



Faculty Student Association of DOWNSTATE Medical Center

July 17, 2018

Board of Directors Meeting Wed. July 18, 2018 Student Center, Reading Room 12 Noon Agenda

- A. **Roundtable introduction** of members and guests present.
- a. New CHRP Faculty Rep Brigitte Desport
- B. **Secretary's Report:** Meg O'Sullivan
- a. Reminder: [FSA Board of Director's Handbook](#) is online under FSA Forms & Documents.
 - b. Review and approval of [prior meeting minutes 4/18/2018](#).
- C. **Presidents Report:**
- a. **Student Health Insurance:** To ratify the 6/20/18 eMail motion/ vote approved 10-0-0.
Motion: To accept the recommendation of the Student Health Advisory Committee to award a contract to bidder, Health Science Assurance Consulting, Inc. (HSAC), pursuant to the earlier FSA Request For Proposals (RFP) for DMC's Student Health Insurance program.
Contract has been drafted, finalized and is pending imminent signature.
 - b. **Bookstore Update:** Text Manager Marva Romeo has been managing store on interim basis with a Part-Time Sales Associate; New search process resulted in few relevant applicants; re-advertisement in process.
 - c. **FSA Contract with SUNY** is in DMC's State Contracts Office process.
 - i. Campus desires FSA to manage Parking Services upon State Garage closure; Campus planning committees still in process; Final plan not yet ready.
 - ii. SUNY anticipates adoption of updated Trust and Agency Guidelines. Impact thus far as drafted will need to move current Commencement TA Account to a State IFR acct (SUNY normally provides time for a transition implementation).
 - d. **Vending and ATM location changes** upon PHAB occupancy.
- D. **Operations Report:** Bob Jahelka/ Anthony Condoleo, Interim Controller
- E. **Treasurer's Report:** Sergio Maffettone
- a. Most current FYTD 2/28/18 Income Statement included in Operations Report.

For voting Board Members **unable** to attend [FSA Board Meeting Voting Member Proxy Form \(link\)](#)

Reminder: The next 2018 Quarterly Meeting Date is 10/17/18; Wed at Noon, StuCtr Reading Room