

## **CHRP Club meeting 1**

**9/18/2018 12:30pm**

**Student Center**

**Meeting minutes**

**Attendance - please see attached sign in sheets**

### **1. Signin**

a. All CHRP members, voting members and guests, were requested to sign in using the club meeting attendance sheet

### **2. Pizza**

a. All CHRP members, voting members and guests, were encouraged to partake in the refreshments made available throughout the meeting

### **3. Welcome**

a. Introduction of CHRP council and Faculty

i. President - Catrisha Duret

ii. Vice President - Nelza Pierre-Louis iii. Secretary - Keiona Ellison

iv. Treasurer - Nicole Boucicaut

v. Assistant dean - Dr. Phillip Bones vi. President (FSA) - Richard Bentley

b. Acknowledgement of September events i. Happy holidays

ii. Vote - registration in the cafeteria

iii. Movie day

iv. Massage on the go - sign up at the front desk (filled as of last night)

v. Coffee house

vi. Student leadership conference for health science

### **4. Yearbook Vote**

- CHRP yearbook is a collective momentum for all 5 clinical programs
- CHRP council is predominately responsible for putting them together

- Collect miscellaneous photos over the years and put them on a USB
  - i. Due date TBD

- Photographer will be chosen
  - i. Dr. Bones's or wife will take photos

ii. All programs will be asked to come in on a weekend to get the shots taken

1. Each program must coordinate a day to get photos taken

- Question from CHRP member - who pays for the yearbook?
  - i. Response -  
There are funds provided by Downstate that are allocated to the yearbook but you have a choice of receiving a PDF or purchasing a hard copy

ii. Hard copy - additional funds (\$5)

iii. PDF - free

- **Motion: To approve committing to creating a CHRP yearbook encompassing the graduating classes of 2019 from all 5 programs**

**Moved by: Catrisha Duret Seconded by: Nelza Pierre-Louis**

**Vote = Yes- 46 No-15**

**Abstain- 4**

- Every club is allocated a certain amount of money for the year

- Linkfortheupdatedbudgetingformisprovidedonline
- In order to be considered an active club, each board has to register and fill out a form
  - i. Constitution-meetingminutesandrationalemustbesubmitted regarding requesting funds
  - ii. Use money wisely- set budget, CHRP does not have unlimited funding
  - iii. If surplus funding is available, funds can be reallocated but must be voted on by the CHRP student body
  - iv. Throughout the year, submitting a request will be done at the meeting and voted on ! recorded by the secretary ! approved by RICHARD BENTLEY
    - 1. Giveyourselftimetogetfundinginplace
- Proposalsforadditionalfunding
  - i. PrioryearforDiagnosticMedicalImagingdidnotsubmitproposalsonobudget is available

## 5. CHRP budgeting

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1. Written request will be recorded today9/18/18

a. Last year budget\$300-would like to request \$200 for

the year. Has a budget of \$300 and would like additional \$200. On 10/18/18 during the CHRP meeting, the request to approve an increase in budget of \$200.00 was approved with a vote of 65 yay,

**0 nay and 0 abstaining, the Diagnostic Medical Imaging is to receive a \$200 transfer from “Programs and Projects”**

**ii. Medical informatics is not on the budget list and must be updated**

**1. Has a budget of \$500. On 10/18/18 during the CHRP meeting, the request to list a budget instill of \$500.00 was approved with a vote of 65 yay, 0 nay and 0 abstaining, the Medical Informatics club is to receive a \$500 transfer from “Programs and Projects”**

**iii. Midwifery**

**1. Has a budget of \$300 and would like additional\$200. On 10/18/18 during the CHRP meeting, the request to approve an increase in budget of \$200.00 was approved with a vote of 65 yay, 0 nay and 0 abstaining, the Midwifery club is to receive a \$200 transfer from “Programs and Projects”**

