



Board of Directors Meeting Minutes
Wednesday April 17, 2019 - 12:00 noon; Student Center Reading Room

Directors Present were:

Richard Bentley, Administration
Jelanie DeShong, Administration
William Gerdes, Administration
Sergio Maffettone, Administration
Charis Ng, Administration
Meg O'Sullivan, Administration
Shirley Eisner, COM Faculty
Brigitte Desport, CHRP Faculty
Maria Rosario-Sims, CON Faculty
Julie Rushbrook, GS Faculty (proxy to Ms. Ng)
Michael Cupelli, GS Student (proxy to Ms. O'Sullivan)
Alice Herchek, COM Student

Jordana Schmidt-Shwartz, COM Student (proxy to Ms. O'Sullivan)
Charles Park, CON Student (proxy to Ms. O'Sullivan)
Rachel Radigan, PH Student (proxy to Ms. O'Sullivan)
Catrisha Duret, CHRP Student

Guests Present Were:

James Fuccio, Council
Anthony Condoleo, FSA Interim Controller
Mufutau Sadiku, HSCBF
Lynne Reid-McQueen, Council, SUNY Downstate
Schuyler Hooke, Recording Secretary

- 1) **CALL TO ORDER:** Mr. Bentley called the meeting to order at 12:01 p.m. with quorum being present with a roundtable introduction. There is one new Board member, Jordana Schmidt-Shwartz elected as new President of Medical Student Council (MSC) which is a dedicated seat on FSA Board.
- 2) **SECRETARY'S REPORT:**
 - a) Mr. Bentley reiterated to all the importance that all Board members familiarize themselves with the [FSA Board of Directors Handbook \(available online – link\)](#) that includes member responsibilities and policies.
 - b) The draft minutes from the prior meeting held January 23, 2019 ([link](#)) had been emailed and corrections made. Link to corrected minutes sent with meeting reminder and shown on the screen for brief perusal.
MOTION: To approve the draft January 23, 2019 minutes as presented made by Mr. DeShong, and seconded by Dr. Eisner. **Motion carried unanimously.**
- 3) **PRESIDENT'S REPORT** Richard Bentley
 - a) Mr. Bentley advised FM&D has not yet finalizing plan details for moving the Café 101 “Grab&Go” Operation, and the ATM back to the 450 Clarkson Ave. Lobby. Will stay at current location until new plan is ready.
 - b) FSA-SUNY contract through 2022 was approved through 2022 by NYS-OSC (State Controller). Campus parking services is added to the services to be provided by the FSA.
 - c) Bookstore: Manager Isaac Wolf-Tanner resigned on 3/1/19 after getting the POS System Lightspeed installed. Marva Romeo continues to oversee the operations until a new manager can be found. Dr. Eisner gave a head's up here about the upcoming LCME accreditation in 2021, to make sure our bookstore will meet the standards. Dr. Fredric Volkert is the campus liaison for this process.
 - d) On 3/22/19, an E-mail vote to hire Island Photography as Graduation Photography service was conducted to assure DMC graduation date is reserved in vendor's calendar. eVote was unanimous and must be ratified:
MOTION: To ratify the vote conducted via eMail to accept the recommendation of Student Life to award a contract to Island Photography, pursuant to the FSA Request of Proposals (RFP) for Graduation Photography Services made by Ms. O'Sullivan, and seconded by Dr. Eisner. **Motion carried unanimously.**
- 4) **OPERATION'S REPORT:** Anthony Condoleo [FSA Operations Report 2019-04-17](#) (See Attachment 3)
 - a) Mr. Condoleo reviewed the Operations report and its most current income statement YTD 3/31/19.
- 5) **TREASURER'S REPORT:** Sergio Maffettone
 - a) **IRS Form 990 Annual Tax Filing** was presented covering FSA FYE 5/31/2018: FSA's 2017 tax returns (based on the CPA financial statement for **FSA FYE 5/31/18**), have been filed by FSA independent auditors, PKFOD. Board members can contact FSA Business Office for copy.

- b) **New CPA firm** for FSA annual audit services FYE 5/31/19: New company will conduct audits for FSA and other campus affiliated entity corporations. The multi-party RFP process has resulted in significant annual savings. For FSA alone, the annual audit cost reduction from current \$33K to \$9,400/yr (5yr avg).

MOTION: To engage firm of “EFPR Group, CPAs, PLLC” resulting from a multi-party RFP issued for all DMC’s affiliated entities. Motion by Ms. O’Sullivan, seconded by Ms. Ng. **Motion carried unanimously.**

- c) **Proposed TA and SAF policy-procedure change:** electronic signatures & submission of FSA payment forms. Addition of electronic signatures will greatly simplify payment form submission process as detailed on Attachment 1. Mr. Maffettone moved and Ms. Herchek seconded that:

MOTION: To adopt TA and SAF policy/procedure change as presented in Attachment 1 allowing electronic signatures on FSA Payment Forms submitted to FSABusinessOffice via eMail from authorized signators’ “@downstate.edu” eMail addresses. **Motion carried unanimously.**

- d) **FSA FY 2020 Budget (covering 6/1/19 to 5/31/20):** Preparation is delayed pending campus finalization of Parking Plan, due to its large impact on Budget amounts. Most likely will need Board eVote when ready.

5) **NEW BUSINESS: DMC Parking Services Planning for State Garage Closure on 5/27/19:**

Mr. Bentley provided an overview, with additional information given by campus Counsel Ms. Reid-McQueen, summarized in the campus presentation (Attachment 2 [link](#)). Key points:

State garage has significant structural integrity loss, is in danger of collapse, and must be vacated. State garage parking rates haven’t increased in 50+ years and the \$79/year cost to park was inadequate to sustain upkeep of the facility. Unlike most other SUNY campuses that have huge acreage, the HSCB Foundation (HSCBF) had to purchase properties which carry mortgages. FSA was not involved in State Garage parking operations or financing that brought the campus to this necessity.

Campus formed a committee which has determined that parking was best consolidated under the FSA (Parking is a common service provided by FSA at many campuses). The current campus plan addresses only relocation of existing parking spaces being lost at the State Garage. The plan does NOT address adding new capacity. However, as a result of the significant consumer increase to market parking rates, it is anticipated that some current parkers will choose to drop out, which may be give opportunity to new parkers on the waiting list. MOST IMPORTANTLY, DMC senior leadership has committed that the FSA will be funded by the campus and its affiliated entities so that FSA will not sustain any financial loss for taking on parking operations. The actual final rates are subject to DMC negotiations with each of the impacted employee unions, such as UUP (Faculty-Professional Staff), CSEA, PEF (Nursing), PBASNY (UPolice), and others. This is essentially why DMC and its affiliates must provide financial subsidy for parking. If all parking expenses under this new plan were to be covered by the consumer parking rate charged, the rate would be far above local Brooklyn market rates and therefore require subsidy. The currently rate in discussion is within market near \$206. /month.

A litany of concerns, objections, and frustrations ensued over the past administrations’ action or inaction that has led to the current condition. Mr. Bentley acknowledged many points being perfectly valid and shared by committee members, but all are issues not under the purview of FSA. More importantly, FSA action is needed to engage services to be ready to begin parking services effective 5/28/19. The following motion was made by Ms. O’Sullivan, and seconded by Mr. Gerdes:

MOTION: To authorize the President to negotiate and enter into FSA agreements for Parking Management Services, effective upon the closure of the State Garage estimated to occur on 5/27/19, under the parameters identified in Attachment 1 (attached). **Motion passed with a vote of 13 For, 1 Against, 2 Abstentions.**

At the Board’s request, Mr. Bentley indicated that once contract document were finalized, they would be distributed to the FSA Board members, and a parking operations report would become a regular Board meeting agenda item.

7) **ADJOURNMENT:**

With all business before the board concluded, Mr. Gerdes moved and Ms. Herchek seconded that:

MOTION: The meeting be adjourned at 1:08 p.m. **Motion carried unanimously.**

Respectfully submitted by:

Meg O’Sullivan, Secretary

Reminder: Next Quarterly Board meeting will be on Wednesday, July 17th, 2019 (noon; Student Center Reading Room.)

FSA Board of Directors Meeting Agenda 4/17/19 (distributed to members prior to the meeting)**Agenda Item E.3: Proposed TA and SAF policy-procedure change: added wording in “red ink”:****Section V. DISBURSEMENTS AND DEPOSITS:**

D. Disbursements shall be submitted to FSA on an [FSA Payment Form \(Form FSA001-link\)](#) clearly indicating the purpose, and signed by authorized TA account signature(s). Supportive documentation must accompany all FSA Payment Request forms; [Instructions are available online \(link\)](#); [SAF Form instructions \(link\)](#).

