

May 2019 Meeting Minutes
Graduate School Student Council Meeting
5/23/2019, 1:00 PM. ROOM 3-114, 3rd Floor, BSB

Attendance: Michael Cupelli, Stacey Subbie, Siobhan Lawless, Marzia Spagnardi

GSSC members met to approve 2019-2020 budget and to discuss duties for new council members

Call to order: Michael Cupelli called the meeting to order at 1:00PM.

Motion: To approve the 2019-20 budget as presented, see attached EXHIBIT 1.

Motion was moved by Stacey Subbie and seconded by Siobhan Lawless.

Motion was carried unanimously.

Motion: To discuss the duties of new council members Siobhan Lawless and Marzia Spagnardi

Motion was moved by Stacey Subbie and seconded by Marzia Spagnardi.

Motion was carried unanimously.

Adjournment: Michael Cupelli adjourned the meeting at 1:58 PM.

Motion was carried unanimously.

Secretary Signature:

Monica Spagnardi

Faculty Student Association of DMC-Student Activity Fund

Graduate School Student Council (GSSC)

FY 2020 = June 1, 2019 through May 31, 2020

CERTIFIED BUDGET

Submit for certification by deadline: Wed, May 15, 2019. Submit to FSA Office (1) this budget with (2) completed [Budget Agreement Form \(link\)](#) and (3) [signed meeting minutes](#) at which the council approved this budget. FSA will return a certified budget to the Council officers once final fiscal year end (May 31) balances are known.

	Description	Certified Budget 2018-2019	Current YTD as of 3/31/19	Certified Budget 2019-2020	Comments
Income					
40-49001-011-30001	ACTIVITIES FEES INCOME	\$ 1,620.00	\$ 1,710.00	\$ 1,710.00	
40-40001-011-30001	ROLLOVER BALANCE	1,500.00	1,499.42	1,499.42	
Total Income		\$ 3,120.00	\$ 3,209.42	\$ 3,209.42	
Program Expenses <small>In Title alpha sequence</small>					
40-70009-011-30001	ADMINISTRATION FEE	\$ 111.00	\$ 111.00	\$ 114.00	
40-70135-011-30001	MEETINGS	200.00	100.00	\$ 200.00	
40-70097-011-30001	SPECIAL EVENTS	2,317.00	669.10	2,435.42	
40-70243-011-30001	STUDENT LOUNGE	400.00	-	400.00	
Total Program Expense		\$ 3,028.00	\$ 880.10	\$ 3,209.42	<i>Formula Cell- Do not alter</i>
Balance Before Reserves		92.00	2,329.32	-	<i>Formula Cell- Do not alter</i>
Reserves:					
40-30008-011-30001	RESERVE FUND	92.00	-	92.00	
Total Reserves		\$ 92.00	\$ -	\$ 92.00	<i>Formula Cell- Do not alter</i>
Total Expenses + Reserves		\$ 3,120.00	\$ 880.10	\$ 3,301.42	<i>Formula Cell- Do not alter</i>
Total Net Income less Expenses + Reserves		\$ -	\$ 2,329.32	\$ (92.00)	<i>Formula Cell- Do not alter</i>
*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses					