



### PARKING Terms and Conditions

1. Monthly PARKERS who are authorized by the DMC Parking Office must submit all requested parker and vehicle information to the DMC Parking Office. Approved PARKERS will be assigned to a specific parking lot and be subject to timely payment of their applicable parking rate/fee.
  - a. Monthly parking is only for the authorized PARKER'S working hours and subject to assigned lot hours of operation and lot capacity.
  - b. Parking Access stickers may only be used by the individual that was authorized to park. If a card is used in any other manner, the DMC Parking Office reserves the right to terminate PARKER'S parking privileges, and in such case PARKER may add their name to the parking waiting list.
  - c. There are no dedicated reserved spaces in any lot.
  - d. If there are no available self-park spaces available upon arrival, PARKER will have the option of valet parking (must leave keys) with the Lot Operator until lot capacity is reached.
    - i. Upon vehicle entry and in event PARKER selects valet parking, damage claims will not be recognized unless customer checks condition of Vehicle with attendant upon entering and before leaving.
    - ii. If the PARKER's assigned lot at capacity (full), lot attendant will direct the PARKER to an alternate lot if available.
2. All monthly payments must be received no later than the 5th of the month.
  - a. Payments received after the 5th of the month will be subject to a \$10.00 LATE FEE.
  - b. Customers that fail to make monthly payment by the 10th day of each month will be subject to revocation of all parking privileges and will need to add their name to end of waiting list.
  - c. All checks returned for insufficient funds will incur a \$35.00 charge per returned item and are subject to applicable additional late payment fees.
  - d. Any vehicle left without payment for more than 30 days is subject to lien.
3. Vehicle storage is not allowed in any lot, unless specifically approved in advance by DMC Parking Office. When approved, stored vehicles must leave a vehicle key and will not have access to their vehicle when lot is closed.
4. Lot Operator assumes no responsibility for loss through fire, theft, collision or otherwise to cars, motorcycles, bikes or contents unless caused by Lot Operator.
5. Under no circumstances can any PARKER that parks their own vehicle (self parking) block any other vehicle(s) or park in any designated "No Standing" area. Without exception, such violators are subject to ticket and tow/ boot at Parker's sole expense and subject to revocation of all parking privileges.
6. Monthly PARKERS without a vehicle sticker and who are also unable to be verified by other record data, must take a daily attendant ticket upon entry and go to the DMC Parking Office to validate that ticket, or pay the applicable daily rate to be able to exit.
7. If either a sticker or access card is lost or damaged, you must come to the DMC Parking office and pay for a replacement sticker or card at the current sticker/card replacement fee (\$30.).
8. Monthly rates are not pro-rated, without exception. Parking is on a month-to-month basis, 1st of the month to the last day of the month.
9. Vehicle sticker must be displayed in a readily visible manner on driver side rear window. The vehicle owner or PARKER is responsible if your vehicle has been ticketed, booted, or towed because sticker was not identifiable.
10. Lot Operator assumes no responsibility for damage in connection with Vehicle equipment failure.
11. If assigned to a Kings County parking location, Parker is also subject to KCParking terms and conditions.

**Parking Waiting List:** All persons on wait list and future sign-ups are responsible for updating their contact information with the Parking Office and maintain a current DMC eMail Address and ID card. Upon being contacted via eMail by Parking Office, the individual has no more than 10 days to reply at which time, if no response, will be skipped to next person on waiting list. If no response after 30 days, person is removed from the waiting list.