“Electronic signatures on FSA payment forms: FSA at its sole discretion may, subject to these policies, accept electronic signatures on FSA Payment forms for TA and SAF accounts provided same are transmitted to FSA via eMail from a SUNY Downstate Medical Center e-mail account of the authorized signator(s) of the organization and comply with any other and further security/validation requirement(s) as FSA at its sole discretion may require. FSA shall have the right to rely upon such electronic signatures provided they are in the form required and meet such other security/validation requirements as may be required under this paragraph.”

Agenda Item F: Parking Services ([Parking Presentation link](#)) Proposed Motion: To authorize the President to negotiate and enter into FSA agreements for Parking Management Services, effective upon the closure of the State Garage estimated to occur on 5/27/19, under the following parameters:

1. Engage a License Agreement between HSCBF and FSA to allow FSA to utilize HSCBF owned properties for providing campus Parking Services at the following HSCBF owned properties, as available:
 - 324 Winthrop Street
 - 711 Parkside Ave
 - 225 Clarkson Avenue
 - 349,355,359 Lenox Road (+ 774 -778 NYAve as demo occurs; In total will visually appear as ‘one’ lot)
 - 329 Clarkson Avenue
2. Engage the successful bidder KCParkingLLC (will have new corporate entity name) as a Parking Management vendor to:
 - (a) operate daily parking operations at all locations, as well as UHB Front Door valet services, and
 - (b) provide and finance a parking management system (hardware and software) to control access to authorized campus parkers and other equipment, and
 - (c) to provide 200 (more if avail) additional parking spaces at their current facilities located at:
 - 581 Clarkson Ave Garage; 50 spaces
 - 600 Albany Ave Parking Lot; 150 spaces

Key Caveats:

3. Access to parking (designating authorized parkers) shall remain determined by the SUNY Downstate Medical Center (DMC) Parking Office.
4. Parking rates to be charged at all facilities will be set by campus management and are subject to ongoing negotiations with campus bargaining units (unions).
5. Since parking privileges and consumer rates to be charged are campus controlled and outside the control of the FSA, the campus (directly or through its affiliated entities) will offset any and all FSA financial loss (ie: to be certain FSA is made financially whole) resulting from the implementation of the agreements and the management of parking.
6. Campus (directly or through its affiliated entities) will also support any working capital needs of FSA that result from the timing of receipts and disbursements in the parking operation.
7. There is uncertainty surrounding the timing of any agreement reached with the unions, and the parking operation may commence on a reduced scale and grow over time to the full 7 lot configuration.



April 16, 2019

FSA Board of Directors
Operations Report for April 17, 2019

1. **Business Office Activities** –Updated since last BOD meeting on January 23, 2019:
 - a. **Monthly Reports:** SAF and TA statements have been issued for the period ending March 31, 2019. Account holders encouraged to send eMails to FSABusinessOffice@downstate.edu to request daily balances or specific transaction inquiries.
 - b. **Blackbaud Financial Edge:** To date there has been no schedule set for formal training on the Blackbaud (Bb) accounting software. We hope to reach an agreement very soon regarding this training that HSCBF had committed to when FSA agreed to implement the common Bb software used by HSCBF. In addition to the needed formal training, Blackbaud has free “Blackbaud University Roadshow” training and seminars. Daniel Minnock recently attended a session and found it beneficial, so we will consider attending more as they become available in local area.

2. **FSA Income Statement Budget to Actual 03/31/19** (See following pages 2 and 3):
 - a. **Bookstore:** December sales were successfully reconciled after computer crash and Lightspeed POS software has been up and running since January. The bookstore is currently without a manager since Isaac Wolf-Tanner’s separation on 03/01/19. Fiscal year to date as of 10 months ended 03/31/19 has a loss of \$40,183. In comparison to the budget, the bookstore shows an overall favorable variance of \$9,905, which can be attributed to overall spending being less than budgeted.
 - b. **FSA Business Office,** on its own shows a loss of \$57,985 but in the budget we have accounted for several items that have not been accrued to date. These items include a subsidy of \$117,987 from the Health Science Center at Brooklyn (HSCB) Foundation and \$5,553 in TA fees. Once we account for the Trust and Agency fees to be billed at year end and a portion of the HSCB subsidy we will break even. At year end a subsidy request will be made to fund the loss for the fiscal year which we hope will be less than the subsidy amount requested per the interim budget.
 - c. **The FSA Business Office and Bookstore combined** for the fiscal year-to date: June through March 2019, has a loss of approximately \$98,168 – as illustrated in the financial report. As noted above an HSCBF subsidy of \$117,987 along with the other items like the TA Fees described above would take this loss to break even once the additional income is received.

3. **FSA Controller Role:** DSJCPA was originally retained to fill the position of Controller for both HSCBF and FSA. As a result of HSCBF appointing their own controller, DSJCPA’s continues to perform FSA Controller responsibilities. We again recommend that recruitment be initiated as soon as possible for a full time on site Controller role to serve both FSA and HSCBF.

Respectfully submitted by,

Anthony Condoleo, Supervisor of DSJCPA
 Interim Controller

**Faculty Student Association of Downstate Medical Center (FSA)
YTD 06/01/18 - 03/31/19 Income Statement (Business Office)**

YTD Budget to Actual (06/01/18 - 03/31/19)

		FSA Budget YTD 03/31/19	FSA Income Statement YTD 03/31/19	Variance	DSJ Notes
00010 - FSA					
Revenues					
10-46001-100	CAFE 101 COMMISSION	18,335	18,335	-	
10-46004-100	CANTEEN VENDING	70,838	70,838	-	
10-46009-100	GIFT SHOP COMMISSION	5,000	5,313	(313)	FAVORABLE
10-46013-100	LAUNDRY COMMISSION	20,900	20,900	-	
10-46017-100	JPMORGAN CHASE COMMISSION	4,375	4,550	(175)	FAVORABLE
10-46021-100	STUDENT HEALTH INSURANCE COMMISSION	8,333	8,333	-	
10-46025-100	VENDING PERMIT COMMISSION	1,167	875	292	UNFAVORABLE
10-46030-100	ZIP CAR COMMISSION	1,680	1,680	-	
10-46033-100	GRAD IMAGES	750	2,087	(1,337)	FAVORABLE
10-46041-100	BOUNCED CHECK FEES	-	-	-	
10-46045-100	MISCELLANEOUS INCOME	-	571	(571)	FAVORABLE
10-46049-100	SALARY RECOVERY	155,171	88,324	66,847	UNFAVORABLE
10-46050-100	REQUESTED SUBSIDY FROM HSCBF	117,987	-	117,987	UNFAVORABLE
10-46053-100	INTEREST INCOME	-	589	(589)	FAVORABLE
10-48005-100	OTHER INCOME	-	1,717	(1,717)	FAVORABLE
10-49001-100	STUDENT ACTIVITY FEE REVENUE	7,691	9,229	(1,538)	FAVORABLE
10-49002-100	FEES FROM TRUST & AGENCY	5,553	-	5,553	UNFAVORABLE
30-46037-008	FSAA A/R STUDENT ADVANCE FEES	-	468	(468)	FAVORABLE
30-46053-100	INTEREST INCOME	-	-	-	
40-46053-100	INTEREST INCOME	-	96	(96)	FAVORABLE
	Total Revenues	417,780	233,905	183,875	UNFAVORABLE
Expenses					
10-60000-100	PAYROLL	79,896	43,055	36,841	FAVORABLE
10-60001-100	FICA EXPENSE	6,112	3,293	2,819	FAVORABLE
10-60002-100	NY STATE UNEMPLOYMENT	969	685	284	FAVORABLE
10-60005-100	HEALTH INSURANCE	24,372	19,729	4,643	FAVORABLE
10-60006-100	PENSION EXPENSE	4,173	-	4,173	FAVORABLE
10-60007-100	DISABILITY INSURANCE	333	(11)	344	FAVORABLE
10-50070-100	ADVERTISING EXPENSE	-	-	-	
10-70020-100	AUDITING	27,083	27,584	(501)	UNFAVORABLE
10-70023-100	BANK FEES	18,333	19,120	(787)	UNFAVORABLE
10-70053-100	COMPUTER EXPENSE	-	-	-	
10-70056-100	CONSULTANT	62,500	61,800	700	FAVORABLE
10-70064-100	DEPRECIATION EXPENSE	161	161	-	
10-70087-100	DUES & SUBSCRIPTIONS	833	440	393	FAVORABLE
10-70096-100	EQUIPMENT EXPENSE	8,400	8,400	-	
10-70120-100	HSCB FD. SALARY & BENEFIT	102,881	78,287	24,594	FAVORABLE
10-70124-100	INSURANCE	13,911	13,469	442	FAVORABLE
10-70128-100	LEGAL FEES	7,500	7,572	(72)	UNFAVORABLE
10-70135-100	MEETING EXPENSE	-	-	-	
10-70138-100	MISCELLANEOUS EXPENSE	833	-	833	FAVORABLE
10-70144-100	OFFICE EXPENSE	20,947	7,962	12,985	FAVORABLE
10-70208-100	TELEPHONE	-	-	-	
10-70217-100	TRAVEL & CONFERENCES EXPENSE	750	344	406	FAVORABLE
	Total Expenses	379,987	291,890	88,097	FAVORABLE
	FSA BUSINESS OFFICE NET SURPLUS/(DEFICIT)	37,793	(57,985)	(95,778)	UNFAVORABLE