**iv. Occupational Therapy**

**1. Has a budget of \$296 and would like additional\$204**

**On 10/18/18 during the CHRP meeting, the request to approve an increase in budget of \$204.00 was approved with a vote of 65 yay, 0 nay and 0 abstaining, the Occupational Therapy club is to receive a \$204 transfer from “Programs and Projects”**

**v. Orthopedics journal**

**1. Has a budget of \$140**

**vi. Physical Therapy**

**1. Has a budget of \$200**

**2. Request additional\$900-Christina VP class of 2020**

-On 10/18/18 during the CHRP meeting, the request to approve an increase in budget of \$900.00 was approved with a vote of 65 yay, 0 nay and 0 abstaining, the Physical therapy club is to receive a \$900 transfer from "Programs and Projects" and receive a check for \$900.00 made out to SUNY Downstate Bookstore

3. Whitecoat ceremony approaching in November-expected to plan

- Inherited \$200 from previous class budget
- Catering \$2500
- Must get coats individually from book store
- Requesting funds to supplement the cost

vii. Physician Assistant

1. Has a budget of \$1000. On 10/18/18 during the CHRP meeting, the request to list a budget instill of \$1,000.00 was approved with a vote of 65 yay, 0 nay and 0 abstaining, the Physician Assistant club is to receive a \$1000 transfer from "Programs and Projects"
2. Question- Does this budget encompass both 1<sup>st</sup> and 2<sup>nd</sup> year students? 1<sup>st</sup> year has a 30% increase in student class size so will the budget grow to accommodate this increase?  
Answer: Yes, the budget encompasses both classes. Set budget will not grow to accommodate increased class size  
a. Medical jeopardy-senior team has requested funding from the \$1000

e.

If the funds are not used throughout the year, the set club budget will decrease

f. Each program receives financial support via CHRP council budget for student program planning

i. Advice:

1. Funding is not unlimited

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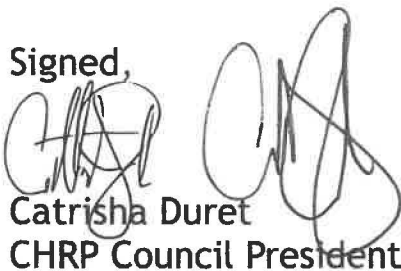
2. Get a layout of what the funding will be used for within the year

3. If there is an event that comes up that supersedes your budget, it can be requested and funds can be shifted

g. Budget has to be balanced in order for programs to receive additional funding (requested earlier)

i. Vote on funding will be taken and approved by next CHRP club meeting 6.  
Meeting adjourned - 1:00pm

Signed,

A handwritten signature in black ink, appearing to read 'Catrisha Duret', is written over a printed name and title.

Catrisha Duret  
CHRP Council President

SUNY Downstate Medical Center

catrisha.duret@downstate.edu





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Time Meeting Was Held: 12:00 am

Place Meeting Was Held: **Student Center**

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STUDENT COUNCIL / CLUB MEETING MINUTES  
ATTENDANCE COVER SHEET

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eg

Print Name of Member or Guest (can customize to pre-print voting member names) <i>Please Print Name + Proxy</i>	Present	Voting Member (Yes/No)	Signature (if Bylaws permit, when present by proxy, insert name of person holding proxy) <i>Please Print Name + Proxy</i>
JOHN TWO PA			MARY SIX MW
SHAWN DESINCE MT	✓		S Desince
Liana Marinero PT	✓		
Tomy Kim PT	✓		
Isabel Glickman PT	✓		
Nicholas Ng PT	✓		
Jason Weng PT	✓		
Victoria Butler PT	✓		
WILL KLEIN PT	✓		
Yelena Vilnam PT	✓		
Nicholas Arcabaci PT	✓		
DONNA RICCHESI PT	✓		
MARISSA ENA PT	✓		
Lillian Radinsky PT	✓		
Shanesta Miller PT	✓		
Lindy Lieber PT	✓		
Jeanne Seepaul PT	✓		Jeanne Seepaul
Maria Overmeyer PT	✓		Maria Overmeyer
Nick Centore OT	✓		Nick Centore
Joseph Fiorito OT	✓		Ch. Fiorito
Michael Egelbaum OT	✓		Wme
Rose Douek	✓		R. Douek
Drum Pace	✓		Drum Pace
MARY ENO SORO OT	✓		Mary Eno Soro

Use additional sheets if necessary, or continue on reverse side





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<del>Katherine P...</del>	✓	N	<del>mm</del>
Valerie Bratcher	✓	N	va B
Isaura heyes	✓	N	JA
Michelle Korn	✓	N	Mike
Ishmael Nausardeen	✓	N	Ismael Nausardeen
Ulobek Granciv	✓	N	Ulobek
Hassan Mohammad	✓	N	H.M.
Amanda Wolpe	✓		andie
Esther Kassin	✓		EK
Christine Roman	✓		CR
Alicia Laufer	✓		Al
Rebecca Phelan	✓		RP
Jacky Chow	✓		JC
Stew Ferrara	✓		Stew Ferrara
Brandon Nguyen	✓		BN
Josi Ramirez	✓		JB
Vincent Liu	✓		VL
Michelle Lam	✓		ML
Jennifer Crivelli	✓		Jeff Crivelli
Katherine Gili	✓		Katherine Gili
Matthew Cacciatore	✓		Matthew Cacciatore
Joan Qi	✓		Joan Qi
Christy Ku	✓		Christy Ku
Ibunkun Olorunjo	✓		Ibunkun Olorunjo

Use additional sheets if necessary, or continue on reverse side

<u>Print Name</u>	<u>Present</u>	<u>Voting Member?</u>	<u>Signature</u>
Samantha Ringstall	✓		S. Ringstall
Genevieve Leclerc	✓		Genevieve Leclerc
Karina Sanchez	✓		K. Sanchez
Katherine D. Belton	✓		K. Belton
Elvish Anne Dougan			Occupational Therapy









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<u>PLEASE PRINT NAME + PROX</u>			<u>PLEASE PRINT NAME + Prox</u>
<u>JOHN TWO DMI</u>			<u>MARY SIX OT</u>
<u>Ariane Mallon</u>			<u>ariane mallon OT</u>
<u>Sandra Blumenthal</u>			<u>Sandra Blumenthal OT</u>
<u>Samah Hawagh</u>			<u>Samah Hawagh OT</u>
<u>Isabel Salazar</u>			<u>Isabel Salazar</u>
<u>Esther Ogunote</u>	✓		<u>Esther Ogunote</u>
<u>Deshaunda Burrel</u>	PT		<u>Deshaunda Burrel</u>
<u>Darima Buol</u>	PT		
<u>Zach Shampain</u>	PT		<u>Zach Shampain</u>
<u>Anthony Poon</u>	PT		<u>Anthony Poon</u>
<u>AUGUSTINE GNALIAN</u>	PA		<u>AUGUSTINE GNALIAN</u>
<u>CRISTIAN BRAZO</u>	PA		<u>CRISTIAN BRAZO</u>
<u>Roberts Roney</u>	PA		<u>Roberts Roney</u>
<u>Dinaish Chong</u>	PA		<u>Dinaish Chong</u>
<u>Jaune StrRobert</u>	PA		<u>Jaune StrRobert</u>
<u>Artur Isakov</u>	PA		<u>Artur Isakov</u>
<u>Akinn Azouly</u>	PA		<u>Akinn Azouly</u>
<u>Alex TORIO</u>	PT		<u>Alex TORIO</u>
<u>Mohammad Draba</u>	PT		<u>Mohammad Draba</u>
<u>Isam Li</u>	PA		<u>Isam Li</u>
<u>Shannon Lamarre</u>	DMT		<u>Shannon Lamarre</u>
<u>Rachel Toropensen</u>	DET		<u>Rachel Toropensen</u>
<u>Evelyn Huhlfeld</u>			<u>Evelyn Huhlfeld</u>

Use additional sheets if necessary, or continue on reverse side