

May 2020 Meeting Minutes  
Graduate School Student Council Meeting  
05/14/2020, 2:00 PM. Zoom virtual meeting

**Attendance:** Michael Cupelli, Stacey Subbie, Marzia Spagnardi, Siobhan Lawless

**GSSC members met via Zoom to discuss 2020-2021 budget**

Call to order: Michael Cupelli called the meeting to order at 2:00 PM.

Motion: To vote on rolling over unused funds for events cancelled due to Covid-19.

Motion was moved by Marzia Spagnardi and seconded by Stacey Subbie

Vote/Motion was carried unanimously in favor of rolling over unused funds

Motion: To approve the 2020-21 budget that was presented by Siobhan Lawless attached as EXHIBIT 1.

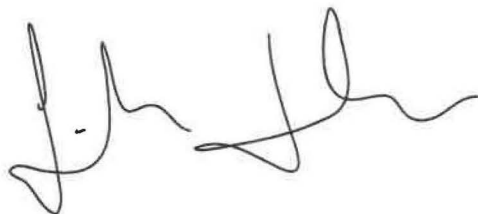
Motion was moved by Siobhan Lawless and seconded by Michael Cupelli

Motion was carried unanimously

Adjournment: Michael Cupelli adjourned the meeting at 2:30 PM.

Motion was carried unanimously.

Treasurer Signature:

A handwritten signature in black ink, appearing to be 'M. Cupelli', written in a cursive style.

# Faculty Student Association of DMC-Student Activity Fund

## Graduate School Student Council (GSSC)

FY 2021 = June 1, 2020 through May 31, 2021

### BUDGET TEMPLATE

Submit for certification by deadline: Friday, May 15, 2020. Submit to FSA Office (1) this budget with (2) completed [Budget Agreement Form \(link\)](#) and (3) signed meeting minutes at which the council approved this budget. FSA will return a certified budget to the Council officers once final fiscal year end (May 31) balances are known.

	Description	Certified Budget 2019-2020	Current YTD as of 3/31/20	Proposed Budget 2020- 2021	Comments
<b>Income</b>					
40-49001-011-30001	ACTIVITIES FEES INCOME	\$ 1,710.00	\$ 1,725.00	\$ 1,650.00	
40-40001-011-30001	ROLLOVER BALANCE	1,466.60	1,466.60	1,677.82	
<b>Total Income</b>		<b>\$ 3,176.60</b>	<b>\$ 3,191.60</b>	<b>\$ 3,327.82</b>	
<b>Program Expenses</b> <small>in Title alpha sequence</small>					
40-70009-011-30001	ADMINISTRATION FEE	\$ 114.00	\$ -	\$ 117.00	
40-70135-011-30001	MEETINGS	200.00	(200.00)	200.00	
40-70097-011-30001	SPECIAL EVENTS	2,355.60	1,213.78	1,918.82	
40-70243-011-30001	STUDENT LOUNGE	400.00	-	400.00	
40-70149-011-30001	WELCOME EVENTS		500.00	600.00	
<b>Total Program Expense</b>		<b>\$ 3,069.60</b>	<b>\$ 1,513.78</b>	<b>\$ 3,235.82</b>	<i>Formula Cell- Do not alter</i>
<b>Balance Before Reserves</b>		<b>107.00</b>	<b>1,677.82</b>	<b>92.00</b>	<i>Formula Cell- Do not alter</i>
<b>Reserves:</b>					
40-30008-011-30001	RESERVE FUND	107.00	-	92.00	
<b>Total Reserves</b>		<b>\$ 107.00</b>	<b>\$ -</b>	<b>\$ 92.00</b>	<i>Formula Cell- Do not alter</i>
<b>Total Expenses + Reserves</b>		<b>\$ 3,176.60</b>	<b>\$ 1,513.78</b>	<b>\$ 3,327.82</b>	<i>Formula Cell- Do not alter</i>
<b>Total Net Income less Expenses + Reserves</b>		<b>\$ -</b>	<b>\$ 1,677.82</b>	<b>\$ -</b>	<i>Formula Cell- Do not alter</i>
<b>*SUNY Reserve Guidelines &gt;5% and &lt;100% of prior year actual expenses</b>					