**Faculty Student Association of Downstate Medical Center (FSA)
YTD 06/01/18 - 03/31/19 Income Statement (Bookstore)**

YTD Budget to Actual (06/01/18 - 03/31/19)

		FSA Budget YTD 03/31/19	Bookstore Income Statement YTD 03/31/19	Variance	DSJ Notes
00020 - Bookstore Revenues					
SUMMARY	SALES	227,615	164,841	62,774	UNFAVORABLE
SUMMARY	COST OF GOODS SOLD	(152,511)	(100,234)	(52,277)	FAVORABLE
	GROSS PROFIT	75,104	64,607	10,497	UNFAVORABLE
10-46049-200	SALARY (PERSONNEL) RECOVERY	5,217	-	5,217	UNFAVORABLE
10-46053-200	INTEREST INCOME	-	244	(244)	FAVORABLE
10-48005-200	OTHER INCOME	-	928	(928)	FAVORABLE
	Total Revenues	80,321	65,779	14,542	UNFAVORABLE
Expenses					
10-50074-200	SELLING EXPENSE	833	542	291	FAVORABLE
10-60000-200	PAYROLL	78,538	69,735	8,803	FAVORABLE
10-60001-200	FICA EXPENSE	6,008	5,335	673	FAVORABLE
10-60002-200	NY STATE UNEMPLOYMENT	1,453	2,286	(833)	UNFAVORABLE
10-60003-200	FUTA EXPENSE	-	-	-	
10-60005-200	HEALTH INSURANCE	11,793	9,354	2,439	FAVORABLE
10-60006-200	PENSION EXPENSE	3,403	3,544	(141)	UNFAVORABLE
10-60007-200	DISABILITY INSURANCE	375	(163)	538	FAVORABLE
10-70023-200	BANK FEES	7,083	5,469	1,614	FAVORABLE
10-70053-200	COMPUTER EXPENSE	3,750	4,550	(800)	UNFAVORABLE
10-70087-200	DUES AND SUBSCRIPTION	-	-	-	
10-70124-200	INSURANCE	7,340	2,400	4,940	FAVORABLE
10-70144-200	OFFICE EXPENSE	9,833	2,910	6,923	FAVORABLE
	Total Expenses	130,409	105,962	24,447	FAVORABLE
FSA BOOKSTORE NET SURPLUS/(DEFICIT)		(50,088)	(40,183)	9,905	FAVORABLE
GRAND TOTAL BUSINESS OFFICE & BOOKSTORE		(12,295)	(98,168)	(85,873)	UNFAVORABLE



SUNY DOWNSTATE MEDICAL CENTER EMPLOYEE PARKING

March 11, 2019
2:00 p.m.

Agenda



1. Welcome and Introduction

Judith Dorsey

2. Meeting Format

Adriana Conde

3. Historical Background of Parking Issue

Judith Dorsey

4. Parking Proposal:

- **Parking Proposal**
- **Revised Shuttle Schedule / Route**
- **Ancillary Services**
 - **Commuter Benefits: Wage Works**
 - **Implementation Features**
 - **Kiosks**
 - **Online Payment(s)**
 - **Card Access to Parking locations**
 - **Payroll Deduction for monthly payments**

