



Faculty Student Association of DOWNSTATE Medical Center

Board of Directors Meeting Wed. October 30, 2019 Student Center, Reading Room 12 Noon Agenda

A. Roundtable introduction of members and guests present.

Note: If CPA Firm is present at start of meeting, Item 1.D will be moved to start of meeting.

B. Secretary's Report: Meg O'Sullivan

1. Reminder: [FSA Board of Director's Handbook](#) is online under FSA Forms & Documents.
2. Review and approval of [prior meeting minutes 7/17/2019](#).
3. **Proposed Meeting Dates for 2020:** January 22, April 15, July 15, and October 21, 2020.

C. Presidents Report: Rich Bentley

1. **Parking Update.** FSA is operating the front door valet service, and parking lots at 355 Lenox Rd, 225 Clarkson Ave, and 324 Winthrop St. The UPolice Parking Office continues to manage 329 Clarkson Ave and 711Parkside Ave locations. Planning for 1/1/20 to implement union rate negotiation settlement rates and expend to remaining parking locations (329Clarkson 711Parkside, and KCH locations - 581Clarkson Garage and 600Albany Ave). UPolice/ Parking planning survey for customer lot preferences to make new lot assignments.
2. **ATM Update:** Chronic Outages caused by Verizon wireless network access interruptions, seeking permanent hard-wired ATM location, awaiting resolution of floor capacity to support machine weight at new PHAB location. New Banking RFP will convert this contract to campus contract with all other campus commercial banking services.
3. **Café 101 Coffee Service: Need to relocate temporary location construction to begin.** Former planned 450 Clarkson Ave facility no longer approved; Working with FMD to determine new location alternatives.

D. Treasurer's Report: Sergio Maffettone

1. [CPA FYE 5/31/19 Financial Statement](#) and [Mgmt Letter with Responses](#): to be presented by David A. Urban, CPA, MBA ; Partner, EFPR Group.
2. [Operations Report \(link\)](#): Anthony Condoleo, Interim Controller
 - Includes FSA Income Statement Most current FYTD as of 9/30/19.

E. New Business: Annual Officer Elections. Nominations: Pres: Richard Bentley, VP: Jennifer Herrmann, Secy: Meg O'Sullivan; Treas: Sergio Maffettone; Asst Treasures: Peter Ljusic, Avion Ambrose

For Voting Board Members **unable** to attend: [FSA Board Meeting Voting Member Proxy Form \(link\)](#)