seconded by Siobhan Lawless.
Motion was carried unanimously.

Motion: To arrange a meeting with Dr. Stewart in late June.
Motion was moved by Sofia Tortora and seconded by Ana Mejia-Bautistai.
Motion was carried unanimously.

Adjournment: Siobhan Lawless adjourned the meeting 16:00 PM.
Motion was carried unanimously.

Treasurer Signature:

A handwritten signature in black ink, appearing to be 'Ana Mejia-Bautista', written over a faint circular stamp.

Faculty Student Association of DMC-Student Activity Fund

Graduate School Student Council (GSSC)

FY 2022 = June 1, 2021 through May 31, 2022

BUDGET TEMPLATE

Submit for certification by deadline: Friday, May 14, 2021. Submit to FSA Office (1) this budget with (2) completed Budget Agreement Form (link) and (3) signed meeting minutes at which the council approved this budget. FSA will return a certified budget to the Council officers once final fiscal year end (May 31) balances are known.

	Description	Certified Budget	Current YTD as	Proposed	Comments
Income					
40-49001-011-30001	ACTIVITIES FEES INCOME	\$ 1,650.00	\$ 1,650.00	\$ 1,800.00	
40-40001-011-30001	ROLLOVER BALANCE	1,382.96	1,382.96	2,317.00	
Total Income		\$ 3,032.96	\$ 3,032.96	\$ 4,117.00	
Program Expenses					
	in Title alpha sequence				
40-70009-011-30001	ADMINISTRATION FEE	\$ 117.00	\$ 120.00	\$ 120.00	
40-70135-011-30001	MEETINGS	200.00	-	200.00	
40-70097-011-30001	SPECIAL EVENTS	1,625.53	195.96	2,500.00	
40-70243-011-30001	STUDENT LOUNGE	400.00	400.00	400.00	
40-70149-011-30001	WELCOME EVENTS	600.00	-	805.00	
Total Program Expense		\$ 2,942.53	\$ 715.96	\$ 4,025.00	Formula Cell- Do not alter
Balance Before Reserves		90.43	2,317.00	92.00	Formula Cell- Do not alter
Reserves:					
40-30008-011-30001	RESERVE FUND	90.43	-	92.00	
Total Reserves		\$ 90.43	\$ -	\$ 92.00	Formula Cell- Do not alter
Total Expenses + Reserves		\$ 3,032.96	\$ 715.96	\$ 4,117.00	Formula Cell- Do not alter
Total Net Income less Expenses + Reserves		\$ -	\$ 2,317.00	\$ -	Formula Cell- Do not alter

***SUNY Reserve Guidelines >5% and <100% of prior year actual expenses**