Heidi Aronin

Adriana Conde

5. Next Steps / Return Date

Judith Dorsey

5. Questions / Remarks / Suggestions

Adriana Conde

HISTORICAL BACKGROUND



The East 34th Street (State) Garage



- ❑ 10 story structure constructed in 1965 (54 years old)
- ❑ Parking fees have remained unchanged since 1965
 - ❑ No reserves for maintenance
 - ❑ Very little maintenance performed on garage
- ❑ Condition assessments were conducted in 2012, 2014 and 2017
 - ❑ Deterioration which consisted of corrosion in slabs, beams, columns and walls
 - ❑ In 2013 Administration was forced to close the top four floors because of safety concerns
- ❑ Structurally Unsound
- ❑ Expected closure date: April 30, 2019
- ❑ Garage will be demolished after closing

Current Parking Fees

Parking Locations:

East 34th Street (State)
329 Clarkson Avenue
711 Parkside Avenue
324 Winthrop Street

Annual Fees

\$ 79.81
\$ 79.81
\$ 79.81
\$360.00

Daily Parking:

324 Winthrop Street
Valet Parking

Daily Rates:

\$ 4.00
\$10.00

Current Parking Profile

Parking Locations/Hours of Operation:

Number of Parkers

E 34th State Garage	24 hours	703
323 – 329 Clarkson Avenue	6am – 10pm	216
324 Winthrop Street	5am – 10pm	255
711 Parkside Avenue	6am – 7pm	13

Shuttle Schedule:

6:30a.m. to 2:30 p.m.

- Shuttle runs from off campus facilities to the main complex

3:00 p.m. to 10:30 p.m.

- Shuttle runs from UHB (445 Lenox Road) and Education Building (395 Lenox Road) to local transportation hubs, parking lots and 711 Parkside Avenue

Special requests: Accommodation made by calling x2626

Proposal Objectives:

1. **Maximize available parking spots**
2. **Control the level of financial contribution by the campus to parking operations**
3. **Consolidate the management of parking services**
4. **Expand shuttle service(s) for employees**

How Do We Do This?

1. **Researched available parking options within a half-mile radius of Downstate**
2. **Placed a Request for Information to find a vendor to manage and provide additional parking spaces**
3. **HSCB Foundation leased one parking lot and offered the use of a second property**

Proposed Parking Process

Downstate will:

- **Continue to manage the list of authorized parkers**
- **Assign parkers to parking locations taking into account individual circumstances:**
 - ✓ **Special accommodation e.g. employees with disabilities**
 - ✓ **Employees working the night shift**
 - ✓ **Employees needing 24 hours access, etc.**
- **Increase shuttle service among all parking locations and public transportation hubs**

Faculty Student Association (FSA) will:

- ✓ **Collect parking fees and will contract with the vendor to manage parking operations**

