



Board of Directors Meeting Minutes
Wednesday February 12, 2020 - 12:00 noon; Student Center Reading Room

Directors Present were:

Richard Bentley, Administration
Jelanie DeShong, Administration
Sergio Maffettone, Administration
Charis Ng, Administration
Meg O'Sullivan, Administration
Laura Martello-Rooney, COM Faculty
Brigitte Desport, CHRP Faculty
Maria Rosario-Sims, CON Faculty
Julie Rushbrook, GS Faculty (proxy to Charis Ng)
Michael Cupelli, GS Student
Jack Nasar, COM Student
Jennifer Herrman, CON Student

Alyson Clarke, PH Student (proxy to Meg O'Sullivan)
Augustine Gnalian, CHRP Student
Jordana Schmidt-Swartz, COM Student (proxy to Meg O'Sullivan)

Directors Absent Were:

Invited Guests Present Were:

James Fuccio, Counsel
Anthony Condoleo, FSA Interim Controller
Mufutau Sadiku, HSCBF Controller
Schuyler Hooke, Recording Secretary

- 1) **CALL TO ORDER:** Mr. Bentley called the meeting to order at 12:04 p.m. with quorum being present. To introduce the new COM Treasurer (Mr. Nasar) and new COM faculty representative (Dr. Martello-Rooney), we had a quick roundtable introduction.
- 2) **SECRETARY'S REPORT:**
 - a) Mr. Bentley reiterated to all the importance that all Board members familiarize themselves with the [FSA Board of Directors Handbook](#), available on-line.
 - b) The prior meeting held [October 30th, 2019 draft minutes](#) had been emailed immediately following the meeting, and again on Monday 2/12/2020.
MOTION: To approve the corrected October 30, 2019 minutes as presented made by Ms. O'Sullivan, and seconded by Ms. Herrman. **Motion carried unanimously.**
 - c) The administrative appointee seat previously held by William Gerdes will be filled by the campus president.
- 3) **PRESIDENT'S REPORT** Richard Bentley
 - a) **Parking Update.** The campus and unions achieved a rate negotiated settlement, implemented on 1/1/20. During December the UPolice/ Parking Office conducted an online survey for customer lot preferences and made new lot assignments effective 1/1/20. During Dec/Jan, FSA and the campus Parking Office on-boarded near 600 new monthly parking customers throughout all parking facilities. FSA parking expanded to all remaining facilities at 711 Parkside Ave, 329 Clarkson Ave, 581 Clarkson Ave and 600 Albany Ave. There are a significant volume of inter-lot transfers in process through Feb 2020 to accomplish, followed by offering spaces to those on monthly parking wait list. FSA will now proceed with the needed modifications to the FSA current budget for Fiscal Year Ending (FYE) 5/31/20, as well as the needed modifications to the FSA-SUNY contract for SUNY FYE 6/30/20, all resulting from the final new monthly parking customer rates.
 - b) **ATM Update.** Chronic outages throughout the summer/fall that were caused by Verizon wireless network access interruptions were finally resolved in December. Awaiting resolution of floor capacity to support machine weight at new PHAB lobby location where a hard-wired technology is planned for improved reliability. A new campus Commercial Banking bid is now in contract negotiations that will convert this contract to campus contract with all other campus commercial banking services.
 - c) **Café 101 Coffee Service.** Need to relocate temporary location construction to begin. Former planned at the 450 Clarkson Ave lobby is being reconsidered; Working with FMD to determine new location alternatives.

4) **TREASURER'S REPORT:** Sergio Maffettone introduced Interim Controller Anthony Condoleo to present.

OPERATIONS REPORT. Mr. Condoleo gave a quick overview of the Operations report informing us that all monthly statements are up to date through 2019, and they are working on January 2020 now.

(1) Blackbaud detail training remains pending.

(2) Brief mention of continuing desire to hire fulltime controller for both the FSA and HSCBF which will also facilitate parking issues.

(3) Copies of the financial pages were distributed and discussed.

5) **ADJOURNMENT:**

With all business before the board concluded, and no new business, Ms. O'Sullivan moved and Ms. Ng seconded that:

MOTION: The meeting be adjourned at 12:21 p.m. **Motion carried unanimously.**

Respectfully submitted by:

Meg O'Sullivan, Secretary

Reminder: Next Quarterly Board meeting will be on Wednesday, April 15th (noon; Student Center Reading Room.)