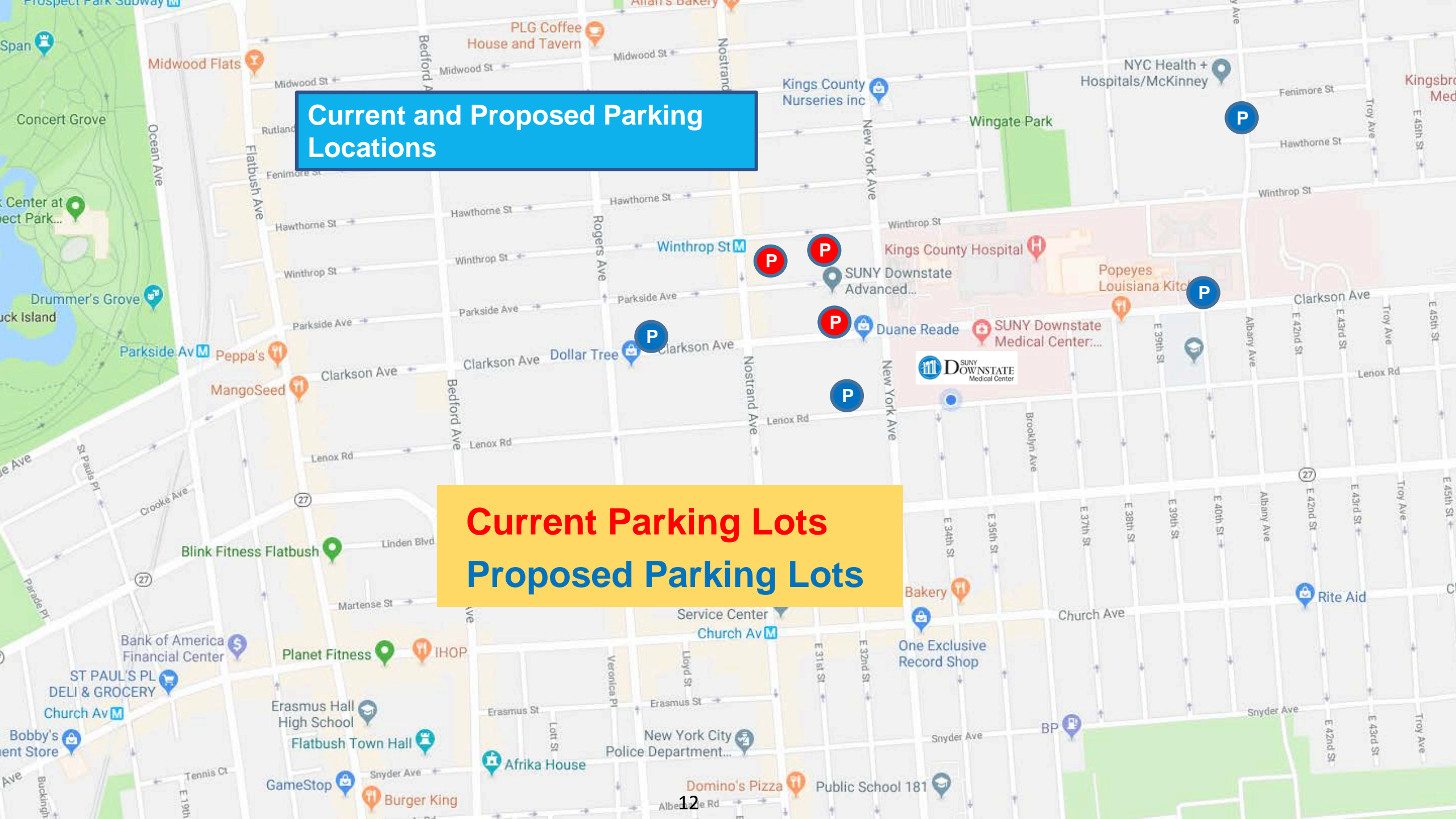
Current & Proposed Parking Areas

Accommodate displaced parkers, including valet parkers and those commuting by bicycle, from the State garage by adding up to four (4) additional locations:

- 1. 329 Clarkson Avenue**
- 2. 324 Winthrop Street**
- 3. 711 Parkside Avenue**
- 4. 355 Lenox Road**
- 5. 225 Clarkson Avenue**
- 6. 600 Albany Avenue (KCHC – outdoor)**
- 7. 581 Clarkson Avenue (KCHC - indoor)**

Current and Proposed Parking Locations

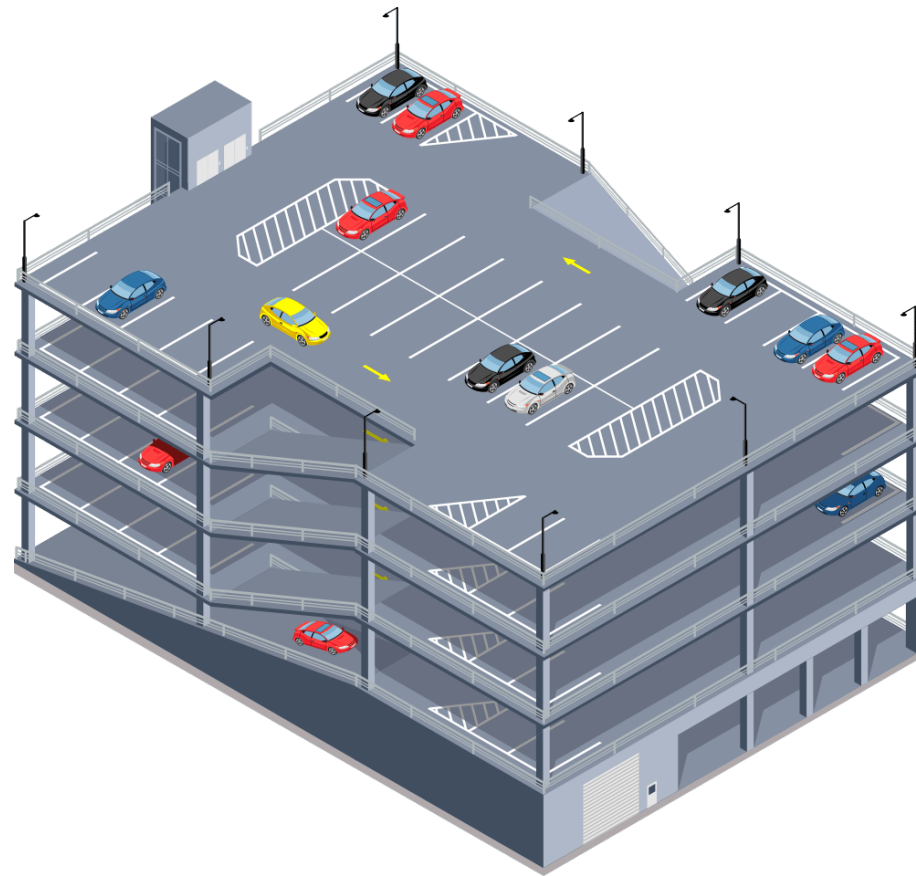
Current Parking Lots
Proposed Parking Lots



DOWNSTATE'S CHANGING COSTS

Total Future Operating Costs	2,888,210
Less Net Current Downstate Cost	(850,783)
Net Cost to Cover	2,037,427
Future tax/fees	292,880
Total Cost to Cover Expenses	2,330,307
# Monthly Parkers	894
Annual Parking Rate	\$2,607
Monthly Proposed Parking Rate	\$217.22

PARKING PROPOSAL



SUNY
DOWNSTATE
Medical Center

PARKING PROPOSAL

THE INCREMENTAL CHANGE IN THE TOTAL OPERATING COSTS OF PROVIDING PARKING WILL BE EQUITABLY DISTRIBUTED TO ALL PARKERS IN ALL LOTS



Location	Number of Parkers	Monthly Parking Fees
324 Winthrop	403	\$217
329 Clarkson	178	\$217
711 Parkside	13	\$217
225 Clarkson	115	\$217
355 Lenox	115	\$217
581 Clarkson	58	\$217
600 Albany	173	\$217
Daily Parking	100	\$15 / day
Valet Parking	60	\$20 / day

PARKING PROPOSAL (CONT'D)



- AFTER THE GARAGE IS CLOSED AND UNTIL THERE IS AN AGREEMENT, DOWNSTATE WILL CONTINUE TO OPERATE THREE (3) LOTS AT THEIR CURRENT RATES (INCLUDING DAILY PARKING) FOR CURRENT USERS
- ADDITIONAL KCHC LOCATIONS WILL NOT BE ADDED UNTIL AN AGREEMENT IS REACHED

<u>Location</u>	<u>Number of Parkers</u>	<u>Annual Parking Fees</u>
324 Winthrop	403	\$360.00
329 Clarkson	178	\$79.81
711 Parkside	13	\$79.81

How Do We Compare With Other Parking Locations

- Kings County Hospital \$220 month indoor/\$170 month outdoor
- ESP (outdoor - across from 329 Clarkson Avenue Lot) (\$200/month self-park)

Cost of Living/Inflation Increase(s)

- Any agreement on parking will have an annual cost of living provision

Commuter's Cost of Transportation

A Comparative Analysis

PARKING RATE:

	<u>Monthly Cost</u>
Downstate Proposal	\$217

TRI-STATE COMMUTATION COSTS:

- MTA New York City Transit \$127/month
- Metro North Railroad \$268/month (White Plains) + \$127 = \$395
- Long Island Railroad \$261/month (Hempstead) + \$127 = \$388
- New Jersey Transit \$152/month (Newark) + \$127 = \$279

ANCILLARY SERVICES

- Wage Works/Commuter Benefits
- Payment automation options
 - Kiosks
 - Online payments
 - Bar coded card for ease of access
- Recommend payroll deduction for payment of parking
 - After tax only
- Increased Shuttle Services
 - Shuttles:**
 - E18th St/Church Ave
 - Nostrand Ave/Church Ave
 - Parking Lots

WageWorks
everyone benefits



Online payments



Payroll deduction options



Shuttle Service



NEXT STEPS

- **Reconvene in two (2) weeks for Union's feedback/comments**

Contact Information

- ▶ **Judith Dorsey, Vice President Human Resources and Campus Ethics Officer**
(718) 270 – 1867 or Judith.Dorsey@downstate.edu
- ▶ **Adriana Conde, Assistant Vice President, Office of Employee Relations**
(718) 270 – 3094 or Adriana.Conde@downstate.edu



Questions???

